

AGENDA
COMMON COUNCIL MEETING
JANUARY 23, 2023

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL FOR REGULAR MEETING

7:30 p.m.

MAYOR'S REPORT TO THE COMMON COUNCIL

- RESOLUTION NO. 28 – Approve Minutes Common Council Meeting Held January 9, 2023
- 29 – Appoint Commissioner of Deeds
- 30 – Approve Use of Public Space – Ellen B. Clark, Concierge for Experience Oswego, NY, in Order to Place Ten (10) Illuminated Hearts on the Bridge Street Bridge During the Month of February
- 31 – Accept Donation of a Bench from Sandra Swiech in Memory of Bruce, Patricia, and Rock Pospesel
- 32 – Approve Use of Public Space to Traci Pena in Order to Host an Event at the McCrobie Building on Wednesday, March 15, 2023
- 33 – Approve Use of Public Space to the Oswego County Autism Taskforce in Order to Host the Out Run Autism 5K Event on Saturday, March 4, 2023
- 34 – Approve Use of Public Space to Daniel Rupert in Order to Host a Craft Show at the Oswego Elk's Lodge on Saturday, June 11, 2023
- 35 – Authorize Public Hearing – Re: Proposed Change of Zone for Property Located at 171 East Second Street, in the Fourth Ward, From a TN2 Traditional Neighborhood 2 to TB Traditional Business
- 36 – Authorize Mayor and/or Community Development Director to Execute All Documents Necessary for the 2023 Summer Concert Series, Block Parties, and the 2023 Independence Day Celebration
- 37 – Authorize Mayor to Sign By-laws/Agreement Between the County and the City of Oswego for the Joint Oswego City-County Youth Bureau
- 38 – Authorize Mayor to Enter into a Renewal Agreement with StepOne Creative for Website Maintenance for a One (1) Year Term
- 39 – Authorize Mayor to Enter into an Agreement with Alpha Analytical for the East and West Wastewater Permit Monitoring Requirements
- 40 – Authorize Mayor to Sign a Memorandum of Agreement Between the City of Oswego and Erie Boulevard Hydro, for the Coordination Plan as Required by the Federal Energy Regulatory Commission
- 41 – Authorize City Chamberlain to Complete a Budget Amendment in the Amount of \$300,000.00 in Order to Make Payments to GAR Associates, LLC, for their Assessment Services
- 42 – Waive Rules of Common Council to Present Resolution Nos. 43-44 From the Floor Without Committee Consideration
- 43 – Approve the Advertisement of Sealed Bids for Properties Located in the City of Oswego
- 44 - Authorize Public Hearing - Re: Proposed Local Law No. *1 of the Year 2023 - A Local Law amending the "Electrical Code of the City of Oswego, New York"
- 45 – Adjournment

Common Council Proceedings

IN COMMON COUNCIL

Monday Evening January 23, 2023

Meeting Called to Order at 7:30 P.M.

Regular Meeting

ROLL CALL

	PRESENT	ABSENT
His Honor the Mayor	✓	
Councilor McBrearty		✓
Councilor Burridge	✓	
Councilor Hill, Jr.	✓	
Councilor Walker	✓	
Councilor Gosek	✓	
Councilor Plunkett	✓	
Councilor Corradino	✓	

excused

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Corradino

RESOLVED, that the minutes of the Regular Common Council Meeting held Monday evening, January 9, 2023, be and they hereby are approved and accepted.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Approved January 24, 2023

January 23, 2023

To the Honorable, the Common Council
The City of Oswego, New York

Councilors:

We, the undersigned, hereby petition your Honorable body for
Appointment as Commissioner of Deeds in and for the City
of Oswego, New York for a term of two years next following:

Respectfully submitted,

Kathy Walker	131 West Albany Street	Oswego, NY 13126
Brenda Rice	124 West Seneca Street	Oswego, NY 13126
Josephine Dashnau	49 County Route 31	Oswego, NY 13126
Maureen Tesoriero	204 Christopher Circle	Oswego, NY 13126
Nancy F. Henderson	69 Liberty Street	Oswego, NY 13126
Jacob Mulcahey	214 West Third Street	Oswego, NY 13126
Jennifer Gorman	61 East Cayuga Street	Oswego, NY 13126
Teresa Crucetti-Gilbert	789 County Route 20	Oswego, NY 13126
Michelle DeGrenier	59 Fourth Avenue	Oswego, NY 13126
Brandon Cornelius	5 East Seventh Street	Oswego, NY 13126
Wayne Cornelius	5 East Seventh Street	Oswego, NY 13126
Pamela Palmer	120 East Third Street	Oswego, NY 13126
Rikki L. Walker	11 East Fourth Street	Oswego, NY 13126
Shawn P. Walker	114 East Oneida Street	Oswego, NY 13126
John B. Gosek, Jr.	240 West Sixth Street	Oswego, NY 13126
Michael Myers	36 East Fourth Street	Oswego, NY 13126
James Scanlon	36 West Fifth Street	Oswego, NY 13126
Thomas Flett	6 East Seventh Street	Oswego, NY 13126
Robert Corradino	197 Munn Street	Oswego, NY 13126
Ronald G. Tesoriero	204 Christopher Circle	Oswego, NY 13126
Shawn Burridge	11 Mitchell Street	Oswego, NY 13126
David Peel	9 Sunrise Dr Apt #4A	Oswego, NY 13126
Monica MacKenzie	62 Patrick Circle	Fulton, NY 13069
Adrienne Armstrong	266 County Route 6	Phoenix, NY 13135
Laura Herrling	455 Chatfield Rd	Elbridge, NY 13060

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Walker

RESOLVED, that the foregoing named persons be and they hereby are appointed Commissioner of Deeds in and for the City of Oswego, New York for a term of two years next following.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett*	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

Approved January 24, 2023
WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: January 17, 2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☒ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Dear Councilors:

Mayor William J. Barlow, Jr. has received a request from Ellen Clark regarding the Hearts on the Bridge Project for the month of February. There are 10 hearts with LED lighting. Ms. Clark is requesting the Department of Public Works Traffic Department place the hearts on the Bridge Street Bridge on February 1, 2023 and remove the hearts on February 28, 2023.

Thank you for your time and consideration.

Ordered filed and printed with the proceedings.

Sydney Mangano

From: Ellen Clark <ellenclarkbiz@gmail.com>
Sent: Tuesday, January 17, 2023 12:35 PM
To: Sydney Mangano
Subject: Re: Hearts on the Bridge 2023

You don't often get email from ellenclarkbiz@gmail.com. [Learn why this is important](#)

On Thu, Dec 22, 2022, 3:10 PM Ellen Clark <ellenclarkbiz@gmail.com> wrote:
December 22, 2022

Mayor Barlow and Common Council Members,

Hello!

I am seeking approval for the "Hearts on the Bridge" project for February 2023. This project will remain the same as in past years with the request being for 10 hearts to adorn 10 of the light poles from West First Street to East First Street going across the Bridge Street bridge.

If approved by the Council,

- There will be 10 hearts, approximately 5' high and 5 ½' wide with LED lighting technology making them illuminated, animated and energy-efficient!
- The hearts are locally created, sourced and constructed and have been purchased by Experience Oswego NY.
- I have contacted the City of Oswego Department of Public Works about placing the hearts on the Bridge Street bridge light poles on or around Wednesday, February 1, 2023 and removing them from the poles on or around Tuesday, February 28th, 2023, depending on their schedule and weather conditions.
- I have also contacted the Oswego City Attorney's Office to, once again, provide insurance for the hearts.

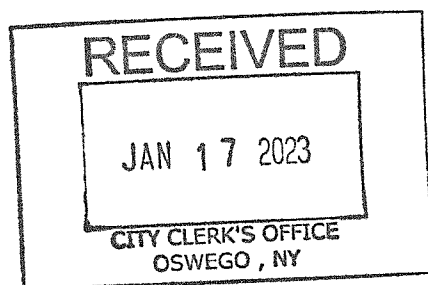
If there is any other information that you need for consideration of this project, please contact me at 315-704-8900.

I very much appreciate your time and consideration.

Best Regards,

Ellen

Ellen B. Clark, Concierge
Experience Oswego NY
186 West First Street
Oswego NY 13126
315-704-8900



CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Gosek

WHEREAS, Mayor William J. Barlow, Jr. has received a request from Ellen Clark for permission to place ten (10) illuminated hearts on the Bridge Street Bridge for the month of February, 2023, and

WHEREAS, Ms. Clark is requesting the Department of Public Works Traffic Department place the hearts on February 1, 2023 and remove the hearts February 28, 2023, now, therefore, be it

RESOLVED, that permission is hereby granted to Ellen Clark to place ten (10) illuminated hearts on the Bridge Street Bridge for the month of February, 2023, and be it further

RESOLVED, that the Department of Public Works Traffic Department will place the hearts on February 1, 2023 and remove the hearts February 28, 2023.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 1/11/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☒ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Physical Services Committee
City of Oswego
City Hall
Oswego, New York 13126

Dear Chairperson and Committee Members:

I, Timothy Rice, Commissioner of Public Works and Parks and Recreation, have received a request from Sandra Swiech to donate a memorial bench in memory of Bruce, Patricia and Rick Pospesel to the City of Oswego with preferred placement along West Linear Park, final location to be determined by the Department of Public Works.

Respectfully submitted,

Timothy Rice, Commissioner
City of Oswego Department of Public Works, Parks and Recreation

TR/mlc

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, Timothy Rice, Commissioner of Public Works and Parks and Recreation, has received a request from Sandra Swiech to donate a memorial bench in memory of Bruce, Patricia and Rick Pospesel, and

WHEREAS, the preferred location of bench is along West Linear Park, final location to be determined by the Department of Public Works, now, therefore be it

RESOLVED, that the City of Oswego gratefully accepts the donation of a memorial bench from Sandra Swiech in memory of Bruce, Patricia and Rick Pospesel, and be it further

RESOLVED, that preferred location of bench along West Linear Park, final location to be determined by the Department of Public Works.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor BurrIDGE*	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Approved January 24, 2023

Recommended by Physical Services
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of January 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 1/11/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☒ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Physical Services Committee
City of Oswego
City Hall
Oswego, New York 13126

Dear Chairperson and Committee Members:

I, Timothy Rice, Commissioner of Public Works and Parks and Recreation, have received a request from Traci Pena for use of the Music Hall at the McCrobie Building to hold a memorial benefit and fund raiser on March 15, 2023 from 5:00 pm to 9:00 pm in honor of her friend Dawn Norris who passed away from lung cancer on March 17, 2022 with monies raised to go to Upstage Lung Cancer for research. The itinerary for the event would include a Happy Hour/Mingle with Comedians and Gift basket raffle from 5:00 pm to 7:00 pm; Comedy show and 50/50 raffle and drawing plus give-a-way for wearing purple will happen from 7:30 pm to 9:00 pm. Ms. Pena would like to use the cocktail tables and chairs that are at the McCrobie building and will bring in food and alcohol/drinks, obtaining the required permits prior to the event.

Respectfully submitted,

Timothy Rice, Commissioner
City of Oswego Department of Public Works, Parks and Recreation

TR/mlc

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, Timothy Rice, Commissioner of the Department of Public Works, has received a request from Traci Pena for use of the Music Hall at the McCrobie Building to hold a memorial benefit and fund raiser on March 15, 2023 from 5:00 pm to 9:00 pm in honor of her friend Dawn Norris who passed away from lung cancer on March 17, 2022 with monies raised to go to Upstage Lung Cancer for research, and;

WHEREAS, The itinerary for the event would include a Happy Hour/Mingle with Comedians and Gift basket raffle from 5:00 pm to 7:00 pm; Comedy show and 50/50 raffle and drawing plus give-a-way for wearing purple will happen from 7:30 pm to 9:00 pm, and;

WHEREAS, Ms. Pena would like to use the cocktail tables and chairs that are at the McCrobie building and will bring in food and alcohol/drinks, obtaining the required permits prior to the event, therefore, be it now,

RESOLVED, that the request received from Traci Pena for use of the Music Hall at the McCrobie Building to hold a memorial benefit and fund raiser on March 15, 2023 from 5:00 pm to 9:00 pm in honor of her friend Dawn Norris who passed away from lung cancer on March 17, 2022 with monies raised to go to Upstage Lung Cancer for research has been approved, and be it further,

RESOLVED, that the use of the cocktail tables and chairs that are at the McCrobie building and food and alcohol/drinks brought in by Ms. Pena, after obtaining the required permits prior to the event is approved, and be it further,

RESOLVED, that Ms. Pena shall provide the City Clerk's Office with a signed Hold Harmless Waiver prior to the event.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek ✕	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO

City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR.

Mayor

Resolution prepared by Department of Public Works

Page No. _____

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: January 17, 2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

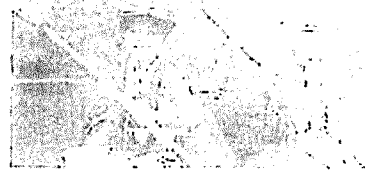
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|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Out Run Autism 5k

Dear Councilors,

The Special Events Committee through the Office of Economic Development received a request from Julie Chetney on behalf of the Oswego County Autism Task Force to organize the Out Run Autism 5k event to be held on Saturday, March 4, 2023. The event will be held from approximately 8:30 a.m. to 10:30 a.m. beginning at 29 E 1st Street. They are requesting a police escort to lead the race.

For review 2022 event

CITY OF OSWEGO
SPECIAL EVENT APPLICATION

The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: oswego county Autism taskforce Phone: 315 8622 Email: juliechetney@yahoo.com

City Resident: Yes ☐ No ☒

Event Contact Person: Julie Chetney

Nonprofit: Yes ☒ No ☐

Contact Information on Day of Event: Julie Chetney (# above)

Event Coordinator: Julie Chetney Phone: ↑ Email: ↑

Name of the Event: OutRun Autism 5K Event Location/Address: 29 E 1st St.

Event Dates: April 2, 2022 Time of Event: 8:30

Description of the Event: 5K run and walk event including a kids fun run.

Event Type: Procession / Parade ☒ Public Assembly ☐ Organized Competitive Event ☐ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees 150-200

*Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☒

*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☒

Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐

**Chapter 165 of City of Oswego Code

microphone and music

Requested Fee Services:

☐ Road closure
\$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

☐ Bandstand
\$150 flat fee per day

☐ Veterans Stage
\$75 flat fee per day

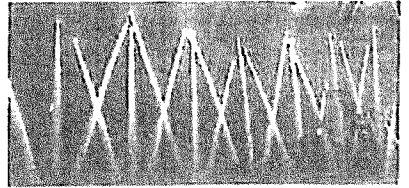
☐ McCullin Building Rental
\$93.50/hour with a minimum charge of 3 hours

☐ Brettbeck Pavilion Rental
\$75 flat fee per day

none

March
see email attached

CITY OF OSWEGO
SPECIAL EVENT APPLICATION



City Parks & Public Areas

- ☐ Breitbeck Park ☐ Washington Park ☐ Franklin Square (West Park) ☐ Linear Park East ☐ Linear Park West ☐ Montcalm Park
☐ Oak Hill Park ☐ ~~Veteran's Memorial Park/Veteran's Stage~~ ☐ Hamilton Park ☐ Civic Plaza ☐ McCrobie Building

none

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission registration fee \$20- ☐ No \$25

What kind of barriers will be used to close off the area? none

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors: none

Will food be sold, served, or given away? ☐ Yes ☒ No

Will items or services be sold at the event? ☐ Yes, if YES, please describe: ☒ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? _____

- ☐ Dance
☐ Jugglers
☐ DJs Bands
☐ Other

Please describe: N/A

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: N/A Number of Bands: N/A
 Sound Amplification: Start Time: 8:30am am/pm Finish Time: 10:00am am/pm intermittent announcements

Sound Checks prior to event: Start Time: NONE am/pm Finish Time: _____ am/pm

Please describe the sound equipment that will be used for your event: one speaker to announce, thank yous, national anthem, music as walkers and runners prepare to start.

Name of Sound/Production Company: personal equipment

Address: _____

City, State, Zip Code: _____

Phone #: _____ Cell Phone for Day of Event: _____

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: ____/____/____ Time: ____ am/pm

Pick-up Date: ____/____/____ Time: ____ am/pm

Number of Portable Toilets: ____ Number of ADA Accessible Toilets: ____

Permanent Toilet Facilities: ____ Name of Portable Toilet Vendor: ____

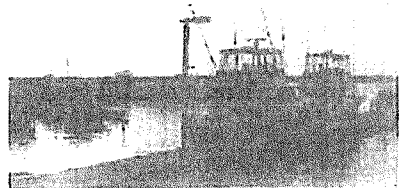
If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 4 / 2 / 2022 Time: 10:00 am/pm immediately following.

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO
SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____
Company's Public Utilities License # _____
Emergency Medical Technician(s) How provided? _____

N/A

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☒ Yes ☐ No

If No, are you providing private security? ☐ Yes ☐ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department

Please explain the proposed security measures: _____

place car at beginning of event - needed at 8:55 for about 20 minutes.

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

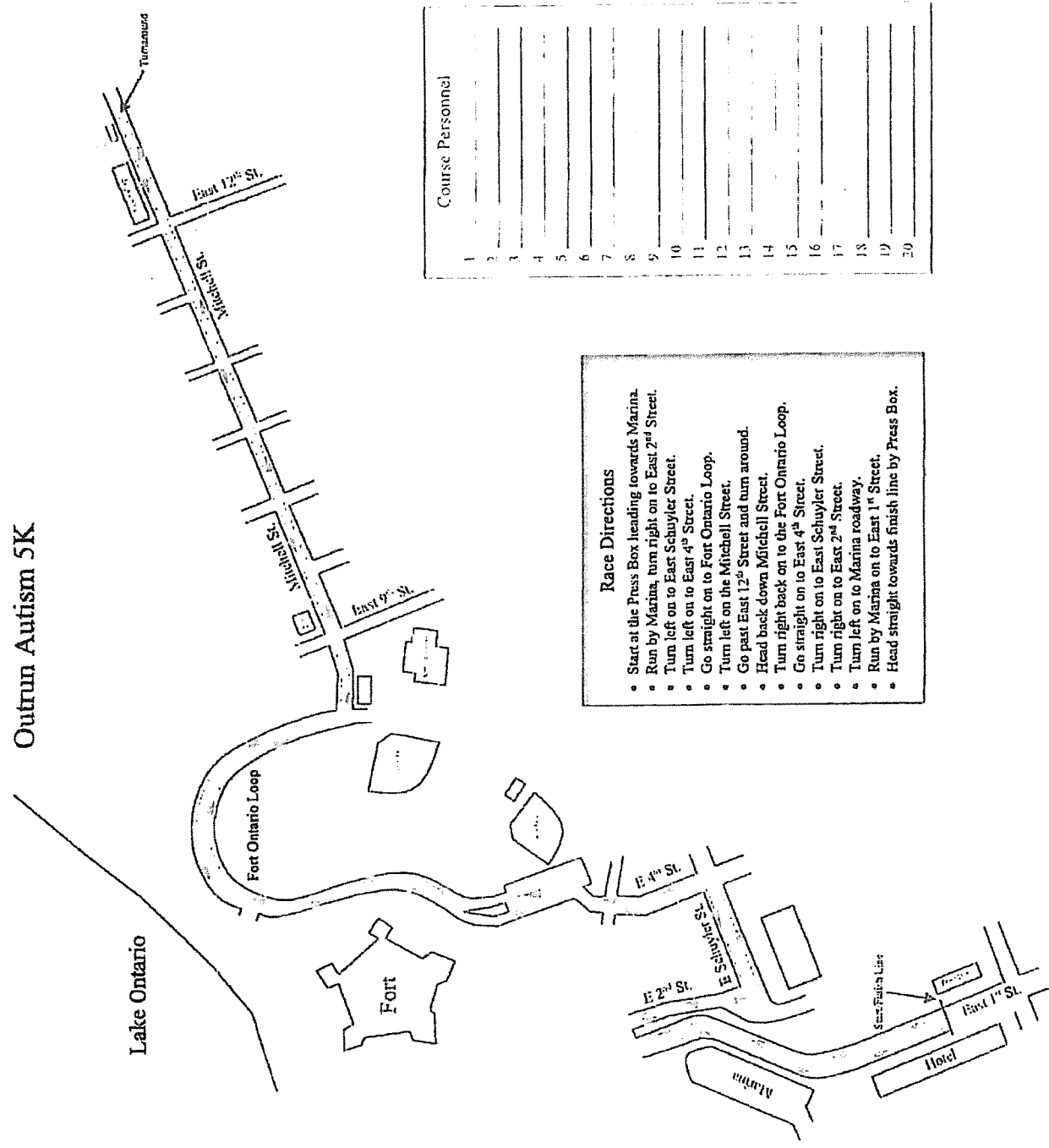
If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: _____ Date: 2/24/22

Outrun Autism 5K



- Race Directions**
- Start at the Press Box heading towards Marina.
 - Run by Marina, turn right on to East 2nd Street.
 - Turn left on to East Schuyler Street.
 - Turn left on to East 4th Street.
 - Go straight on to Fort Ontario Loop.
 - Turn left on the Mitchell Street.
 - Go past East 12th Street and turn around.
 - Head back down Mitchell Street.
 - Turn right back on to the Fort Ontario Loop.
 - Go straight on to East 4th Street.
 - Turn right on to East Schuyler Street.
 - Turn right on to East 2nd Street.
 - Turn left on to Marina roadway.
 - Run by Marina on to East 1st Street.
 - Head straight towards finish line by Press Box.

Course Personnel	
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Mattison Peet

From: Lisa Donabella
Sent: Friday, January 6, 2023 7:10 AM
To: Julie Chetney
Cc: Mattison Peet
Subject: Re: IRISH OutRun Autism
Attachments: 3613_001.pdf

Good Morning Julie,

Wishing you and your family a very happy New Year!.

I have copied Mattison Peet in so that you can work with her going forward. She has also been coordinating with the planners on the St. Patrick's Day Parade.

Mattison will be reaching out to you as she prepares your request for Council permission and approval.

Always happy to help. Let me know if you need anything.

Sincerely,

Lisa

From: Julie Chetney <juliechetney@yahoo.com>
Sent: Thursday, January 5, 2023 9:46 PM
To: Lisa Donabella <ldonnabe@oswegony.org>
Subject: IRISH OutRun Autism

Hi Lisa,
 Hope this email finds you well and recovering from the holidays! I spoke with the Mayor awhile back about moving this event to the St. Pat's Parade day in Oswego. I've been collaborating with the parade group and am ready to make the change. Attached is the community application and I'll send the map in another email. Please let me know if I need to do anything else. Thank you so much for always being so helpful!

Julie

Julie A. Chetney

"If you have no will to change it, you have no right to criticize it."

~Author Unknown

[NOTICE: This message originated outside of the City of Oswego, NY -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Gosek

WHEREAS, the City of Oswego Special Events Committee through the Office of Economic Development received a request from the Oswego County Autism Task Force to organize the Out Run Autism 5k event to be held on Saturday, March 4, 2023 from 8:30 a.m. - 10:30 a.m., and

WHEREAS, the event will begin at 29 E 1st Street, and

WHEREAS, the event is requesting a police escort to lead the Out Run Autism 5k, now therefore be it,

RESOLVED, permission is granted for the Oswego County Autism Task Force to organize the Out Run Autism 5k event to be held on Saturday, March 4, 2023 from 8:30 a.m. - 10:30 a.m., and be it further,

RESOLVED, permission is granted for the use of public space to access the streets, and police escort to lead the Out Run Autism 5k, and be it further,

RESOLVED, the Oswego County Autism Task Force shall provide to the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum listing the City of Oswego as named additional insured.

AYES AND NAYS CALLED			ABSENT/
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor BurrIDGE	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 1/12/23

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Elks Lodge Craft Show - East 5th Street

Dear Councilors:

The Community Development Office received a request from Daniel Rupert regarding a Craft Show to be held on Saturday, June 11, 2023 from 9am-4pm. The event is not requesting any road closures. People will be attending the event throughout the day. The organizers of the event plan to have 10 vendors outside the Oswego Elks Lodge on East 5th Street along the building.

Ordered filed and printed with the proceedings.

Return to Maddy Peet

44 E Bridge Street, Oswego NY 13126

mpeet@oswegony.org

(315)343-3795

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information: OSWEGO ELKS 271

Applicant name: DANIEL G. RUPELT

Phone: 315-462-3885

Email: dgrupt5@twcny.rr.com

City Resident: Yes ☒ No ☐

Event Contact Person: DAN RUPELT

Nonprofit: Yes ☐ No ☒

Contact Information on Day of Event:

Event Coordinator: DAN RUPELT

Phone: 315-462-3885

Email:

Name of the Event: CRAFT SHOW

Event Location/Address: 132 E 5th ST.

Event Dates: JUNE 11, 2023

Time of Event: 9-4

Description of the Event: CRAFT SHOW

50 TABLES INSIDE

10 TABLES OUTSIDE

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees

*Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☒

*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☒

Requires firework permit

**NYS Penal Law, Article 405.00

Are you planning to use sound amplification? Yes ☐ No ☒

**Chapter 165 of City of Oswego Code

Requested Fee Services:

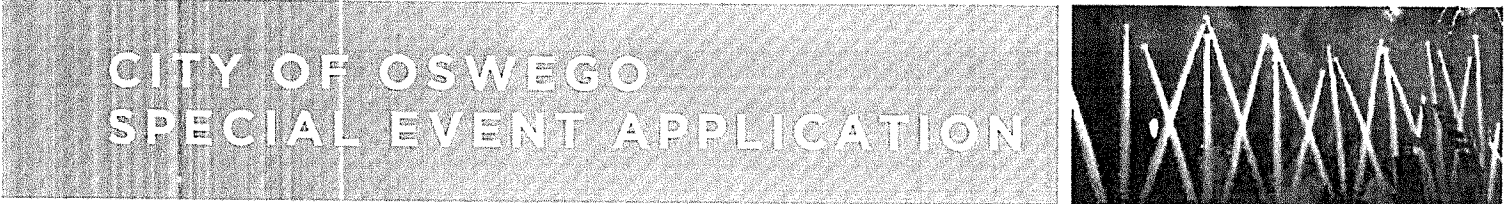
☐ Road closure
\$150 flat fee per area -- (point A to Point B for barricades) -- Identify on Site Map

☐ Bandstand
\$150 flat fee per day

☐ Veterans Stage
\$75 flat fee per day

☐ McCrobie Building Rental
\$93.50/hour with a minimum charge
of 3 hours

☐ Breitbeck Pavilion Rental
\$75 flat fee per day



City Parks & Public Areas

- ☐ Breitbeck Park
- ☐ Washington Park
- ☐ Franklin Square (West Park)
- ☐ Linear Park East
- ☐ Linear Park West
- ☐ Montcalm Park
- ☐ Oak Hill Park
- ☐ Veteran's Memorial Park/Veteran's Stage
- ☐ Hamilton Park
- ☐ Civic Plaza
- ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission: \$40-\$50 ☐ No

What kind of barriers will be used to close off the area? _____

Will there be vending? ☐ Food ☐ Beverage ☒ Goods ☐ Services Total Vendors: _____

Will food be sold, served, or given away? ☒ Yes ☐ No *INSIDE*

Will items or services be sold at the event? ☒ Yes, if YES, please describe: _____ ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? _____

- ☐ Dance
- ☐ Jugglers
- ☐ DJs Bands
- ☐ Other

Please describe: _____

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: _____ Number of Bands: _____

Sound Amplification: Start Time: _____ am/pm Finish Time: _____ am/pm

Sound Checks prior to event: Start Time: _____ am/pm Finish Time: _____ am/pm

Please describe the sound equipment that will be used for your event: _____

Name of Sound/Production Company : _____

Address: _____

City, State, Zip Code: _____

Phone #: _____ Cell Phone for Day of Event: _____

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: _____ / _____ / _____ Time: _____ am/pm

Pick-up Date: _____ / _____ / _____ Time: _____ am/pm

Number of Portable Toilets: _____ Number of ADA Accessible Toilets: _____

Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: _____

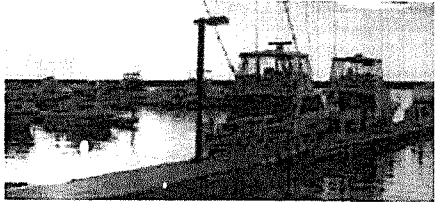
If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 11-23 / _____ / _____ Time: 4:00 am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO
SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☐ No

If No, are you providing private security? ☐ Yes ☐ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.
Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☐ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant : _____ Date: _____

SPECIAL EVENTS COMMITTEE
AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ / day
Location	\$ / day
Location	\$ / day
Location	\$ / day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation*	Required	Date Received	Staff Initials
Liability	_____	_____	_____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

City Clerks Office _____	
Comments: _____	

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Walker

WHEREAS, the Special Events Committee has received a request from Daniel Rupert of the Elks Lodge for permission to host a Craft Show on Sunday, June 11, 2023, and

WHEREAS, Daniel Rupert shall have the event at the Oswego Elks Lodge on East 5th Street from 9:00 am to 4:00 pm, and

WHEREAS, the event organization/sponsor shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount \$1,000,000 minimum, listing the City of Oswego as additional insured, now, therefore, be it,

RESOLVED, that permission is granted to Daniel Rupert for permission to host a Craft Show on Sunday, June 11, 2023, and be it further

RESOLVED, Daniel Rupert shall have the event at the Oswego Elks Lodge on East 5th Street from 9:00 am to 4:00 pm, and be it further

RESOLVED, the event organization/sponsor shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount \$1,000,000 minimum, listing the City of Oswego as additional insured.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO

City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR.

Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 01/03/23

- ☒ Planning & Development
- ☐ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☒ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Proposed Zone Change
TN2, Traditional Neighborhood 2 to TB, Traditional Business
171 East Second Street
City of Oswego

Dear Councilors:

Attached is a petition prepared by Anthony Pauldine, owner of property known as 171 East Second Street for a zone change from TN2, Traditional Neighborhood 2 to TB, Traditional Business.

At its regularly scheduled meeting of Wednesday, January 4, 2023, the Planning Board provided a favorable advisory opinion to the Common Council. We request that a public hearing be scheduled pursuant to Section 280-96 of the Zoning Ordinance.

/dma



City of Oswego
Change of Zone Petition

Petitioner Name: Anthony M. Pauldine
Petitioner Street Address: 190 5th AVE
Petitioner City, State, Zip: Oswego N.Y. 13126
Petitioner Telephone Number: 315 593 9872
Petitioner E-Mail Address: TPAULDINE@TWCNY.RR.COM

Property Address To Be Rezoned	Tax Map Number Information			Zoning Information	
	Section	Block	Lot	Current Zoning	Proposed Zoning
<u>171 E 2nd Street</u>	<u>128</u>	<u>64</u>	<u>0239</u>	<u>TN 2</u>	<u>Com 1</u>

Description of Request

Please Describe
The Purpose Of
Your Request
Including Any
Intended Uses

Former Fred's News and Grocery. I request the parcel be commercial to use effectively the building to be used for commercial use as in across the street. The building has been retail previously for 70 years

Proprietary Interest Of Petitioner: ☒ Property Owner ☐ Agent For Property Owner ☐ Other: _____

The Petitioner respectfully requests that the City of Oswego consider rezoning the above referenced properties situate in the City of Oswego, Oswego, County, State of New York.

The Petitioner requests that Chapter 280 of the City Code, establishing zoning in the City of Oswego, be amended, and the Zoning Map of the City of Oswego be amended to reclassify and change the zone of the subject premises from: TN 2 to: Com 1.

The Petitioner hereby declares, for the purpose of reliance thereon by the City of Oswego that the full particulars of the Petitioner's proposed use of the subject premises for the next five (5) years, if this change of zone is granted, are as follows:

Continue the Retail use and design of the building

The proposed change of zone will not be materially detrimental to the public welfare nor to other property in the neighborhood because:

IT IS CURRENTLY SET UP AND RECOGNIZED AS COMMERCIAL TO NEIGHBORHOOD FROM PREVIOUS USE FOR MANY YEARS

There are no nonconforming uses or structures on the subject premises and have been none during the last six (6) months preceding this Petition, except as follows:
(Specify exact date when nonconforming use or structure was commenced.)

N/A

The subject premises (are) (are not) located within 500 feet of the City line of the City of Oswego, County or State Highway, any stream or waterbody, or drainage channel owned by the County. If yes, please explain:

The Petitioner hereby consents to the Board an action reverting the subject premises to its original zoning classification if the Common Council subsequently determines that any statement contained in this Petition or any statement made by the Petitioner at the public hearing called to consider the said Petition is materially false and was not made in good faith, the Petitioner further consents to the Board an action reverting the subject premises to its original zoning classification in the event that the Petitioner fails to abide by any conditions or restrictions contained herein or imposed hereafter by the Common Council.

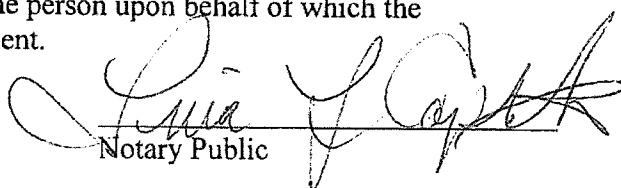
Dated: DECEMBER 9, 2022


(Applicant, etc. - Signature)

ACKNOWLEDGEMENT

On this 9th day of December, 2022, before me, the undersigned, personally appeared Anthony P. Paine, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) (is)(are) subscribed to the within instrument and acknowledged to me that (he)(she) executed the same in (his)(her) capacity(ies), and that by (his)(her) signature on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

TINA L. CAPLETTE
Notary Public, State of New York
No. 01065145214
Qualified in Oswego County
Commission Expires May 1, 2026


Notary Public

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, Anthony Pauldine, owner of a property known as 171 East Second Street, in the City of Oswego, submitted a petition to the Common Council to amend the Zoning Map for said property in the Fourth Ward to reclassify the property from TN2, Traditional Neighborhood 2 to TB, Traditional Business for reasons stated in said petition; and

WHEREAS, the Oswego Planning Board at its regular scheduled meeting of January 4, 2023, provided a favorable advisory opinion to the Common Council; therefore, be it

RESOLVED, that the City Clerk be and he hereby is authorized and directed to advertise a Notice of Public Hearing on the proposed Change of Zone to be held Monday, February 13, 2023 at 7:10 p.m., City Hall, 13 West Oneida Street, Council Chambers, Second Floor, Oswego, New York.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

Recommended by Planning & Development
Committee

Chairman Walker

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of JANUARY 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

ADOPTED LOST
Approved January 24, 2023

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 1/12/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Oswego 2023 Independence Day Celebration, Independence Day Parade, and Summer Concert Series

Dear Councilors,

The Office of Economic Development is primarily responsible for organizing and managing three community event series - The City of Oswego Independence Day Parade and Celebration, the City of Oswego Summer Concert Series (scheduled at the Veteran's Stage on Thursday evenings from June 29 2023 - August 31 2023) and the City of Oswego Water Street Square Summer Concert Series (scheduled at the Market Street Square on Friday Evenings from June 30, 2023 - September 1, 2023). The Office of Economic Development through the 2023 adopted budget was allocated funding for these special events. The City of Oswego Independence Day Celebration and Parade is planned for Sunday, July 2, 2023. Both Concert Series are in the planning stages.

The Office of Economic Development is requesting that the Council authorize in a resolution to be prepared by the Office of Economic Development that the Mayor/Deputy Director be able to negotiate and sign contracts in order to secure and promote the City of Oswego 2023 Summer Concert Series, the City of Oswego Water Street Square Concert Series and the City of Oswego Independence Day Celebration and Parade (including fireworks and entertainment) within the budgeted allocation.

The Office of Economic Development is requesting that the Council provide authorization to the Mayor and/or the Deputy Director to be able to arrange for any city services related to said events, including but not limited to, stage reservations, road closures and other related services.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the Office of Economic Development is responsible for the administration of the Oswego Summer Concert Series, the Oswego Water Street Square Concert Series, Oswego Independence Day Celebration, Oswego Independence Day Parade, and

WHEREAS, the Office of Economic Development received funding allocation from the City of Oswego for the purposes of administering specific City of Oswego Special Events to include the Oswego Concert Series, City of Oswego Water Street Square Concert Series, the Independence Day Celebration, Oswego Independence Day Parade, and

WHEREAS, the Oswego Summer Concert Series will be held June 2023 - August 2023 and will require the authorization for public space for said concert series, and

WHEREAS, the City of Oswego Water Street Square Concert Series 2023 will be held between June 2023 - August 2023 and will require the authorization of use of public space for said concert series, and

WHEREAS, the City of Oswego Independence Day Celebration will be held on Sunday, July 2, 2023 and will require the use of the pedestrian bridge over the Oswego River, road closures, and Public Space, and

WHEREAS, the City of Oswego Independence Day Parade will be held on July 2, 2023 and will require road closures and city services, and

WHEREAS, the City of Oswego Special Events Committee through the Office of Economic Development is requesting approval from the Common Council to allow the Mayor and/or the Economic Development Deputy Director to execute contracts and agreements related to the Oswego Summer Concert Series 2023, City of Oswego Water Street Square Concert Series 2023, the City of Oswego Independence Day Celebration and Parade, now therefore be it,

RESOLVED, the Mayor and/or Economic Development Deputy Director is authorized to execute contracts and agreements related to the administration and management of the Oswego Summer Concert Series 2023, Oswego Water Street Summer Concert Series 2023, Oswego Independence Day Celebration and Independence Day Parade, and be it further,

RESOLVED, Approval is granted for the use of public space of required for the Oswego Summer Concert Series 2023, Oswego Water Street Square Summer Concert Series 2023, Oswego Independence Day Celebration and Parade through coordination with the appropriate City Department(s) and approval is granted for the necessary road closures, City Services and use of the pedestrian bridge over the Oswego River, for the Independence Day Celebration.

Rescinded by Res. No.60 dtd 2/13/23. Replaced by Res. No.61 dtd 2/13/23.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of January 2023

MARK TESORIERO City Clerk

Approved January 24, 2023 WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: January 17, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☒ Other |

Brian Chetney, Executive Director of the Oswego City-County Youth Bureau is requesting the review and approval of the updated BY-LAWS.

1

**Oswego City-County Youth Bureau
BY LAWS**

Section 1. There is hereby created jointly with the City of Oswego and the County of Oswego a joint policy board entitled the City-County Youth Board to consist of fifteen (15) voting members including legislative and citizen members. Two of the citizen members shall be youth under the age of 21. The three (3) legislative members are comprised as follows:

2 Members of the County Legislature
1 Member of the Common Council

Citizen Members: 12 persons with demonstrated interest in youth work.

Section 2. The members of the County Legislature shall be appointed by the Chairperson of the Legislature of the County of Oswego. The member of the City Council shall be appointed by the Mayor of the City of Oswego. The appointment of the twelve (12) citizen members shall be made jointly by the Chairperson of the Oswego County Legislature and the Mayor of the City of Oswego; the Chairperson of the Legislature appointing eight (8) persons, including at least one youth representative, and the mayor appointing four (4) persons, including at least one youth representative. The Board shall select a Chairperson from among its own members. Both the Board members and the Chairperson shall serve for such terms as provided for in Article IV.

AGREEMENT

This agreement, by and between the City of Oswego, a municipal corporation with offices in City Hall in the City of Oswego, County of Oswego, New York hereinafter called "City" and the County of Oswego, a municipal corporation with offices in the County Building in the County of Oswego, hereinafter called "County".

WHEREAS, a City-County Youth Bureau was created by the City of Oswego and the County of Oswego, pursuant to Executive Law 422, as amended, and

WHEREAS the members of the Common Council of the City of Oswego and the members of the Human Services Committee of the Legislature of the County of Oswego have expressed the wish that administration be provided by the County of Oswego with the City of Oswego reimbursing the County for its share of administration and operating costs and

WHEREAS, the New York State Office of Children and Family Services has approved such a contract and relationship,

NOW, THEREFORE, it is mutually covenanted and agreed by and between the parties hereto as follows:

That the plan of organization of the City-County Youth Bureau shall be as follows:

ARTICLE I

Name

The name of this organization shall be "Oswego City-County Youth Bureau".

ARTICLE II

Object

The mission of the Youth Bureau shall be to (1) contribute to a collaborative network of effective, integrated programs and services; (2) coordinate comprehensive, county-wide youth and family services planning; (3) provide direct and indirect services and activities for youth and families; (4) improve the quality of life for individuals, families, and the community; and (5) empower youth to become responsible members of society.

2
ARTICLE III

Membership

The Youth Board shall consist of fifteen (15) members as provided for in sections one (1) and two (2), Article IV of this document. All members shall be residents of the County of Oswego. Members appointed by the mayor if the City of Oswego shall also be residents of the City.

ARTICLE IV

Terms of Members

1. Each adult citizen member shall serve for a term of three (3) years or as hereinafter provided, and each citizen member shall be eligible for nomination to serve successive terms of three (3) years. Each youth citizen member shall serve for a term of two (2) years or as hereinafter provided, and each youth citizen member shall be eligible for nomination to serve successive terms of two (2) years.
2. Each "legislative" member shall serve for a term of two (2) years and may be appointed for successive terms. However, the "legislative" member shall not be eligible to serve when he or she ceases to occupy the office.
3. Any citizen member or "legislative" member appointed to serve for the purpose of filling a vacancy in the membership shall serve for the remainder of the expired term.

3

ARTICLE V

Meetings

1. The Board shall meet for regular meetings during the year. Public notice shall be given in accordance with the Public Officer's Law and published on the county's website.
2. A quorum shall be a majority of the whole number; and not less than a majority of the whole number is necessary to perform a power of duty of the Board relative to matters of finance.
3. No Youth Bureau Board member may vote on any financial allocation for any agency whose board the member sits on.
4. In the event that any member of the board is absent, without notice or excuse, for two (2) successive meetings, the Chairperson of the Board will contact the member to see if they are still interested in remaining on the Board. In the event that any member of the board be absent, without notice or excuse, for three (3) successive meeting, the Chairperson of the Board shall refer his/her membership to the Chairperson of the County Legislature or to the Mayor of the City for appropriate actions. The Mayor and the Chairperson of the County Legislature shall have the authority among other things to declare the position vacant.
5. In the event a member wishes to resign from the Board, the member will write a letter to the Chairperson of the County Legislature or the Mayor of the City.
6. The Chairperson of the Board shall be empowered to call special meetings of the board upon giving three (3) days written notice thereof and must call a special meeting of the Board upon written petition of any five (5) members of the board.
7. Each member of the Board shall have one (1) vote at each meeting.

ARTICLE VI

Officers

1. The officers of the Youth Board shall consist of Chairperson and First Vice-Chairperson, both of whom shall be members of the Board and appointed members.
2. Each officer shall be chosen by the voting members at the first meeting of each year and shall serve for a term of one (1) year.
3. Vacancies in any office of the Board arising at any time shall be filled by the Board at a meeting of the Board. Such officer elected to fill the vacancy shall serve for the remainder of the unexpired term.

ARTICLE VII

Duties of the Officers

1. The Chairperson shall preside at all meetings of the Board, shall appoint all necessary committees as provided in these By-Laws and shall be an ex-officio member of all committees in addition, the Chairperson will be responsible for the leadership of the Executive Committee.
2. The First Vice-Chairperson shall perform the duties of the Chairperson in his/her absence and will serve as Chairperson of the Program Committee. In addition to any such duties, the First Vice-Chairperson is empowered to perform any duties assigned to him or her by the Board or the Chairperson.

ARTICLE VIII

4

Committees

1. There shall be the following standing committees:
 - a. Executive Committee: The Executive Committee shall consist of the officers and shall determine long range goals which provide direction for the full Board and shall specify priorities and objectives stated to be met or accomplished.
 - b. Program Committee: The Program Committee shall consist of at least ~~four~~ (4) three (3) board members and ad-hoc members as appointed by the Board Chairperson and shall be responsible for developing a system of rules and guidelines to determine merit and establish criterion for standards to be used in accepting or rejecting an application for pool 'state aid' for an agency or their entity. The Program Committee will recommend funding allocation to the full Board of Directors. The First Vice-Chairperson shall serve as Committee Chairperson.
 - c. Membership Committee: The Membership Committee shall consist of the whole Board and shall make recommendations to the Mayor and the Chairperson of the Oswego County Legislature for filling vacancies as they occur on the Board, either by resignation or expiration of term.

ARTICLE IX

Procedure

1. In all matters of parliamentary procedure not covered by these By-Laws, the organization shall be governed by Robert's Rules of Order.
2. The Oswego City-County Youth Bureau shall submit its proposed annual budget to the Oswego County Legislature and the Common Council of the City of Oswego as stipulated by the County and City budget process. Such annual budget shall be subject to the approval of the County of Oswego Legislature and the Common Council of the City of Oswego. The Treasurer of the County of Oswego will act as a disbursing agent for the Youth Board in connection with expenditures authorized by the said Board within the appropriation set by the County Legislature and the City Common Council. The Treasurer shall disburse said funds upon review and approval of the Oswego County Auditor. The County Legislature and the City Common Council shall include in the annual budget a sufficient sum for the operation of the Oswego City-County Youth Bureau, and the County Legislature and the City Common Council will file or cause to be filed the necessary annual budget statements and applications for State Aid to the New York State Office of Children and Family Services.
3. In all City-County projects involving application for State reimbursement through the New York State Office of Children and Family Services, the applications shall be coordinated by the Youth Board and shall be made in such form as prescribed or required by the New York Office of Children and Family Services.
4. The City-County Youth Bureau shall ensure appointment of employees, in accordance with applicable Civil Service requirements, to such positions on the staff of the City-County Youth Bureau as may be created by the County Legislature of the County of Oswego and the Common Council of the City of Oswego, and said employees who deliver services primarily to and for Oswego City youth and whose wages are paid by the City of Oswego shall be employees of the City of Oswego, whereas, those employees whose wages are paid by the County of Oswego shall be employees of the County of Oswego.
5. It is understood and agreed between the parties that the County shall provide office space, furnishings, phone, computer equipment, copying equipment, and Internet services for Youth Bureau City staff, invoice and voucher preparation for City Youth Bureau expenses, preparation of fiscal claims for state aid for City Youth Bureau expenses, contract management for the Oswego City Youth Center, and administrative supervision. ~~one (1) Youth Activities Coordinator and at least one Youth Activities Aide.~~ The City shall provide two (2) Youth Activities Coordinators. The City shall provide \$13,500 in 2022 for administrative oversight and increase this by \$200 per year through 2027. It is further understood that the County and the City shall each apply for reimbursement from the New York State Office of Children and Family Services. It is further understood and agreed that the County Legislature will not commit the City of Oswego for payment of any sums for projects undertaken by the Youth Board not included in the City's annual budget without prior approval of such commitment by the City Council. Notwithstanding

the foregoing either the County or the City may individually elect to underwrite the entire local cost of any Youth Bureau project.

6. The Youth Bureau, through the County budget process, shall reimburse municipalities, including the City of Oswego, for youth development programs upon receipt of acceptable state aid forms. The Youth Bureau shall then process claims to the New York State Office of Children and Family Services for state aid reimbursement back to the County. The County shall apply, on behalf of the City, for applicable state and federal grants which provide services to youth and families. The County shall reimburse the City of Oswego for services provided by City Youth Bureau staff, that are applicable to said state and federal grants.
7. The terms of this agreement shall be five (5) years commencing at the first meeting of the year and said agreement shall continue after five (5) years on a year-to-year basis unless either party, by written notice to the other or at least six months before the termination date of the contract or any renewal date, thereof, gives notice that it wishes to modify or terminate the agreement.
8. The County shall have the authority to enter into contracts for and on behalf of the Oswego City-County Youth Bureau, subject to the provisions of this contract.
9. This agreement may be amended at any time by mutual consent of both parties.

IN WITNESS WHEREOF, the parties hereto have signed their names and caused their official seals to be hereunto affixed the day and year first above written.

THE COUNTY OF OSWEGO

By _____
Chairman of the Legislature

THE CITY OF OSWEGO

By _____
Mayor, City of Oswego

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the City of Oswego and the County of Oswego operate a joint municipal bureau, one whose purpose is "devising programs and projects aimed at prevention, controlling and treating delinquency and neglect among youth", and

WHEREAS, the Oswego County Legislature heretofore established by-laws and an agreement with the City of Oswego relative to the Oswego City-County Youth Bureau, and

WHEREAS, the Youth Bureau Board has reviewed and updated the by-laws, now therefore, be

RESOLVED, that the Mayor of the City of Oswego be and hereby is authorized to sign the by-laws of the Oswego City-County Youth Bureau, which serves as a joint agreement between the County of Oswego and the City of Oswego for a joint Oswego City-County Youth Bureau.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	10	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO

City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR.

Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 1/17/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Approval to Enter into Agreement with Step One Creative for Website Maintenance

Step One Creative has provided a prepared annual agreement for website maintenance for April 1, 2023 to March 30, 2024 (12-month period) for a monthly fee of \$750. The website maintenance includes items such as copy edits, photo updates, and other applicable site maintenance including uploading council committee and council meeting agendas and ongoing city project updates to the website. There is funding available in the existing approved budget.

Permission for approval to have the Common Council authorize the Mayor to enter into an agreement with Step One Creative for the website maintenance.



Proposal:

City of Oswego

January 6, 2023

Website Maintenance/Updates Retainer

Step One Creative proposes the following 12-month retainer arrangement for the on-going monthly maintenance and updating of the City of Oswego (www.oswegony.org) website.

Copy edits, photo/file updates, page additions/enhancements, news releases, council agendas/videos, and other applicable site maintenance are included in the arrangement.

Step One Creative will continue to coordinate with the various departments, community development, and the Mayor's office on all requested updates and revisions.

Monthly Retainer Investment: \$750/per month

Terms: April 1, 2023– March 30, 2024
Billed by 1st day of month and payable by 15th of same

Approved _____ date _____
City of Oswego

Approved  _____ date January 6, 2023
Shane R. Stepien

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the City of Oswego contracted with Step One Creative to design the City’s website and to provide ongoing website maintenance, and

WHEREAS, the City received a proposal from Step One Creative to provide website maintenance for the term of April 1, 2023 to March 31, 2024 to renew and continue services previously provided, and

WHEREAS, the proposal for providing monthly website maintenance during the specified term will be \$750 per month, and now therefore be it

RESOLVED, the City of Oswego Common Council authorizes the Mayor to enter into an agreement with Step One Creative for website maintenance for the term of April 1, 2023 to March 31, 2024.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek ✕	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of January 2023

MARK TESORIERO City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: January 17, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☒ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Onondaga County's Purchasing Department requires with either a Signed Contract, a Sole Supplier's Letter or a Resolution from the City Council to enter into an agreement with a non-sole source supplier.

The City of Oswego needs to use a Contract Commercial Laboratory, which for 4 years has been Pace Analytical Laboratory.

Pace Analytical over the course of this past year has not provided the City of Oswego with adequate service, including late turnaround times, incorrect invoicing and not performing the requested analytical methods consistently.

Compliance with the City of Oswego's SPDES Permits for its two Wastewater Treatment Facilities requires a reliable Contract Commercial Analytical Laboratory to pick up and analyze samples consistently, in an affordable manner and upon request during normal and wet-weather conditions.

This required service can be provided by another regional Contract Commercial Analytical Laboratory known as Alpha Analytical.

This vendor can perform this service at a cost that is comparable to Pace Analytical Laboratory.

Approval will provide the Wastewater Treatment Facilities with the necessary laboratory services from Alpha Analytical and comply with Onondaga County's purchasing procedure.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, Onondaga County's Purchasing Department requires with either a Signed Contract, a Sole Supplier's Letter, or a Resolution from the City Council to enter into an agreement with a non-sole source supplier; and

WHEREAS, the City of Oswego needs to use a Contract Commercial Laboratory, which for 4 years has been Pace Analytical Laboratory; and

WHEREAS, Pace Analytical over the course of this past year has not provided the City of Oswego with adequate service, including late turnaround times, incorrect invoicing and not performing the requested analytical methods consistently; and

WHEREAS, compliance with the City of Oswego's SPDES Permits for its two Wastewater Treatment Facilities requires a reliable Contract Commercial Analytical Laboratory to pick up and analyze samples consistently, in an affordable manner, and upon request during normal and wet-weather conditions; and

WHEREAS, this required service can be provided by another regional Contract Commercial Analytical Laboratory known as Alpha Analytical; and

WHEREAS, this vendor can perform this service at a cost that is comparable to Pace Analytical Laboratory;

NOW, THEREFORE, BE IT

RESOLVED, Approval of this Resolution will provide the Wastewater Treatment Facilities with the necessary laboratory services with Alpha Analytical and comply with Onondaga County's purchasing procedure.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of January 2023

MARK TESORIERO

City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR.

Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 12/21/22

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Authorization for Mayor to Sign
Professional Services Agreement
Erie Boulevard Hydro, LP
Communications & Coordination Plan

Dear Councilors:

We request authorization for the Mayor to sign the attached Professional Services Agreement, prepared by Erie Boulevard Hydro, LP (Brookfield Renewable Power), for the implementation of the Communications & Coordination Plan as requested by the Federal Energy Regulatory Commission (FERC).

/dma

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the City of Oswego owns the High Dam Hydroelectric Facility located at 571 West First Street and utilizes third party contractors to operate said facility, and

WHEREAS, the City of Oswego terminated its operation and maintenance contract with Erie Boulevard Hydro, LP (Brookfield Renewable Power) on October 31, 2021, and

WHEREAS, the Federal Energy Regulatory Commission (FERC) ordered the City of Oswego to cease operations on November 1, 2021, until the City of Oswego could enter into a joint memorandum of agreement with Brookfield Renewable Power outlining how the two parties would safely operate both the High Dam Hydroelectric Facility and the Varick Hydroelectric Facility to ensure the continued safety of the downstream recreational users, and

WHEREAS, the City of Oswego and Brookfield Renewable Power have negotiated the details of this agreement in good faith and have developed a memorandum of agreement and Communication and Coordination Plan that both parties find to be equitable, jointly beneficial, and satisfying the requirements of the FERC order, now, therefore be it

RESOLVED, that the Mayor be and he is hereby authorized to sign the attached Memorandum of Agreement, between the City of Oswego and Erie Boulevard Hydro, for the implementation of the attached Communications and Coordination Plan, as requested by the FERC.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr. ★	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: January 17, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☒ Other |

The Assessment Office requests a budget amendment in the amount of \$300,000.00 to the Assessment Department Contracted Services Account, A.1355.0440, to allow for payments to GAR Associates, LLC.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the Assessment Department proposed an Assessment Equity Project utilizing GAR Associates, LLC and a contract was authorized in Resolution 190 of 2022, and

WHEREAS, a budget amendment is necessary to process the approved payment schedule in 2023 with GAR Associates, LLC, now, therefore be it

RESOLVED, that the City Chamberlain is authorized to complete a budget amendment in the amount of \$300,000.00 to Assessment Department Contracted Services Account, No. A1355.0440 to allow for payments to GAR Associates LLC

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of January 2023

MARK TESORIERO

City Clerk

WILLIAM J. BARLOW, JR.

Mayor

Approved January 24, 2023

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the following Resolution(s) sponsored by Councilor Plunkett has/have not been reviewed by any Committee of this Common Council, and

WHEREAS, Rule VII, Paragraph 2, required such Committee consideration prior to Common Council action, now, therefore be it

RESOLVED, that pursuant to Rule XI of the Common Council Rules, Rule VII, Paragraph 2, is suspended so that Resolution Nos. 43-44 may be acted upon without committee consideration.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek <i>ox</i>	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Approved January 24, 2023

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor _____

WHEREAS, the City of Oswego is the owner of multiple properties in and around the City of Oswego due to tax foreclosures; and

WHEREAS, the properties include: 73 Ontario Street, 131 East Eleventh Street, 137 East Oneida Street, 143A Liberty Street, 161 Liberty Street, 223 West Sixth Street, 17 Liberty Street, and 39 East Oneida Street; and

WHEREAS, there are three (3) properties that the City of Oswego owns but are granting to the Oswego County Land Bank to include: 105 East Cayuga Street, 107 East Cayuga Street, and 110 East Cayuga Street; and

WHEREAS, the Common Council has determined that the properties are excess and should be sold by receipt of public bids after being advertised, excluding the properties granted to the Land Bank; and

WHEREAS, the Common Council has further determined that each property to be sold should be advertised with a minimum starting bid, but that the determination to award the property to a successful bidder will be based on criteria that includes which bid represents the highest responsible bid, taking into consideration the plans articulated in the bids received when determining the successful bidder; now, therefore be it

RESOLVED, that the following properties (together the minimum bid price next to each) shall be advertised for sale through sealed bids: 73 Ontario Street (\$5,000), 131 East Eleventh Street (\$1,000), 137 East Oneida Street (\$5,000), 143A Liberty Street (\$500), 161 Liberty Street (\$500), 223 West Sixth Street (\$10,000), 17 Liberty Street (\$500), and 39 East Oneida Street (\$20,000); and it is further

RESOLVED, that the City Attorney is authorized to prepare bid specifications to comply with the express intention of the Common Council as set forth herein, and establish a deadline for receiving all sealed bids by 5:00 p.m. Friday, February 24, 2023, and thereafter present all such bids to the Common Council to determine the highest responsible bidder for each such property on March 6, 2023, with an expected award date of March 13, 2023 during the Common Council meeting.

This resolution was pulled. No action taken.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			
Councilor Burridge			
Councilor Hill, Jr.			
Councilor Walker			
Councilor Gosek			
Councilor Plunkett			
Councilor Corradino			
TOTAL			

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO

City Clerk

Approved January 24, 2023

WILLIAM J. BARLOW, JR.

Mayor

PROPOSED LOCAL LAW NO. *1 OF THE YEAR 2023

A Local Law Amending Local Law No. 1 of the Year 2020 – A Local Law amending the "Electrical Code of the City of Oswego, New York" in its entirety.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF OSWEGO, NEW YORK AS FOLLOWS:

Section 1. Purpose and Intent.

Chapter 108 of the City Code establishes Electrical Standards for the City of Oswego. The authority to establish such standards is derived from the Charter of the City of Oswego, as well as Section 20, Subsection 27 of the General City Law of the State of New York. The current version of Chapter 108, Section 16, pertaining to the creation of the Electrical Licensing Board of Examiners, conflicts with the provisions contained in Section C10-03 of the City Charter. The Charter also mandates that the board shall examine and certify the competence of persons who shall then be licensed as electricians within the City of Oswego. The purpose of this local law is to amend the City Code to be consistent with the City Charter. The intent of this local law is to ensure that the provisions of the City Charter are given the meaning within the City Code as it relates to the composition and general authority of the Electrical Licensing Board of Examiners.

Section 2. Amendments.

The Code of the City of Oswego, New York, Chapter 108, Electrical Standards, Section 108-12 (B) and Section 108-16, are hereby amended as follows:

§108-12 Application for License

- B. Applicants for a master electrician license shall have a minimum of 7 40 years' experience directly related to the electrical industry. Five years of this experience shall have been working directly on the installation and maintenance of electrical systems and three of those five years shall have been on new construction of commercial and/or industrial installations.

§ 108-16 Board of Examiners.

There is hereby created a Board to be known as the "Electrical Licensing Board of Examiners" which shall consist of four ~~seven~~ members, and said four ~~seven~~ members shall consist of **[one]** ~~two~~ master electrician, one journeyman, the City Engineer of the City of Oswego, New York, **[and]** ~~one layman, the Code Enforcement Director, and a duly appointed inspector from an agency approved to perform electrical inspections in the City of Oswego, and all~~ four ~~seven~~ members shall be appointed by the Mayor of the City of Oswego. *All members shall be appointed by the Mayor and shall serve staggered terms of four years each commencing January 1 after date of appointment. Vacancies shall be filled for the remainder of an unexpired term. The board shall examine and certify the competence of persons who shall then be licensed as electricians within the city.* The Mayor of the City of Oswego shall make all appointments to the Board of Examiners within 30 days from the date that this article becomes effective. The certificate of appointment shall be made concurrently with the term of the Mayor. Any appointed member or members may be removed by the Mayor for malfeasance in office, incapability or neglect of duty. In addition, missing three consecutive meetings of the Board shall be grounds for removal of any acting Board member, following a hearing at the discretion of the Mayor.

Section 3. Effective Date.

This local law shall become effective on the date it is filed by the New York State Secretary of State.

*FOR INTRODUCTION PURPOSES ONLY

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, Mayor William J. Barlow, Jr. requests certain amendments to Chapter 108 of the Code of the City of Oswego; and

WHEREAS, Chapter 108, Electrical Standards, was amended by Local Law No. 1 of 2020 and addressed several issues related to the manner in which the City of Oswego regulates electrical licensing; and

WHEREAS, one provision that was not amended involves the composition of the Electrical Licensing Board of Examiners, contained in Section 108-16 of the City Code, which allows for a seven member board; and

WHEREAS, Section C10-03 of the City Charter specifies that "[A]n Electrical Licensing Board of Examiners shall consist of four persons: one master electrician, one journeyman electrician, the City Engineer and one layman. All members shall be appointed by the Mayor and shall serve staggered terms of four years each commencing January 1 after date of appointment. Vacancies shall be filled for the remainder of an unexpired term. The board shall examine and certify the competence of persons who shall then be licensed as electricians within the city[.];" and

WHEREAS, the current provisions of Chapter 108, Section 108-16 and the requirements contained in Section C10-03 of the Charter, and where such conflict occurs the Charter provisions must be given priority; and

WHEREAS, any amendments to the City Code require the adoption of a local law after a public hearing is held; and

WHEREAS, Mayor Barlow proposes amendments that will henceforth make the City Code consistent with the City Charter in establishing the composition of the Electrical Licensing Board of Examiners; and

WHEREAS, it is the finding of the Common Council that it is in the best interest of the City of Oswego to have consistency between the City Code and the City Charter and further declares the proposed amendments contained in Local Law No. 1 of 2023 to appropriately accomplish this intent; now, therefore it is

RESOLVED, that Local Law No. 1 of 2023 is hereby introduced and a public hearing is hereby established to be held at 7:05 p.m. on the 13th day of February, 2023 for the purpose of entertaining public comments on the proposed local law; and it is further

RESOLVED, that a copy of Local Law No. 1 of 2023, attached to and made a part of this resolution, shall be made publicly available by the City Clerk in advance of the public hearing.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty			✓
Councilor BurrIDGE	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO

City Clerk

Mayor

WILLIAM J. BARLOW, JR.

Approved January 24, 2023

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

RESOLVED, that this Regular Meeting of the Common Council now adjourn at 7:30 p.m.

AYES AND NAYS CALLED			ABSENT/
	AYES	NAYS	ABSTAIN
Councilor McBrearty			✓
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of January 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Approved January 24, 2023



AGENDA
Common Council Meeting
January 23, 2023
7:15 PM

Roll Call

Roll Call

Mayor Barlow called the meeting to order at 7:30 p.m. Six Councilors were present. Councilor McBrearty was excused.

Mayor's Report to the Common Council

Pledge of Allegiance to the Flag

Public Session

Resolutions

- 28 Approve Minutes Common Council Meeting Held January 9, 2023

Councilor Corradino sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 29 Appoint Commissioner of Deeds

Councilor Walker sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 30 Approve Use of Public Space – Ellen B. Clark, Concierge for Experience Oswego, NY, in Order to Place Ten (10) Illuminated Hearts on the Bridge Street Bridge During the Month of February

Councilor Gosek sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 31 Accept Donation of a Bench from Sandra Swiech in Memory of

Bruce, Patricia, and Rock Pospesel

Councilor Hill sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 32 Approve Use of Public Space to Traci Pena in Order to Host an Event at the McCrobie Building on Wednesday, March 15, 2023

Councilor Plunkett sponsored the resolution. Councilor Gosek was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 33 Approve Use of Public Space to the Oswego County Autism Taskforce in Order to Host the Out Run Autism 5K Event on Saturday, March 4, 2023

Councilor Gosek sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 34 Approve Use of Public Space to Daniel Rupert in Order to Host a Craft Show at the Oswego Elk's Lodge on Saturday, June 11, 2023

Councilor Walker sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 35 Authorize Public Hearing – Re: Proposed Change of Zone for Property Located at 171 East Second Street, in the Fourth Ward, From a TN2 Traditional Neighborhood 2 to TB Traditional Business

Councilor Corradino sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 36 Authorize Mayor and/or Community Development Director to Execute All Documents Necessary for the 2023 Summer Concert Series, Block Parties, and the 2023 Independence Day Celebration

Councilor Hill sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 37 Authorize Mayor to Sign By-laws/Agreement Between the County and the City of Oswego for the Joint Oswego City-County Youth Bureau

Councilor Plunkett sponsored the resolution. Councilor Walker was

the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 38 Authorize Mayor to Enter into a Renewal Agreement with StepOne Creative for Website Maintenance for a One (1) Year Term

Councilor Burrridge sponsored the resolution. Councilor Gosek was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 39 Authorize Mayor to Enter into an Agreement with Alpha Analytical for the East and West Wastewater Permit Monitoring Requirements

Councilor Plunkett sponsored the resolution. Councilor Corradino was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 40 Authorize Mayor to Sign a Memorandum of Agreement Between the City of Oswego and Erie Boulevard Hydro, for the Coordination Plan as Required by the Federal Energy Regulatory Commission

Councilor Burrridge sponsored the resolution. Councilor Hill was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 41 Authorize City Chamberlain to Complete a Budget Amendment in the Amount of \$300,000.00 in Order to Make Payments to GAR Associates, LLC, for their Assessment Services

Councilor Hill sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 42 Waive Rules of Common Council to Present Resolution Nos. 43-44 From the Floor Without Committee Consideration

Councilor Plunkett sponsored the resolution. Councilor Gosek was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

- 43 Approve the Advertisement of Sealed Bids for Properties Located in the City of Oswego

This resolution was pulled. No action taken.

- 44 Authorize Public Hearing - Re: Proposed Local Law No. *1 of the Year 2023 - A Local Law amending the "Electrical Code of the City of Oswego, New York"

Councilor Hill sponsored the resolution. Councilor Burrridge was the

second. Resolution passed 6-0-1. Councilor McBrearty was excused.

Adjournment

Unfinished Business

There was no unfinished business.

Adjournment

Councilor Plunkett sponsored the resolution. Councilor Burrige was the second. Resolution passed 6-0-1. Councilor McBrearty was excused.

Meeting adjourned at 7:36 p.m.

Meeting Date: January 17, 2023

By: Mayor William J. Barlow, Jr.

Call for Executive Session of Administrative Services Committee to discuss the following topic:

- ☐ 1. Matters which will imperil the public safety if disclosed;
- ☐ 2. Any matter which may disclose the identity of a law enforcement agent or informer;
- ☐ 3. Information relating to current or future investigations or prosecution of a criminal offense, which would imperil effective law enforcement if disclosed;
- ☐ 4. Discussions regarding proposed, pending or current litigation;
- ☐ 5. Collective negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- ☐ 6. The medical, financial or credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☐ 7. The preparation, grading, or administration of examinations; and
- ☒ 8. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

The Committee then entered into Executive Session at _____ (time).

The Committee came out of Executive Session at _____ (time).