

AGENDA  
COMMON COUNCIL MEETING  
FEBRUARY 27, 2023

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL FOR REGULAR MEETING

7:30 p.m.

MAYOR'S REPORT TO THE COMMON COUNCIL

- RESOLUTION NO. 64 – Approve Minutes Common Council Meeting Held February 13, 2023  
65 – Appoint Commissioner of Deeds  
66 – Approve Use of Public Space and Grant Variance of the Noise Ordinance – Laura Brazak, on Behalf of the DAWN Ladies, in Order to Host an Event at Breitbeck Park on Sunday, August 6, 2023  
67 – Approve Use of Public Space – Oswego County Federal Credit Union to Host a Children's Easter Egg Hunt on Saturday, April 8, 2023  
68 – Approve Use of Public Space – Matt Haynes of the Oswego Minor Hockey Association, in Order to Host a 5K and Open House at the Crisafulli Ice Rink on Saturday, April 22, 2023  
69 – Approve Use of Public Space – Jen Losurdo of the Oswego City-County Youth Bureau in Order to Host a Kids Yard Sale and Fun Day on Saturday, June 17, 2023  
70 – Approve Use of Public Space – Andrew Grisenthwaite to Hold the Oswego Pro/Am Fishing Tournament at Wright's Landing Marina on July 6-9, 2023  
71 – Accept Donation from the New York State Division of Criminal Justice Services Body Worn Camera Grant Program in the Amount of \$10,000.00  
72 – Authorize Mayor to Sign Change Order No. 4 with W.D. Malone Trucking and Excavating, Inc., for the Phase II International Pier Improvements Project in the Amount of \$146,062.94  
73 – Authorize Mayor to Enter into Agreement with Securitas Security Systems USA, Inc., for the Installation of Cameras and Remote Guarding at the Wright's Landing Marina Area  
74 – Authorize Mayor to Execute a Five (5) Year Agreement with Camden Group, Inc. for Services at the Wastewater Treatment Facilities  
75 – Authorize City Chamberlain to Complete a Budget Amendment to the Police Department Equipment Account in the Amount of \$57,855.16 to Cover the Cost of an Additional Patrol Vehicle  
76 – Authorize City Chamberlain to Complete a Transfer of Funds from the Water Fund Debt Contingent Account to the Short Term Interest Account in the Amount of \$1,300.00 for the Requested Short Term Interest Payment  
77 – Authorize City Chamberlain to Complete a Transfer of Funds from the General Fund Contingent Account, to the City Clerk's Contracted Services Account, in the Amount of \$1,550.00, in Order to Pay for the Historic Marker to be Placed at the Stone Store (Cahill Landing Building)  
78 – Adjournment

Common Council  
Proceedings

IN COMMON COUNCIL

Monday Evening February 27, 2023

Meeting Called to Order at 7:29 P.M.

Regular Meeting

ROLL CALL

|                        | PRESENT | ABSENT |
|------------------------|---------|--------|
| His Honor<br>the Mayor | ✓       |        |
| Councilor McBrearty    | ✓       |        |
| Councilor Burridge     | ✓       |        |
| Councilor Hill, Jr.    | ✓       |        |
| Councilor Walker       | ✓       |        |
| Councilor Gosek        | ✓       |        |
| Councilor Plunkett     | ✓       |        |
| Councilor Corradino    | ✓       |        |
|                        |         |        |
|                        |         |        |

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Corradino

RESOLVED, that the minutes of the Regular Common Council Meeting held Monday evening, February 13, 2023, be and they hereby are approved and accepted.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 27th day of February 2023

Emily Barlow, Deputy City Clerk  
MARK TESORIERO

Approved February 28, 2023

William J. Barlow, Jr. Mayor  
WILLIAM J. BARLOW, JR.

February 27, 2023

To the Honorable, the Common Council  
The City of Oswego, New York

Councilors:

We, the undersigned, hereby petition your Honorable body for  
Appointment as Commissioner of Deeds in and for the City  
of Oswego, New York for a term of two years next following:

Respectfully submitted,

|                   |                                 |                          |
|-------------------|---------------------------------|--------------------------|
| Kirk T. Coates    | 101 East Twelfth Street         | Oswego, NY 13126         |
| Eva Corradino     | 197 Munn Street                 | Oswego, NY 13126         |
| Kevin M. Hill Jr. | 136 West Bridge Street          | Oswego, NY 13126         |
| Jesse Vanucchi    | 115 West 4 <sup>th</sup> Street | Oswego, NY 13126         |
| Kyle Walton       | 68 West 5 <sup>th</sup> Street  | Oswego, NY 13126         |
| Peter Allen       | 7 Kathleen Drive                | Oswego, NY 13126         |
| Sydney Mangano    | 76 Ridgeway Sites Ave           | Oswego, NY 13126         |
| Robert Boutell    | 200 Barker Road                 | Central Square, NY 13036 |

Desktop/Comm of Deeds/Comm List

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Burridge

RESOLVED, that the foregoing named persons be and they hereby are appointed Commissioner of Deeds in and for the City of Oswego, New York for a term of two years next following.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek ✱    | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 27th day of February 2023

Emily Barlow Deputy City Clerk  
MARK TESORIERO

Approved February 28, 2023

William J. Barlow, Jr. Mayor  
WILLIAM J. BARLOW, JR.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 2/15/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                |                                                      |
|------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney         | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain      | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk            | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer         | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire         | <input checked="" type="checkbox"/> Dept. of Works   |
| <input type="checkbox"/> Dept. of Personnel    | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police       | <input type="checkbox"/> Other                       |

Physical Services Committee  
City of Oswego  
City Hall  
Oswego, New York 13126

Dear Chairperson and Committee Members:

I, Timothy Rice, Commissioner of Public Works and Parks and Recreation, have received a request from Laura Brazak for a waiver of the noise ordinance so that a three (3) piece band can perform at her event at the Breitbeck Pavilion on August 6, 2023 from 12:00 pm to dusk. Per the Oswego City Police Department, a request for the waiver of the open container ordinance is also being requested for this event.

Respectfully submitted,

Timothy Rice, Commissioner  
City of Oswego Department of Public Works, Parks and Recreation

TR/mlc

# CITY OF OSWEGO, NEW YORK

## Motions, Resolutions and Notices

By Councilor McBrearty

WHEREAS, Timothy Rice, Commissioner of Public Works and Parks and Recreation, has received a request from Laura Brazak for a waiver of the noise ordinance for a three (3) piece band to perform at her event at Breitbeck Pavilion on August 6, 2023 from 12:00 pm to dusk, and,

WHEREAS, the Oswego City Police Department has also indicated that a waiver of the open container ordinance has been requested as well for this event, now, therefore be it

RESOLVED, that the City of Oswego grants to Laura Brazak, a waiver of the noise ordinance for a three (3) piece band to perform at her event at Breitbeck Pavilion on August 6, 2023 from 12:00 pm to dusk, and be it further,

RESOLVED, that the request for a waiver of the open container ordinance for this event is granted as well.

| AYES AND NAYS CALLED         |      |      | ABSENT/<br>ABSTAIN |
|------------------------------|------|------|--------------------|
|                              | AYES | NAYS |                    |
| Councilor McBrearty          | ✓    |      |                    |
| Councilor Burrridge          | ✓    |      |                    |
| Councilor Hill, Jr.          | ✓    |      |                    |
| Councilor Walker             | ✓    |      |                    |
| Councilor Gosek <del>✗</del> | ✓    |      |                    |
| Councilor Plunkett           | ✓    |      |                    |
| Councilor Corradino          | ✓    |      |                    |
|                              |      |      |                    |
|                              |      |      |                    |
| TOTAL                        | 7    | 0    |                    |

ADOPTED LOST

Approved February 28, 2023

Recommended by Physical Services  
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 27th day of February 2023

Emily Burrridge Clerk  
MARK PESORIERO

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 2/13/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                           |                                                      |
|-----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney                    | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain                 | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                       | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer                    | <input type="checkbox"/> Traffic Engineering         |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire                    | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel               | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police                  | <input type="checkbox"/> Other                       |

Re: OCFCU Easter Egg Hunt

Dear Councilors:

The Office of Economic Development received a request from the Oswego County Federal Credit Union to organize and host a Children's Easter Egg Hunt on Saturday, April 8, 2023 beginning at 12:00 p.m.. The event is requesting the use of public space at Washington Square Park.

CITY OF OSWEGO  
SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Oswego County Federal Credit Union Phone: 315-963-2772 Email: jcahill@oswegofcu.org  
City Resident: Yes ☒ No ☐ Event Contact Person: Jessica Cahill  
Nonprofit: Yes ☒ No ☐  
Contact Information on Day of Event: Jessica Cahill - (315) 746-7538  
Event Coordinator: Jessica Cahill Phone: 315-963-2772 Email: jcahill@oswegofcu.org  
Name of the Event: 2023 Easter Egg Hunt Event Location/Address: East Park  
Event Dates: 4/8/23 Time of Event: TBD  
Description of the Event: Easter egg hunt for children up to 12, prizes at end, photos during event

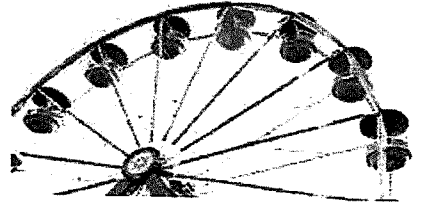
Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☒ Festival ☐ Block Party ☐  
Estimated Number of Participants or Attendees \_\_\_\_\_

\*Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan  
\*\*Event Site Map Must be Attached\*\*

Are you planning to sell or service alcohol? Yes ☐ No ☒ Are you planning a firework display? Yes ☐ No ☒  
\*Chapter 59 of City of Oswego Code Requires firework permit  
Are you planning to use sound amplification? Yes ☐ No ☒ \*\*NYS Penal Law, Article 405.00  
\*\*Chapter 165 of City of Oswego Code

Requested Fee Services: between E 3rd & 4th, E 4th -> Bridge St, E. oneida \*Same, as last year  
☒ Road closure \$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map  
☐ Bandstand \$150 flat fee per day ☐ Veterans Stage \$75 flat fee per day  
☐ McCrobie Building Rental \$93.50/hour with a minimum charge of 3 hours ☐ Breitbeck Pavilion Rental \$75 flat fee per day

## CITY OF OSWEGO SPECIAL EVENT APPLICATION



To host a public event on city-owned property, the event sponsor or representative must complete and submit this application and all necessary fees with supporting documentation. The city reserves the right to reject any incomplete application. Final approval of all applications rests within the authority of the City of Oswego Common Council who may approve or deny any application at their discretion.

**Please contact the Chair of the Special Events Committee at 315-343-3795 or [nemmons@oswegony.org](mailto:nemmons@oswegony.org) prior to filling out the full special event to determine if the requested use of public space(s) is/are available on the day of the proposed special event.**

**Please submit the following with this application:**

- Site plan or map for the event.
- With the exception of block parties, all applications must include a certificate of liability insurance with coverage of \$1,000,000.00 which includes the City of Oswego as an additional insured.
- Flyers and/or printed information on this event (if available).
- A letter addressing any other information or questions you may have that are not covered by this form. Please direct your insurance agent to mail a copy of the insurance certificate to the address listed below within 30 days before the event starts.

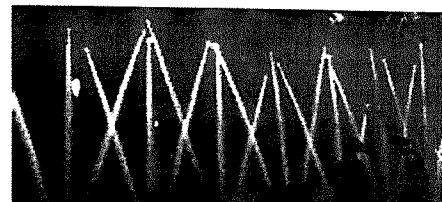
**Note:** Please include the event name on the certificate of liability insurance.

- Complete this application at least 60 days in advance to hold an event that requires approval for the use of public space.
- Final approval of all applications rest within the authority of the City of Oswego Common Council with guidance by the Special Events Committee
- Mail application, certificate of insurance, and a copy of 501 (c) 3 (if applicable) to:

City of Oswego—Office of Economic Development  
13 West Oneida Street  
Oswego, New York 13126

The number of firefighters, EMTs, or police officers required at the event will be determined by each department upon the receipt of an event request. Based on the scope of the event and available manpower, cost of these services will be totaled and an invoice will be sent to the applicant.

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



## City Parks & Public Areas

- ☐ Breitbeck Park ☒ Washington Park ☐ Franklin Square (West Park) ☐ Linear Park East ☐ Linear Park West ☐ Montcalm Park  
☐ Oak Hill Park ☐ Veteran's Memorial Park/Veteran's Stage ☐ Hamilton Park ☐ Civic Plaza ☐ McCrobie Building

## Event Plan- Vendors And Concessions *N/A*

Are you requiring admission fees / donations to enter your event? ☐ Yes / if yes, cost of admission: \_\_\_\_\_ ☒ No

What kind of barriers will be used to close off the area? \_\_\_\_\_

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors: \_\_\_\_\_

Will food be sold, served, or given away? ☐ Yes ☒ No

Will items or services be sold at the event? ☐ Yes, if YES, please describe: \_\_\_\_\_ ☒ No

## Event Plan- Entertainment And Activities

### Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? \_\_\_\_\_

- ☐ Dance  
☐ Jugglers  
☐ DJs Bands  
☐ Other

Please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Event Plan- Vendors And Concessions *N/A*

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: \_\_\_\_\_

Number of Stages: \_\_\_\_\_ Number of Bands: \_\_\_\_\_

Sound Amplification: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Sound Checks prior to event: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Please describe the sound equipment that will be used for your event: \_\_\_\_\_  
\_\_\_\_\_

Name of Sound/Production Company : \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone for Day of Event: \_\_\_\_\_

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☐ No

If yes, please provide name of vendor: \_\_\_\_\_

Event Operation- Sanitation And Waste Management

Sanitation: N/A

Portable and/or Permanent Toilet Facilities:

Delivery Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Pick-up Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Number of Portable Toilets: \_\_\_\_\_ Number of ADA Accessible Toilets: \_\_\_\_\_

Permanent Toilet Facilities: \_\_\_\_\_ Name of Portable Toilet Vendor: \_\_\_\_\_

If you have a plan for using permanent toilet facilities please list the location of these facilities below: \_\_\_\_\_  
\_\_\_\_\_

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: : 4 / 8 / 23 Time: right at end of event am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



## Event Operation- Safety And Security

**Medical Services:** N/A

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

# \_\_\_\_\_ Ambulance(s) How provided? \_\_\_\_\_

Company's Public Utilities License # \_\_\_\_\_

Emergency Medical Technician(s) How provided? \_\_\_\_\_

**Security:** (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.  
Please explain the proposed security measures: \_\_\_\_\_

*The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.*

**Fire Safety:** (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: \_\_\_\_\_

*The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.*

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Jessica Canell Date: 2/10/2023

SPECIAL EVENTS COMMITTEE  
AND DEPARTMENT REVIEW



| COST ESTIMATES |         |
|----------------|---------|
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |

| COST ESTIMATES |    |
|----------------|----|
| Fire / EMT     | \$ |
| Police         | \$ |

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: \_\_\_\_\_ Check #: \_\_\_\_\_ Check Date: \_\_\_\_\_ Deposit #: \_\_\_\_\_

|                          |          |               |                |
|--------------------------|----------|---------------|----------------|
| Insurance Documentation* | Required | Date Received | Staff Initials |
| Liability                | _____    | _____         | _____          |

Departmental Review

The following signatures are required for approval of your event:

| Signature                                | Date |
|------------------------------------------|------|
| Police Department _____                  |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Fire Department/Emergency Services _____ |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Parks Department _____                   |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Department of Public Works _____         |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| City Clerks Office _____                 |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the City of Oswego Economic Development received a request from the Oswego County Federal Credit Union to organize and host a Children's Easter Egg Hunt at 12:00 p.m. on Saturday, April 8, 2023 at Washington Square Park, and

WHEREAS, the Oswego County Federal Credit Union is requesting use of public space at Washington Square Park to host the Children's Easter Egg Hunt, and

WHEREAS, the event is requesting road closures of East Fourth Street between East Oneida Street and East Bridge Street and Oneida Street between East Third Street and East Fourth Street, with the road closure fee waived, and

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now therefore be it,

RESOLVED, that permission is granted to Oswego County Federal Credit Union to organize and host a Children's Easter Egg Hunt at 12:00 p.m. on Saturday, April 8, 2023 at Washington Square Park, and, be it further

RESOLVED, permission is granted for use of public space in Washington Square Park, and, be it further

RESOLVED, permission is granted for road closures of East Fourth Street between East Oneida Street and East Bridge Street and Oneida Street between East Third Street and East Fourth Street, with the road closure fee waived and, be it further

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

Rescinded by Res. No. 86 dtd 3/13/23. Replaced by Res. No. 87 dtd 3/13/23.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burrridge  | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

Recommended by Physical Services  
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

Emily Barlow, Deputy City Clerk  
MARK TESORIERO

ADOPTED LOST  
Approved February 28, 2023

WILLIAM J. BARLOW, JR. Mayor

## COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 2/13/2023

- ☐ Planning & Development  
☒ Physical Services  
☐ Administrative Services  
☐ Human Services

Fr: Office of .....

- |                                                           |                                                      |
|-----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney                    | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain                 | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                       | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer                    | <input type="checkbox"/> Traffic Engineering         |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire                    | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel               | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police                  | <input type="checkbox"/> Other                       |

RE: OMHA 5k and Open House

Dear Councilors:

The Office of Economic Development received a Special Event request from Matt Haynes of the Oswego Minor Hockey Association to host a 5k and Open House on Saturday, April 22, 2023 from 10:00 a.m. to 3:00 p.m.. The event organizers are requesting use of the Crisafulli Ice Rink and its parking lot to host the Open House. The 5k will be starting and ending at the Crisafulli Ice Rink parking lot. The event is requesting a road closure of East Ninth Street from East Van Buren Street to East Cayuga Street from 9:45 a.m. to 12:00 p.m.. A map of the 5k will be attached. The event is requesting a police lead car. The event is requesting use of cones and wooden barricades to mark out the route. There will be approximately ten (10) food, goods, and services vendors. The event will have approximately 150 attendees.

Ordered filed and printed with the proceedings.

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

**Required Event Information:**

Applicant name: Oswego Minor Hockey Association Phone: 315-529-9617 Email: mathaynes15@yahoo.com

City Resident: Yes ☒ No ☐

Event Contact Person: Matt Haynes

Nonprofit: Yes ☒ No ☐

Contact Information on Day of Event: Matt Haynes

Event Coordinator: Matt Haynes Phone: 315-529-9617 Email: Mathaynes15@yahoo.com

Name of the Event: OMHA 5K and Open House Event Location/Address: Crisafulli Ice Rink / 32 Fort Ontario Road

Event Dates: April 22, 2023 Time of Event: 10:00 AM - 3:00 PM

Description of the Event: 5K Run/Walk, followed by an Open House inside skating rink and parking lot. Spot lighting OMHA and OMHA sponsors. Will invite local vendors to sell products/services.

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☒ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees 150

\*Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan  
\*\*Event Site Map Must be Attached\*\*

Are you planning to sell or service alcohol? Yes ☐ No ☒  
\*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☒  
Requires firework permit

Are you planning to use sound amplification? Yes ☐ No ☒  
\*\*Chapter 165 of City of Oswego Code

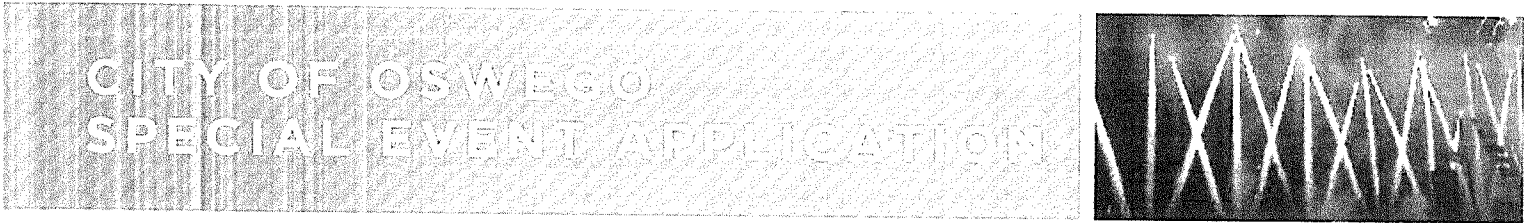
\*\*NYS Penal Law, Article 405.00

**Requested Fee Services:**

☐ Road closure  
\$150 flat fee per area -- (point A to Point B for barricades) -- Identify on Site Map

☐ Bandstand \$150 flat fee per day ☐ Veterans Stage \$75 flat fee per day

☐ McCrobie Building Rental \$93.50/hour with a minimum charge of 3 hours ☐ Breitbeck Pavilion Rental \$75 flat fee per day



City Parks & Public Areas

- ☐ Breitbeck Park   ☐ Washington Park   ☐ Franklin Square (West Park)   ☐ Linear Park East   ☐ Linear Park West   ☐ Montcalm Park  
☐ Oak Hill Park   ☐ Veteran's Memorial Park/Veteran's Stage   ☐ Hamilton Park   ☐ Civic Plaza   ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event?   ☐ Yes / if yes, cost of admission: \_\_\_\_\_   ☒ No

What kind of barriers will be used to close off the area?   Cones and wooden barricades

Will there be vending?   ☒ Food   ☐ Beverage   ☒ Goods   ☒ Services   Total Vendors: ~10

Will food be sold, served, or given away?   ☒ Yes   ☐ No

Will items or services be sold at the event?   ☒ Yes, if YES, please describe: Local vendors selling flea market type merchandise.   ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event?   ☐ Yes   ☒ No

What type of live Entertainment will be featured at your event? \_\_\_\_\_

- ☐ Dance  
☐ Jugglers  
☐ DJs Bands  
☐ Other

Please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor?   ☐ Yes   ☒ No

Please describe: \_\_\_\_\_

Number of Stages: N/A Number of Bands: N/A

Sound Amplification: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Sound Checks prior to event: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Please describe the sound equipment that will be used for your event: \_\_\_\_\_  
\_\_\_\_\_

Name of Sound/Production Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone for Day of Event: \_\_\_\_\_

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: \_\_\_\_\_

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Pick-up Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Number of Portable Toilets: \_\_\_\_\_ Number of ADA Accessible Toilets: \_\_\_\_\_

Permanent Toilet Facilities: \_\_\_\_\_ Name of Portable Toilet Vendor: \_\_\_\_\_

If you have a plan for using permanent toilet facilities please list the location of these facilities below: Bathrooms at the  
skating rink.

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 4 / 22 / 23 Time: 4 am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO  
SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

# N/A Ambulance(s) How provided? \_\_\_\_\_

Company's Public Utilities License # \_\_\_\_\_

Emergency Medical Technician(s) How provided? \_\_\_\_\_

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department. Please explain the proposed security measures: \_\_\_\_\_

*The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.*

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: \_\_\_\_\_

*The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.*

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant : Matthew C Hay Date: 2/1/23

SPECIAL EVENTS COMMITTEE  
AND DEPARTMENT REVIEW



| COST ESTIMATES |         |
|----------------|---------|
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |

| COST ESTIMATES |    |
|----------------|----|
| Fire / EMT     | \$ |
| Police         | \$ |

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: \_\_\_\_\_ Check #: \_\_\_\_\_ Check Date: \_\_\_\_\_ Deposit #: \_\_\_\_\_

|                          |          |               |                |
|--------------------------|----------|---------------|----------------|
| Insurance Documentation* | Required | Date Received | Staff Initials |
| Liability                | _____    | _____         | _____          |

Departmental Review

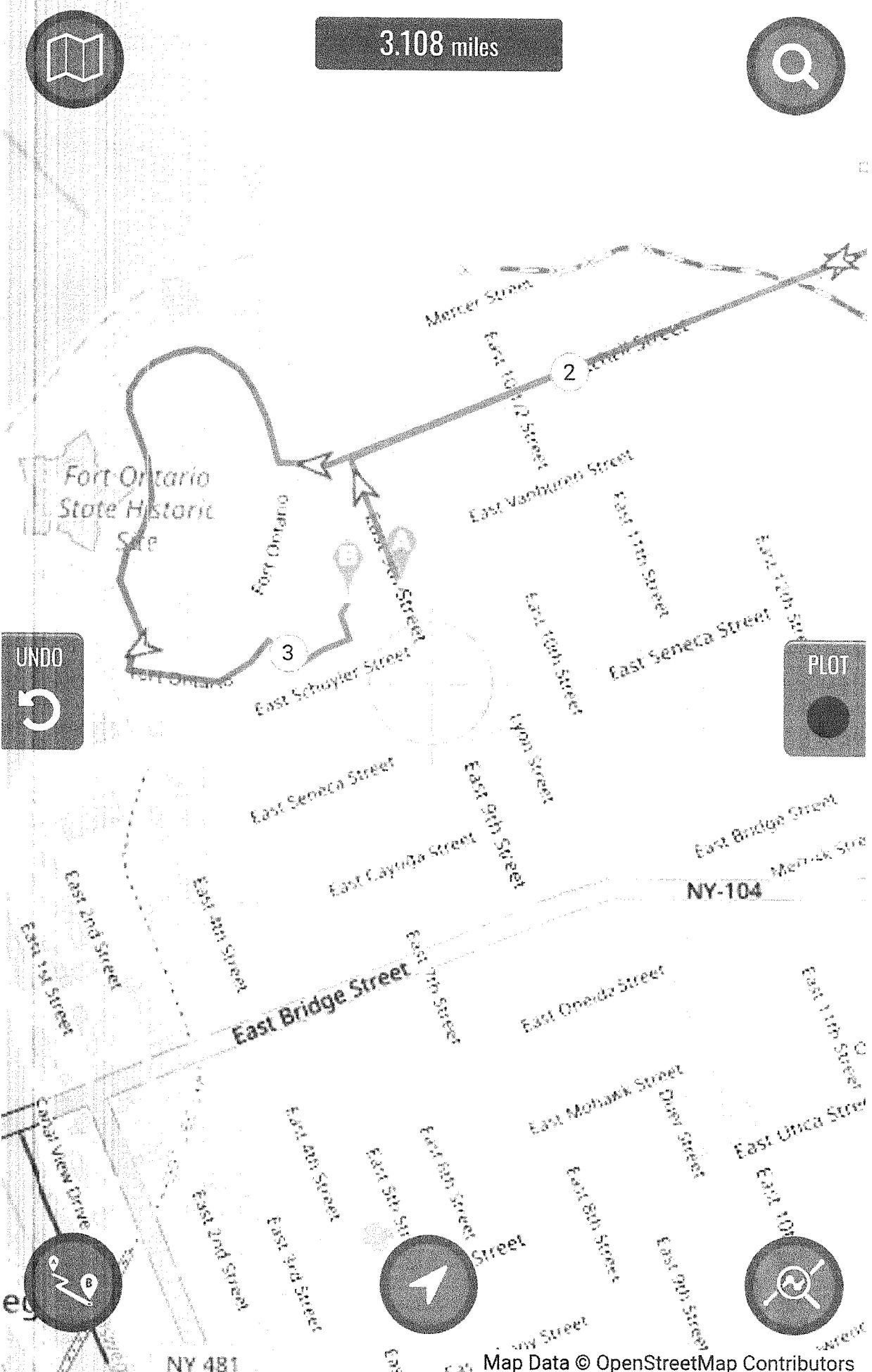
The following signatures are required for approval of your event:

| Signature                                | Date |
|------------------------------------------|------|
| Police Department _____                  |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Fire Department/Emergency Services _____ |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Parks Department _____                   |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Department of Public Works _____         |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| City Clerks Office _____                 |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |

68

[plotaroute.com](https://plotaroute.com)

Route Planner



CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the Office of Economic Development received a special event request from Matt Haynes of the Oswego Minor Hockey Association asking permission to host a 5k event and Open House to raise funds for the Oswego Minor Hockey Association on Saturday, April 22, 2023 from 10:00 a.m. to 3:00 p.m., and

WHEREAS, the event is requesting traffic cones and wooden barricades to mark the 5k route, and

WHEREAS, the organizers of the event are requesting a police car to lead the 5k, and

WHEREAS, the organizers of the event are requesting the use of the Crisafulli Ice Rink and its parking lot for an Open House event showcasing OMHA and OMHA Sponsors, and

WHEREAS, the event is requesting a road closure at East Ninth Street from the entrance of the Ice Rink to Mitchell Street from 9:45 a.m. to 12:00 p.m., and

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, as well as the \$150.00 road closure fee, now, therefore be it,

RESOLVED, that permission is granted for Matt Haynes of the Oswego Minor Hockey Association to host a 5k event and Open House to raise funds for the Oswego Minor Hockey Association on Saturday, April 22, 2023 from 10:00 a.m. to 3:00 p.m., and, be it further

RESOLVED, that permission is granted for the use of traffic cones and wooden barricades to mark the route, and, be it further

RESOLVED, permission is granted for a road closure at East Ninth Street from the entrance of the Ice Rink to Mitchell Street from 9:45 a.m. to 12:00 p.m., and, be it further

RESOLVED, permission is granted for a police car to lead the 5k, and, be it further

RESOLVED, permission is granted for the use of the Crisafulli Ice Rink and its parking lot for an Open House event showcasing OMHA and OMHA Sponsors, and, be it further

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, as well as the \$150.00 road closure fee.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

Recommended by Physical Services  
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

Emily Bullock Deputy Clerk  
MARK TESORIERO

Approved February 28, 2023  
WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 2/13/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                           |                                                      |
|-----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney                    | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain                 | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                       | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer                    | <input type="checkbox"/> Traffic Engineering         |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire                    | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel               | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police                  | <input type="checkbox"/> Other                       |

Re: Youth Bureau Kids Yard Sale

Dear Councilors:

The City of Oswego Economic Development Office has received a Special Event Application from Jen Losurdo of the City-County Youth Bureau to host a Kids Yard Sale and Fun Day on Saturday, June 17, 2023 from 8:00 a.m. - 6:00 p.m. at Breitbeck Park. The event is requesting use of the Breitbeck Pavilion and public space in Breitbeck Park. There are approximately 200 people estimated to attend.

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

**Required Event Information:**

Applicant name: Youth Bureau Phone: \_\_\_\_\_ Email: llosurdo@oswego.org  
City Resident: Yes ☒ No ☐ Event Contact Person: len losurdo  
Nonprofit: Yes ☐ No ☒

Contact Information on Day of Event: \_\_\_\_\_  
Event Coordinator: len losurdo Phone: 315-529-7761 Email: llosurdo@oswego.org  
Name of the Event: Kids Year Sale / Fun day Event Location/Address: Breitbeck park  
Event Dates: JUNE 17 Time of Event: 8am - 12pm  
Description of the Event: Kids Year Sale / potato sack races, 3-Legged races, spoon races, etc....

Event Type: Procession / Parade ☐ Public Assembly ☒ Organized Competitive Event ☐ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees 7 - 200 - ?

\*Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan

\*\*Event Site Map Must be Attached\*\*

Are you planning to sell or service alcohol? Yes ☐ No ☒

\*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☒

Requires firework permit

Are you planning to use sound amplification? Yes ☐ No ☒

\*\*Chapter 165 of City of Oswego Code

\*\*NYS Penal Law, Article 405.00

**Requested Fee Services:**

☐ Road closure  
\$150 flat fee per area -- (point A to Point B for barricades) -- Identify on Site Map

☐ Bandstand  
\$150 flat fee per day

☐ Veterans Stage  
\$75 flat fee per day

☐ McCrobie Building Rental  
\$93.50/hour with a minimum charge of 3 hours

☐ Breitbeck Pavilion Rental  
\$75 flat fee per day

CITY OF OSWEGO  
SPECIAL EVENT APPLICATION

City Parks & Public Areas

- ☒ Breitbeck Park
- ☐ Washington Park
- ☐ Franklin Square (West Park)
- ☐ Linear Park East
- ☐ Linear Park West
- ☐ Montcalm Park
- ☐ Oak Hill Park
- ☐ Veteran's Memorial Park/Veteran's Stage
- ☐ Hamilton Park
- ☐ Civic Plaza
- ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☐ Yes / if yes, cost of admission: \_\_\_\_\_ ☒ No

What kind of barriers will be used to close off the area? NO -

Will there be vending? ☒ Food ☒ Beverage ☐ Goods ☐ Services Total Vendors: 1

Will food be sold, served, or given away? ☒ Yes ☐ No -food truck (1)

Will items or services be sold at the event? ☒ Yes, if YES, please describe: yard sale (kids) ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? \_\_\_\_\_

- ☐ Dance
- ☐ Jugglers
- ☐ DJs Bands
- ☐ Other

Please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: \_\_\_\_\_

Number of Stages: \_\_\_\_\_ Number of Bands: \_\_\_\_\_

Sound Amplification: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Sound Checks prior to event: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Please describe the sound equipment that will be used for your event: \_\_\_\_\_  
\_\_\_\_\_

Name of Sound/Production Company : \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone for Day of Event: \_\_\_\_\_

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☐ No

If yes, please provide name of vendor: \_\_\_\_\_

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Pick-up Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Number of Portable Toilets: \_\_\_\_\_ Number of ADA Accessible Toilets: \_\_\_\_\_

Permanent Toilet Facilities: \_\_\_\_\_ Name of Portable Toilet Vendor: \_\_\_\_\_

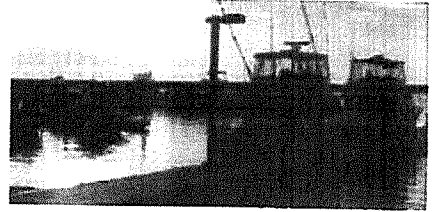
If you have a plan for using permanent toilet facilities please list the location of these facilities below: \_\_\_\_\_  
\_\_\_\_\_

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: : \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



## Event Operation- Safety And Security

### Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

# \_\_\_\_\_ Ambulance(s) How provided? \_\_\_\_\_

Company's Public Utilities License # \_\_\_\_\_

Emergency Medical Technician(s) How provided? \_\_\_\_\_

### Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☒ Yes ☐ No

If No, are you providing private security? ☐ Yes ☐ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.

Please explain the proposed security measures: OPD attended last year  
did K-9 demonstrations - would like them  
present regardless.

*The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.*

### Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☒ Yes ☐ No

If yes, please explain why: Kids love firetrucks - OPD attended last year

*The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.*

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Jen Bourdo - OCCVB Date: 2/7/23

SPECIAL EVENTS COMMITTEE  
AND DEPARTMENT REVIEW



| COST ESTIMATES |         |
|----------------|---------|
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |

| COST ESTIMATES |    |
|----------------|----|
| Fire / EMT     | \$ |
| Police         | \$ |

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: \_\_\_\_\_ Check #: \_\_\_\_\_ Check Date: \_\_\_\_\_ Deposit #: \_\_\_\_\_

|                          |          |               |                |
|--------------------------|----------|---------------|----------------|
| Insurance Documentation* | Required | Date Received | Staff Initials |
| Liability                | _____    | _____         | _____          |

Departmental Review

The following signatures are required for approval of your event:

| Signature                                | Date |
|------------------------------------------|------|
| Police Department _____                  |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Fire Department/Emergency Services _____ |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Parks Department _____                   |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Department of Public Works _____         |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| City Clerks Office _____                 |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Gosek

WHEREAS, the Office of Economic Development received a Special Event Application from Jen Losurdo of the City-County Youth Bureau to host a Kids Yard Sale and Fun Day, and

WHEREAS, the event will be held on Saturday, June 17, 2023 from 8:00 a.m. - 6:00 pm., and

WHEREAS, the organizers of the event are requesting use of the Breitbeck Park Pavilion as well as public space in Breitbeck Park and will feature one food truck, now, therefore be it,

RESOLVED, permission is granted to Jen Losurdo of the City-County Youth Bureau to host a Kids Yard Sale and Fun Day on Saturday, June 17th from 8:00 a.m. - 6:00 p.m., and, be it finally

RESOLVED, permission is granted for use of the Breitbeck Pavilion as well as public space in Breitbeck Park and authorization for one food truck.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED 7 NOST 0

Recommended by Physical Services  
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 27th day of February 2023

Emily Barlow Deputy Clerk  
MARK TESORIERO

Approved February 28, 2023 Mayor  
WILLIAM J. BARLOW, JR.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                           |                                                      |
|-----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney                    | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain                 | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                       | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer                    | <input type="checkbox"/> Traffic Engineering         |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire                    | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel               | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police                  | <input type="checkbox"/> Other                       |

Re: Oswego Pro/Am Fishing Tournament

Dear Councilors:

The Office of Economic Development has received a request from Andrew Grisenthwaite to hold the Oswego Pro/Am Fishing Tournament on July 6-9, 2023. The event is requesting use of the Oswego Harbor, Marina Pavilion, and public space at Wright's Landing Marina.

mpeet@oswegony.org

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

**Required Event Information:**

Applicant name: Oswego Pro/Am Phone: 315 527-3652 Email: info@oswego-pro-am.com  
City Resident: Yes ☐ No ☐ Event Contact Person: Andrew Gierathwhite  
Nonprofit: Yes ☒ No ☐

**Contact Information on Day of Event:**

Event Coordinator: Tonya Brown Phone: 315 720 4456 Email: info@oswego-pro-am.com  
Name of the Event: Oswego Pro/Am Event Location/Address: \_\_\_\_\_  
Event Dates: July 7-9, 2023 Time of Event: all day (4:45 AM to 7:00 PM)  
Description of the Event: Fishing Tournament - yearly 2-day fishing tournament

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☒ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees 120

\*Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan  
\*\*Event Site Map Must be Attached\*\*

Are you planning to sell or service alcohol? Yes ☐ No ☒ Are you planning a firework display? Yes ☐ No ☒  
\*Chapter 59 of City of Oswego Code Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐  
\*\*Chapter 165 of City of Oswego Code \*\*NYS Penal Law, Article 405.00

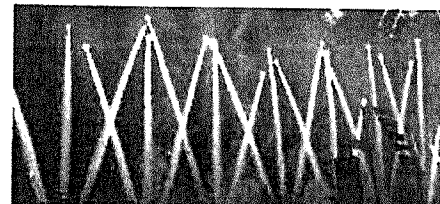
Requested Fee Services: P/A system/announcing

☐ Road closure  
\$150 flat fee per area — (point A to Point B for barricades) — Identify on Site Map

☐ Bandstand  
\$150 flat fee per day ☐ Veterans Stage  
\$75 flat fee per day

☐ McCrobie Building Rental  
\$93.50/hour with a minimum charge of 3 hours ☒ Breitbeck Pavilion Rental  
\$75 flat fee per day or Marina Pavilion

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



## City Parks & Public Areas

- ☐ Breitbeck Park ☐ Washington Park ☐ Franklin Square (West Park) ☐ Linear Park East ☐ Linear Park West ☐ Montcalm Park  
☐ Oak Hill Park ☐ Veteran's Memorial Park/Veteran's Stage ☐ Hamilton Park ☐ Civic Plaza ☐ McCrobie Building

## Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission: \$700 Production  
\$250 Am ☐ No

What kind of barriers will be used to close off the area? \_\_\_\_\_

Will there be vending? ☐ Food ☐ Beverage ☒ Goods ☐ Services Total Vendors: raffles

Will food be sold, served, or given away? ☒ Yes ☐ No

Will items or services be sold at the event? ☒ Yes, if YES, please describe: tournament shirts + memorabilia ☐ No

## Event Plan- Entertainment And Activities

### Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? none

- ☐ Dance  
☐ Jugglers  
☐ DJs Bands  
☐ Other

Please describe: \_\_\_\_\_

## Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☒ Yes ☐ No

Please describe: Boats ~~enterd~~ enterd will be docked at  
the Marinas

Number of Stages: 0 Number of Bands: 0

Sound Amplification: Start Time: 12:00 am/pm am Finish Time: 7:00 am/pm pm

Sound Checks prior to event: Start Time: \_\_\_\_\_ am/pm Finish Time: \_\_\_\_\_ am/pm

Please describe the sound equipment that will be used for your event: General P/A system to  
announce weights and winners

Name of Sound/Production Company: none

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone for Day of Event: \_\_\_\_\_

Electrical Services: Will your event require Electrical services/Generators? ☒ Yes ☐ No

If yes, please provide name of vendor: \_\_\_\_\_

#### Event Operation- Sanitation And Waste Management

##### Sanitation:

##### Portable and/or Permanent Toilet Facilities:

Delivery Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Pick-up Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

Number of Portable Toilets: \_\_\_\_\_ Number of ADA Accessible Toilets: \_\_\_\_\_

Permanent Toilet Facilities: \_\_\_\_\_ Name of Portable Toilet Vendor: \_\_\_\_\_

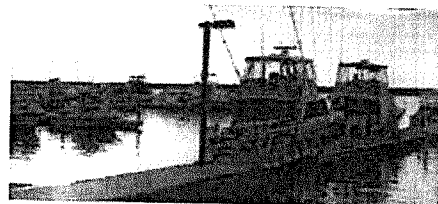
If you have a plan for using permanent toilet facilities please list the location of these facilities below: \_\_\_\_\_  
\_\_\_\_\_

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: : \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_ am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

# CITY OF OSWEGO SPECIAL EVENT APPLICATION



## Event Operation- Safety And Security

### Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

# None Ambulance(s) How provided? \_\_\_\_\_

Company's Public Utilities License # \_\_\_\_\_

Emergency Medical Technician(s) How provided? \_\_\_\_\_

### Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department. Please explain the proposed security measures: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
*The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.*

### Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
*The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.*

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Arden G. Carter Date: 1/11/23

SPECIAL EVENTS COMMITTEE  
AND DEPARTMENT REVIEW



| COST ESTIMATES |         |
|----------------|---------|
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |
| Location       | \$ /day |

| COST ESTIMATES |    |
|----------------|----|
| Fire / EMT     | \$ |
| Police         | \$ |

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: \_\_\_\_\_ Check #: \_\_\_\_\_ Check Date: \_\_\_\_\_ Deposit #: \_\_\_\_\_

Insurance Documentation\*                      Required                      Date Received                      Staff Initials

Liability                      \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_

Departmental Review

The following signatures are required for approval of your event:

| Signature                                | Date |
|------------------------------------------|------|
| Police Department _____                  |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Fire Department/Emergency Services _____ |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Parks Department _____                   |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| Department of Public Works _____         |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |
| City Clerks Office _____                 |      |
| Comments: _____                          |      |
| _____                                    |      |
| _____                                    |      |

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the Office of Economic Development received a request from Andrew Grisenthwaite to host the Oswego pro/Am Fishing Tournament on July 6-9, 2023, and

WHEREAS, the event is requesting use of public space at Wright's Landing Marina, use of the Marina Pavilion, and use of the Oswego Harbor, and

WHEREAS, the event organizer shall submit to the Marina the Marina Pavilion fee of \$100.00 per day, for a total of \$400.00 for the 4 day use of the pavilion (July 6-9), and

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now, therefore be it,

RESOLVED, permission is granted to Andrew Grisenthwaite to host the Oswego pro/Am Fishing Tournament on July 6-9, 2023, and, be it further

RESOLVED, permission is granted for the use of public space at Wright's Landing Marina, use of the Marina Pavilion, and use of the Oswego Harbor, and, be it further

RESOLVED, the event organizer shall submit to the Marina the Marina Pavilion fee of \$100.00 per day, for a total of \$400.00 for the 4 day use of the pavilion (July 6-9), and, be it further

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED ☒ LOST ☐

Recommended by Physical Services  
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

Emily Barlow Deputy City Clerk  
MARK TESORIERO

Approved February 28, 2023

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                     |                                                      |
|-----------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney              | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain           | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                 | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer              | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development      | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire              | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel         | <input type="checkbox"/> Zoning & Planning           |
| <input checked="" type="checkbox"/> Dept. of Police | <input type="checkbox"/> Other                       |

I am respectfully requesting permission for City Chamberlain Deborah Coad to accept the award of \$10,000.00 from the New York State Division of Criminal Justice Services Body Worn Camera grant. This is a one-time award for the purchase of Body Worn Camera equipment and related software.

Sincerely,

Phillip Cady  
Chief of Police

Ordered filed and printed with the proceedings.



Division of Criminal  
Justice Services

KATHY HOCHUL  
Governor

ROSSANA ROSADO  
Commissioner

YVONNE TURNER  
Director of Funding

MEMORANDUM

**TO:** Brandon Lummis  
**FROM:** Commissioner Rossana Rosado, Division of Criminal Justice Services  
**DATE:** February 3, 2023  
**SUBJECT:** Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$10,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pjf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

If your department is not currently an authorized entity/user for OGS contracts, there is additional information on the OGS website on how to register. Please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for more information.

Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.

71

As a reminder, all funded agencies must maintain a BWC policy that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. (See *MPTC "Body-Worn Camera Model Policy," issued September 2015.*)

DCJS is pleased to be able to provide your agency with funding to support BWCs, which can help improve police officer interactions with the public and serve as an integrated part of your agency's problem-solving and community-engagement strategy. We look forward to working with you in our shared efforts to keep New Yorkers and visitors to our state safe, and ensure a criminal justice system that works for all.

If you have any questions about this award, please contact DCJS at [BWCquestions@dcjs.ny.gov](mailto:BWCquestions@dcjs.ny.gov) and please include "BWC Payment" in Subject Line of the email. Thank you for your partnership.

Cc: Deborah Coad

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the Administrative Services Committee on February 21, 2023 considered and is recommending to the full Council that the Oswego City Police Department gratefully accepts an award in the amount of \$10,000.00 from the New York State Division of Criminal Justice Services Body Worn Camera grant, and

WHEREAS, this is a one-time award for the purchase of Body Worn Camera equipment and related software, now, therefore, be it

RESOLVED, the donation will assist the Oswego City Police Department with equipping officers with up to date body worn cameras, and

RESOLVED, that City Chamberlain, Deborah Coad, has permission to accept the award in the amount of \$10,000.00 from the New York State Division of Criminal Justice Services Body Worn Camera grant.

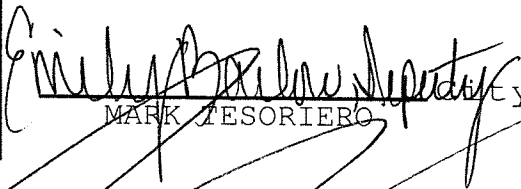
| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

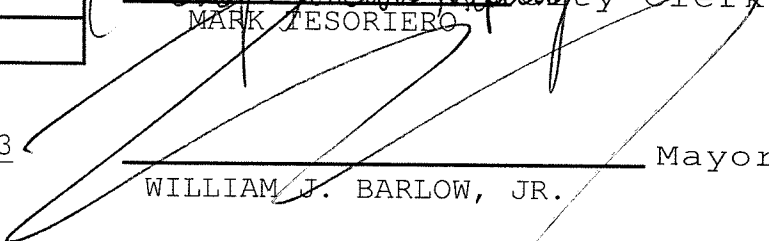
Recommended by Administrative Services Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 27th day of February 2023

 City Clerk  
MARK TESORIERO

Approved February 28, 2023

 Mayor  
WILLIAM J. BARLOW, JR.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 02/13/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                   |                                                      |
|---------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney            | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain         | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk               | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input checked="" type="checkbox"/> City Engineer | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development    | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire            | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel       | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police          | <input type="checkbox"/> Other                       |

Re: Phase II International Pier Improvements Project  
WD Malone Trucking & Excavating, Inc.  
Change Order No. 4

Dear Councilors:

We request that the Mayor be authorized to execute Change Order No. 4 with WD Malone Trucking & Excavating, Inc. for the Phase II International Pier Improvements Project increasing the final contract price to \$5,695,834.54 due to furnishing and installing a metal entry sign at the southern end of the pier as explained in the attached detailed Change Order.

/dma



CHANGE ORDER NO.: 4

Owner:  
City of Oswego  
Engineer:  
Jeffrey  
Hinderliter, PE

Contractor:  
WD Malone  
  
Project:  
International Pier PH II

Date  
Issued:02/10/2023

Effective Date of  
Change Order:  
02/27/2023

The Contract is modified as follows upon execution of this Change Order:

Description:

As shown on the drawings, a price was secured to furnish and install a metal entry sign at the southern end of the pier.

Attachments:

COR #14

| Change in Contract Price                               |  | Change in Contract Times                                                                                    |  |
|--------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------|--|
| Original Contract Price:                               |  | Original Contract Times:                                                                                    |  |
| \$ 5,244,994.50                                        |  | Substantial Completion: _____                                                                               |  |
|                                                        |  | Ready for final payment: _____                                                                              |  |
| Increase from previously approved Change Orders No. 1. |  | [Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: |  |
| \$ 304,777.10                                          |  | Substantial Completion: _____                                                                               |  |
|                                                        |  | Ready for final payment: _____                                                                              |  |
| Contract Price prior to this Change Order:             |  | Contract Times prior to this Change Order:                                                                  |  |
| \$ 5,549,771.60                                        |  | Substantial Completion: _____                                                                               |  |
|                                                        |  | Ready for final payment: _____                                                                              |  |
| Increase this Change Order:                            |  | [Increase] [Decrease] this Change Order:                                                                    |  |
| \$ 146,062.94                                          |  | Substantial Completion: _____                                                                               |  |
|                                                        |  | Ready for final payment: _____                                                                              |  |
| Contract Price incorporating this Change Order:        |  | Contract Times with all approved Change Orders:                                                             |  |
| \$ 5,695,834.54                                        |  | Substantial Completion: _____                                                                               |  |
|                                                        |  | Ready for final payment: _____                                                                              |  |



January 18th, 2023

City of Oswego  
13 West Oneida Street  
Oswego, NY 13126

Re: **COR #14 – Signs**  
**Oswego International Pier Phase II, Oswego, NY**

WD Malone proposes the following additional work:

1. **Engineering, design, fabrication and delivery/assembly of 3ea signs per Krapf Industries LLC., quote dated November 23rd, 2022**

|            |              |
|------------|--------------|
| Sub Total: | \$127,011.25 |
| 15% OH+P:  | \$ 19,051.69 |
| Total:     | \$146,062.94 |

**Notes:**

- City of Oswego responsible for installation/foundation requirements.
- Final drawings to be approved and signed off prior to fabrication.

Should you have any questions regarding this, please do not hesitate to contact me.

Yours truly,

Ryan D. Malone  
President

**APPROVED**

*By Taran Pashow at 3:30 pm, Jan 19, 2023*

---

708 County Route 7 • Hannibal, New York 13074 • Phone: 315-564-6784 • Fax: 315-564-7050



72

# INVOICE

INVOICE # 102313  
DATE: 11/23/2022

348 West Lake Road  
Oswego, NY, 13126  
Phone: 315-402-8011  
[Krapfindustries@gmail.com](mailto:Krapfindustries@gmail.com)

TO:  
Taran Pashow  
City of Oswego  
13 W Oneida Street  
Oswego, NY 13126  
Phone: 315-342-5604

SHIP TO:  
Taram Pashow  
City of Oswego  
13 W Oneida Street  
Oswego, NY 13126  
Phone: 315-342-5604

COMMENTS OR SPECIAL INSTRUCTIONS:  
City of Oswego responsible for installation / foundation requirements.  
Final drawings to be approved and signed off prior to fabrication.

| SALESPERSON | P.O. NUMBER  | REQUISITIONER | SHIPPED VIA | F.O.B. POINT  | TERMS                      |
|-------------|--------------|---------------|-------------|---------------|----------------------------|
| KEK         | Verbal Taran | Taran Pashow  | Delivered   | Oswego,<br>Ny | Due at<br>time of<br>order |

| QUANTITY            | DESCRIPTION                                                                                                                                                                                                       | UNIT PRICE | TOTAL        |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
| 1                   | Cahil Pier Arch Entrance (40' X 6' X 20')<br>Engineering, Design, Fabrication & Delivery<br>Assembly will be powder coated RAL 9005 (Royal Blue)<br>All Bolt on panels will be stainless steel per design.        | 108,740.00 | 108,740.00   |
| 1                   | Cahil Pier Fountain Arch Sign (14' X 1' X 3')<br>Engineering, Design, Fabrication & Delivery<br>Assembly will be powder coated RAL 9005 (Royal Blue)<br>All Bolt on panels will be stainless steel per design.    | 9478.75    | 9478.75      |
| 1                   | Cahil Pier Fountain Welcome Sign (24' X 1' X 2")<br>Engineering, Design, Fabrication & Delivery<br>Assembly will be powder coated RAL 9005 (Royal Blue)<br>All Bolt on panels will be stainless steel per design. | 8792.50    | 8792.50      |
| SUBTOTAL            |                                                                                                                                                                                                                   |            | \$127,011.25 |
| SALES TAX (8%)      |                                                                                                                                                                                                                   |            | EXEMPT       |
| SHIPPING & HANDLING |                                                                                                                                                                                                                   |            | 0.00         |
| TOTAL DUE           |                                                                                                                                                                                                                   |            | \$127,011.25 |

Make all checks payable to KRAPF INDUSTRIES LLC

THANK YOU FOR YOUR BUSINESS!

**APPROVED**

By Taran Pashow at 3:30 pm, Jan 19, 2023

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and NoticesBy Councilor Corradino

WHEREAS, the City of Oswego has an open contract with WD Malone Trucking & Excavating, Inc. (the Contractor) for the Phase II International Pier Improvements Project; and,

WHEREAS, the Contractor prepared and submitted details for Change Order No. 4 in the amount of \$146,062.94 to furnish and install a metal entry sign at the southern end of the pier as explained in the attached Change Order for said project; and

WHEREAS, Change Order No. 4 for said amount increases the total contract of \$5,549,771.60 to \$5,695,834.54; now therefore be it

RESOLVED, that Mayor William J. Barlow, Jr., is authorized to sign Change Order No. 4 for said amount with an increase to the total contract of \$5,549,771.60 to \$5,695,834.54; and, be it further

RESOLVED, that funding for the aforementioned shall be derived from FEMA Project #37187 and REDI Project #19306 together with the City Chamberlain being hereby authorized to advance additional current funds of the City for said project with the intent to reimburse same from bonds, and/or bond anticipated notes issued in anticipation thereof to be authorized by said bond resolution.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

Approved FEBRUARY 28, 2023Recommended by Administrative Services  
CommitteeChairman Walker

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of FEBRUARY 2023

Emily Barlow, Jr.  
MARK DESORIERO ClerkWILLIAM J. BARLOW, JR. MayorResolution prepared by Engineering/DMA

Page No. \_\_\_\_\_

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                |                                                      |
|------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney         | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain      | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk            | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer         | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire         | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel    | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police       | <input checked="" type="checkbox"/> Other            |

Mayor William J. Barlow Jr. requests authorization to sign an agreement with Securitas Security Services USA Inc., to install remote guarding at Breitbeck Park and Wright's Landing Marina.



# A Security Proposal for Oswego

## Remote Guarding CCTV

Jeff McGary  
2/14/2023 | [www.securitasinc.com](http://www.securitasinc.com)

Securitas Security Services Inc.  
6712 Brooklawn Pkwy #200  
Syracuse, NY 13211



## Confidentiality Statement

*This entire proposal is considered confidential information by Securitas Security Services USA, Inc. and may not be distributed, in whole or in part, to any person, firm or corporation outside of OSWEGO MARINA. In addition, this proposal may be distributed only to those employees or affiliates within OSWEGO MARINA who have direct responsibility for the proposal/decision-making process*



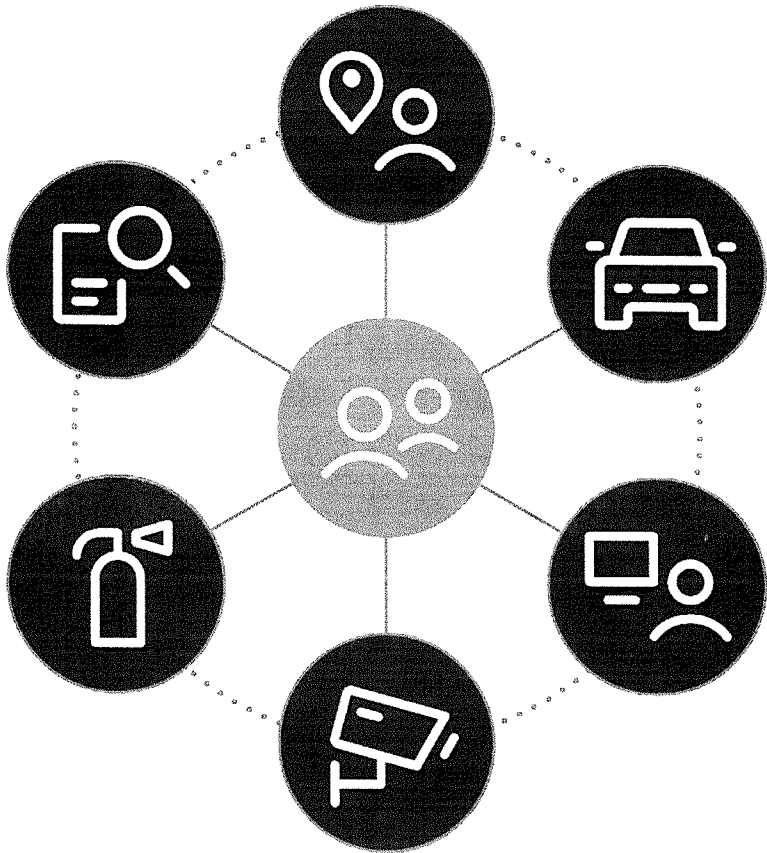
SECURITAS INTEGRATED GUARDING

Securitas serves a wide range of customers in a variety of industries and customer segments. Our protective services, developed together with our customers, are designed to incorporate a high degree of technology content. While manned guarding still represents the cornerstone of Securitas, we continuously work to develop our offering. This enables us to meet customer-specific demands at a competitive price.

Securitas’ strong focus and commitment to Integrated Guarding solutions are demonstrated by our tremendous investment in the growth and capabilities of our technology services and solutions support team.

Securitas USA is *The Leader in Protective Services*. The only security provider offering:

- A full spectrum of complementing integrated protective services.
- Over 112,000 security professionals.
- The largest security and Mobile footprint in North America.
- The most local focus with over 350 district offices and over 500 local district managers.





SECURITAS TIMELINE

1850

Our roots – particularly in North America – begin when Pinkerton’s National Detective Agency is formed by Pinkerton. The roots of this organization were set in serving as an intelligence agency during the Civil War, establishing the first criminal database and acting as a forerunner for the secret service.



Allan

1934

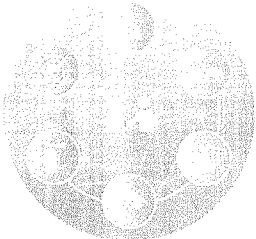
Securitas is created as Erik Philip-Sörensen founds Hälsingborgs Nativakt in Helsingborg, Sweden. The primary function of many of these officers was to watch for fire, respond to alarms, and guard gates and entrances. company quickly expands as Sörensen acquires several other security companies in southern Sweden.



This

1999 – 2000

The establishment of Securitas in the USA starts in 1999 with the acquisition of Pinkerton – the number one security company in the U.S. In 2000, the second largest U.S. security company Burns is acquired.

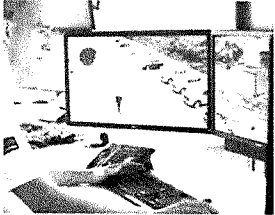


2006

Securitas begins to deploy Integrated Guarding systems across the U.S. with the introduction of Guarding Technologies.

2012 – 2013

A team of engineers is deployed across the country with a focus on designing physical security programs for security guarding clients as a form of cost containment. The team grows and scope. The addition of regional technical directors provides strategic guidance as they offer feedback on technology needs across the country. Securitas begins to deploy different types of solutions, expanding into full system redesigns and security upgrades.



2012 – 2014

Securitas begins providing Remote Guarding and interactive video monitoring services to existing clients using custom technology solutions.

2015

Securitas acquires Diebold’s Electronic Security Division, now Securitas Technology (ST), thereby adding 1,100 techs in the field to support electronic security systems.



2016

The Securitas Operation Center in Charlotte, NC opens, establishing a client-centered facility, expanding our Remote Guarding footprint, and providing excellent service. This operation includes multiple support functions that truly allow us to support clients more holistically, with our Solutions Support Team, which includes sales support, remote troubleshooting support, service, and maintenance coordination.



2018

Securitas Technology (ST) acquires the integration company, Kratos Public Safety and Security (KPSS) division from Kratos Defense & Security Solutions. KPSS is ranked as a top 10 systems integrator in the United States and has 400 employees and expands Securitas’ capabilities for implementing, installing, and maintaining electronic security systems and solutions.





## SECURITAS SOLUTIONS SUPPORT TEAM

Securitas has built a robust infrastructure designed to support our clients' physical, electronic, and remote security requirements. Within the same Securitas Operation Center in Charlotte, NC, we have a full spectrum of support consisting of multiple teams including:

### ***Knowledge Team***

Our centralized sales and knowledge team vets and tracks technology and integrated guarding opportunities, ensuring that proposed solutions fit client needs and Securitas' capabilities. This team is also capable of designing simple solutions remotely, allowing for quick turnaround, and additionally provides support in assembling new contracts and contract addendums.

### ***Solutions Engineers***

Within each of our regions, we have several strategically located engineers in the field. These professionals extend our ability to design more complex systems, visiting client sites, and gathering crucial information.

### ***Project Management***

Following the sale of an integrated guarding solution, a Project Manager from our Operations Team is assigned to the project and serves as a single point of communication for implementing new systems and services. They coordinate with our integration teams in the field, scheduling the installation, offering direction and guidance where needed, and providing status updates to all necessary parties.

### ***Remote Solutions Support Desk***

As many of our services depend on the connectivity and functionality of the electronic systems, we have individuals focused on ensuring that these systems are functioning properly and have the appropriate connectivity. Most Securitas-installed video systems with Remote Guarding services are connected to our Health Monitoring server in which all IP devices are pinged roughly every 20-30 seconds. If response feedback is not received within the acceptable time threshold, the Solutions Support Desk is alerted and can take steps to remedy the issue remotely. This helps to keep costs down for both Securitas and our clients and gets systems back online more quickly. If, however, on-site assistance is needed, this team also coordinates service and preventative maintenance of systems and can engage a service technician.

### ***Commitment to Quality***

Securitas partners with vendors that are focused on providing cutting-edge solutions that deliver tremendous value to the end-user. The technology that we use not only supports our Remote Guarding team in most cases but provides additional capabilities to our Officers in the field. For this reason, we select cameras and equipment that we have identified as high quality and capable of remote support. By doing this, we decrease the amount of equipment issues and the time it takes to restore the equipment if a failure occurs. We also offer a dedicated and secure internet connection for our equipment so that we can maintain service and monitoring connections with our devices in the field without compromising the bandwidth or security of client networks.

As technology is continuously evolving, a major initiative of our Solutions Support Team is staying up to date with the latest offerings. Our vendor partnerships remain a strong component of this, as does ongoing training and communication to our team members in the field.



## REMOTE GUARDING OVERVIEW

Remote Guarding is built on Securitas USA's rich history of world-class guarding services. Alarm Verification, employee escorts, entry management, site patrol, and perimeter protection have long been the key to many of our offerings. Remote Guarding services are designed to provide clients with peace of mind, utilizing the most applicable resources to resolve issues effectively and efficiently while providing valuable insights to shape your evolving security program.

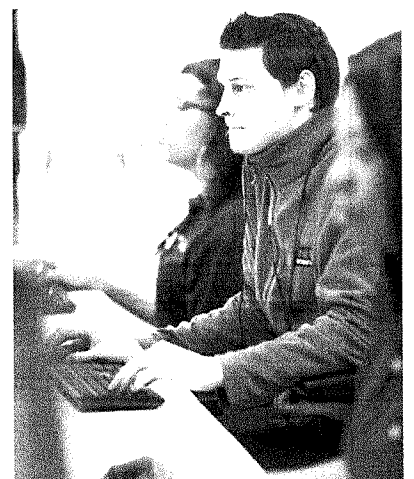


## SECURITAS OPERATION CENTER

The Securitas Operations Center (SOC) is in Charlotte, North Carolina and is the home to our Remote Guarding Team. Chosen for the region's stable climate and the fact that it is not susceptible to the extreme weather conditions many other parts of the country must endure, the facility is easily accessible and was designed to accommodate high levels of bandwidth. Our facility has additional space to allow future expansion. Leveraging our SOC means that clients can take advantage of our business continuity plan, disaster recovery locations, redundant servers, and bandwidth that Securitas has already invested in.

## REMOTE GUARDING OFFICERS

Heavily recruited from the military, law enforcement, and security, our Remote Guarding Officers are truly the key to our Remote Guarding Services. Experienced in understanding clients' security needs, our Remote Guarding Officers provide a high level of situational awareness to evaluate events and escalate as required. Officers are trained on investigating events, making data-driven decisions based on Securitas expertise, and engaging and coordinating local security resources only when necessary. Ongoing training is a routine part of our program, as we incorporate new technologies, add complexities to the services that we provide to tailor them to client needs, and strive to improve our performance and delivery.





## REMOTE GUARDING SERVICE MODEL

### *Event-Based Approach*

Remote Guarding is a continuation of the guarding services that Securitas has an in-depth experience and tradition of providing by leveraging technology and electronic security. As studies show that live monitoring is highly ineffective due to attention fatigue, complex variables, and numerous amounts of cameras, we implement an event-based model for our Remote Guarding services. This allows us to utilize triggers such as intelligent behavior video analytics, peripheral sensors, phone calls, and scheduled proactive patrols to create events with specific directives. This keeps Remote Guarding Officers more engaged and provides a more effective overall service to our clients.

### *Shared Service Model*

Remote Guarding is performed as a shared service, meaning that Remote Guarding Officers are not dedicated to any one site or service. This allows for a more efficient service, keeping our average response time to events under thirty seconds, meaning that you have fresh eyes on each event within a short time. Having many Remote Guarding Officers interacting with many sites allows for them to utilize their situational information more effectively across similar types of clients, situations, and geographical locations, providing additional insight when able.

## REMOTE GUARDING PLATFORM

We utilize a physical security information management software as our platform for bringing video in to alert our Remote Guarding Officers of alarms or activities that require their attention. Using this platform allows us to create those meaningful events, focusing on those activities that require supervision, interaction, or some form of a human component that technology alone cannot automate.

Each site has a unique script that has been customized for the type of service being performed. This provides a standard for how each event is handled, gathering all pertinent information, and provides consistent and meaningful metrics when compared over time and across multiple sites. These scripts are developed with our clients, with Securitas' expertise to guide the best scripts allowing for structured guidance while allowing Remote Guarding Officers to effectively utilize their knowledge and experience.

When handling an event, our Remote Guarding Officers will connect to video and audio equipment to view the location, gather required information as to the type of assistance needed, and escalate to the appropriate party based on the scripted decision tree that acts as our Standard Operating Procedures.

This platform automatically generates audit trails and Incident Reports for those events that require additional documenting. In addition, all events are documented and can be categorized to generate various reports.



## Oswego Marina

### Proposal Objectives

With the below proposal, Securitas is looking to solve the client's issues with the following:

- Provides CCTV Surveillance and Remote Guarding services throughout key defined areas of the Oswego Marina.
- Increases visibility in key areas such as the west loop entrance, west corner benches, main trail, bathrooms, McCroble building, east docks, Wrights landing and pier.
- Is easy to deploy and provides long-term value
- Fosters a safe environment for employees, contract workers, and visitors
- Deters break-ins and thefts
- Helps to prevent and mitigate potential threats, property damage and vandalism
- Deputizes its employees and creates a culture of safety and security



## REMOTE GUARDING SERVICES

The below services are included in this proposal and are estimations of activity that have been either shared by the client or approximated based upon Securitas' experience with similar types of clients and variables.

### INTERNET TO BE PROVIDED BY SECURITAS (CELLULAR)

**Remote Perimeter Protection:** *Securitas will receive up to One Hundred and fifty (150) analytic activations per month between 12AM and 6AM (hours) Daily as outlined below.*

The Securitas Operation Center (SOC) located in Charlotte, North Carolina will provide a response to alarm events triggered by intelligent behavioral video analytics. Analytics will be configured to alert Remote Guarding Officers (RGOs) of unusual or suspicious activity such as individuals afterhours within the camera fields of view (FOV).

Proposed analytics for:

- Detection and classification of persons / vehicles entering the defined areas of loop entrance, west benches, oswego trail..

In the event that an analytic alarm is triggered, the RGO will review the alarm footage of the area where the alarm was created, view live camera feeds, and make an announcement over the speakers if the activity is not within normal parameters, as agreed upon by the Client.

- Example Call down: "This is Security. This area is under live video surveillance and is off-limits to the public. Please leave the premises or Police will be dispatched. Security is standing by live."

The RGO will follow the procedures as outlined in the Remote Guarding Standard Operating Procedures (SOP). RGOs can then escalate to the appropriate party, dispatching local security resources or law enforcement depending on the level of threat.

*Click for a video on [Remote Perimeter Protection](#)*

**Remote Patrols:** *Securitas will perform Fifty-Six (56) Remote Patrols between 12AM and 6AM Daily, as outlined below.*

Video Tours are pre-scheduled to confirm that the location is secure and the system is functioning correctly and / or company protocols are being followed. Patrols are triggered by a scheduling program in the Securitas Operation Center (SOC) Remote Guarding software database. A Remote Guarding Officer (RGO) located at the SOC will log into the cameras onsite. They will perform an in-depth virtual tour of the facility, looking at each camera view for anything that would be outside of normal parameters as detailed in the Standard Operating Procedures (SOP). If something unusual is spotted, the RGO will follow the protocols outlined in the SOP. They will then escalate to the appropriate party, dispatching local security resources or law enforcement depending on the level of threat.

Unusual activity could include persons looking into cars, persons appearing to break into a car, obvious signs of distress, signs of vagrancy, any sign of fire, brandishing a weapon, skateboarders, vandalism and graffiti, altercations, and so forth.

*Click for a video on [Remote Patrols](#)*

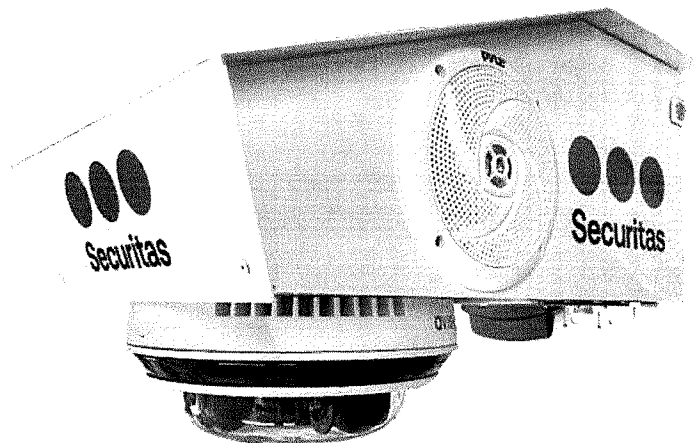


## SCOPE OF WORK

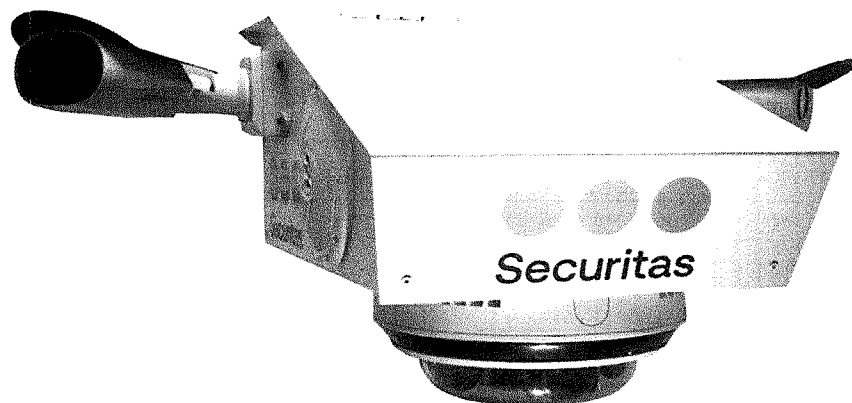
Our proposal is based on the information provided at the time of our survey, any site drawings and the interpretation of the client's needs. Equipment installation is based on typical building construction, allowing for standard wiring accessibility and equipment mounting, unless otherwise noted.

Securitas will provide and install:

1. Remote Guarding Video Surveillance System
  - a. Three (3) RG Ultra 360 Lens



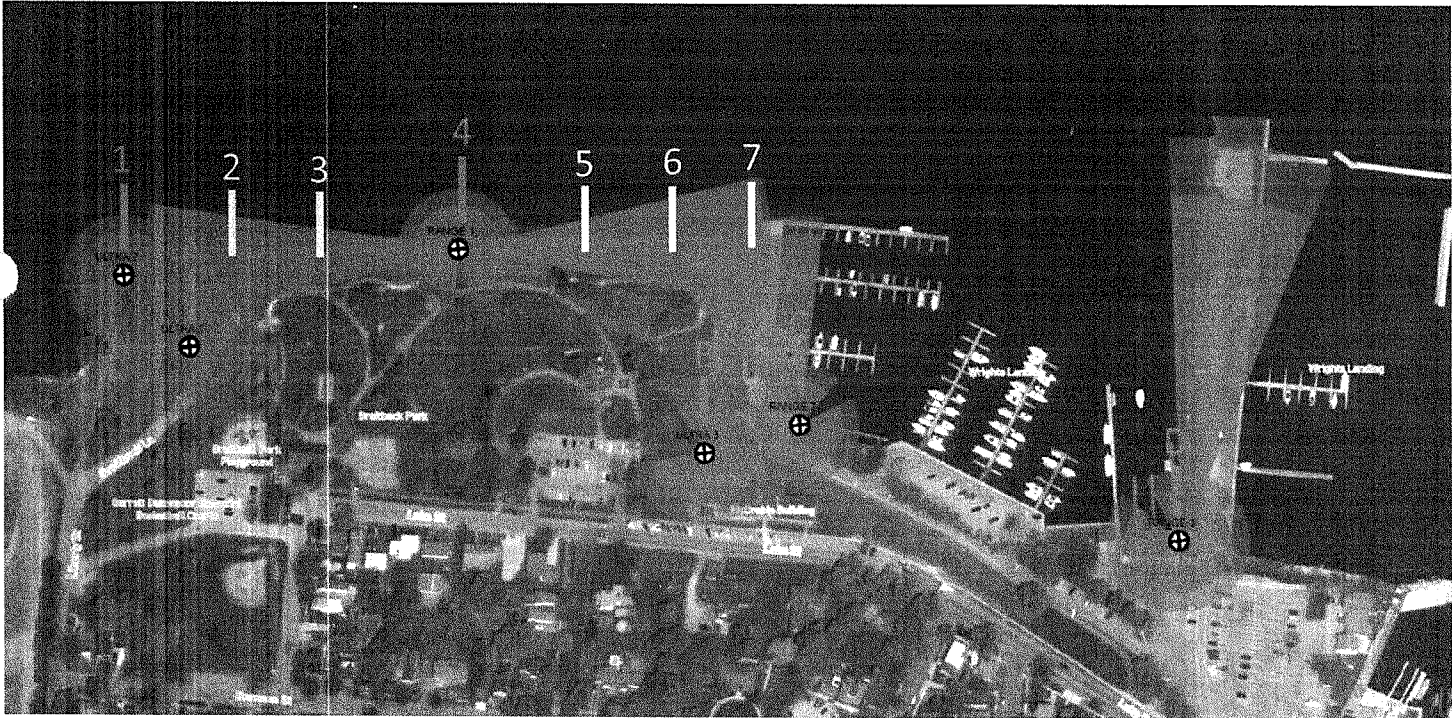
- b. Three (3) RG Range with 360 Lens and Thermal Camera(s)





SOLUTION DESIGN

Coverage areas are an estimate based on geospatial software. While there are indeterminate factors pending, upon installation, approved fields of view and analytic detection zones will be provided.



(Poles labeled 1-7 are the 7 light poles along the Oswego trail. A-D represent poles within the park/marina)

| Count | CAMERA               | MOUNTING                  | AOI                                                       | Client Requirements                                                                                         |
|-------|----------------------|---------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 1     | 360 Degree           | Pole A<br>15' Mount       | Entrance road, Loop. Camera to be armed after hours.      | 110/120 Continuous VAC. Trim Branches to allow coverage of loop and entrance. Lift/Bucket truck to location |
| 2     | 360 Degree           | Pole 1<br>15' Mount       | West bench corners. Camera to be Armed after hours.       | 110/120 Continuous VAC. Lift/Bucket truck to location.                                                      |
| 3     | 360 Degree + Thermal | Pole 4<br>15' Mount       | Oswego Trail East & West. Camera to be armed after hours. | 110/120 Continuous VAC. Lift/Bucket truck to location.                                                      |
| 4     | 360 Degree           | Pole B - tbd<br>15' Mount | Bathrooms, McCroble Building.                             | 110/120 Continuous VAC to New Pole. Lift/Bucket truck to location.                                          |
| 5     | 360 Degree + Thermal | Pole C<br>15' Mount       | Main Docks, Building, North Docks                         | 110/120 Continuous VAC. Lift/Bucket truck to location.                                                      |
| 6     | 360 Degree + Thermal | Pole D - tbd<br>15' Mount | Wrights Landing and Pier                                  | 110/120 Continuous VAC to New Pole. Lift/Bucket truck to location.                                          |



## CLARIFICATIONS, ASSUMPTIONS, EXCLUSIONS AND CLIENT RESPONSIBILITIES

The following information has been taken into consideration and impacts the services and pricing provisioned in this proposal.

### EXISTING EQUIPMENT & COMPATIBILITY

- Securitas is not responsible for the integrity or functionality of any existing wiring or equipment integrated into the design. Our assumption is that existing systems are in good working order, 100% functional, and capable of the new demands placed on them.
- Securitas will not connect to any devices that have been restricted by the government under H.R. 5515, John S. McCain National Defense Authorization Act, Section 880. This includes but is not limited to Hikvision and Dahua products.

### LICENSING FEES FOR SUREVIEW IMMIX

- Fees in the proposal are based on the number of site locations and configurable endpoints provided in client information sessions. If additional licenses or fees are incurred, it may be the responsibility of the client.

### REMOTE GUARDING EVENTS

- Remote Guarding costs in this proposal are based on expected activity. Any fluctuation over that amount could result in a higher cost.
- Perimeter Protection - As the analytic technology being deployed relies partially on motion detection algorithms, the Owner will be required to landscape or trim back any vegetation to allow for accurate analytic triggers. Securitas cannot be held responsible for false analytic triggers due to an overgrown perimeter and vegetation tripping the alarms. Excessive triggers due to false events will require the system to be desensitized, which could result in the valid event being overlooked.
- Environmental lighting can greatly impact the functionality of the system. Client is responsible to provide sufficient lighting.
- Entry Management – The owner is responsible for providing and maintaining an up-to-date master list of approved visitors for Securitas Remote Guarding.

### GENERAL REQUIREMENTS

- Client to provide local expertise on critical information as needed. This may include items such as camera views, access privileges, desired responses to critical events, user access levels, etc.
- Scope of work does not include any applicable local licensing or permit fees
- Boring, Coring, and Roof Penetrations are by others (if required).
- Client to provide a secure space to mount the headend equipment
- Client responsible for providing 120Vac power as required
- Securitas will require full access to the facility for the installation and testing process. It will be the owner's responsibility to provide any site-specific rules, guidelines, or parameters prior to start.
- Securitas cannot be held responsible for project delays due to inclement weather or factors outside our control, including predecessor progress.



## WARRANTY AND SERVICE

- Securitas provides a three (3) year comprehensive warranty & maintenance agreement.
- Proposed warranty & maintenance services are inclusive of the Securitas-provided equipment only. Any existing system service is deemed to be outside of the Securitas scope of work and would be provided on a 'Time and Material' basis.
- Proposed warranty & maintenance services include manufacturer-provided software updates for Securitas-provided servers & workstations.
- Stated services do not include necessary repairs due to misuse, abuse, or acts of nature.

## MAINTENANCE AND SERVICE PROGRAM

Securitas has provided excellent service for over a hundred years in the physical security industry and continues to provide excellent service in the age of technology.

We offer a full coverage maintenance plan for the equipment we install and a maintenance plan for client-owned equipment.



## MAINTENANCE PLAN

In an effort to provide our clients with the technology needed at no capital expense, Securitas can amortize the cost of the equipment (including installation, full service, and maintenance) for contracts that include technology coupled with guarding services (e.g., On-Site, Mobile or Remote Guarding). All technology is maintained and serviced for the life of the contract, and this is included in the full bundled price (some exceptions apply).



**CLIENT-OWNED EQUIPMENT**

Securitas recognizes the integrity of the equipment at client facilities is paramount to its security. We offer a thorough inspection of existing equipment by highly trained certified professionals to assess the functionality of the equipment and ensure industry-standard products are being used that our technicians are authorized to work on. Securitas technicians are certified to work on a wide range of equipment in many areas of electronic security.

**EXCEPTIONS AND CLARIFICATIONS FOR MAINTENANCE PLANS**

Does not cover acts of vandalism, negligence, unauthorized repairs or modifications, acts of nature (i.e. lightning damage, flood damage, etc.), power surges, and / or the misuse of equipment by personnel other than Securitas employees. The client is responsible for all costs for repair or replacement of equipment damaged or lost due to excluded events.

**ADVANCED HEALTH MONITORING**

For newly installed systems, Securitas monitors the health, including the uptime and response time of the video surveillance system through a network monitoring software. This software pings every device with an IP address multiple times per minute to ensure the functionality and bandwidth of the system over the network. In the event communication is not received consecutively, indicating a network failure, an alert is sent to the Securitas Remote Solutions Support Desk, which investigates and attempts to remotely troubleshoot the system. Should the issue require further action, Securitas will issue a service ticket to send a Securitas service technician to the site and / or work with the client IT team to repair the functionality of the system.

While the health monitoring is constantly taking place around the clock, the Remote Support will only take place Monday through Friday, from 8 am to 5 pm EST.



PRICING PROPOSAL

| Integrated Guarding Estimated Pricing Summary                                                                                                             |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Contract Term: 36 Months                                                                                                                                  | Monthly     |
| Technology Including Installation, Remote Guarding (Remote Patrols, Perimeter Protection), Cellular Connection & Standard Corrective Maintenance Programs | \$ 5,794.94 |

*Client will be billed \$5,794.94/mo. for 36 months (3 Years). 36-month (3 Year) term will begin once Company Equipment is installed.*

PRICING VALIDITY

This quotation shall remain valid for a period of forty-five (45) days from the proposal date. Prices are based upon order and delivery of equipment within three (3) months from the submitted date. Prices quoted do not include Sales or Use tax. Applicable Sales and Use tax will be added to the quoted prices.

Securitas has endeavored to provide an accurate cost estimate; however, we recognize that changes can occur. Prior to the start of work, Securitas will verify the actual site conditions through a detailed project walkthrough. Securitas will present Oswego Marina with an updated cost estimate for approval prior to contract start should any of the following conditions arise: 1) actual site conditions differ from what was originally contemplated, 2) change in scope, 3) different requirements than originally contemplated, or 4) any difference which creates a material change to the scope of work.



**ADDENDUM**  
**To Security Services Agreement (the "Agreement") Between**  
**City of Oswego ("Client")**  
**and Securitas Security Services USA, Inc. ("Company")**

**Addendum Effective Date: 2/14/2023**

This Addendum is incorporated into the Agreement. In case of any conflict between the Agreement and this Addendum, this Addendum controls; except as modified by this Addendum, all terms of the Agreement remain in full force.

- 1. Company will provide and use the Company Equipment described in Attachment A to this Addendum in connection with the Services provided by Company under the Agreement. If the Company Equipment affects the Service Fee under the Agreement, the effect will be described in Attachment A. If additional Services will be provided in addition to the Company Equipment, the additional Services will be described in Attachment A. The Company Equipment and any additional Services are subject to the terms of the Agreement.
- 2. The following terms will also apply to the Company Equipment:
  - (a) Any preparatory work to be done by Client before installation of Company Equipment will be performed in accordance with Company's instructions. Client will certify completion of such preparatory work to Company in writing before Company commences installation. Company may charge Client the portion of the Service Fee for the Company Equipment from the date installation of the Company Equipment is completed. If installation of the Company Equipment is delayed due to circumstances for which Client is responsible, Company may charge Client the portion of the Service Fee for the Company Equipment as of the date on which installation would have otherwise been completed.
  - (b) (i) Company does not guarantee the Company Equipment will operate without faults. Company may audit the Company Equipment at any time; (ii) In the event of repeated operational disruptions or errors, Company may disconnect the Company Equipment or parts thereof and carry out a test period. Client acknowledges that during this test period, the Company Equipment may not be operational; and (iii) Upon Company request, Client will remediate anything in Client's environment that causes false alarms. In the event of repeated false alarms, Company may make necessary modifications in the configuration of hardware or software to reduce false alarms.
  - (c) Client is responsible for all loss of or damage to Company Equipment, except to the extent caused by the negligence of Company.
  - (d) Client is responsible for obtaining and maintaining all third-party communication services used in connection with the Company Equipment. Company will not be responsible for any failures caused by third-party communication services.
  - (e) Company will store images and other information received by the Company Equipment for 30 days other than alarm signal records which will be stored for 120 days. After these periods have elapsed Company may destroy the information; and
  - (f) Company will bill Client for any additional costs arising from Client's failure to fulfill any of Client's obligations relating to Company Equipment.
- 3. In addition to any applicable limitations of liability in the Agreement, (a) in no event will the liability of Company (and its contractors and vendors) arising from or related to the Company Equipment exceed the cost of repair or replacement of defective or inoperable Company Equipment, and (b) in no event will the liability of Company (and its contractors and vendors) arising from or related to Remote Guarding exceed Two Thousand Five Hundred Dollars. Burglar/intrusion alarm monitoring services will incorporate the same liability criteria.
- 4. The parties acknowledge that Company's Remote Guarding pricing is based on Client's representation that there will be less than the designated number events listed in Attachment A. If the number of incidents exceeds this amount, then Client agrees to pay an additional fee as described in Attachment A.
- 5. Preventative maintenance and service calls (collectively, "Equipment Service") for the Company Equipment, which will remain the property of Company or its contractors, is included in the Service Fee during the Minimum Term, defined later in this Addendum (any Equipment Service that Company elects to perform after the Minimum Term will be performed at an additional charge). Included Equipment Service consists only of the following: (a) 0 scheduled preventative maintenance visit(s) per year, and (b) unlimited service calls upon request. With respect to a service call, Company will make reasonable efforts to respond to a service call request within 1-3 business days of receipt of the request, based on order of priority. During a preventative maintenance visit or requested service call, Company technician will attempt to repair or replace any defective or inoperable equipment at no additional cost to Client. Equipment Service will only be provided during Company's normal business hours (M-F, 8:30 AM – 5:00 PM, not including holidays).
- 6. (a) The parties expect the Agreement to run for at least 3 years (the "Minimum Term") from the Addendum Effective Date. Client acknowledges that Company has incurred expenses ("Company Equipment Expenses") for the Company Equipment in reliance on this expectation. Accordingly, if for any reason, Client terminates the Agreement prior to the end of the Minimum Term, Client will pay Company a lump sum payment (the "LSP") equal to \$3,507.37 per month for every month remaining in the Minimum Term, from (and including) the month of the termination date through (and including) the month in which the Minimum Term ends. The LSP will be to reimburse Company for the Company Equipment Expenses and will be due on the termination date. Client will be obligated to make the LSP if Company terminates the Agreement for good cause (but not if Company terminates the Agreement for convenience) prior to the end of the Minimum Term; and  
(b) After execution of this Addendum, if Client decides it does not want the Company Equipment, and Company receives written notice before installation of the Company Equipment commences, Company will not provide the Company Equipment and Client will not be obligated to pay any LSP. However, Client will pay Company a restocking fee (the "Restocking Fee") equal to 10% of the Company Equipment Expenses. Company will invoice Client for the Restocking Fee, which will be due and payable 30 days from Client's receipt of the invoice.
- 7. At the end of the Minimum Term (or upon earlier termination of the Agreement, and in addition to any applicable LSP payable by Client), Client may purchase the Company Equipment for \$10, in which case Client must execute a Bill of Sale acceptable to Company in Company's discretion.
- 8. Commencing 3 months before the end of the Minimum Term and continuing through the end of the Minimum Term, the parties agree to discuss, in good faith, new contract terms and conditions, including, but not limited to, new or modified services, revised service fees, and new equipment. If the parties come to an agreement over the new terms and conditions, they will execute a new, mutually acceptable contract (materially consistent with the terms of the Agreement) or an extension of the Agreement that documents the agreed-upon changes.

|         |                |                                       |
|---------|----------------|---------------------------------------|
| Client: | City of Oswego | Securitas Security Services USA, Inc. |
| By:     | _____          | By: _____                             |
| Name:   | _____          | Name: _____                           |
| Title:  | _____          | Title: _____                          |

ATTACHMENT A (1 of 2)  
Company Equipment and Additional Services

| Service Site        |  |         |             |
|---------------------|--|---------|-------------|
| Street:             |  | City:   | State: Zip: |
| Contact Name/Title: |  | E-mail: | Phone:      |

| Description and Rates                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>SCOPE OF WORK</b></p> <p>Securitas will provide and install:</p> <ol style="list-style-type: none"><li>Remote Guarding Video Surveillance System<ol style="list-style-type: none"><li>Three (3) RG Ultra 360 Lens</li><li>Three (3) RG Range with 360 Lens and Thermal Camera(s)</li></ol></li></ol> <p><b>SERVICES</b></p> <p>Cellular Internet Connection, 5GB/mo</p> <p>Standard Corrective Maintenance Plan</p> <p>Remote Guarding: Remote Perimeter Protection, 150/mo, Remote Patrols, 8/day</p> <p><b>CLARIFICATIONS, ASSUMPTIONS, EXCLUSIONS AND CLIENT RESPONSIBILITIES</b></p> <p>The following information has been taken into consideration and impacts the services and pricing provisioned in this addendum.</p> <p><b>EXISTING EQUIPMENT &amp; COMPATIBILITY</b></p> <ul style="list-style-type: none"><li>Securitas is not responsible for the integrity or functionality of any existing wiring or equipment integrated into the design. Our assumption is that existing systems are in good working order, 100% functional, and capable of the new demands placed on them.</li><li>Securitas will not connect to any devices that have been restricted by the government under H.R. 5515, John S. McCain National Defense Authorization Act, Section 880. This includes but is not limited to Hikvision and Dahua products.</li></ul> <p><b>LICENSING FEES FOR SUREVIEW IMMIX</b></p> <ul style="list-style-type: none"><li>Fees in the proposal are based on the number of site locations and configurable endpoints provided in client information sessions. If additional licenses or fees are incurred, it may be the responsibility of the client.</li></ul> <p><b>REMOTE GUARDING EVENTS</b></p> <ul style="list-style-type: none"><li>Remote Guarding costs in this proposal are based on expected activity. Any fluctuation over that amount could result in a higher cost.</li><li>Perimeter Protection - As the analytic technology being deployed relies partially on motion detection algorithms, the Owner will be required to landscape or trim back any vegetation to allow for accurate analytic triggers. Securitas cannot be held responsible for false analytic triggers due to an overgrown perimeter and vegetation tripping the alarms. Excessive triggers due to false events will require the system to be desensitized, which could result in the valid event being overlooked.</li><li>Environmental lighting can greatly impact the functionality of the system. Client is responsible to provide sufficient lighting.</li><li>Entry Management – The owner is responsible for providing and maintaining an up-to-date master list of approved visitors for Securitas Remote Guarding.</li></ul> <p><b>GENERAL REQUIREMENTS</b></p> <ul style="list-style-type: none"><li>Client to provide local expertise on critical information as needed. This may include items such as camera views, access privileges, desired responses to critical events, user access levels, etc.</li><li>Scope of work does not include any applicable local licensing or permit fees</li><li>Boring, Coring, and Roof Penetrations are by others (if required).</li><li>Client to provide a secure space to mount the headend equipment</li><li>Client responsible for providing 120Vac power as required</li><li>Securitas will require full access to the facility for the installation and testing process. It will be the owner's responsibility to provide any site-specific rules, guidelines, or parameters prior to start.</li><li>Securitas cannot be held responsible for project delays due to inclement weather or factors outside our control, including predecessor progress.</li></ul> |

ATTACHMENT A (2 of 2)  
Company Equipment and Additional Services

| Service Site                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                           |             |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------|-------------|
| Street:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           | City:       | State: Zip: |
| Contact Name/Title:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                           | E-mail:     | Phone:      |
| Description and Rates                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                           |             |             |
| <b>WARRANTY AND SERVICE</b> <ul style="list-style-type: none"><li>• Securitas proposal includes a three (3) year comprehensive warranty &amp; maintenance agreement.</li><li>• Proposed warranty &amp; maintenance services are inclusive of the Securitas provided equipment only. Any existing system service is deemed to be outside of the Securitas scope of work and would be provided on a 'Time and Material' basis.</li><li>• Proposed warranty &amp; maintenance services include manufacturer provided software updates for Securitas provided servers &amp; workstations.</li><li>• Stated services do not include necessary repairs due to misuse, abuse or acts of nature.</li></ul> |                                           |             |             |
| <b>MAINTENANCE PLAN</b> <p>In an effort to provide our clients with the technology needed at no capital expense, Securitas can amortize the cost of the equipment (including installation, full service and maintenance) for contracts which include technology coupled with guarding services (e.g., On-Site, Mobile or Remote Guarding). All technology is maintained and serviced for the life of the contract and this is included in the full bundled price (some exceptions apply). Typically, this includes:</p>                                                                                                                                                                            |                                           |             |             |
| <b>EXCEPTIONS AND CLARIFICATIONS FOR MAINTENANCE PLANS</b> <p>Does not cover acts of vandalism, negligence, unauthorized repairs or modifications, acts of nature (i.e. lightning damage, flood damage, etc.), power surges and/or the misuse of equipment by personnel other than Securitas employees. The client is responsible for all costs for repair or replacement of equipment damaged or lost due to excluded events.</p>                                                                                                                                                                                                                                                                 |                                           |             |             |
| <b>EQUIPMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |             |             |
| Qty.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Description                               |             |             |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | RGWatch Ultra Security Unit               |             |             |
| 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Pole Mount Kit                            |             |             |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | RGWatch UltraRange Security Unit          |             |             |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 90° Cable Gland, .2-.35", 1/2" Knockout   |             |             |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | VGA Thermal Bullet Camera with 18mm Lens  |             |             |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | VGA Thermal Bullet Camera with 8.7mm Lens |             |             |
| <b>PRICING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |             |             |
| Integrated Guarding Estimated Pricing Summary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |             |             |
| Contract Term: 36 Months                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                           | Monthly     |             |
| Technology Including Installation, Remote Guarding (Remote Patrols, Perimeter Protection), Cellular Connection & Standard Corrective Maintenance Programs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                           | \$ 5,794.94 |             |
| Client will be billed \$5,794.94/mo. for 36 months (3 Years). 36-month (3 Year) term will begin once Company Equipment is installed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |             |             |



SECURITY SERVICES AGREEMENT ("Agreement")  
Between Company and Client (as defined below)

Effective Date: [Click here to enter a date](#)

Company: Securitas Security Services USA, Inc.

Client: City of Oswego

Street: 6712 Brooklawn Pkwy  
City, State, Zip: Syracuse, NY 13211  
Contact Name/Title: Kim Burton/District Manager  
E-mail Address: kim.burton@securitasinc.com  
Phone: 315-575-4741 Fax:

Street: 13 W Oneida St.  
City, State, Zip: Oswego, NY 13126  
Contact Name/Title: William Barlow/Mayor of Oswego  
E-mail Address: mayor@oswegony.org  
Phone: 315-342-8140 Fax:

For services ("Services") provided by Company, Client will pay the Service Fee, plus all applicable (i) sales, use and similar taxes, (ii) interest, and (iii) penalties. Services are as specified (i) in any agreed-upon post orders or scope of work (collectively, "Scope of Work"), and (ii) below.

| Service Site                                                 |                     |                            |           |            |
|--------------------------------------------------------------|---------------------|----------------------------|-----------|------------|
| <input type="checkbox"/> Check box if Site is same as above. | Street: 3 Basin St. | City: Oswego               | State: NY | Zip: 13126 |
| Contact Name/Title: Phil Cady/Oswego City Police Chief       |                     | E-mail: pcady@oswegony.org | Phone:    |            |

|                                                                                                                                         |                                   |                           |                                             |                                                 |                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------------|---------------------------------------------|-------------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> <b>Traditional Guarding</b> (check box if providing traditional guarding; check all Services that apply below) |                                   |                           |                                             |                                                 |                                            |
| <input type="checkbox"/> On-Site<br>Total HPW: _____                                                                                    | Guard Type:<br>•<br>•<br>•        | Guard HPW:<br>•<br>•<br>• | Straight Rate/Hour:<br>• \$<br>• \$<br>• \$ | Premium (OT) Rate/Hour:<br>• \$<br>• \$<br>• \$ | Special Rate/Hour:<br>• \$<br>• \$<br>• \$ |
| <input type="checkbox"/> Mobile Patrol<br># of daily visits: _____                                                                      | Straight Rate/Inspection:<br>• \$ |                           | Premium (OT) Rate/Inspection:<br>• \$       |                                                 | Special Rate/Inspection:<br>• \$           |
| <input type="checkbox"/> Mobile Alarm Response                                                                                          | Rate/Response: \$                 |                           |                                             |                                                 |                                            |
| <input type="checkbox"/> Remote Guarding                                                                                                | Weekly Rate: \$                   |                           |                                             |                                                 |                                            |
| <input type="checkbox"/> Other Expenses                                                                                                 | Description:<br>•<br>•            | Rate:<br>• \$<br>• \$     | Description:<br>•<br>•                      | Rate:<br>• \$<br>• \$                           |                                            |
| Billing: Weekly (at end of service period)                                                                                              |                                   |                           | Payment: ACH/Wire                           |                                                 |                                            |

|                                                                                                                                                  |                                                                |                                                |                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> <b>Integrated Guarding</b> (check box if providing integrated guarding; check all Services that apply below) |                                                                |                                                |                                                     |
| <input type="checkbox"/> On-Site (HPW: 0)                                                                                                        | <input type="checkbox"/> Mobile Patrol (# of weekly visits: 0) | <input type="checkbox"/> Mobile Alarm Response | <input checked="" type="checkbox"/> Remote Guarding |
| Integrated Guarding Fee: \$55,794.94                                                                                                             |                                                                | Billing: Calendar Monthly in Advance           | Payment: ACH/Wire                                   |

| Additional Information                                           |
|------------------------------------------------------------------|
| Please see attached addendum to this security service agreement. |

TERMS AND CONDITIONS

1. DEFINITIONS: "Company Equipment" means all equipment, tools, documents, materials, software, applications, systems, processes, etc. provided, installed, developed or used by Company in connection with the Services; "Contractors" means contractors, subcontractors and/or vendors; "In writing" or "written document" means any written communication that has been signed by an authorized representative of the party, including, without limitation, printed documents, facsimiles, e-mails and other electronic means of communication; "Loss" means all suits, claims, losses, damages and expenses (including, without limitation, penalties, fines, investigative costs, reasonable attorneys' fees and costs of suit) arising from all events or circumstances related to or in connection with the same general condition; "Remote Guarding" means guarding and related services (including, without limitation, burglar/intrusion alarm monitoring) conducted from a remote location using electronic security equipment (including, without limitation, video and voice communication equipment); "Service Fee" collectively means the rates for traditional guarding or the Integrated Guarding Fee, as appropriate; "Site" means all premises where Services are performed under this Agreement.

2. PAYMENT: (a) Invoices are payable, without any setoff, to the remittance address on the invoice. Traditional guarding invoices are payable 30 days from the end of service period; integrated guarding invoices are payable in advance. Client's failure to pay any amount when due will be a material breach by Client. A late charge of 1.5% per month will be added to balances not paid when due. Client must notify Company in writing of any dispute regarding the amount of an invoice on or before payment is due; otherwise all disputes will be deemed waived. Client will bear all costs associated with Company receiving payments due for Services rendered under this Agreement. If Company must institute suit or collection services to collect amounts owed to Company, Client will pay Company's attorneys' fees and other costs of suit or collection.

(b) In the event of payment delay, Company may suspend the performance of Services upon 10 days' prior written notice. Suspension will not release Client from any of its obligations under this Agreement. In case of non-payment based on Client liquidity problems, Company may condition continued performance on immediate cash payment for Services rendered (invoiced or not) or to be rendered.

(c) Rates for traditional guarding do not include coverage for labor disputes, civil disorder, national disaster, or other similar emergency situations. Also, the premium (OT) rates will apply to the following: all work according to applicable laws and regulations; extended shifts or hours performed at the request of Client; additional personnel or hours requested by Client with less than 72 hours' notice, but only for the first 72 hours; additional personnel or hours requested by Client for special occasions or temporary or short durations; and work on New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday After Thanksgiving, and Christmas Day.

(d) Company may raise the Service Fee upon 30 days' prior written notice to account for any increases in (i) health care, benefit, or insurance costs, (ii) labor or fuel costs, (iii) costs arising from changes to laws, regulations, or insurance premiums, (iv) SUI or similar taxes, (v) Contractors' rates, or (vi) any other taxes, fees, costs or charges related to the Services.

**4. TERM & TERMINATION:** This Agreement will commence upon the Effective Date and continue until terminated by either party; any Services provided before the Effective Date are subject to this Agreement. Either party may terminate this Agreement at any time, without cause or penalty, upon 30 days' prior written notice to the other party. Either party may also terminate this Agreement for good cause upon 5 days' prior written notice to the other party. "Good cause" for Company will include, without limitation, the following: (i) any material or persistent minor breach by Client of this Agreement; (ii) cancellation of or material change to any of Company's insurance coverage relevant to this Agreement; (iii) a change in applicable laws or regulations that has a material effect on, or causes a material change to, the Services; (iv) any act or omission of Client which, in Company's reasonable opinion, brings or may bring Company's business or reputation into disrepute; or (v) Client or the Services becoming subject to economic or trade sanctions. Client will be responsible for payment for all Services rendered through the termination date. If Client terminates this Agreement for any reason, Client will pay for any unamortized costs related to any Company Equipment.

**4. SCOPE OF SERVICES; PERSONNEL:** (a) Company will only provide Services specified in this Agreement or the Scope of Work, which is incorporated into this Agreement. Company will not be obligated to perform, and will bear no responsibility for, any Services or duties performed that are not expressly specified in this Agreement. Company does not accept overall responsibility for security at the Site, and Company is not engaged as a security consultant. Company may use Contractors to provide some or all of the Services.

(b) Company is not selling or leasing any Company Equipment, which will always be property of Company or its Contractors. Company is not transferring any intellectual property rights in any Company Equipment; such rights will remain solely with Company or its Contractors. Company will be provided with reasonable time and access to remove Company Equipment upon termination of this Agreement; all rights granted to Client to use or access any Company Equipment end upon termination of this Agreement.

(c) Company is an independent contractor, and nothing in this Agreement creates a partnership or relationship of principal/agent or employer/employee. Personnel providing the Services are employees of Company or its Contractors. Company may change such personnel at any time. Client may reasonably request changes in such personnel for lawful reasons. If Company makes Client's requested changes, Client will be solely responsible for, and will defend and indemnify Company against, any Loss arising from such changes.

(d) If Client employs, directly or indirectly, any Company employee formerly assigned to the Site within one year from the last date on which the Company employee was employed by Company, Client will reimburse Company \$2,500 per Company employee for costs related to recruiting, screening, training, etc.

(e) If Services include Remote Guarding, (i) neither Company nor its Contractors will be responsible for any interruption or failure of power; (ii) neither Company nor its Contractors will be responsible for any faulty, failed, interrupted, circumvented, or compromised data transmissions; (iii) Client is responsible for the design, installation, repair and maintenance of its own monitoring equipment and systems ("Monitoring System"); (iv) Company may, without penalty, modify, terminate or suspend Remote Guarding, shut down Client's Monitoring System, lock Client's panel, or render any monitoring equipment incapable of sending signals (1) if permitted, requested, or required to do so by any governmental authority, standards setting entity, or insurance interest, or (2) in Company's reasonable discretion; (v) Client is responsible for (1) providing and maintaining adequate lighting for all video equipment, and (2) ensuring Client's personnel and Monitoring System comply with all laws applicable to the use of video equipment; (vi) any Remote Guarding failure will not release Client from its obligations to pay any fees for Services; and (vii) any software, hardware, firmware, shareware, codes, information and documentation ("Proprietary Information") associated with Remote Guarding are, and will remain, the property of Company or its Contractors, as applicable, and any developments to the Proprietary Information will be the intellectual property of Company or its Contractors, as applicable. Further, Client, on behalf of itself, its employees, agents and guests, grants consent to Company and its Contractors to (i) intercept, record, retrieve, review, copy, disclose and use the contents of all transmissions received as part of Remote Guarding, and (ii) represent themselves as a security agent of Client and notify government agencies of suspicious or suspected criminal activities at the Site.

**5. LIABILITY LIMITATION; INDEMNIFICATION:** (a) The Service Fee is based upon the value of Services provided, not the value of the interests or property protected. Accordingly, Company makes no representation or warranty, express or implied, that the Services will produce a result or prevent any loss or damage. *Client agrees that the limitations of liability and Client's defense/indemnity obligations in Sections 5(c)-5(h) apply regardless of whether the Loss is alleged to arise, directly or indirectly, in whole or in part, from the negligence (active or passive) or misconduct of Company, its employees or agents, including that related to the hiring, training, supervision or retention of Company's employees or agents, and Sections 5(c)-5(h) apply in favor of Company's Contractors.*

(b) Company will defend and indemnify Client against any Loss arising from the Services only to the extent the Loss is caused by the negligence of Company, its employees or agents while acting within the scope of their duties and authority. Client will defend and indemnify Company against any Loss in connection with this Agreement only to the extent the Loss is caused by the negligence of Client, its employees or agents.

(c) *Notwithstanding Section 5(b), in no event will the total liability of Company and its insurers for any Loss exceed \$2,500.*

(d) *Notwithstanding Section 5(b), Client will defend and indemnify Company against any Loss to the extent the Loss exceeds \$2,500.*

(e) *Notwithstanding anything to the contrary in this Agreement, in no event will Company or its insurers be liable for any (i) environmental Loss, (ii) punitive, special, exemplary, liquidated, indirect, or consequential Loss (including, without limitation, loss of profits or business), (iii) violent or armed action, or hi-jacking, (iv) Loss arising from any remote or on-site cyber activity or event, (v) injuries or deaths arising from any conditions of the Site, or (vi) Loss arising from or related to any circumstance beyond Company's reasonable control (including, without limitation, any failure on the part of Company's Contractors, any act of God or war, etc.).*

(f) *Notwithstanding anything to the contrary in this Agreement, in connection with the US Safety Act, each party waives all claims against the other party for damages arising from or related to an act of terrorism; the parties intend for this waiver to flow down to their respective Contractors.*

(g) *Notwithstanding anything to the contrary in this Agreement, if Company employees operate any vehicle other than one supplied by Company, Client will maintain insurance for the vehicle, Client's insurance will be primary, and Client will defend and indemnify Company against any Loss arising out of Company's use of the vehicle.*

(h) *Notwithstanding anything to the contrary in this Agreement, in no event will Company be responsible for any theft or other loss of property (including, without limitation, electronic data) not directly attributable to proven security officer thefts. In the event of allegation of security officer thefts, Client waives all right of recovery unless Company is notified of the allegations within 10 days, Client fully cooperates with Company in the investigation of the facts, Client presses formal charges, and a conviction is obtained; however, if all the foregoing conditions are satisfied, all applicable limitations of liability in this Agreement still apply.*

(i) Written notice of any Loss arising out of or relating to this Agreement must be received by Company within 30 days following the date of the occurrence giving rise to such Loss. No action to recover any Loss will be instituted or maintained against Company unless such notice is received by Company. No action to recover any Loss will be instituted or maintained against Company unless the action is instituted no later than 12 months following the date of the occurrence from which the Loss arises.

(j) Services are only for the benefit of Client; neither this Agreement nor any Services confer rights on any other party as a third-party beneficiary.

**6. INSURANCE:** Client will maintain insurance to protect Client against loss or damage to the Site, Client's business and property, and others' property on the Site. Client (on behalf of itself and its insurers) waives all rights of subrogation against Company, its Contractors, and their respective employees, agents and insurers. If Company provides any insurance coverage (additional insured or otherwise) for Client or any others, such insurance coverage will only cover Client and the others for liability specifically assumed by Company in this Agreement. As security for Client's defense and indemnity obligations in this Agreement, Client will name Company as an additional insured under Client's relevant insurance policies, and Client will provide Company with a certificate of insurance evidencing such coverage upon request.

73

7. FORCE MAJEURE: The following circumstances will be considered as grounds for relief if they delay or impede the performance of this Agreement: any circumstance beyond the reasonable control of a party such as fire, war, mobilization or military call up of a comparable scope, requisition, seizure, currency restrictions, insurrection and civil commotion, hi-jacking or an act of terrorism, shortage of transport, general shortage of materials or personnel, industrial disputes and defects or delays in deliveries by Contractors caused by any such circumstance as referred to in this Section. The party desiring relief under this Section will inform the other party by written notice without delay on the occurrence and on the cessation of such circumstance. If grounds for relief prevent Client from fulfilling its obligations, Client will reimburse Company for costs incurred in securing and protecting the Site. Client will also reimburse Company for costs incurred for personnel, Contractors and equipment which, with the consent of Client, are held in readiness to resume the Services.

8. CLIENT'S COMMITMENT: Client represents it (i) is not, and will not be during the term of this Agreement, subject to economic or trade sanctions, and (ii) will at all times cooperate with Company to allow Company to provide the Services under the best possible conditions; such cooperation includes, without limitation, Client providing (i) a safe, healthy working environment for Company personnel in accordance with applicable laws and regulations, (ii) all relevant information, access and assistance that Company reasonably requires to perform the Services without interruption, including, without limitation, suitable office space and utilities, and (iii) prompt notice of anything that may affect Company's safety, risk or obligations under this Agreement or which may lead to an increase in Company's costs of providing the Services. Any breach of this representation will be a material breach by Client.

9. DATA: To try to improve Company's service offerings, Company requires the use of data and information collected by or for Company or Client in the course of the provision of the Services. Accordingly, intellectual property rights, database rights, and all other rights in any such data or information will belong to Company.

10. SEVERABILITY: If any provision of this Agreement is held to be unenforceable, it will be modified to be enforceable to the maximum extent permitted under applicable law; all other terms will remain in full force. If the unenforceable provision cannot be so modified, it will be excluded from this Agreement; all other terms of this Agreement will remain in full force.

11. PRECEDENCE: In the event that the different parts of this Agreement are conflicting, the written documents forming part of this Agreement will prevail in the following order: (i) this Agreement; (ii) the Scope of Work; and (iii) any other written documentation attached hereto.

12. NOTICES: All official notices will be in writing and made by overnight mail or certified mail, addressed to the other party at its address set forth in the opening header of this Agreement or at such other address as the other party may have designated in writing.

13. ASSIGNMENT: Neither party will assign this Agreement without the other party's prior written consent, which will not be unreasonably withheld. However, upon 30 days' prior written notice to the other party, either party may assign this Agreement at any time to any of its affiliates, subsidiaries or successors.

14. LAW & JURISDICTION: (a) This Agreement will be governed by the law of the State in which the applicable Services are performed. The parties hereby submit to the jurisdiction of the courts of such State. All terms in this Agreement are only intended to apply to the maximum extent permitted by applicable law.

(b) **The Equal Opportunity requirements of 41 CFR §§ 60-1.4, 60-300.5(a) and 60-741.5(a) are incorporated in this Agreement. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require Company to take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.**

15. ENTIRE AGREEMENT: This Agreement, and anything attached to or incorporated into it, constitutes the entire agreement between the parties. Any representations, promises or agreements not embodied in this Agreement will not be enforceable. No Client contracts, purchase orders, work orders, or similar documents, regardless of when dated, will modify this Agreement. All changes to this Agreement will only be binding on a party if approved in writing by an authorized representative of that party.

|         |       |                                       |
|---------|-------|---------------------------------------|
| Client: | _____ | Securitas Security Services USA, Inc. |
| By:     | _____ | By: _____                             |
| Name:   | _____ | Name: <u>Kim Burton</u>               |
| Title:  | _____ | Title: <u>District Manager</u>        |

**CLIENT'S ATTENTION IS DIRECTED TO SECTION 5 – LIABILITY LIMITATION; INDEMNIFICATION**

**THIS BUSINESS IS LICENSED BY THE NEW YORK DEPARTMENT OF STATE, DIVISION OF LICENSING SERVICES**

**ALL ON-SITE GUARDING SERVICES and/or MOBILE PATROLS ARE LIMITED TO THE HOURS PER WEEK (HPW) OR # OF PATROL VISITS STATED ABOVE UNLESS CLIENT PROVIDES WRITTEN CONSENT.**

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor McBrearty

WHEREAS, The City of Oswego wishes to enter into a three year contract with Securitas Security Systems USA, Inc., for remote guarding at Wright's Landing Marina area, and

WHEREAS, the services from May to October will require a budget amendment to the 2023 Budget to Account A-1680-0440, in the amount of \$34,800.00,

NOW, THEREFORE BE IT,

RESOLVED, Mayor William J. Barlow, Jr. is authorized to execute the three year contract with Securitas Security Systems USA, Inc., and be it further

RESOLVED, that the City Chamberlain is authorized to complete a budget amendment to the 2023 Budget to Account A-1680-0440, in the amount of \$34,800.00, and is further authorized to make payments for same if required by contract, and is further authorized to include the years 2024 and 2025 expense in the operating budget

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burrridge  | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

Recommended by Administrative Services  
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 27th day of February 2023

Philip Barlow Deputy Clerk  
MARK TESORIERO

ADOPTED LOST

Approved February 28, 2023  
WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                |                                                      |
|------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney         | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain      | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk            | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer         | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire         | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel    | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police       | <input checked="" type="checkbox"/> Other            |

Mayor William J. Barlow, Jr. requests authorization to sign an agreement with Camden Group regarding the Oswego Wastewater Plant.

City of Oswego  
Wastewater Treatment Facility

*Consulting and Staffing Support*

*submitted by*



February 2023

Table of Contents

|                              | Page |
|------------------------------|------|
| Scope of Services .....      | 2    |
| Services Not Provided .....  | 3    |
| Term of Agreement .....      | 4    |
| Termination .....            | 4    |
| Compensation .....           | 4    |
| Insurance .....              | 5    |
| Force Majeure .....          | 5    |
| Existing Equipment .....     | 6    |
| Independent Contractor ..... | 6    |
| Enforcement .....            | 6    |
| Assignment .....             | 6    |
| Entire Agreement .....       | 6    |
| Notices .....                | 7    |
| Severability .....           | 7    |

## CONSULTING AND STAFFING SUPPORT SERVICES

By and between CAMDEN GROUP INC., 9008 State Route 13, Camden, NY 13316 (hereinafter referred to as "Consultant"), and the CITY OF OSWEGO, 13 West Oneida Street, Oswego NY 13126 (hereinafter referred to as "Owner"):

### WITNESSETH:

WHEREAS, Owner wishes to obtain Professional Wastewater Consulting and Management in the form of 1 Superintendent, 2 Chief Operators and 1, Lab Manager, and staff training/management for the Owner's Wastewater Treatment Facilities.

WHEREAS, CONSULTANT has agreed to provide the same; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereby agree as follows:

#### I. Scope of Services

- a. CONSULTANT will provide two (2) duly qualified Chief Operator/Mangers, one (1) Superintendent and one (1) Lab Manager for the Owner's Wastewater Treatment Facilities to satisfy, New York State and Federal regulatory requirements regarding wastewater treatment operations and maintenance, and the needs of the Owner.
- b. CONSULTANT's Chief Operators will be on-site for an average of 40 hours, the Superintendent will be on site for an average of 20 hours per week and the Lab Manager will be on site 40 hours per week hours per week during the duration of this agreement.
- c. CONSULTANT will manage and and train OWNER'S staff, in the proper protocol to attain maximum operational efficiency and compliance with the permits and regulations of the New York State DEC and USEPA. The staffing plan, training and management plans provided by the CONSULTANT shall promote proper and efficient operation of the Treatment Facilities.
- d. CONSULTANT will maintain well-documented records of operations performed by CONSULTANT's staff and OWNER'S staff in proper procedures and protocols.
- e. CONSULTANT will be available for routine inspections and meeting with all regulatory agencies and OWNER'S representatives.
- f. CONSULTANT will comply with all applicable Federal, State and Local laws, rules and regulations.
- g. CONSULTANT will be responsible for training OWNER'S staff and overseeing the complete operation of the wastewater treatment facilities while the CONSULTANT staff is on site.
- h. CONSULTANT assures that appropriate training programs will be implemented in the areas of operation, maintenance, safety, supervisory skills, laboratory, energy management, etc.
- i. CONSULTANT will oversee the operation and maintenance of all facilities included in this contract in a manner which utilizes energy-conserving practices whenever possible.

- j. **CONSULTANT shall make the wastewater treatment and conveyance facilities available to the OWNER at any time.**

**II. Services Not Provided by CONSULTANT:**

- a. **Engineering fees (billed separately as needed)**
- b. **Legal fees**
- b. **Utility costs (to be billed directly to Owner).**
- c. **Chemical costs (to be billed directly to Owner).**
- d. **Sludge hauling and removal (both wet and dry).**
- e. **Laboratory fees.**
- f. **Equipment and Supplies.**
- g. **Emergency Repairs.**
- h. **Landscaping/mowing.**
- i. **Snow removal.**

**III. Term of the Agreement:**

- a. **The initial term of this Agreement shall be for five (5) years commencing on the Service Commencement Date. Thereafter, this Agreement shall be automatically renewed for a subsequent two (2) year period, unless canceled by either party for any reason by written notice to the other party no less than 90 days before the expiration of such period. The Service Commencement Date shall be July 1, 2023.**

**IV. Termination:**

- a. **Either party hereto may terminate this agreement with cause on ninety (90) days prior notice in writing to the other party. Such notice shall be sent registered or certified mail, return receipt requested, or may be hand delivered. If hand delivered, the notice shall be effective as of the day of delivery; if mailed, on the date of posting.**

**V. Compensation:**

- a. **CONSULTANT shall be compensated as follows:**

- i. **Year 1 (\$62,500) per month until December 2023**
- ii. **Year 2 (\$65,625) per month starting January 2024**
- iii. **Year 3 (\$68,906) per month**
- iv. **Year 4 (\$72,352) per month**
- v. **Year 5 (\$75,969) per month**

- b. **In the event that Owner requests CONSULTANT to provide services over and above those set forth herein, said services will be billed at the following rates:**

- 1. **Principal \$150.00 per hour**
- 2. **Professional Engineer \$125.00 per hour**
- 3. **Chief Operator \$115.00 per hour**

**Additional hours will be billed only with the prior written consent of the Owner. All invoices are payable thirty (30) days from invoice date.**



**VI. Insurance:**

- a. **CONSULTANT shall, at the time of execution of this agreement, maintain insurance in the minimum amount of \$4,000,000 for personal injury and property damages, as well as statutory Worker's Compensation and Disability coverage, a copy of which policy CONSULTANT agrees to supply to Owner. Such policy shall be in full force and effect during the term of this agreement. Notice of any changes, cancellations, or renewals of such insurance shall be promptly given to Owner.**

**VII. Force Majeure:**

- a. **CONSULTANT shall not be deemed to be in default if performance of the obligations required by this agreement is delayed, disrupted, or becomes impossible because of any act of God, war, earthquake, fire, accident, civil commotion, epidemic, act of government, its agencies or officers, or any other cause beyond the control of the parties ("Force Majeure"). Upon the occurrences of any such event, CONSULTANT shall operate the facilities on a best efforts basis (at no additional cost to CONSULTANT) and shall not be responsible for effluent characteristics or damages, fines, penalties or claims resulting therefrom; if any additional expense is incurred by CONSULTANT in such operations, that expense shall be an Extraordinary Cost, and shall be reimbursed by Owner.**

**VIII. Existing Equipment:**

- a. Any equipment and tools currently owned by Owner will remain the property of Owner and will be replaced by Owner. CONSULTANT shall have the right to use any such equipment in the normal daily operation, maintenance and emergency repair of the Owner facilities.

**IX. Independent Contractor:**

- a. The relationship of CONSULTANT to Owner is that of an independent contractor. None of the employees or agents of CONSULTANT shall be considered employees of Owner.

**b. Non-solicitation:**

During the term of this contract and, for a period of two (2) years immediately thereafter, the OWNER agrees not to solicit any employee of the CONSULTANT on behalf of any other business enterprise, nor shall the OWNER induce any employee associated with the CONSULTANT to terminate or breach an employment, contractual or other relationship with the CONSULTANT to become an employee of the OWNER. Penalty for breach of NON-SOLICITATION will be twenty percent (20%) of said employee future salary with OWNER to be paid to CONSULTANT.

**X. Enforcement:**

- a. The failure of either party to enforce its rights as to any provision of the Agreement shall not be construed as a waiver of its right to enforce such provision in the future.

**XI. Assignment:**

- a. This Agreement shall not be assigned by either party without the prior written consent of the other, which shall not be unreasonably withheld.

**XII. Entire Agreement:**

- a. This Agreement contains the entire Agreement between Owner and CONSULTANT, and supersedes all previous or contemporaneous communications, representations or agreements. This Agreement may be modified only by written amendment signed by both parties.

**XIII. Notices:**

- a. All notices shall be in writing and delivered in person or transmitted by certified mail, return receipt requested, postage prepaid. Notices required to be given to CONSULTANT shall be addressed as follows:

Mr. Kenneth Scherrieble  
President  
Camden Group, Inc.  
9008 State Route 13  
Camden, NY 13316

- b. Notices required to be given to Owner shall be addressed as follows:

Mayor  
\_\_\_\_\_  
City of Oswego  
\_\_\_\_\_  
13 West Oneida Street  
\_\_\_\_\_  
Oswego, NY 13126  
\_\_\_\_\_

**XIV. Severability:**

- a. Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining portion, which remaining portion shall remain in force and effect as if this agreement has been executed with the valid portion thereof eliminated.

The City of Oswego (OWNER) and Camden Group, Inc. (CONSULTANT) have caused this Agreement to be duly executed as of the day and year first above written:

**CAMDEN GROUP, INC. (CONSULTANT):**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Kenneth G. Scherrieble  
President

**CITY OF OSWERGO (OWNER):**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
William J. Barlow  
Mayor

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, Camden Group, Inc. currently provides the City of Oswego Wastewater Department a Superintendent, two Chief Operators, and a Laboratory Manager, which meets the requirements of the City of Oswego and the NYS DEC, and

WHEREAS, the City of Oswego wishes to continue receiving these services and requests authorization for the Mayor to sign a five (5) year contract with Camden Group, commencing on July 1, 2023,

NOW, THEREFORE, BE IT

RESOLVED, that Mayor William J. Barlow, Jr. is authorized to sign a five (5) year contract with Camden Group, Inc. with details as per the attached contract

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burrridge  | ✓    |      |                    |
| Councilor Hill, Jr.★ | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

Approved February 28, 2023

Recommended by Administrative Services  
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

Mark Tesoriero City Clerk  
MARK TESORIERO

William J. Barlow, Jr. Mayor  
WILLIAM J. BARLOW, JR.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                     |                                                      |
|-----------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney              | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain           | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                 | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer              | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development      | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire              | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel         | <input type="checkbox"/> Zoning & Planning           |
| <input checked="" type="checkbox"/> Dept. of Police | <input type="checkbox"/> Other                       |

Police Chief Phillip Cady would like to request a budget amendment to A.3120.0200 in the amount of \$57,855.16. This budget amendment will cover the cost of an additional patrol vehicle. The increased use of the patrol vehicles with the newly adopted 12 hour shift schedule has resulted in higher mileage and increased wear and tear on current vehicles.

Thank you for your time and consideration in this matter.

Sincerely,

Chief Phillip Cady

Ordered filed and printed with the proceedings.

75

ROBERT GREEN TRUCK DIVISION  
 ROUTE 17 EAST EXIT 107, P.O. BOX 8002  
 ROCK HILL, N.Y. 12775  
 PHONE 845-794-0300 FAX 845-794-0295  
 ONONDAGA CTY #0010808 POLICE AND ADMIN VEHICLES  
 2/14/2023

rev-04/01/08

OSWEGO POLICE DEPT, CITY OF  
 169 WEST SECOND STREET  
 OSWEGO,NY 13126  
 PHIL CADY  
 PCADY@OSWEGONY.ORG

BASE MODEL LESS 10.05%/ OPTIONS LESS 10%  
 DURANGO POLICE PURSUIT

PH 315 342-8220  
 FX  
 VN MC847608

|     |                                                        | RS GREEN   |            |             |
|-----|--------------------------------------------------------|------------|------------|-------------|
| QTY |                                                        | UNIT PRICE | NET PRICE  | TOTAL       |
| 1   | 2021 DODGE DURANGO WDEE75 PURSUIT AWD                  | 36,000.00  | 32,382.00  | \$32,382.00 |
| 1   | FACTORY DESTINATION CHARGE                             | 1,495.00   | 1,344.75   | \$1,344.75  |
| 1   | A7X9-CLOTH FRONT SEATS/REAR VINYL SEATS                | \$120.00   | \$126.00   | \$126.00    |
| 1   | AHX-TRAILER TOW GROUP IV                               | \$845.00   | \$760.50   | \$760.50    |
| 1   | CUG-FACTORY INSTALLED HAVIS CONSOLE                    | 840.00     | 756.00     | \$756.00    |
| 1   | COLOR-PXJ BLACK                                        |            |            |             |
| 1   | ADG-TECHNOLOGY GROUP                                   | 2,495.00   | 2,245.50   | \$2,245.50  |
| 1   | LNF-BLACK LED SPOTLAMP                                 | 545.00     | 490.50     | \$490.50    |
| 1   | ERC-3.6 LITER V6 GAS ENGINE                            |            |            |             |
| 1   | ADL-SKID PLATE GROUP                                   | \$295.00   | \$265.50   | \$265.50    |
| 1   | XAN-BLIND SPOT AND CROSS PATH DETECTION                | \$495.00   | \$445.50   | \$445.50    |
| 1   | XDG-PASSENGER SIDE BALLISTIC PANEL                     | \$2,325.00 | \$2,092.50 | \$2,092.50  |
| 1   | XDV-DRIVER SIDE BALLISTIC PANEL                        | \$2,425.00 | \$2,182.50 | \$2,182.50  |
| 1   | NHK-ENGINE BLOCK HEATER                                | \$95.00    | \$85.50    | \$85.50     |
| 1   | SETINA PB400 ALUMINUM PUSHBUMPER                       | 539.00     | 485.10     | \$485.10    |
| 1   | INSTALLATION OF PUSHBUMPER                             |            | \$150.00   | \$150.00    |
| 1   | INSTALL 21TR47 LIGHTBAR MATRIX PROGRAMMABLE            | 2,495.00   | 2,245.50   | \$2,245.50  |
| 1   | INSTALLATION OF LIGHTBAR                               |            | 350.00     | \$350.00    |
| 1   | CODE 3-Z3 SERIES(REMOTE) SIREN CONTROL                 | 1,267.64   | 1,140.88   | \$1,140.88  |
| 1   | SIREN INSTALLATION                                     |            | 110.00     | \$110.00    |
| 1   | CODE 3-C3100DUR2 SPEAKER                               | 273.80     | 246.42     | \$246.42    |
| 1   | SPEAKER INSTALLATION                                   |            | 75.00      | \$75.00     |
| 1   | (2) CODE 3-XT302-RB-XT6 SERIES RED/BLUE REAR WINDOW    | 752.80     | 677.55     | \$677.55    |
| 1   | INTERIOR LIGHT BAR INSTALLATION                        |            | 150.00     | \$150.00    |
| 1   | (2) CODE 3-XT402-RW-XT6 SERIES RED/WHITE RR 1/4 WINDOW | 752.80     | 677.55     | \$677.55    |
| 1   | INTERIOR LIGHT BAR INSTALLATION                        |            | 150.00     | \$150.00    |
| 1   | (FOUR) TRX6-RW/GMB GRILLE LED LAMPS W/ BRACKETS @ \$   | 671.16     | 604.04     | \$604.04    |
| 1   | GRILLE LAMP INSTALLATION PER SET                       |            | 210.00     | \$210.00    |
| 1   | (2) TRX6-RB UNDER RR HATCH LED W/ GASKETS @ \$167.79   | 335.58     | 302.02     | \$302.02    |
| 1   | REAR LAMP INSTALLATION PER SET                         |            | 105.00     | \$105.00    |
| 1   | UNITY #335 @\$426.66 PLUS 189KIT BRACKET@\$50.58(LED)  | 477.24     | 429.52     | \$429.52    |
| 1   | CODE3-HAVIS C-VS-2000-DUR-2-2CUP-3CLA-2MIC-ARMREST     | 1,195.00   | 1,075.50   | \$1,075.50  |
| 1   | CONSOLE INSTALLATION                                   |            | 350.00     | \$350.00    |
| 1   | PROGRAM VISM MODULE FOR WIG-WAG/FLASH BACK             |            | \$150.00   | \$150.00    |
| 1   | (FOUR)MICROPACK-RB REAR/RW FRONT(FENDER/RR BUMPE       | 454.48     | 409.03     | \$409.03    |



CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, Police Chief, Phillip Cady, requests a budget amendment in the amount of \$57,855.16 to account A.3120.0200, and

WHEREAS, these funds will be used for to purchase an additional patrol vehicle,

WHEREAS, the newly adopted 12 hour shift schedule has resulted in higher mileage and increased wear and tear on current vehicles,

Now, therefore be it,

RESOLVED that the City Chamberlain, Deborah Coad, is authorized to complete a budget amendment in the amount of \$57,855.16 to account A.3120.0200 to cover the cost of said vehicle.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino* | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

Recommended by Administrative Services  
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

Emily Barlow Deputy City Clerk  
MARK TESORIERO

Approved February 28, 2023  
WILLIAM J. BARLOW, JR. Mayor

**COMMUNICATION FROM OFFICERS OF THE CORPORATION**

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                      |                                                      |
|------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney               | <input type="checkbox"/> Purchasing Agent            |
| <input checked="" type="checkbox"/> City Chamberlain | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> City Clerk                  | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer               | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development       | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire               | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel          | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police             | <input type="checkbox"/> Other                       |

City Chamberlain, Deborah Coad, requests a transfer from the Water Debt Contingent.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and NoticesBy Councilor Plunkett

WHEREAS, the City of Oswego received funds from the Environmental Facilities Corporation (EFC) known as City Project 1673 Water Treatment Plant Upgrade (DWSRF EFC Project DO-18428), and

WHEREAS, a Short Term interest payment has been requested, as authorized by the Project Finance Agreement (PFA),

NOW THEREFORE BE IT

RESOLVED, that the City Chamberlain is authorized to complete a transfer from the Water Fund Debt Contingent, F-1990-0463, to the Short Term Interest (BAN), F-9730-0700, in the amount of Thirteen Hundred Dollars (\$1,300.00) to pay for same.

| AYES AND NAYS CALLED  |      |      | ABSENT/<br>ABSTAIN |
|-----------------------|------|------|--------------------|
|                       | AYES | NAYS |                    |
| Councilor McBrearty   | ✓    |      |                    |
| Councilor Burrridge   | ✓    |      |                    |
| Councilor Hill, Jr. ✗ | ✓    |      |                    |
| Councilor Walker      | ✓    |      |                    |
| Councilor Gosek       | ✓    |      |                    |
| Councilor Plunkett    | ✓    |      |                    |
| Councilor Corradino   | ✓    |      |                    |
|                       |      |      |                    |
|                       |      |      |                    |
| TOTAL                 | 7    | 0    |                    |

ADOPTED LOST

Approved February 28, 2023Recommended by Administrative Services  
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

MARK PESORIERO

Clerk

WILLIAM J. BARLOW, JR.

Mayor

Resolution prepared by City Chamberlain

Page No. \_\_\_\_\_

**COMMUNICATION FROM OFFICERS OF THE CORPORATION**

TO: Committees of the Common Council

Date: February 21, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of .....

- |                                                |                                                      |
|------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> City Attorney         | <input type="checkbox"/> Purchasing Agent            |
| <input type="checkbox"/> City Chamberlain      | <input type="checkbox"/> Recreation                  |
| <input checked="" type="checkbox"/> City Clerk | <input type="checkbox"/> Sewage Treatment Plant, E/W |
| <input type="checkbox"/> City Engineer         | <input type="checkbox"/> Traffic Engineering         |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Dept. of Water              |
| <input type="checkbox"/> Dept. of Fire         | <input type="checkbox"/> Dept. of Works              |
| <input type="checkbox"/> Dept. of Personnel    | <input type="checkbox"/> Zoning & Planning           |
| <input type="checkbox"/> Dept. of Police       | <input type="checkbox"/> Other                       |

The City Clerk's Office requests a transfer of funds from the General Fund Contingent Account, A.1990.0460 to the City Clerk's Contracted Services Account, A.1410.0440, in the total amount of \$1,550.00, in order to pay for the historic marker to be installed at the Stone Store (Cahill Landing Building).

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and NoticesBy Councilor McBrearty

WHEREAS, Mark Slosek, City Historian, received a donation in the amount of \$1,550.00 from the William G. Pomeroy Foundation in 2022 to be used toward the purchase of a historic marker to be installed at the Stone Store (Cahill Landing Building), and

WHEREAS, per Resolution No. 200, dated July 11, 2022, the \$1,550.00 donation was accepted and deposited in the City Clerk's Contracted Services Account in order to pay for the historic marker, and

WHEREAS, the delivery was not completed and the invoice was not received until after the closing of the 2022 budget, necessitating a transfer of funds from the General Fund Contingent Account to the City Clerk's Contracted Services Account, now, therefore be it

RESOLVED, that the City Chamberlain is hereby authorized to complete a transfer of funds from the General Fund Contingent Account, A.1990.0460 to the City Clerk's Contracted Services Account, A.1410.0440, in the total amount of \$1,550.00, in order to pay for the historic marker to be installed at the Stone Store (Cahill Landing Building).

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burrridge  | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek ★    | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

Recommended by Administrative Services  
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

City Clerk  
MARK TESORIEROApproved February 28, 2023WILLIAM J. BARLOW, JR. MayorResolution prepared by City Clerk's OfficePage No.

CITY OF OSWEGO, NEW YORK  
Motions, Resolutions and Notices

By Councilor Burridge

RESOLVED, that this Regular Meeting of the Common Council now adjourn at  
7:35 p.m.

| AYES AND NAYS CALLED |      |      | ABSENT/<br>ABSTAIN |
|----------------------|------|------|--------------------|
|                      | AYES | NAYS |                    |
| Councilor McBrearty  | ✓    |      |                    |
| Councilor Burridge   | ✓    |      |                    |
| Councilor Hill, Jr.  | ✓    |      |                    |
| Councilor Walker     | ✓    |      |                    |
| Councilor Gosek      | ✓    |      |                    |
| Councilor Plunkett   | ✓    |      |                    |
| Councilor Corradino  | ✓    |      |                    |
|                      |      |      |                    |
|                      |      |      |                    |
| TOTAL                | 7    | 0    |                    |

ADOPTED LOST

I certify that the foregoing resolution  
was duly passed by the Common Council  
on the 27th day of February 2023

Emily McBrearty City Clerk  
MARK TESORIERO

Approved February 28, 2023

William J. Barlow, Jr. Mayor  
WILLIAM J. BARLOW, JR.



**AGENDA**  
**Common Council Meeting**  
**February 27, 2023**  
**7:15 PM**

---

**Roll Call**

Roll Call

**Mayor Barlow called the meeting to order at 7:30 p.m. All Councilors were present.**

Mayor's Report to the Common Council

**Pledge of Allegiance to the Flag**

**Public Session**

**Resolutions**

- 64 Approve Minutes Common Council Meeting Held February 13, 2023

**The resolution was sponsored by Councilor Corradino. Councilor Plunkett was the second. Resolution passed unanimously.**

- 65 Appoint Commissioner of Deeds

**The resolution was sponsored by Councilor Burrridge. Councilor Gosek was the second. Resolution passed unanimously.**

- 66 Approve Use of Public Space and Grant Variance of the Noise Ordinance – Laura Brazak, on Behalf of the DAWN Ladies, in Order to Host an Event at Breitbeck Park on Sunday, August 6, 2023

**The resolution was sponsored by Councilor McBrearty. Councilor Gosek was the second. Resolution passed unanimously.**

- 67 Approve Use of Public Space – Oswego County Federal Credit Union to Host a Children's Easter Egg Hunt on Saturday, April 8, 2023

**The resolution was sponsored by Councilor Plunkett. Councilor Corradino was the second. Resolution passed unanimously.**

- 68 Approve Use of Public Space – Matt Haynes of the Oswego Minor Hockey Association, in Order to Host a 5K and Open House at the Crisafulli Ice Rink on Saturday, April 22, 2023

**The resolution was sponsored by Councilor Burridge. Councilor Gosek was the second. Resolution passed unanimously.**

- 69 Approve Use of Public Space – Jen Losurdo of the Oswego City-County Youth Bureau in Order to Host a Kids Yard Sale and Fun Day on Saturday, June 17, 2023

**The resolution was sponsored by Councilor Gosek. Councilor Walker was the second. Resolution passed unanimously.**

- 70 Approve Use of Public Space – Andrew Grisenthwaite to Hold the Oswego Pro/Am Fishing Tournament at Wright's Landing Marina on July 6-9, 2023

**The resolution was sponsored by Councilor Hill. Councilor Corradino was the second. Resolution passed unanimously.**

- 71 Accept Donation from the New York State Division of Criminal Justice Services Body Worn Camera Grant Program in the Amount of \$10,000.00

**The resolution was sponsored by Councilor Plunkett. Councilor Burridge was the second. Resolution passed unanimously.**

- 72 Authorize Mayor to Sign Change Order No. 4 with W.D. Malone Trucking and Excavating, Inc., for the Phase II International Pier Improvements Project in the Amount of \$146,062.94

**The resolution was sponsored by Councilor Corradino. Councilor Plunkett was the second. Resolution passed unanimously.**

- 73 Authorize Mayor to Enter into Agreement with Securitas Security Systems USA, Inc., for the Installation of Cameras and Remote Guarding at the Wright's Landing Marina Area

**The resolution was sponsored by Councilor McBrearty. Councilor Walker was the second. Resolution passed unanimously.**

- 74 Authorize Mayor to Execute a Five (5) Year Agreement with Camden Group, Inc. for Services at the Wastewater Treatment Facilities

**The resolution was sponsored by Councilor Plunkett. Councilor Hill**

**was the second. Resolution passed unanimously.**

- 75 Authorize City Chamberlain to Complete a Budget Amendment to the Police Department Equipment Account in the Amount of \$57,855.16 to Cover the Cost of an Additional Patrol Vehicle

**The resolution was sponsored by Councilor Burridge. Councilor Corradino was the second. Resolution passed unanimously.**

- 76 Authorize City Chamberlain to Complete a Transfer of Funds from the Water Fund Debt Contingent Account to the Short Term Interest Account in the Amount of \$1,300.00 for the Requested Short Term Interest Payment

**The resolution was sponsored by Councilor Plunkett. Councilor Hill was the second. Resolution passed unanimously.**

- 77 Authorize City Chamberlain to Complete a Transfer of Funds from the General Fund Contingent Account, to the City Clerk's Contracted Services Account, in the Amount of \$1,550.00, in Order to Pay for the Historic Marker to be Placed at the Stone Store (Cahill Landing Building)

**The resolution was sponsored by Councilor McBrearty. Councilor Gosek was the second. Resolution passed unanimously.**

#### **Adjournment**

Unfinished Business

**There was no unfinished business.**

Adjournment

**The resolution was sponsored by Councilor Burridge. Councilor Corradino was the second. Resolution passed unanimously.**

**Meeting was adjourned at 7:35 p.m.**