

AGENDA
COMMON COUNCIL MEETING
April 24, 2023

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL FOR REGULAR MEETING

7:30 p.m.

MAYOR'S REPORT TO THE COMMON COUNCIL

- RESOLUTION NO. 115 – Approve Minutes Common Council Meeting Held April 10, 2023
116 – Appoint Commissioner of Deeds
117 – Approve Use of Public Space - Lagoe Properties LLC, to Install a Projecting Sign at 156 West Second Street
118 – Approve Road Closures for the Oswego Homeschool Association's Oswego Kids Triathlon Event to be Held Saturday, August 5, 2023
119 – Approve Road Closures for Frederick Leighton Elementary and Kingsford Elementary Schools for Their Annual Triathlons to be Held Saturday, June 3, 2023
120 – Approve Use of Public Space - Paul Palucci, to Host a Toddler Soccer Program in Breitbeck Park Monday Evenings from June 5 to August 7, 2023
121 – Accept Monetary Donation from the William G. Pomeroy Foundation for the Purchase of a Historic Marker to be Placed at the Market House Building (Old City Hall)
122 – Authorize City Chamberlain to Complete a Budget Amendment to the Municipal Building Contracted Services Account in the amount of \$68,887.00 to Facilitate Emergency Repairs to the Conduit Between City Hall and the Conway Building
123 – Authorize City Chamberlain to Complete a Budget Amendment to the Tourism Materials and Supplies Account for the Purchase of Reusable Tote Bags
124 – Waive Rules of Common Council to Present Resolution No. 125 - 126 From the Floor Without Committee Consideration
125 – Authorize Mayor William J. Barlow, Jr. to Enter Into a Memorandum Of Understanding Between the Town of Scriba for the Operation and Maintenance of their Water Department
126 – Authorize Deposits for Marina Key Fobs
127 – Adjournment

Common Council Proceedings

IN COMMON COUNCIL

Monday Evening April 24, 2023

Meeting Called to Order at 7:35 P.M.

Regular Meeting

ROLL CALL

	PRESENT	ABSENT
His Honor the Mayor	✓	
Councilor McBrearty	✓	
Councilor Burrridge	✓	
Councilor Hill, Jr.	✓	
Councilor Walker	✓	
Councilor Gosek	✓	
Councilor Plunkett	✓	
Councilor Corradino	✓	

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

RESOLVED, that the minutes of the Regular Common Council Meeting held Monday evening, April 10, 2023, be and they hereby are approved and accepted.

AYES AND NAYS CALLED			ABSENT/
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO City Clerk

ADOPTED LOST
Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

7121 PM

April 24, 2023

To the Honorable, the Common Council
The City of Oswego, New York

Councilors:

We, the undersigned, hereby petition your Honorable body for
Appointment as Commissioner of Deeds in and for the City
of Oswego, New York for a term of two years next following:

Respectfully submitted,

Brian Twiss	3254 Main Street	Mexico, NY 13114
Laurie Lacey	1346 County Route 57	Fulton, NY 13069
Kristina Bailey	66 Ontario Street	Oswego, NY 13126
Amanda Serow	33 East Seventh Street	Oswego, NY 13126
William Spencer	383 Winks Road	Central Square, NY 13036

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

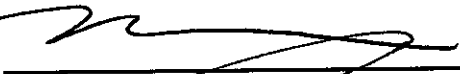
By Councilor Gosek

RESOLVED, that the foregoing named persons be and they hereby are appointed Commissioner of Deeds in and for the City of Oswego, New York for a term of two years next following.

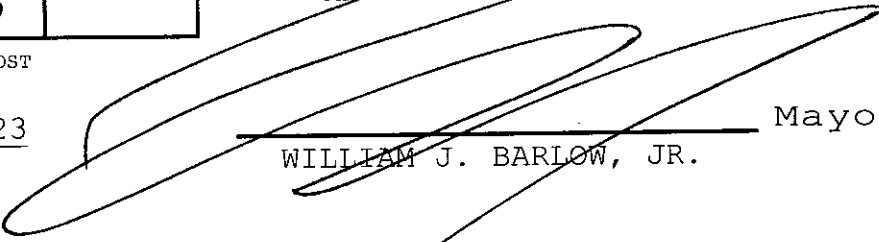
AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023


MARK TESORIERO City Clerk

Approved April 25, 2023


WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/13/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

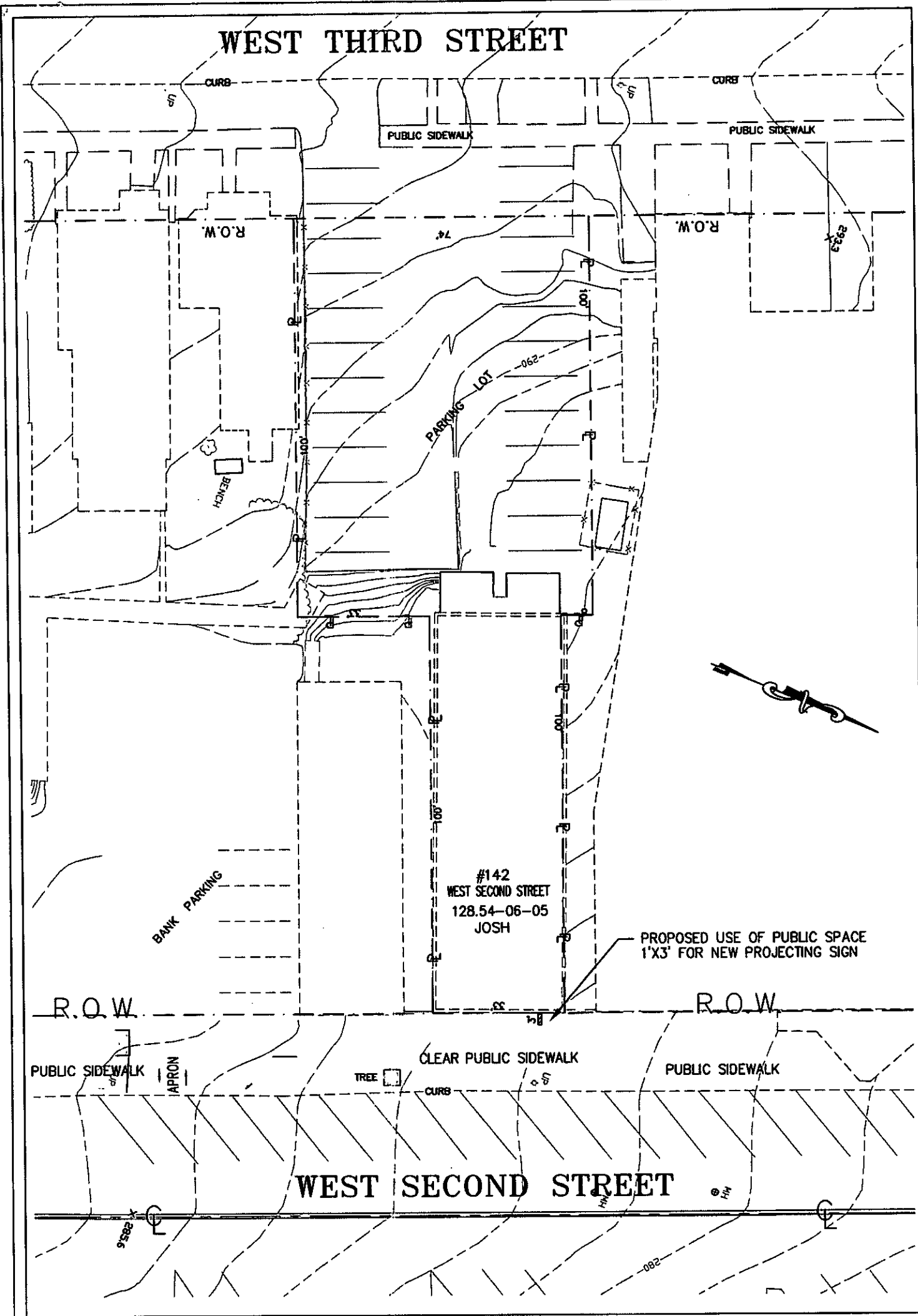
Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☒ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Use of Public Space
156 West Second Street

Dear Councilors:

Lagoe Properties LLC, property owner of 156 West Second Street located in the Third Ward, requests approval of a projecting sign in public space pursuant to Section 280-54 of the Zoning Ordinance for lessee, Mr. Gregory France, as shown on the attached site plan.



SITE PLAN

SCALE 1"=30'

DATE

DRAWN BY:

OFFICE OF ZONING AND PLANNING
CITY OF OSWEGO, NEW YORK
CITY HALL

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, Lagoe Properties LLC, owner of commercial property known as 156 West Second Street, located in the Third Ward, requests the use of public space for a projecting sign in public space pursuant to Section 280-54 of the Zoning Ordinance for lessee, Mr. Gregory France as shown on the attached site plan; and

WHEREAS, the use of such area of public space will not interfere with utilities, vehicular or pedestrian traffic; now, therefore be it

RESOLVED, that permission is hereby granted Lagoe Properties LLC, to use the aforementioned area of public space; and, be it further

RESOLVED, that the Planning & Zoning Director is authorized to issue any required Zoning and Building Permits for the sign; and, be it further

RESOLVED, that Mr. Gregory France, Lessee, provide a Certificate of Insurance to the City of Oswego as proof of liability insurance in the amount of \$1,000,000 which shall name the City of Oswego as additional named insured, and that such insurance coverage shall remain in effect so long as the business or entity continues to use said public space; and, be it further

RESOLVED, that the use of aforementioned area of public space shall be transferable in the event of any change in ownership of the aforementioned property and, be it further

RESOLVED, that upon future sale of the aforementioned property by Lagoe Properties LLC, it shall be his responsibility to notify the intending purchaser of the requirement to file their individual Certificate of Insurance with the City Clerk's Office upon completion of such property transfer; and, be it further

RESOLVED, that the use of such area of public space shall be revocable by the Common Council should any problem arise resulting from the use thereof.

Rescinded by Res. No. 242, dated 8/14/23. Replaced by Res. No. 243 dated 8/14/23

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Hill

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of APRIL 2023

MARK TESORIERO

City Clerk

Approved APRIL 25, 2023

WILLIAM J. BARLOW, JR.

Mayor

Resolution prepared by Engineering/DMA

Page No.

~~Gregory~~
Gregory France
~~Robert~~ w/ is.
File 277

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/13/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Oswego Kids Triathlon

Dear Councilors,

The Special Events Committee through the Office of Economic Development has received a request from Anessa Cotter from the Oswego Homeschool Association to host the Oswego Kids Triathlon on August 5th, 2023 from 9:00 a.m. to 2:00 p.m. The event is requesting use of the Gallagher Pool and surrounding areas as well as road closures on Mitchell Street at East 9th Street, Minerva Street, East 10th 1/2 Street, and East 11th Street, and on the corner of East 12th Street and Mitchell Street.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Anessa Cotter Phone: 315.521.4925 Email: anessacotter@gmail.com

City Resident: Yes ☒ No ☐

Event Contact Person: Anessa Cotter

Nonprofit: Yes ☒ No ☐

Contact Information on Day of Event: 315.521.4925

Event Coordinator: Anessa Cotter Phone: 315.521.4925 Email: anessacotter@gmail.com

Name of the Event: Oswego Kids Triathlon Event Location/Address: Fort pool and surrounding area/roads

Event Dates: August 5th, 2023 Time of Event: 9am

Description of the Event: Youth triathlon taking place at the Fort pool, around the park and along local roads.

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☒ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees 150 children plus adults and volunteers

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☒

**Chapter 59 of City of Oswego Code*

Are you planning a firework display? Yes ☐ No ☒

Requires firework permit

Are you planning to use sound amplification? Yes ☐ No ☒

***Chapter 165 of City of Oswego Code*

***NYS Penal Law, Article 405.00*

Requested Fee Services:

☒ Road closure
\$150 flat fee per area — (point A to Point B for barricades) — Identify on Site Map

☐ Bandstand
\$150 flat fee per day

☐ Veterans Stage
\$75 flat fee per day

☐ McCrobie Building Rental
\$93.50/hour with a minimum charge
of 3 hours

☐ Breitbeck Pavilion Rental
\$75 flat fee per day

CITY OF OSWEGO SPECIAL EVENT APPLICATION



City Parks & Public Areas

- ☐ Breitbeck Park
 ☐ Washington Park
 ☐ Franklin Square (West Park)
 ☐ Linear Park East
 ☐ Linear Park West
 ☐ Montcalm Park
☐ Oak Hill Park
 ☐ Veteran's Memorial Park/Veteran's Stage
 ☐ Hamilton Park
 ☐ Civic Plaza
 ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission: \$5 ☐ No

What kind of barriers will be used to close off the area? Road closure and signage

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors: No vendors

Will food be sold, served, or given away? ☐ Yes ☒ No

Will items or services be sold at the event? ☐ Yes, if YES, please describe: _____ ☒ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? _____

☐ Dance

☐ Jugglers

☐ DJs Bands

☐ Other

Please describe: _____

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: _____ Number of Bands: _____

Sound Amplification: Start Time: _____ am/pm Finish Time: _____ am/pm

Sound Checks prior to event: Start Time: _____ am/pm Finish Time: _____ am/pm

Please describe the sound equipment that will be used for your event: _____

Name of Sound/Production Company: _____

Address: _____

City, State, Zip Code: _____

Phone #: _____ Cell Phone for Day of Event: _____

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: _____/_____/_____ Time: _____ am/pm

Pick-up Date: _____/_____/_____ Time: _____ am/pm

Number of Portable Toilets: _____ Number of ADA Accessible Toilets: _____

Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: _____

If you have a plan for using permanent toilet facilities please list the location of these facilities below: Fort pool

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 08/05/23 Time: 2pm am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☒ Yes ☐ No

If No, are you providing private security? ☐ Yes ☐ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.

Please explain the proposed security measures: _____

I request a police car at the busiest intersection d/t prior issues with cars ignoring the road closure signs. _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: _____

Date: 03/27/2023

SPECIAL EVENTS COMMITTEE AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation* Required Date Received Staff Initials

Liability _____ _____ _____

Departmental Review

The following signatures are required for approval of your event:

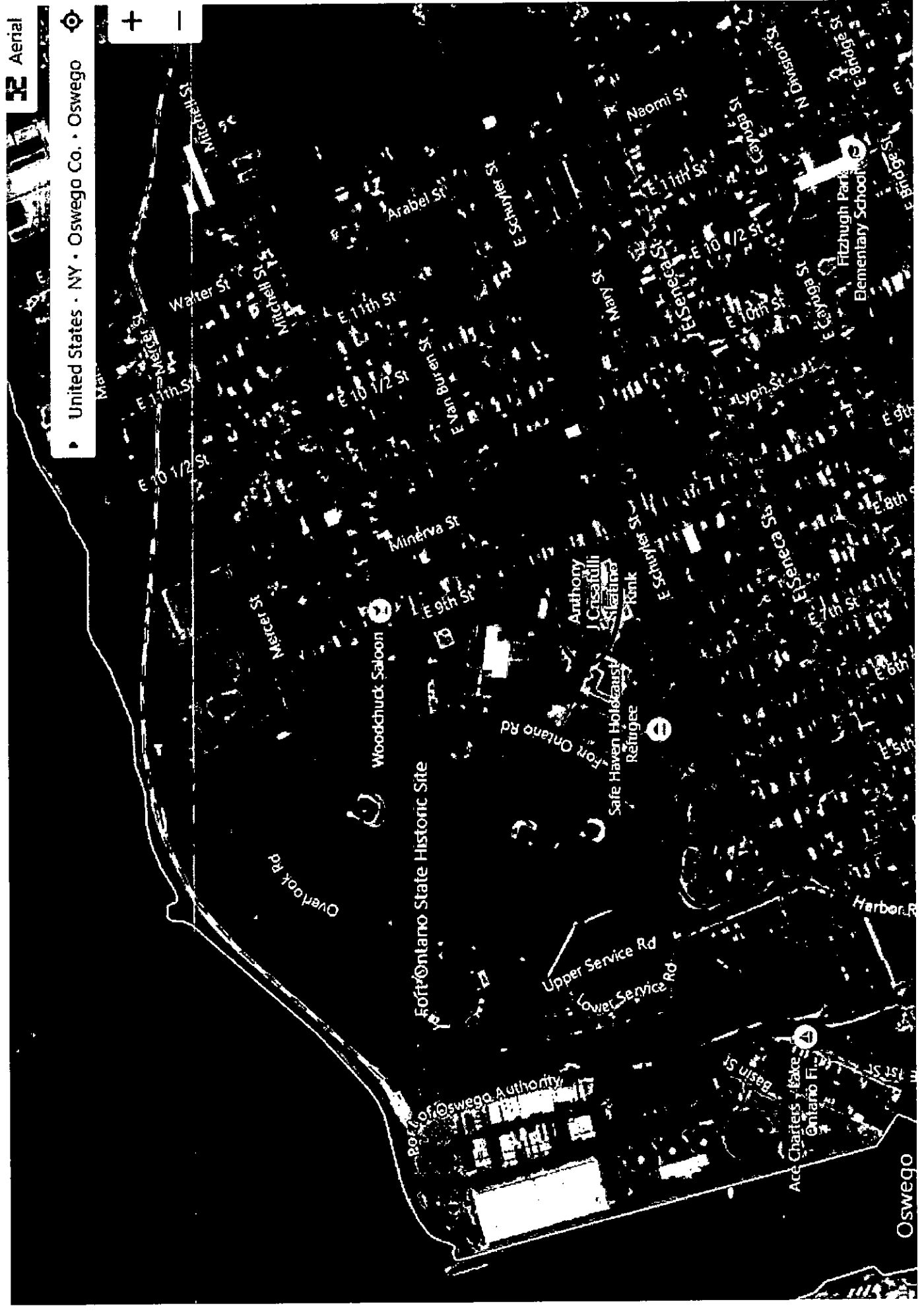
Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

City Clerks Office _____	
Comments: _____	



CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, the Special Events Committee through the Office of Economic Development has received a request from Anessa Cotter of the Oswego Homeschool Association for permission to host the Oswego Kids Triathlon on August 5th, 2023 from 9:00 a.m. to 2:00 p.m., and

WHEREAS, the event organizers are requesting use of the Gallagher Pool for the swimming portion of the triathlon, and

WHEREAS, the event organizers are requesting road closures on Mitchell Street at East 9th Street, Minerva Street, East 10th 1/2 Street, and East 11th Sreet, on the corner of East 12th Street and Mitchell Street, and

WHEREAS, the road closure fee will be waived for this event, and

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now, therefore be it,

RESOLVED, that permission is granted for Anessa Cotter of the Oswego Homeschool Association to host the Oswego Kids Triathlon on August 5th, 2023 from 9:00 a.m. to 2:00 p.m., and, be it further

RESOLVED, that permission is granted for the event organizers to use the Gallagher Pool for the swimming portion of the Triathlon, and, be it further,

RESOLVED, permission is granted for road closures on Mitchell Street at East 9th Street, Minerva Street, East 10th 1/2 Street, and East 11th Sreet, and on the corner of East 12th Street and Mitchell Street, and, be it further

RESOLVED, the road closure fee will be waived for this event, and be it further,

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor BurrIDGE	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED ☒ LOST ☐Recommended by Physical Services
CommitteeChairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO City Clerk

Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Community Development

Page No. _____

Com Del
Fire
Police
Assess
DPW
File
Catter w/ ins.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/13/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Leighton Triathlon

Dear Councilors,

The Office of Economic Development received a request from Fred Donabella regarding the Leighton Annual Triathlon, as well as the addition of the Kingsford Park Elementary Triathlon, both to be held on Saturday, June 3rd, 2023 from 8:00 a.m. - 4:00 p.m.

The event is requesting road closures from 7:45 a.m. - 4:00 p.m. from Buccaneer Boulevard to Hillside Street to Utica Street to Liberty Street and back on Buccaneer Boulevard including the high school parking lot and Singleton Street. The event organizer is requesting the use of traffic safety personnel for the school-related event to monitor the road closures to ensure a successful and safe event.

Ordered filed and printed with the proceedings.



OSWEGO
CITY SCHOOL DISTRICT

Fully prepared and life ready!

Frederick Leighton Elementary School

One Buccaneer Boulevard, Oswego, New York 13126
www.oswego.org

Dr. Mathis A. Calvin III
Superintendent of Schools
(315) 341-2001
FAX: (315) 341-2910
mcalvin@oswego.org

Stephanie A. Griffin
Principal
(315) 341-2700
FAX: (315) 341-2970
sgriffin@oswego.org

March 27th, 2023

Honorable Phillip Cady
Chief of Police
Oswego Police Department
169 West Second Street
Oswego, New York 13126

Dear Chief Cady:

I am writing this letter to request your help and assistance this year for our 34th Annual Triathlon at Leighton Elementary, as well as the addition of the Kingsford Park Elementary Triathlon, both taking place on Saturday, June 3rd, 2023.

We are respectfully requesting that the same procedures be followed as in past years. We look forward to having the cooperation of your department with school security to ensure the safety of our Leighton students.

The following streets are being requested to be completely blocked off to traffic from 7:45am-4:00pm. Buccaneer Boulevard to Hillside Street to Utica Street to Liberty Street and back on to Buccaneer Boulevard. The high school parking lot and Singleton Street should also be blocked off. We would appreciate a police person or security person at every corner of the route to detour anyone trying to pass through if possible. This is essential for the safety of our children on their bikes. We have attached a map for your convenience.

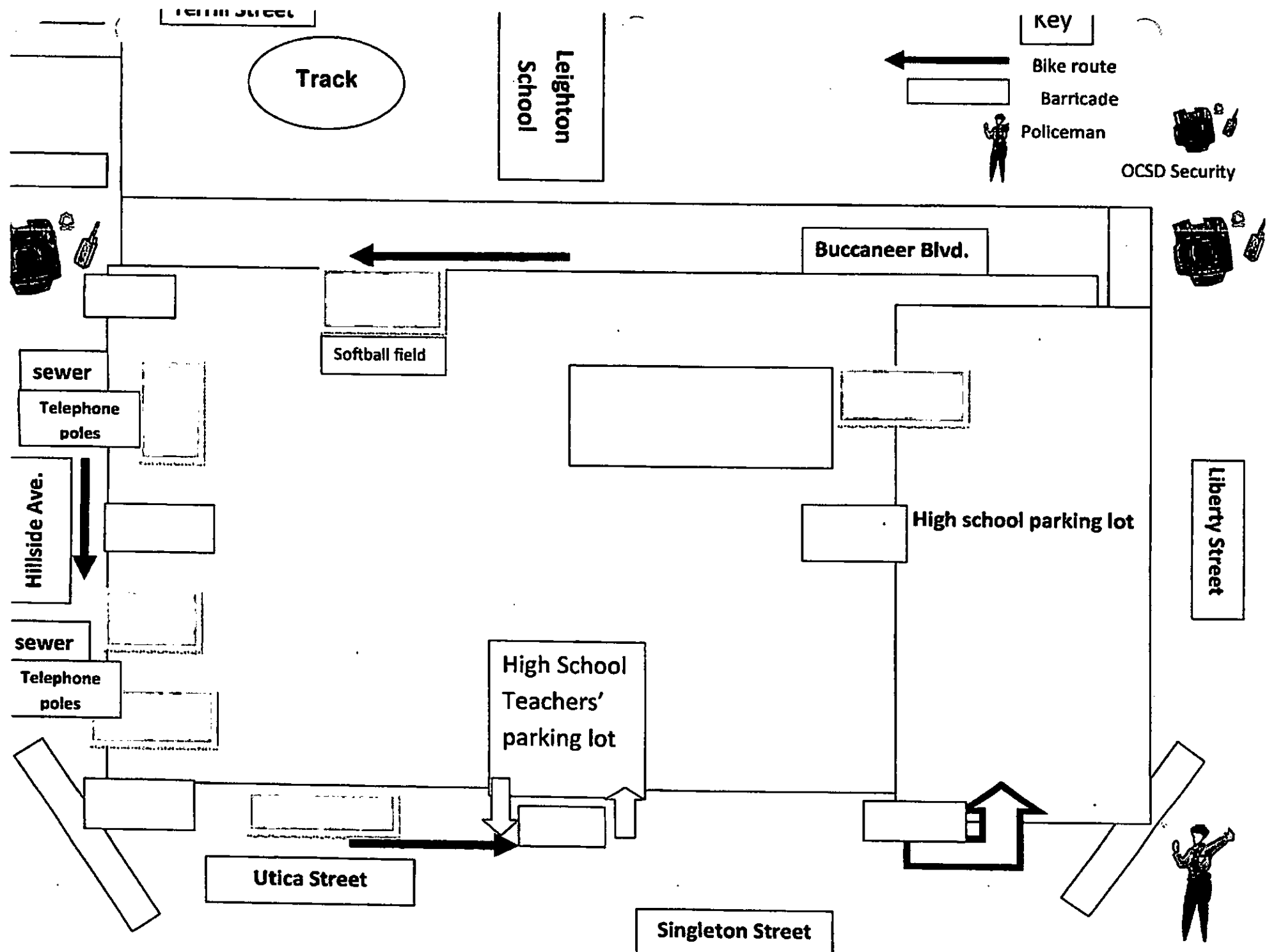
Your cooperation in the past has helped make this triathlon a safe and fun experience for all participants.

If you have any questions, or concerns, please call me at Leighton (315) 341-2700 or email me at fdonabella@oswego.org.

Thank you for your help and cooperation.

Sincerely,

Fred Donabella



CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the City of Oswego Economic Development Office received a request from Fred Donabella of Leighton Elementary to host the Leighton Elementary Annual Triathlon, as well as the addition of the Kingsford Park Elementary Triathlon, both taking place on Saturday, June 3rd, 2023 from 8:00 a.m. - 4:00 a.m., and

WHEREAS, the event is requesting road closures from 7:45 a.m. to 4:00 p.m. for the following streets: Buccaneer Boulevard to Hillside Avenue to West Utica Street to Liberty Street as well as the High School parking lot and Singleton Street, and

WHEREAS, the event is requesting the use of traffic safety personnel during the school-related event, and

WHEREAS, the road closure fee will be waived for this event, and,

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now, therefore be it,

RESOLVED, permission is granted for Fred Donabella of Leighton Elementary to host the Leighton Elementary Annual Triathlon, as well as the addition of the Kingsford Park Elementary Triathlon, both taking place on Saturday, June 3rd, 2023 from 8:00 a.m. - 4:00 a.m., and, be it further,

RESOLVED, permission is granted for road closures from 7:45 a.m. to 4:00 p.m. for the following streets: Buccaneer Boulevard to Hillside Avenue to West Utica Street to Liberty Street as well as the High School parking lot and Singleton Street, and, be it further,

RESOLVED, permission is granted for use of traffic safety personnel during the school-related event, and, be it further,

RESOLVED, the road closure fees will be waived for this event, and, be it finally,

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO City Clerk
WILLIAM J. BARLOW, JR. Mayor

ADOPTED LOST
Approved April 25, 2023

Can del
Dambella w/ ins.
Fire
Police
OPW
File

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/13/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☒ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

RE: Soccer Tots 2023

Dear Councilors,

The City of Oswego Office of Economic Development received a request from Paul Palucci of Soccer Tots to host a toddler soccer program on Monday evenings from June 5th, 2023, to August 7th, 2023, skipping the week of Harborfest (July 24). The practices will be held from 6:00 p.m. - 7:00 p.m.

The event is requesting use of Public Space in Breitbeck Park on Monday evenings June 5th, 2023, to August 7th, 2023, skipping the week of Harborfest.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Soccer Tots / Paul Palucci Phone: 315-920-1774 Email: mysoccertot@gmail.com

City Resident: Yes ☐ No ☒

Event Contact Person: _____

Nonprofit: Yes ☐ No ☒

Contact Information on Day of Event: _____

Event Coordinator: Paul Palucci Phone: 315-920-1774 Email: mysoccertot@gmail.com

Name of the Event: Soccer Tots Practice Event Location/Address: Breitbeck Park

Event Dates: 6/5, 6/12, 6/19, 6/26, 7/3, 7/17, 7/31, 8/7 Time of Event: 6-7pm

Description of the Event: Toddler Soccer Practice

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees 40

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*
Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☒
**Chapter 59 of City of Oswego Code*

Are you planning a firework display? Yes ☐ No ☒
Requires firework permit

Are you planning to use sound amplification? Yes ☐ No ☒
***Chapter 165 of City of Oswego Code*

***NYS Penal Law, Article 405.00*

Requested Fee Services:

☐ Road closure
\$150 flat fee per area — (point A to Point B for barricades) — Identify on Site Map

☐ Bandstand \$150 flat fee per day ☐ Veterans Stage \$75 flat fee per day

☐ McCrobie Building Rental \$93.50/hour with a minimum charge of 3 hours ☐ Breitbeck Pavilion Rental \$75 flat fee per day

CITY OF OSWEGO SPECIAL EVENT APPLICATION



City Parks & Public Areas

- ☒ Breitbeck Park
 ☐ Washington Park
 ☐ Franklin Square (West Park)
 ☐ Linear Park East
 ☐ Linear Park West
 ☐ Montcalm Park
☐ Oak Hill Park
 ☐ Veteran's Memorial Park/Veteran's Stage
 ☐ Hamilton Park
 ☐ Civic Plaza
 ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission: \$140 ☐ No

What kind of barriers will be used to close off the area? _____

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors: _____

Will food be sold, served, or given away? ☐ Yes ☒ No

Will items or services be sold at the event? ☐ Yes, if YES, please describe: _____ ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event? _____

☐ Dance

☐ Jugglers

☐ DJs Bands

☐ Other

Please describe: _____

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: _____ Number of Bands: _____

Sound Amplification: Start Time: _____ am/pm Finish Time: _____ am/pm

Sound Checks prior to event: Start Time: _____ am/pm Finish Time: _____ am/pm

Please describe the sound equipment that will be used for your event: _____

Name of Sound/Production Company: _____

Address: _____

City, State, Zip Code: _____

Phone #: _____ Cell Phone for Day of Event: _____

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☐ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: _____ / _____ / _____ Time: _____ am/pm

Pick-up Date: _____ / _____ / _____ Time: _____ am/pm

Number of Portable Toilets: _____ Number of ADA Accessible Toilets: _____

Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: _____

If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: : _____ / _____ / _____ Time: _____ am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☐ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.
Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Paul Palucci

Digitally signed by Paul Palucci
Date: 2023.04.05 09:48:56 -04'00'

Date: 04/05/2023

SPECIAL EVENTS COMMITTEE
AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation*	Required	Date Received	Staff Initials
Liability	_____	_____	_____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

City Clerks Office _____	
Comments: _____	

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Gose K

WHEREAS, the City of Oswego Economic Development Office received a request from Paul Palucci of Soccer Tots to host a toddler soccer program on Monday evenings from June 5th, 2023, to August 7th, 2023, skipping the week of Harborfest (July 24) from 6:00 p.m. - 7:00 p.m., and

WHEREAS, the event is requesting use of Public Space at Breitbeck Park, and

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now, therefore be it,

RESOLVED, Paul Palucci of Soccer Tots is granted permission to host a toddler soccer program on Monday evenings from June 5th, 2023, to August 7th, 2023, skipping the week of Harborfest (July 24) from 6:00 p.m. - 7:00 p.m., and, be it further

RESOLVED, permission is granted for Paul Pallucci of Soccer Tots to use Public Space at Breitbeck Park, and, be it finally,

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO City Clerk

Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Community Development

Page No.

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: April 13, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☒ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

Dear Councilors:

Mark Slosek, City Historian, has secured a donation in the amount of \$1,550.00 from the William G. Pomeroy Foundation for the purchase of a plaque to be installed at the Market House Building (Old City Hall).

This plaque will state that the Market House, built in 1836 by the Village of Oswego, served as the Village Offices, Jail, Court, Post office and Public market, as well as the first City Hall from 1848 to 1871.

The attached resolution authorizes the City Chamberlain to accept the donation and further authorizes the City Clerk's Office to order the plaque.

Thank you for your time and consideration.

Ordered filed and printed with the proceedings.



NYS HISTORIC MARKER ORDER FORM

Please fill out this form and send to Sewah Studios with your \$1,550.00 payment.
When completing the shipping address, please make sure that someone will be there during UPS
business delivery hours as we cannot request a timeframe for delivery
and it will be left unattended if no one there is to receive it.
Sewah will contact you to complete the order process. Thank you!

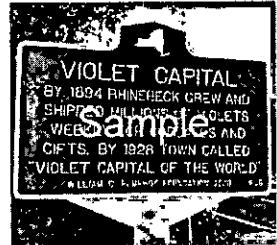
Ship to:
Company Name: _____
Contact: _____
Address: _____ Address 2: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
*Email: _____

**Please provide an email address that is checked regularly as Sewah Studios will send your Order Confirmation and Shipment Tracking Number via that email. Due to current supply chain and related issues, Sewah Studios cannot guarantee a ship date so please plan on approximately 12 – 16 weeks to receive your marker. We suggest you do not schedule a dedication ceremony until you receive confirmation of your shipping date.*

Text: Title:

Body: (5 lines)

MARKET HOUSE
BUILT 1836 BY VILLAGE OF
OSWEGO. VILLAGE OFFICES, JAIL,
COURT, POST OFFICE AND PUBLIC
MARKET LOCATED HERE. SERVED AS
FIRST CITY HALL 1848 - 1871.
WILLIAM G. POMEROY FOUNDATION 2023



NYS Marker. Blue background with yellow text and border

Credit:
Name and Phone of Contact Person: _____

Authorized Signature: _____ Date: _____

PLEASE MAIL THIS FORM AND PAYMENT TO:

Sewah Studios
190 Millcreek Road – PO Box 298
Marietta, OH 45750
Phone: 740-373-2087 Toll Free: 1-888-557-3924
info@sewahstudios.com

****Check and order from must be mailed to Sewah Studios within 30 days of receipt of your grant.**

If you have any question or concerns, contact Christy Coon at the Pomeroy Foundation at 315-913-4064



March 22, 2023

City of Oswego
Mark Slosek
13 West Oneida Street
Oswego, New York 13126

Dear Mark,

Enclosed please find a check in the amount of \$1,550.00 from the William G. Pomeroy Foundation to the City of Oswego to install a NYS Historic Marker per our Grant Letter of Agreement dated 03/08/2023. You should have already received an email from us, giving you information on how to access your Sewah Studios Order Form and our Marker Maintenance and Cleaning Tips sheet. Now, simply follow these steps to begin the ordering process:

- ✓ **Deposit our check as soon as possible.**
- ✓ **Complete the order form and mail it with a check from your organization in the amount of \$1,550.00 directly to Sewah Studios. (Markers are manufactured in the order that forms are received.)**
- ✓ **Due to current supply chain and related issues, Sewah Studios cannot guarantee a ship date so please plan on approximately 12-16 weeks to receive your marker. If you are planning a dedication ceremony, you should schedule your event based on this current production/shipping timeframe.**

Once your marker is installed, we ask that you submit two photos of your new marker so we can feature it on our website's marker map. We need a close up photo where text is legible and a perspective shot where we can see the marker in its surroundings.

We look forward to seeing your marker installed. Remember to give us three weeks notice if you have a dedication ceremony, as we would like to attend if our schedules permit. If no ceremony is planned, let us know the date of installation for our files.

Best wishes, and thanks for partnering with us to celebrate the history of our communities.

Sincerely,

Carrie Beise
Executive Director



Your New Historic Marker: Installation, Maintenance and Cleaning Tips

Marker Installation

As our grant recipient, you've already identified your marker's location and received permission for installation. When arranging its physical placement, consider the marker's exposure to salt and debris from passing vehicles and snowplows. Do not install the marker too close to the road. It should be readable, but far enough back to protect its condition.

Outlined below are the supplies and steps needed for standard installation. Please note, before installing your marker, be sure you are following all of your state's guidelines around digging and excavation. While the exact process may vary by location, consult the following instructions for guidance when installing your marker:

Supply List

- set screws
- post hole digger and pointed shovel
- 1/8" Allen wrench, utility knife, rake and level
- small trowel
- concrete (check the bag for coverage per hole size)
- something to mix the concrete in and tool for mixing (e.g. wheel barrow and garden hoe)
- a hose (if accessible) or jugs of water
- 3 wooden stakes and 3 straps

Marker Installation Instructions

- Using a post hole digger, dig a hole 12" wide and 30-36" deep
- Pour dry concrete mix into the hole to bring the depth to 24"
- With a level, set pole in the prepared hole and hold plumb by using wooden stakes and straps in a triangular pattern
- Mix concrete and water to manufacturer's specifications in a tub, bucket or wheel barrow
- Carefully pour the mixed concrete in the hole, periodically agitating it to help the concrete settle. Continue until the concrete has filled the hole. Extend the concrete a few inches above ground to protect the posts from mowers, etc.
- With a level, check to be sure the pole is plumb, make any necessary adjustments
- Using a small trowel, smooth the concrete around the pole for a clean, finished look
- Allow concrete to cure according to manufacturer's recommendations
- Install your marker on the pole and remove any stakes and bracing
- Clean up the disturbed area and spread top soil and grass seed if needed
- Enjoy your new Pomeroy Foundation historic marker!

Preventing Marker/Pole Corrosion

As community landscapes change, there may be instances when your marker needs to be temporarily moved or relocated. If that time comes, you don't want to be in a situation where the marker and pole have corroded together.

- To limit decay, simply drape a piece of plastic over the top of the pole before mounting the marker. Leave the plastic in place on the pole and install the marker. Once the screws of the mount are tightened, carefully trim off excess plastic at the marker base, making sure not to slice into the pole's coating. This is an effective way to keep the metal surfaces from rusting together, while making marker removal from the pole easier, if ever needed in the future.

Deterring Unauthorized Removal

On rare occasions, markers are reported missing or stolen. To help ensure your marker is secured in place, consider taking the following step at the end of the installation process.

- Once the marker is mounted to the pole, you can make the screws "theft resistant." To do so, use a drill bit to round out the hex on the inside of the set screws. If the marker needs to be removed after this, the set screws will need to be drilled out. This is a simple way to help deter theft.

Marker Cleaning

Scrubbing your marker with a mild mix of soap and water will extend its life. Wet a non-metal scrub brush with the soapy mix and gently clean each side of the marker. Start at the top and work down to the marker base. Use a soft toothbrush for detailed cleaning around raised lettering, logos and trim.

- Make plans to clean your marker twice a year: once in the spring and once during late autumn. By doing so, you will regularly remove layers of road salt, dust, pollen, tree sap and other contaminants, which otherwise would degrade your marker's protective coating over time.
- When possible, schedule your spring cleaning to coincide with National Historic Marker Day, celebrated the last Friday of every April. For details about volunteering and registering your marker cleaning project, visit: wgpfoundation.org

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, Mark Slosek, City Historian, has received a donation in the amount of \$1,550.00 from the William G. Pomeroy Foundation, and

WHEREAS, this donation is to be used toward the purchase of a historic marker to be installed at the Market House Building (Old City Hall), and

WHEREAS, this historic marker will state that the Market House Building, built in 1836 by the Village of Oswego, served as the Village Offices, Jail, Court, Post Office and Public market, as well as the first City Hall from 1848 to 1871, now therefore be it

RESOLVED, that Mark Slosek, City Historian, has received a donation in the amount of \$1,550.00 from the William G. Pomeroy Foundation, and be it further

RESOLVED, that this donation is to be used toward the purchase of a historic marker to be installed at the Market House Building (Old City Hall), and be it further

RESOLVED, that this historic marker will state that the Market House Building, built in 1836 by the Village of Oswego, served as the Village Offices, Jail, Court, Post office and Public market, as well as the first City Hall from 1848 to 1871, and be it further

RESOLVED, that the City Chamberlain be and she is hereby authorized to accept the donation and the City Clerk's Office is granted permission to order the historic marker on behalf of the City Historian.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO City Clerk

Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by City Clerk's Office

Page No.

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: April 17, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☒ Other

Mayor William J. Barlow, Jr. requests City Chamberlain, Deborah Coad, be authorized to complete a budget amendment in the amount of \$68,887.00 to the Municipal Building Contracted Services Account to pay for emergency repairs to the conduit between City Hall and the Conway Building.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, a budget amendment is needed to the Municipal Building Contracted Services Account, A.1620.0440, in the amount of \$68,887.00 in order to pay for emergency repairs to the conduit between City Hall and the Conway Building, now therefore be it

RESOLVED, that the City Chamberlain is authorized to complete a budget amendment to the Municipal Building Contracted Services Account, A.1620.0440, in the amount of \$68,887.00 in order to pay for emergency repairs to the conduit between City Hall and the Conway Building.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED - LOST

Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April, 2023

MARK TESORIERO City Clerk

Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by City Clerk's OfficePage No.

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: April 13, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☒ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Mayor William J. Barlow, Jr. requests a transfer of funds from the General Fund Contingent, A.1990.0460, to the Tourism Contracted Services Account, A.6475.0440, and the Tourism Materials and Supplies Account, A.6475.0410, in the amounts of \$2,150.00 and \$391.00, respectively, for Royal Blue Tote Bags as part of the Keep Oswego Clean Initiative and authorizes City Chamberlain, Deborah Coad, to pay same. See Attached.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Walker

WHEREAS, Mayor Barlow's "Keep Oswego Clean Initiative," proposed in 2019, focused on preventing litter and supported New York States Plastic Ban that took effect in 2020 with "Keep Oswego Clean" reusable tote bags available for free in City Hall, and

WHEREAS, the royal blue tote bags have been incredibly popular since their debut, and they were replenished, and

WHEREAS, in order to pay for the tote bags, a transfer of funds from the General Fund Contingent Account, A.1990.0460, to the Tourism Contracted Services Account, A.6475.0440, in the amount of \$2,150.00, and Tourism Materials and Supplies Account, A.6475.0410, in the amount of \$391.00, now therefore be it

RESOLVED, that the City Chamberlain is authorized to complete a transfer of funds from the General Fund Contingent Account, A.1990.0460, to the Tourism Contracted Services Account, A.6475.0440, in the amount of \$2,150.00, and Tourism Materials and Supplies Account, A.6475.0410, in the amount of \$391.00, and to pay invoice for same.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 24th day of April, 2023

MARK TESORIERO City Clerk

Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

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CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the following Resolution(s) sponsored by Councilor Burridge has/have not been reviewed by any Committee of this Common Council, and

WHEREAS, Rule VII, Paragraph 2, required such Committee consideration prior to Common Council action, now, therefore be it

RESOLVED, that pursuant to Rule XI of the Common Council Rules, Rule VII, Paragraph 2, is suspended so that Resolution No. 125-126 may be acted upon without committee consideration.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO

City Clerk

Mayor

WILLIAM J. BARLOW, JR.

Approved April 25, 2023

Resolution prepared by From the Council Floor

Page No.

MEMORANDUM OF UNDERSTANDING
Between
the City of Oswego and
the Town of Scriba

INTERMUNICIPAL COOPERATION AGREEMENT

THIS MEMORANDUM OF UNDERSTANDING made effective the 1st day of May, 2023, by and between the City of Oswego (the City), with offices located at 13 West Oneida Street, Oswego, New York 13126, the Town of Scriba (the Town), with offices located at 42 Creamery Road, Oswego, New York 13126, (collectively, the City and Town may be hereinafter referred to as the 'Parties' or 'Municipalities').

RECITALS:

WHEREAS, the City has supplied water to the Town and the Town's many Water and Sewer Districts, as identified in Schedule A attached to and made part hereof, (the 'Districts') for decades for use by the Town and its residents, businesses, and other municipal contract vendors for its supply of potable water for drinking and wastewater services; and

WHEREAS, the Town has in place a Water Department that services the many customers of the Town, inclusive of the potable water supply for drinking and in the operation and maintenance of the wastewater facilities within the Town; and

WHEREAS the Town transmits all wastewater to the City, who in turn treats the Town's wastewater through its eastside wastewater treatment facility; and

WHEREAS, the City and Town have coexisted for decades in this public infrastructure relationship and the Districts have benefited from this continuous relationship; and

WHEREAS, the Town is a separate and distinct Public Water System, as defined by 10 NYCRR Part 5, Subpart 5-1, and authorized by NYS Public Health Law §225, and thus regulated by the State Sanitary Code as administered by the Oswego County Health Department; and

WHEREAS, the City is a separate and distinct Public Water System, as defined by 10 NYCRR Part 5, Subpart 5-1, and authorized by NYS Public Health Law §225, and thus regulated by the State Sanitary Code as administered by the Oswego County Health Department; and

WHEREAS, the City and Town believe they may qualify as a Multiple

Distribution System as further defined and set out in 10 NYCRR §5-1.79 and desire to take action in furtherance of establishing a Multiple Distribution System, to the extent possibly and economically feasible; and

WHEREAS, the Town now desires to allow the City to assume the operation and maintenance of the Districts in accordance with the terms and conditions more fully set forth herein; and

WHEREAS, the City desires to assume the operation and maintenance of the Districts on behalf of the Town in accordance with the terms and conditions more fully set forth herein; and

WHEREAS, General Municipal Law §119-o authorizes municipal corporations and districts to enter into municipal cooperation agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or, for the provision of a joint service or a joint water, or sewage project, among other things; and

WHEREAS, the City and Town have conferred and each of the governing bodies of the City and Town have authorized entering into this Agreement; and

WHEREAS, in furtherance of the Agreement, on April 19, 2023 the Town Board of the Town of Scriba duly adopted a resolution entitled, "A Resolution Authorizing the Supervisor of the Town of Scriba to Enter into an Agreement with the City of Oswego Acting for and on Behalf of the Special Districts of the Town of Scriba," a copy of which resolution is hereby annexed and marked Exhibit A and made a part hereof as though fully set forth herein; and

WHEREAS, the Common Council for the City of Oswego, on April 24, 2023, duly adopted a resolution entitled, "A Resolution Authorizing the Mayor of the City of Oswego to Enter into an Agreement with the Town of Scriba Acting for and on Behalf of the Special Districts," a copy of which resolution is hereby annexed and marked Exhibit A and made a part hereof as though fully set forth herein; and

WHEREAS, the City and Town now desire to further state the general purpose of this Agreement, define the terms to be used, and generally memorialize the agreement between them for the operation and maintenance of the Town's Water Department;

Now, Therefore, the Parties agree to enter into this Memorandum of Understanding upon the terms and conditions more fully set forth below:

1. **General Purpose.**

It shall be the general purpose of the Parties to this Memorandum of Understanding (MOU) to cooperatively engage in the operation and maintenance of the Town of Scriba's Water Department by the City of Oswego, as more broadly defined herein and pursuant to a more comprehensive Intermunicipal Cooperation Agreement to be entered into between the Parties during the term of this Agreement. It is also the general purpose of the Parties to share certain

services, information, personnel, machinery and equipment, including the operators thereof, for the purpose of aiding each other's municipalities in the performance of their duties as more fully set forth herein, and developed as part of a comprehensive agreement.

2. **Definitions.** For purposes of this contract, the following terms shall be defined as follows:

- a. "Municipality" shall mean the City of Oswego (the 'City'), and the Town of Scriba (the 'Town') (and collectively the 'Municipalities') which have agreed to be bound by an Intermunicipal Agreement for the operation and maintenance of the Town's Water Department and related services and equipment similar in terms and effect with the MOU set forth herein and will file a copy of said Agreement with the Clerks of the undersigned city or town.
- b. "Agreement" shall mean the text of any intermunicipal agreement entered into by and amongst the Municipalities which is similar in terms and effect with comparable agreements, notwithstanding that each such agreement is signed only by the chief executive officer of each participating municipality filing the same, and upon such filing each Municipality accepts the terms of the agreement to the same degree and effect as if each chief executive officer had signed each individual agreement.
- c. "Intermunicipal Cooperation" shall mean the operation and maintenance of the Town of Scriba Water Department by the City of Oswego consistent with the purposes and intent of this MOU and shall include but not be limited to:
 - i. undertaking compliance with the State Sanitary Code for the operation and maintenance of the Town's Districts, and the labor from the City's Department of Public Works (DPW) water crew for water line breaks and emergency repairs (any other work requested by the Town to be undertaken by the City will be charged at an additional rate);
 - ii. the use of machinery, tools and equipment, with or without operators to the extent needed or requested by the City;
 - ii. the providing of a specific service as more fully set out herein and in an Intermunicipal Cooperation Agreement;
 - iii. the maintenance of machinery or equipment;
 - iv. the use of personnel from time to time to assist a municipality with a defined work project or service;
 - v. the procurement of goods and/or services, such as purchasing; and

- vi. other matters to be identified, defined, and agreed to by and amongst the parties to this MOU.

3. **Cost and Term.** The Town agrees to pay the City the sum of Twenty Thousand Dollars (\$20,000) per month beginning May 1, 2023, and each month thereafter until this Agreement is terminated on April 30, 2024.

4. **Binding Effect.** The undersigned Chief Executive Officer of each municipality has caused this MOU to be executed and to bind itself to the terms of this MOU, subject to a final agreement, consistent with NYS General Municipal Law Article 5-G.

5. **Additional Services to be undertaken.** The City and Town agree to enter into a more detailed Intermunicipal Agreement at the expiration of this MOU provided each Party consents to such an Agreement. The Parties acknowledge the following additional services and cooperation needed to be worked out to the mutual satisfaction of each Party. Such services and cooperation shall include, without limitation, the following:

- a. The Town of Scriba will provide the City of Oswego will full access to its drawings of sanitary and water systems.
- b. The City of Oswego will assist the Town of Scriba with review the inventory of machinery and equipment recommended for use by the City in order to provide consistent and compatible machinery, equipment and parts to be used by the City and Town on each other's sanitary and water systems. However, the Town will be responsible for maintain its inventory at its expense.
- c. The City will have access to all machinery and equipment used by the Town in the operation and maintenance of the Town's Districts.
- d. The Town will provide any relevant employees for use by and assistance to the City in furtherance of the operation and maintenance of the Town's Districts, but such personnel shall remain an employee of the Town and not subject to further collective bargaining rights, if any, the personnel from the City may have. Conversely, all personnel of the City shall have no separate or independent rights against the Town in the performance of work duties.
- e. The Town will maintain access to all pump stations and lift stations within the Town of Scriba, free of snow and debris.
- f. The Town will enter into a semi-annual maintenance service agreement with an outside vendor for the pump station generators.
- g. The Town will engage in repairs to the Rt. 104 pumping station generator (broken radiator).
- h. The City and Town will work cooperatively on relaying all water system SCADA to the City's Treatment Plant for continuous monitoring.
- i. The Town will address the Novelis lift station with the company and address the following areas of concern to the City:
 - i. Transfer switch tested and working;
 - ii. Generator on site or available in the event of power outages;
 - iii. The rail system must be repaired before installation of a second pump;

- iv. A second pump must be installed and operating, and a spare pump available as back up; and
 - v. SCADA at lift station through Colacino to communicate with the City for station status and alarms.
5. **Further Agreements as Required.** The Parties acknowledge that it may be necessary to enter into further agreements to give appropriate meaning to the terms and conditions, as well as representations and obligations contained herein. Such agreements may include, without limitation, an Intermunicipal Cooperation Agreement consistent with the NYS General Municipal Law. Any such agreement may be subject to approval by the governing bodies of the City and Town, respectively.
 6. **Recordkeeping.** Records shall be maintained by each municipality setting forth all machinery rentals, exchanges, borrowings, repair or maintenance and other services shared or used cooperatively in accordance with this MOU and any subsequent agreements. Such records will be available for inspection by either Municipality upon request.
 7. **Dispute Resolution.** In the event a dispute arises relating to any of the terms or conditions of this MOU or a subsequent agreement, and such dispute cannot be resolved between the Parties, such dispute may be resolved through mediation or arbitration.
 8. **Revocation of Agreement.** Either Municipality may terminate this MOU or subsequent agreements by filing a notice of such termination with the other Municipality. Upon the notice of termination, any outstanding obligations between the City and Town shall be resolved within thirty days of such termination.
 10. **Actions Authorized.** Any actions undertaken by the Town in furtherance of the terms and conditions of this MOU are hereby authorized, and expenditures for work to be undertaken is authorized up to One Hundred Thousand Dollars (\$100,000.00) subject to the auditing process followed by the Town Board.
 11. **Reports to Governing Board.** The record of all transactions that have taken place as a result of the Town of Scriba participating in this MOU shall be kept by the Town Supervisor and a statement thereof, in a manner satisfactory to the Town Board, shall be submitted to the Town Board at least quarterly beginning on or before the first day of August, and every three months thereafter during the term of this MOU, unless the Town of Scriba Town Board requests the submission of records at different times and dates.
 12. **Modifications.** The terms and conditions contained herein shall not be modified by the City or the Town without the prior written approval of the Parties to this MOU. All amendments or other modifications shall be in writing contained in an instrument executed by the Mayor and the Town Supervisor.

13. **Severability.** If any provision of this contract is deemed to be invalid or inoperative for any reason, that part may be modified by the municipalities which are a party to this contract to the extent necessary to make it valid and operative, or if it cannot be so modified, then severed, and the remainder of the contract shall continue in full force and effect as if the contract had been signed with the invalid portion so modified or eliminated.
14. **Filing Requirement.** Copies of this contract shall be sent to the Clerk and the Superintendent of each municipality with which the superintendent anticipates engaging in shared services. No shared services shall be conducted by the superintendent except with the Superintendent of a municipality that has completed a shared services contract and has sent a copy thereof to the Clerk of his or her municipality and the superintendent.

IN WITNESS THEREOF, the said Town of Scriba and City of Oswego have by authority of its governing boards caused these presents to be subscribed by its respective Chief Executive Officers on the date set forth below.

Town of Scriba

By: _____
James Oldenburg, Supervisor

Dated: _____

City of Oswego

By: _____
William J. Barlow, Jr., Mayor

Dated: _____

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, the City of Oswego has supplied potable water to the Town of Scriba for decades, and the Town's wastewater is conveyed to the City and treated by the Eastside WWTP; and both the water and sewer use are subject to separate written agreements entered into between the City and the Town; and

WHEREAS, more recently, the Town of Scriba has experienced a reduction in staff at the Town Water Department and hired an outside vendor to provide compliance and oversight of the water and sewer needs of the Town, however that arrangement was always seen as temporary while a more long-term solution was explored; and

WHEREAS, the City and Town have met to discuss the willingness and ability of the City to undertake the compliance, operation and maintenance of the Town's Water Department; and

WHEREAS, pursuant to a written Memorandum of Understanding, the City will cover all compliance-related work, as well as the day-to-day operation and maintenance of the Town's Water Department, including wastewater and repairs to any water/sewer lines that break, for a trial period of twelve (12) months beginning May 1, 2023, and the Town will pay the City the sum of \$20,000 per month for under taking this responsibility; and

WHEREAS, the rights, responsibilities and obligations of the City and Town are set out in the Memorandum of Understanding incorporated by reference in this Resolution, including the commitment by the Town of Scriba to authorize an initial allocation of \$100,000 to address upgrades to the Town's water and sewer systems to make them compatible with the City of Oswego's similar systems, as well as the recognition that the Town's residents and other customers will still be invoiced for water and sewer service under the existing use agreements; and there is a trial period after which either party can terminate this arrangement; and

WHEREAS, the assumption of compliance, operation and maintenance of the Town of Scriba Water Department by the City of Oswego furthers the initiatives of the State of New York in finding ways to consolidate services, regionalize the governance of critical infrastructure, and assists a strategic municipal partner with its important day-to-day operations; and

WHEREAS, the Common Council hereby declares it to be in the best interest of the City of Oswego, its residents and businesses, that the City enter into an agreement with the Town of Scriba to undertake the compliance, operation and maintenance of the Town's Water Department pursuant to a written Memorandum of Understanding; now, therefore be it

RESOLVED, that the Common Council for the City of Oswego hereby authorizes entering into a Memorandum of Understanding with the Town of Scriba for the operation and maintenance of the Town of Scriba Water Department upon the terms and conditions contained in the Memorandum of Understanding hereby incorporated by reference herewith; and it is further

RESOLVED, that the Mayor is hereby authorized to execute the Memorandum of Understanding.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Approved April 25, 2023

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

water
Kevin K
Barlow
~~Barlow~~
File

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Walker

WHEREAS, Timothy Rice, Commissioner of Public Works and Parks and Recreation, is requesting authorization to charge a \$40.00 deposit to Boaters for use of the key fob/cards at the new boater bathhouse at Wright's Landing Marina, and,

WHEREAS, All funds collected will be held in Trust by the City Chamberlain, now, therefore, be it now

RESOLVED, that authorization is granted to charge a \$40.00 deposit to Boaters for use of the key fob/cards at the new boater bathhouse at Wright's Landing Marina, and be it further

RESOLVED, that all funds collected will be held in Trust by the City Chamberlain.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 24th day of April 2023

MARK TESORIERO City Clerk

ADOPTED LOST
Approved April 25, 2023

WILLIAM J. BARLOW, JR. Mayor

018.

How / Rice
Deb
File

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

RESOLVED, that this Regular Meeting of the Common Council now adjourn at 7:50 p.m.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of April 2023

City Clerk

MARK TESORIERO

Approved April 25, 2023

Mayor

WILLIAM F. BARLOW, JR.

11-3-66



AGENDA
Common Council Meeting
April 10, 2023
7:15 PM

Public Hearing

Public Session

Roll Call

Roll Call

Mayor Barlow called the meeting to order at 7:30 p.m. All Councilors were present.

Mayor's Report to the Common Council

Pledge of Allegiance to the Flag

Resolutions

102 Approve Minutes Common Council Meeting Held March 27, 2023

The resolution was sponsored by Councilor Walker. Councilor Plunkett was the second. Resolution passed unanimously.

103 Appoint Commissioner of Deeds

The resolution was sponsored by Councilor Walker. Councilor Plunkett was the second. Resolution passed unanimously.

104 Motion to Rescind Resolution No. 111, Dated April 12, 2021.

The resolution was sponsored by Councilor Walker. Councilor Plunkett was the second. Resolution passed unanimously.

105 Approve Use of Public Space – Jason Bouchard, in Order to Place One (1) Vending Machine at the Oswego Marina

The resolution was sponsored by Councilor Gosek. Councilor McBrearty was the second. Resolution passed unanimously.

- 106 Approve Use of Public Space – David Thompson, Owner of Gibby's Irish Pub, In Order to Host the Michele Wink Memorial to be Held Saturday, June 17, 2023

The resolution was sponsored by Councilor Plunkett. Councilor McBrearty was the second. Resolution passed unanimously.

- 107 Approve Amusement License for the 2023 Events at the Oswego Speedway

The resolution was sponsored by Councilor Walker. Councilor Burrridge was the second. Resolution passed unanimously.

- 108 Grant Waiver of the Noise Ordinance to Stacy Dawson of The Sting of Oswego, Inc., Located at 49 West Bridge Street, In Order to Have Live Music at Her Establishment During the Summer Months of June Through September 2023

The resolution was sponsored by Councilor Hill. Councilor Plunkett was the second. Resolution passed unanimously.

- 109 Grant Variance of the Noise Ordinance to David Thompson, Owner of Gibby's Irish Pub, Located at 8 West Second Street, In Order to have Live Music at His Establishment During the Summer Months of June Through September 2023

The resolution was sponsored by Councilor Gosek. Councilor McBrearty was the second. Resolution passed unanimously.

- 110 Authorize Mayor and/or Economic Development Deputy Director to Execute Contracts and Agreements for the 2023 Family Fun Days and Tree Lighting

The resolution was sponsored by Councilor Hill. Councilor Corradino was the second. Resolution passed unanimously.

- 111 Authorize Mayor to Enter into Agreement with Wireless Business Group, LLC., for Technological Services

The resolution was sponsored by Councilor Plunkett. Councilor Corradino was the second. Resolution passed unanimously.

- 112 Waive Rules of Common Council to Present Resolution No. 113 From the Floor Without Committee Consideration

The resolution was sponsored by Councilor Plunkett. Councilor Burrridge was the second. Resolution passed unanimously.

- 113 Approve Use of Public Space – Jasmine Banks, In Order to Host a

Baby Shower at 48 East Schuyler Street to be Held on April 22,
2023

The resolution was sponsored by Councilor Burrridge. Councilor Walker was the second. Resolution passed unanimously.

Adjournment

Unfinished Business

There was no unfinished business.

Adjournment

The resolution was sponsored by Councilor Corradino. Councilor Plunkett was the second. Resolution passed unanimously.

Meeting was adjourned at 7:36 p.m.



AGENDA
Common Council Meeting
April 24, 2023
7:15 PM

Public Session

Pledge of Allegiance to the Flag

Roll Call

Roll Call

Mayor Barlow called the meeting to order at 7:35 p.m. All Councilors were present.

Mayor's Report to the Common Council

Resolutions

- 115 Approve Minutes of the April 10, 2023 Meeting

The resolution was sponsored by Councilor Plunkett. Councilor Corradino was the second. Resolution passed unanimously.

- 116 Appoint Commissioner of Deeds

The resolution was sponsored by Councilor Gosek. Councilor McBrearty was the second. Resolution passed unanimously.

- 117 Approve Use of Public Space - Lagoe Properties LLC, to Install a Projecting Sign at 156 West Second Street

The resolution was sponsored by Councilor Hill. Councilor Plunkett was the second. Resolution passed unanimously.

- 118 Approve Road Closures for the Oswego Homeschool Association's Oswego Kids Triathlon Event to be Held Saturday, August 5, 2023

The resolution was sponsored by Councilor Corradino. Councilor Burridge was the second. Resolution passed unanimously.

- 118 Approve Road Closures for Frederick Leighton Elementary and Kingsford Elementary Schools for Their Annual Triathlons to be Held Saturday, June 3, 2023

The resolution was sponsored by Councilor Plunkett. Councilor Walker was the second. Resolution passed unanimously.

- 120 Approve Use of Public Space - Paul Palucci, to Host a Toddler Soccer Program in Breitbeck Park Monday Evenings from June 5 to August 7, 2023

The resolution was sponsored by Councilor Gosek. Councilor Walker was the second. Resolution passed unanimously.

- 121 Accept Monetary Donation from the William G. Pomeroy Foundation for the Purchase of a Historic Marker to be Placed at the Market House Building (Old City Hall)

The resolution was sponsored by Councilor Hill. Councilor Gosek was the second. Resolution passed unanimously.

- 122 Authorize City Chamberlain to Complete a Budget Amendment to the Municipal Building Contracted Services Account in the amount of \$68,887.00 to Facilitate Emergency Repairs to the Conduit Between City Hall and the Conway Building

The resolution was sponsored by Councilor Burridge. Councilor Plunkett was the second. Resolution passed unanimously.

- 123 Authorize City Chamberlain to Complete a Budget Amendment to the Tourism Materials and Supplies Account for the Purchase of Reusable Tote Bags

The resolution was sponsored by Councilor Walker. Councilor Gosek was the second. Resolution passed unanimously.

- 124 Waive Rules of Common Council to Present Resolution No. 125-126 From the Floor Without Committee Consideration

The resolution was sponsored by Councilor Burridge. Councilor Plunkett was the second. Resolution passed unanimously.

- 125 Authorize Mayor William J. Barlow, Jr. to Enter Into a Memorandum Of Understanding Between with the Town of Scriba for the Operation and Maintenance of their Water Department

The resolution was sponsored by Councilor Corradino. Councilor Walker was the second. Resolution passed unanimously.

- 126 Authorize Deposits for Marina Key Fobs

The resolution was sponsored by Councilor Walker. Councilor Gosek was the second. Resolution passed unanimously.

Adjournment

Unfinished Business

There was no unfinished business.

Adjournment

The resolution was sponsored by Councilor Plunkett. Councilor Burrige was the second. Resolution passed unanimously.

Meeting was adjourned at 7:50 p.m.

