

CITY OF OSWEGO



AGENDA

Administrative Services Committee
Common Council Chambers – City Hall
October 7, 2024
6:30 PM

Roll Call **Timothy P. Plunkett, Chairman**

Shawn Burridge

Peter Allen

Jesse Vanucchi

Kyle Walton

Approve minutes of the September 16, 2024 Committee meeting.

I. Old Business

II. New Business

Authorization

1. City Engineer, Jeff Hinderliter, requests authorization for the Mayor to sign Change Order No. 3 with GHD Consulting Services, Inc. in the amount of \$42,500.00 for costs associated with the Eastside Wastewater Treatment Plant Blower Improvements Project and further authorize the City Chamberlain to advance funds.
2. City Engineer, Jeff Hinderliter, requests Change Order No. 4 with GHD Consulting Services, Inc. in the amount of \$41,800.00 for costs associated with the McCaffrey Water Treatment Plant Improvements Project and further authorize the City Chamberlain to advance funds for same.
3. City Engineer, Jeff Hinderliter, requests authorization for the Mayor to sign Change Order No. 3 with Scriba Electric Incorporated in the amount of \$81,335.35 for costs associated with the Water Treatment Plant Improvements Project decreasing the total project price.
4. City Engineer, Jeff Hinderliter, requests authorization for the Mayor to sign Change Order No. 4 with John R. Dudley Construction, Inc. in the amount of \$8,000.85 for costs associated with the Water Treatment Plant Improvements Project.
5. City Engineer, Jeff Hinderliter, requests authorization for the Mayor to sign Amendment No. 14 with GHD Consulting Services, Inc. in the amount of \$88,900.00 for costs associated Consent Decree requirements.

6. City Engineer, Jeff Hinderliter, requests authorization for the Mayor to sign a proposal with Geology, Architecture & Landscape Architecture Consultants Engineering in the amount of \$45,000.00 for additional services in the High Dam Rehabilitation Project and further authorization for the City Chamberlain to complete a budget amendment for same.
7. The Eastside Wastewater Treatment Plant requests acceptance of the bid submitted by NYS Fence Inc. in the amount of \$239,580.00 for the Cayuga Street Sanitary Sewer Lift Station & Freshwater Treatment Plant Fence Installation Project. This is a rescind and replace.
8. Personnel Director, Danielle Hayden, requests authorization for the Mayor to sign an agreement with Empower for administrative, financial, and trustee services for the City of Oswego Deferred Compensation Plan for the period of Five (5) years.
9. Police Chief, Phil Cady, requests authorization for City Chamberlain to accept a Walmart Spark Good Grants Team in the amount of \$5,000.00 to purchase a portable speed monitoring sign for the department.
10. Police Chief, Phil Cady, requests authorization for the Mayor to execute any documents regarding the acceptance of a \$16,375.00 grant to participate in the statewide Police Traffic Services program to increase traffic safety and further authorize the City Chamberlain to accept the aforementioned funds.
11. Police Chief, Phil Cady, requests authorization for the City Chamberlain to complete several transfer of funds in the Police Department account for anticipated purchases for the remainder of 2024.
12. Steven Coffey, Information Security Officer, requests authorization for the City Chamberlain to complete a Budget Amendment to the Computer Personal Services Account in the total amount of \$6,300.00 to cover the costs of an intern.
13. City Chamberlain, Deborah Coad, requests authorization to complete Budget Amendments as needed to cover Employee Benefits related to payroll and health.
14. City Chamberlain, Deborah Coad, requests authorization to complete a transfer of funds from the Water Fund Contingent Account to the Water Fund BAN Interest Account in the amount of \$46,245.81 for costs associated with debt payments.
15. Director of Animal Control, Caroline Anderson, requests authorization for the Mayor to enter into a four (4) year agreement with the Town of Volney for animal sheltering services.
16. Director of Animal Control, Caroline Anderson, requests authorization for the Mayor to enter into a renewed four (4) year agreement with multiple local municipalities in order to host animals at the Oswego Animal Shelter.
17. Director of Animal Control, Caroline Anderson, requests authorization for the City Chamberlain to accept a donation from the Laborer's Local 633 Golf Tournament in the amount of \$1,500.00 to help the animal shelter.

18. Craig Rebeor, Commissioner of Public Works, Parks and Recreation, requests authorization for the City Chamberlain to complete transfer of funds from the Water Contingency Fund Account to the Power & Pump Contracted Services Account in the amount of \$80,000.00 to cover emergency pumphouse and electrical repairs.
19. Craig Rebeor, Commissioner of Public Works, Parks and Recreation, requests discussion regarding the rules and rates for open skate at the city owned rinks.
20. Craig Rebeor, Commissioner of Public Works, Parks and Recreation, requests discussion regarding the acquisition of multiple vehicles to be used by the city.