

AGENDA
COMMON COUNCIL MEETING
May 8, 2023

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL FOR REGULAR MEETING

7:30 p.m.

MAYOR'S REPORT TO THE COMMON COUNCIL

- RESOLUTION NO. 128 – Approve Minutes Common Council Meeting Held April 24, 2023
- 129 – Appoint Commissioner of Deeds
- 130 – Approve Use of Public Space – Richard Dietz, Owner of a Single-Family Dwelling Located at 100 West Mohawk Street, to Install a Fence
- 131 – Approve Use of Public Space – Helen Jackson, Owner of a Single-Family Dwelling Located at 219 West Seventh Street, to Install an ADA Ramp
- 132 – Approve Use of Public Space – H. Lee White Maritime Museum, in Order to Host Paddlefest on Saturday, July 15, 2023
- 133 – Approve Use of Public Space – Griffin Brady of Slyboots School, to Host a Drum Fest on Saturday, May 13, 2023, at the Veterans Stage
- 134 – Approve Use of Public Space – Gina Holsopple of Gina Marie Music Studio, to Host a Recital on Wednesday, May 31, 2023, at the Veterans Stage
- 135 – Approve Use of Public Space – Gina Holsopple of Gina Marie Music Studio, to Host Two (2) Block Parties on Murray Street to be Held Sunday, July 23, 2023, and Sunday, August 6, 2023
- 136 – Approve Use of Public Space – Melissa Schrader in Order to Host a Block Party on Heather Way to be Held on Saturday, July 1, 2023
- 137 – Approve Use of Public Space – National Junior Honor Society, to Host the Jack Bobbett Memorial 5K to be Held Saturday, May 20, 2023
- 138 – Accept Donation of a Bench from the VFW Post 5885 in Honor of Alan Wood to be Placed in Veteran's Park
- 139 – Authorize Mayor to Execute Agreements with the Oswego City-County Youth Bureau and the Oswego YMCA for the Eastside Youth Center, Skateboard Park, and Youth Development State Aid
- 140 – Authorize Mayor to Enter into a Joint Public Safety Agreement with Brookfield Power New York Hydro Services, LLC for the Varick and High Dam Hydroelectric Facilities
- 141 – Authorize Mayor to Enter into a Five (5) Year Contract with AXON for Police Interview Room Equipment and Further Authorize City Chamberlain to Complete a Budget Amendment for Same
- 142 – Authorize City Chamberlain to Complete a Budget Amendment to the Police Department Equipment Account in the Amount of \$110,880.00 for the Replacement of Four (4) Administrative Vehicles
- 143 – Authorize City Chamberlain to Complete a Budget Amendment to the Engineering Contracting Services Account in the Amount of \$43,000.00 to Cover the Cost of the High Dam Hydroelectric Facility Underwater Diving Inspection
- 144 – Authorize City Chamberlain to Complete Several Transfers of Funds Within the Fire Department to Cover Unexpected Fire Apparatus Repairs
- 145 – Authorize City Chamberlain to Complete Several Transfers of Funds Within the Fire Department to Purchase Promotional Materials and AEDs for City Buildings
- 146 – Authorize City Chamberlain to Complete a Transfer of Funds from the Enterprise Fund Contingent Account to the Sanitary Sewer Contracted Services Account in the Amount of \$4,600.00 to Cover Costs Associated with the Sanitary Lateral Repairs
- 147 – Authorize City Chamberlain to Transfer Funds as Needed from the Water Enterprise Fund to the Water Transmission and Distribution Materials and Supplies Account for the Cost of Water Meters and Accessories
- 148 – Authorize City Purchasing Agent to Lock-In Fixed Prices for the Supply of Natural Gas and Electricity

- 149 – Waive Rules of the Common Council to Present Resolution Nos. 150-151 from the Floor Without Committee Consideration
- 150 – Authorize Submission of the Home Rule Request Authorizing the Enactment of Legislation to Extend the Additional Sales and Compensating Use Tax of One Percent 1%
- 151 – Authorize Mayor and/or Director of Economic Development to Execute Agreement with SEF Business Solutions, LLC to Provide Bookkeeping Services for the Office
- 152 – Adjournment

Common Council Proceedings

IN COMMON COUNCIL

Monday Evening May 8, 2023

Meeting Called to Order at 7:30 P.M.

Regular Meeting

ROLL CALL

	PRESENT	ABSENT
His Honor the Mayor	✓	
Councilor McBrearty	✓	
Councilor Burrridge	✓	
Councilor Hill, Jr.	✓	
Councilor Walker	✓	
Councilor Gosek		✓
Councilor Plunkett	✓	
Councilor Corradino	✓	

excused

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Corradino

RESOLVED, that the minutes of the Regular Common Council Meeting held Monday evening, April 24, 2023, be and they hereby are approved and accepted.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	10	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

inherent

May 8, 2023

To the Honorable, the Common Council
The City of Oswego, New York

Councilors:

We, the undersigned, hereby petition your Honorable body for
Appointment as Commissioner of Deeds in and for the City
of Oswego, New York for a term of two years next following:

Respectfully submitted,

Crystal A. Hutchinson	718 Cayuga Street	Fulton, NY 13069
Mary Kathleen Wahrendorf	86 East Utica Street	Oswego, NY 13126
Thomas J. Kells	1790 County Route 1	Oswego, NY 13126
Linda M. DeMassi	111 East Oneida Street	Oswego, NY 13126
Lisa J. Emmons	70 West Bridge Street	Oswego, NY 13126
Susan G. Gentile	131 Niagara Street	Oswego, NY 13126
John D. Enwright	17 West Cayuga Street #3A	Oswego, NY 13126
Kim N. VanSchaack	186 West Fifth Street	Oswego, NY 13126
Sunil Ram	16481 West Lake Road	Oswego, NY 13126
Lee B. Walker Jr.	131 West Albany Street	Oswego, NY 13126
Jamie Towle	39 West Sixth Street Apt. 3	Oswego, NY 13126

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor McBrearty

RESOLVED, that the foregoing named persons be and they hereby are appointed Commissioner of Deeds in and for the City of Oswego, New York for a term of two years next following.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker *	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

ADOPTED LOST
Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/26/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☒ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Use of Public Space
100 West Mohawk Street

Dear Councilors:

Forwarded herewith is a request to use public space, submitted by Mr. Richard Dietz, owner of a single-family dwelling known as 100 West Mohawk Street, located in the Third Ward, for the construction of four foot (4') high white vinyl stockade fence between the sidewalk and property line fronting the intersection of West Eighth & West Mohawk Streets, as shown on the attached survey.

/dma

Ordered filed and printed with the proceedings.

WEST MOHAWK STREET (100')

4" White vinyl
stockade fence

EDGE OF PAVEMENT

CONC. WALK

STREET LINE

STEPS

AARON CASS LLC
(REPUTED OWNER)
T.M. 128.69-05-05
L. 2019 P. 2414

RICHARD J. &
LORETTA A AVERY
(REPUTED OWNERS)
T.M. 128.69-05-06
L. 2011 P. 4603
AREA 0.074± ACRES

LOT 5

LOT 6

FENCE

GARAGE

CONC.
DRIVE

REF #2

FENCE

LOT 8

ROBIN OMUNDSEN
(REPUTED OWNER)
T.M. 128.69-05-07
L. 2015 P. 562

1" PIPE
STREET LINE

CONC. WALK

EDGE OF PAVEMENT

WEST EIGHTH STREET (100')

EDGE OF PAVEMENT

THIS MAP OF A SURVEY WAS PREPARED FROM
THE NOTES OF AN INSTRUMENT SURVEY
COMPLETED BY BRADLEY G. PCOLINSKY, L.S.
10-13-22. SUBJECT TO ANY STATE OF FACTS AN
ACCURATE AND UP-TO-DATE ABSTRACT OF
TITLE MAY SHOW. SUBJECT TO ANY
EASEMENTS OF RECORD.

SIGNED: *Bradley G. Pcolinsky*

DATE: 10-27-22

REFERENCE:

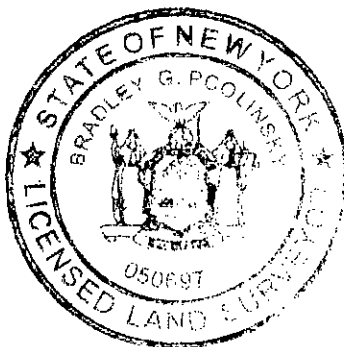
1. LIBER 2022 PAGE 8105
2. LIBER 1324 PAGE 001

SCALE 1" = 20'

LOCATION SURVEY

TAX MAP #128.69-05-06
100 WEST MOHAWK STREET
PART OF LOT 6 BLOCK 47
THIRD WARD
CITY OF OSWEGO
OSWEGO COUNTY, NEW YORK

"Unauthorized alteration or addition to a survey map bearing a licensed
land surveyor's seal is a violation of section 7209, sub-division 2, of the
New York State Education Law." "Copies from the original of this survey
map not marked with an original of the land surveyor's inked seal or
his embossed seal shall not be considered a valid true copy."



JOB# 2022-2-15

BRADLEY G. PCOLINSKY, L.S.
L.S. #050697
1323 BLACK POINT ROAD
CANASTOTA, NY 13032
PHONE: (315) 447-7070
info@bgpsurveying.com

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, Mr. Richard Dietz, owner of a single-family dwelling known as 100 West Mohawk Street, located in the Third Ward, requests the use of public space for the construction of a four foot (4') high white vinyl stockade fence between the sidewalk and property line fronting the intersection of West Eighth & West Mohawk Streets; as shown on the attached survey; and,

WHEREAS, the use of such area of public space will not interfere with utilities, vehicular or pedestrian traffic; now, therefore be it

RESOLVED, that permission is hereby granted to Mr. Dietz to use the aforementioned area of public space; and, be it further

RESOLVED, that the granting of the use of such area of public space shall be contingent upon receipt by the City Clerk from Mr. Dietz, of an Indemnification and Hold Harmless Agreement and Waiver, agreeing to release and indemnify the City of Oswego from any liability arising from the use of such area of public space; and, be it further

RESOLVED, that the use of aforementioned area of public space shall be transferable in the event of any change in ownership of the aforementioned property and, be it further

RESOLVED, that upon future sale of the aforementioned property by Mr. Dietz, it shall be his responsibility to notify the intending purchaser of the requirement to file their individual Certificate of Insurance with the City Clerk's Office upon completion of such property transfer; and, be it further

RESOLVED, that the use of such area of public space shall be revocable by the Common Council should any problem arise resulting from the use thereof.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Hill

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of MAY 2023

MARK TESORIERO City Clerk

Approved MAY 9, 2023
WILLIAM J. BARLOW, JR. Mayor

Richard w/ ~~ms.~~ HH.
erg.
file

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/24/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☒ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

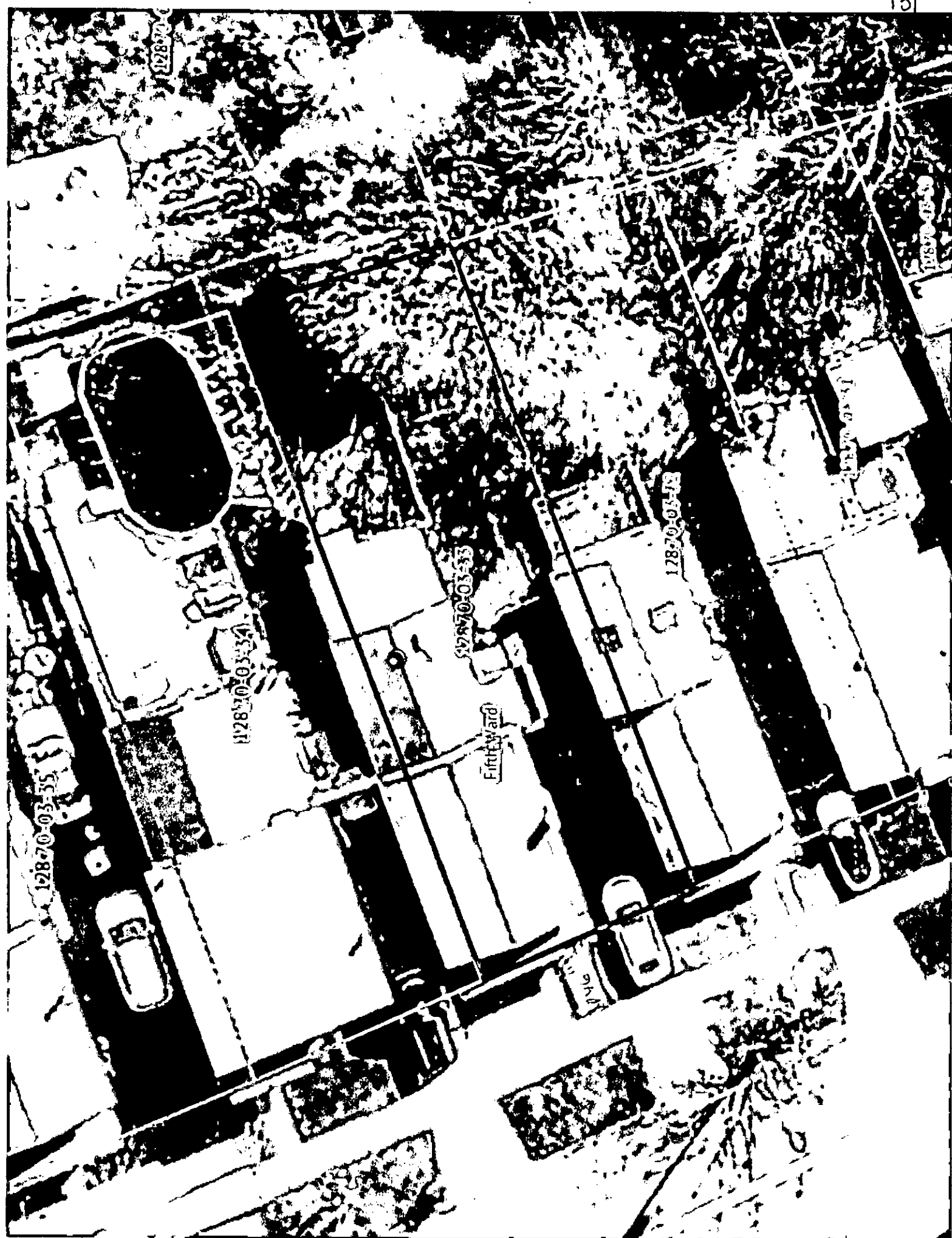
Re: Use of Public Space
219 West Seventh Street

Dear Councilors:

Forwarded herewith is a request to use public space, submitted by Ms. Helen Jackson, owner of a single-family dwelling known as 219 West Seventh Street, located in the Fifth Ward, for the construction of an ADA ramp between the sidewalk and property line fronting West Seventh Street, as shown on attached picture.

/dma

Ordered filed and printed with the proceedings.



CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor McBrearty

WHEREAS, Ms. Helen Jackson, owner of a single-family dwelling known as 219 West Seventh Street, located in the Fifth Ward, requests the use of public space for the construction of an ADA ramp between the sidewalk and property line fronting West Seventh Street; as shown on attached site plan; and,

WHEREAS, the use of such area of public space will not interfere with utilities, vehicular or pedestrian traffic; now, therefore be it

RESOLVED, that permission is hereby granted to Ms. Jackson to use the aforementioned area of public space; and, be it further

RESOLVED, that the granting of the use of such area of public space shall be contingent upon receipt by the City Clerk from Ms. Jackson, of an Indemnification and Hold Harmless Agreement and Waiver, agreeing to release and indemnify the City of Oswego from any liability arising from the use of such area of public space; and, be it further

RESOLVED, that the use of aforementioned area of public space shall be transferable in the event of any change in ownership of the aforementioned property and, be it further

RESOLVED, that upon future sale of the aforementioned property by Ms. Jackson, it shall be her responsibility to notify the intending purchaser of the requirement to file their individual Certificate of Insurance with the City Clerk's Office upon completion of such property transfer; and, be it further

RESOLVED, that the use of such area of public space shall be revocable by the Common Council should any problem arise resulting from the use thereof.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker*	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED MOST

Approved MAY 9, 2023

Recommended by Physical Services
Committee

Chairman Hill

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of MAY 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Engineering/DMA

Page No. _____

Helen W/ HH
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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☒ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

RE: Paddlefest 2023

Dear Councilors:

The Office of Economic Development received a request from Mercedes Niess, Executive Director of the H. Lee White Maritime Museum regarding Paddlefest 2023 to be held on Saturday, July 15, 2023.

The paddle event begins in Fulton with a second launch point in Minetto, continuing on to the Oswego River North through the locks, and concluding at Wright's Landing at 3:00 p.m. The event is requesting the Oswego Fire Department to be present with Marine 1. The event is requesting the support of the Department of Public Works for any barricades or additional trash cans and service needed. The event is requesting use of Wright's Landing Marina and its Parking Lot for a bus pick up point as well as parking.

Ordered filed and printed with the proceedings.



Since 1982, Our 41st Anniversary!

April 21, 2023

Dear Mayor Barlow-

The Maritime Museum is planning to move forward with Oswego Paddlefest 2023, giving our community another opportunity to enjoy our great waterfront. We are planning for 350 and 400 paddlers. I have been working to obtain the necessary permits. In addition to OFD Chief Conzone we have reached out to the USCG, the Oswego County Sheriff's Department and the NYS Parks to get their approval of the event. Similar requests will be made to the City of Fulton and Town of Minetto.

As a result, the H. Lee White Maritime Museum will be hosting Paddlefest on Saturday, July 15, 2023.

We request support from the City of Oswego for the following use of public space:

- 1) Event end point at Wright's Landing. Participants should be finished about 3pm.
- 2) Parking: Use of Wright's Landing area for parking and possible bus pick up point.
- 3) Support from the Oswego Fire Department, including Marine One
- 4) DPW support for any barricades or additional trash cans and service needed.
- 5) Promotion of the event on the City website and other city media opportunities

Please feel free to contact with me with any questions or comments regarding this request.

This event is being sponsored by Oswego Health!

Thank you,

Mercedes Niess
Executive Director
315.481.6954 c.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor McBrearty

WHEREAS, the Office of Economic Development has received a request from the H. Lee White Maritime Museum for the 2023 Oswego Paddlefest to be held on Saturday, July 15, 2023, and

WHEREAS, the 2023 Paddlefest will begin in Fulton, with a second launch point in Minetto, and will continue North through the Oswego River Locks towards the Oswego Canal and the City of Oswego, concluding at Wright's Landing,

WHEREAS, the event is requesting the Oswego Fire Department to be present with Marine 1, and

WHEREAS, the event is requesting support from the Department of Public Works for any barricades and additional trash cans needed, and

WHEREAS, the event is requesting use of Wright's Landing Marina and Parking Lot for a bus pick up location and parking, and, now, therefore be it,

RESOLVED, permission is granted to promote the 2023 Paddlefest for Saturday, July 15, 2023 with the appropriate safety action plan approved by the applicable regulatory agencies, and, be it further,

RESOLVED, permission is granted for the Oswego Fire Department to be present with Marine 1, and, be it further

RESOLVED, permission is granted for support from the Department of Public Works for barricades and additional trash cans, and, be it further,

RESOLVED, permission is granted for the use of Wright's Landing Marina and Parking Lot for a bus pick up location and parking, and, be it finally,

RESOLVED, the event organization/sponsor shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount \$1,000,000 minimum, listing the City of Oswego as additional insured.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradini	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution
was duly passed by the Common Council
on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Community Development

Page No.

general

Comm. dev.
H. Lee White w/ ins.
File
SPW
Fire dept.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Oswego Drum Fest

Dear Councilors,

The Office of Economic Development has received an application from Griffin Brady of Slyboots School to host a Drum Fest on May 13, 2023 from 12:00 p.m. - 4:00 p.m. at Veteran's Stage. The event will be a drumming showcase featuring instructional workshops and performances. Griffin is requesting use of Veteran's Stage and public space in the surrounding area. Griffin is expecting 25-50 attendees. There will be 2-6 food and service vendors. The event is requesting a waiver of the Noise Ordinance from 11:00 a.m. - 4:00 p.m.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Griffin Brady Phone: 3157711414 Email: Slyboots@me.com

City Resident: Yes ☐ No ☒ Mailing Address: 1945 Davis Road, West Falls, NY 14170

Nonprofit: Yes ☒ No ☐ Event Contact Person: Griffin Brady

Contact Information on Day of Event: Griffin

Event Coordinator: Griffin Brady Phone: 3157711414 Email: Slyboots@me.com

Name of the Event: Oswego Drum Fest Event Location/Address: River Stage

Event Dates: May 13, 2023 Time of Event: _____

Description of the Event: Drumming showcase featuring instructional workshops and performances.

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☒ Block Party ☐

Estimated Number of Participants or Attendees: 25-50

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☐ Are you planning a firework display? Yes ☐ No ☒

*Chapter 59 of City of Oswego Code

Requires firework permit

**NYS Penal Law, Article 405.00

Are you planning to use sound amplification? Yes ☒ No ☐

**Chapter 165 of City of Oswego Code

Requested Fee Services:

☐ Road closure
\$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

☐ Bandstand
\$150 flat fee per day

☒ Veterans Stage
\$75 flat fee per day

☐ McCrobie Building Rental
\$93.50/hour with a minimum charge
of 3 hours

☐ Breitbeck Pavilion Rental
\$75 flat fee per day

CITY OF OSWEGO SPECIAL EVENT APPLICATION



City Parks & Public Areas

- ☐ Breitbeck Park
 ☐ Washington Park
 ☐ Franklin Square (West Park)
 ☐ Linear Park East
 ☐ Linear Park West
 ☐ Montcalm Park
☐ Oak Hill Park
 ☒ Veteran's Memorial Park/Veteran's Stage
 ☐ Hamilton Park
 ☐ Civic Plaza
 ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☐ Yes / if yes, cost of admission: _____ ☒ No

What kind of barriers will be used to close off the area? _____

Will there be vending? ☐ Food ☐ Beverage ☒ Goods ☒ Services Total Vendors: 2-6

Will food be sold, served, or given away? ☐ Yes ☒ No

Will items or services be sold at the event? ☒ Yes, if YES, please describe: Drums, instruments, lessons ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☒ Yes ☐ No

What type of live Entertainment will be featured at your event? Drumming! - West African Drum and Dance!

☒ Dance

☐ Jugglers

☐ DJs Bands

☐ Other

Please describe: FREE outdoor family event featuring local drummers and drummers from around the world. Local drummers are invited to come and set up their drums in front of the stage for interactive

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: 1 Number of Bands: 1

Sound Amplification: Start Time: 12pm am/pm Finish Time: 4pm am/pm

Sound Checks prior to event: Start Time: 11am am/pm Finish Time: 12pm am/pm

Please describe the sound equipment that will be used for your event: Moderate outdoor PA system

Name of Sound/Production Company: Slyboots School

Address: 1945 Davis Road

City, State, Zip Code: West Falls, Ny 14170

Phone #: 3157711414 Cell Phone for Day of Event: 3157711414

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: ____/____/____ Time: ____ am/pm

Pick-up Date: ____/____/____ Time: ____ am/pm

Number of Portable Toilets: ____ Number of ADA Accessible Toilets: ____

Permanent Toilet Facilities: ____ Name of Portable Toilet Vendor: ____

If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 05/13/2023 Time: 5pm am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.
Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Griffin Brady Date: 4/27/2023

SPECIAL EVENTS COMMITTEE AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation*	Required	Date Received	Staff Initials
Liability	_____	_____	_____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____ Comments: _____ _____	
Fire Department/Emergency Services _____ Comments: _____ _____	
Parks Department _____ Comments: _____ _____	
Department of Public Works _____ Comments: _____ _____	
City Clerks Office _____ Comments: _____ _____	

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the City of Oswego Economic Development Office has received a request from Griffin Brady of Slyboots School to host the Oswego Drum Fest on Saturday, May 13, 2023 from 12:00 p.m. to 4:00 p.m., and

WHEREAS, the event is requesting use of Veteran's Stage and public space in the surrounding area, and

WHEREAS, the event coordinator will submit a payment of \$75 for use of Veteran's Stage to the Department of Public Works prior to the event, and

WHEREAS, the event is requesting a waiver of the Noise Ordinance beginning at 11:00 a.m. and going to 4:00 p.m., and

WHEREAS, the event organizers shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, and, now, therefore be it,

RESOLVED, permission is granted for Griffin Brady of Slyboots School to host the Oswego Drum Fest on Saturday, May 13, 2023 from 12:00 p.m. to 4:00 p.m., and, be it further,

RESOLVED, permission is granted for the use of Veteran's Stage and surrounding public space, and, be it further,

RESOLVED, the event coordinator will submit a payment of \$75 for use of Veteran's Stage to the Department of Public Works prior to the event, and, be it further,

RESOLVED, permission is granted for a waiver of the Noise Ordinance from 11:00 a.m. to 4:00 p.m., and, be it finally,

RESOLVED, the event organizers shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023 WILLIAM S. BARLOW, JR. Mayor

Resolution prepared by Community Development Office Page No.

Comm. dev.
Brady w/ ins. (renamed him of TS Pals
OPD to DPM)
File
DPW

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Gina Marie Music Studio Recital 2023

Dear Councilors:

The Office of Economic Development has received a request from Gina Holsopple of Gina Marie Music Studio to host a Recital to be held on Wednesday, May 31 from 4:00 p.m. - 8:30 p.m. The event is requesting use of Veterans Stage and a waiver of the Noise Ordinance. The event is expecting 300 attendees throughout the course of the event.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Gina Holsopple Phone: 315-591-0711 Email: ginamariemusicstudio@gmail.com

City Resident: Yes ☐ No ☐ Mailing Address 1489 CR 4 Central Square NY 13036

Nonprofit: Yes ☐ No ☐ Event Contact Person: Gina Holsopple

Contact Information on Day of Event: 315-591-0711 - Gina Holsopple

Event Coordinator: Gina Holsopple Phone: 315-591-0711 Email: ginamariemusicstudio@gmail.com

Name of the Event: Gina Marie Music Studio Recital Event Location/Address: Veteran's Stage

Event Dates: Wednesday, May 31 Time of Event: 4pm-8:30pm

Description of the Event: Student recital - small performances by students of Gina Marie Music Studio for their and friends.

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☒ Block Party ☐

Estimated Number of Participants or Attendees 300 (through the course of the evening - not all at one time)

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☐
*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☐
Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐
**Chapter 165 of City of Oswego Code

****NYS Penal Law, Article 405.00**

Requested Fee Services:

☐ Road closure
\$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

☐ Bandstand \$150 flat fee per day ☒ Veterans Stage \$75 flat fee per day

☐ McCrobie Building Rental \$93.50/hour with a minimum charge of 3 hours ☐ Breitbeck Pavilion Rental \$75 flat fee per day

CITY OF OSWEGO SPECIAL EVENT APPLICATION

City Parks & Public Areas

- ☐ Breitbeck Park
 ☐ Washington Park
 ☐ Franklin Square (West Park)
 ☐ Linear Park East
 ☐ Linear Park West
 ☐ Montcalm Park
☐ Oak Hill Park
 ☒ Veteran's Memorial Park/Veteran's Stage
 ☐ Hamilton Park
 ☐ Civic Plaza
 ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☐ Yes / if yes, cost of admission: _____ ☒ No

What kind of barriers will be used to close off the area? None

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors: _____

Will food be sold, served, or given away? ☐ Yes ☒ No

Will items or services be sold at the event? ☐ Yes, if YES, please describe: _____ ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☒ Yes ☐ No

What type of live Entertainment will be featured at your event? Student performances

☐ Dance

☐ Jugglers

☐ DJs Bands

☐ Other

Please describe: This recital will consist of performances by the students of Gina Marie Music Studio

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: 1 Number of Bands: Students

Sound Amplification: Start Time: 4pm am/pm Finish Time: 8pm am/pm

Sound Checks prior to event: Start Time: 3:30 am/pm Finish Time: 8:30pm am/pm

Please describe the sound equipment that will be used for your event: Microphone, guitar and keyboard amp. Two speakers to amplify the sound, as well as two monitors for on stage

Name of Sound/Production Company: John McConnell runs sound for us

Address: _____

City, State, Zip Code: Oswego, NY

Phone #: 315-945-9732 Cell Phone for Day of Event: 315-945-9732

Electrical Services: Will your event require Electrical services/Generators? ☒ Yes ☐ No

If yes, please provide name of vendor: One outlet

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: _____ / _____ / _____ Time: _____ am/pm

Pick-up Date: _____ / _____ / _____ Time: _____ am/pm

Number of Portable Toilets: _____ Number of ADA Accessible Toilets: _____

Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: _____

If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

Veterans stage parking lot bathrooms will be used.

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 5 / 31 / 23 Time: 8:30pm am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.

Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: *[Signature]* Date: 4/17/23

SPECIAL EVENTS COMMITTEE AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation* Required Date Received Staff Initials

Liability _____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

City Clerks Office _____	
Comments: _____	

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, the City of Oswego Economic Development Office received an application from Gina Holsopple of Gina Marie Music Studio to host a recital on Wednesday, May 31 from 4:00 p.m. to 8:30 p.m., and

WHEREAS, the event is requesting use of Veterans Stage for a \$75 fee, and

WHEREAS, the event is requesting a waiver of the Noise Ordinance on Wednesday, May 31 from 3:30 p.m. to 8:30 p.m., and

WHEREAS, the event is requesting use of electrical services at Veterans Stage, and

WHEREAS, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now, therefore be it,

RESOLVED, permission is granted to Gina Holsopple of Gina Marie Music Studio to host a recital on Wednesday, May 31 from 4:00 p.m. to 8:20 p.m., and, be it further,

RESOLVED, permission is granted for use of Veterans Stage for a fee of \$75 that will be paid in full prior to the event, and, be it further,

RESOLVED, permission is granted for a waiver of the Noise Ordinance on Wednesday, May 31 from 3:30 p.m. to 8:30 p.m., and, be it further,

RESOLVED, permission is granted for use of electrical services at Veterans Stage, and, be it finally,

RESOLVED, the event organizer shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor BurrIDGE	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Comm. dev.
Gina w/ ins. (remind 75 sec
OPB
file

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Gina Marie Studio Block Parties

Dear Councilors:

The Economic Development Office received a request from Gina Holsopple of Gina Marie Music Studio regarding two block parties to be held on Sunday, July 23, 2023 and Sunday, August 6, 2023 from 2:00 p.m. - 5:00 p.m. at the Gina Marie Music Studio, located at 1 Murray Street. The event is not requesting any road closures. The event organizer is expecting an estimate of 100 attendees. The event is requesting a waiver of the Noise Ordinance. The organizers of the event plan to have vendors and food trucks outside the Gina Marie Studio on Murray Street along the Pinnacle Builders building.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Gina Marie Music Studio Phone: 315-591-0711 Email: ginamariemusicstudio@gmail.com

City Resident: Yes ☒ No ☐ Mailing Address 1 Murray Street, Oswego, NY

Nonprofit: Yes ☐ No ☐ Event Contact Person: Gina Holsopple

Contact Information on Day of Event: Gina Holsopple

Event Coordinator: Gina Holsopple Phone: 315-591-0711 Email: ginamariemusicstudio@gmail.com

Name of the Event: GMMS Fest Event Location/Address: 1 Murray Street

Event Dates: July 23 and August 6 Time of Event: 2pm - 5pm

Description of the Event: A block party - with music through the afternoon, along with a few local vendors and food trucks.

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☐ Block Party ☒

Estimated Number of Participants or Attendees 100

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☐
*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☐
Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐
**Chapter 165 of City of Oswego Code

**NYS Penal Law, Article 405.00

Requested Fee Services:

☐ Road closure
\$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

☐ Bandstand
\$150 flat fee per day

☐ Veterans Stage
\$75 flat fee per day

☐ McCrobie Building Rental
\$93.50/hour with a minimum charge
of 3 hours

☐ Breitbeck Pavilion Rental
\$75 flat fee per day

CITY OF OSWEGO SPECIAL EVENT APPLICATION



City Parks & Public Areas

- ☐ Breitbeck Park ☐ Washington Park ☐ Franklin Square (West Park) ☐ Linear Park East ☐ Linear Park West ☐ Montcalm Park
☐ Oak Hill Park ☐ Veteran's Memorial Park/Veteran's Stage ☐ Hamilton Park ☐ Civic Plaza ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission: suggested \$10 ☐ No

What kind of barriers will be used to close off the area? _____

Will there be vending? ☒ Food ☐ Beverage ☒ Goods ☐ Services Total Vendors: 4-6

Will food be sold, served, or given away? ☒ Yes ☐ No

Will items or services be sold at the event? ☒ Yes, if YES, please describe: Just via the vendors. ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☒ Yes ☐ No

What type of live Entertainment will be featured at your event? Music

☐ Dance

☐ Jugglers

☐ DJs Bands

☐ Other

Please describe: _____

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: 1 Number of Bands: 4-6

Sound Amplification: Start Time: 2pm am/pm Finish Time: 5pm am/pm

Sound Checks prior to event: Start Time: 1:30pm am/pm Finish Time: 2pm am/pm

Please describe the sound equipment that will be used for your event: Two speakers and two monitors - vocal mics, guitar, keyboard amplification

Name of Sound/Production Company: Brett Hobin from Hobin Studios

Address: _____

City, State, Zip Code: Baldwinsville, NY 13027

Phone #: 315-415-6237 Cell Phone for Day of Event: same

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: we will use electricity from the building beside the parking lot

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: ____/____/____ Time: ____ am/pm

Pick-up Date: ____/____/____ Time: ____ am/pm

Number of Portable Toilets: ____ Number of ADA Accessible Toilets: ____

Permanent Toilet Facilities: ____ Name of Portable Toilet Vendor: ____

If you have a plan for using permanent toilet facilities please list the location of these facilities below: bathroom facilities in the Gina Marie Music Studio section of Pinnacle Builder building.

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 6/23/23 Time: 5pm am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.
Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the Information contained in the application is true to my best of abilities.

Signature of applicant: Si-Han Date: 4/21/23

**SPECIAL EVENTS COMMITTEE
AND DEPARTMENT REVIEW**



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation*	Required	Date Received	Staff Initials
Liability	_____	_____	_____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____ Comments: _____ _____	
Fire Department/Emergency Services _____ Comments: _____ _____	
Parks Department _____ Comments: _____ _____	
Department of Public Works _____ Comments: _____ _____	
City Clerks Office _____ Comments: _____ _____	

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the Special Events Committee has received a request from Gina Holsopple for permission to host two block parties on Sunday, July 23, 2023 and Sunday, August 6, 2023, and,

WHEREAS, Gina Holsopple shall have the event at the Gina Marie Music Studio Parking Lot from 2:00 pm to 5:00 pm, and,

WHEREAS, the event is requesting a waiver of the Noise Ordinance, and,

WHEREAS, the event organization/sponsor shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount \$1,000,000 minimum, listing the City of Oswego as additional insured, now, therefore, be it,

RESOLVED, that permission is granted to Gina Holsopple to host two block parties on Sunday, July 23, 2023 and Sunday, August 6, 2023, and, be it further

RESOLVED, Gina Holsopple shall have the event at the Gina Marie Music Studio Parking Lot from 2:00 pm to 5:00 pm, and, be it further

RESOLVED, permission is granted for a waiver of the Noise Ordinance, and, be it finally,

RESOLVED, the event organization/sponsor shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount \$1,000,000 minimum, listing the City of Oswego as additional insured.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution
was duly passed by the Common Council
on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023 WILLIAM J. BARLOW, JR. Mayor

OPD
f/cp
Gina w/ ind.
comm. dev.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Melissa Schrader Block Party - July 2023

Dear Councilors:

The Office of Economic Development has received a request from Melissa Schrader to host a Block Party on Saturday, July 1, 2023 from 1:00 p.m. - 9:00 p.m. The event is requesting use of the Bandstand, road closures, and a waiver of the Noise Ordinance. The road closures include Heather Way between Jonquil Trail and Thistle Drive. There will be live music from 4:00 p.m. - 9:00 p.m. and the event coordinator is estimating between 50 - 75 attendees.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Melissa Schrader Phone: 315-532-3607 Email: melissa.L.barcomb@gmail.com

City Resident: Yes ☒ No ☐

Event Contact Person: Melissa Schrader

Nonprofit: Yes ☐ No ☒

Contact Information on Day of Event: Melissa Schrader

Event Coordinator: Melissa Schrader Phone: 315-532-3607 Email: melissa.L.barcomb@gmail.com

Name of the Event: 4th of July Block Party/Wedding Cookout Event Location/Address: 13 Jonquill Trail, Oswego, NY 13126

Event Dates: 07/01/2023 Time of Event: 1-9

Description of the Event: Block party with Off the Reservation to celebrate the 4th of July and our recent marriage

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☐ Block Party ☒

Estimated Number of Participants or Attendees 50-75

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☒
*Chapter 59 of City of Oswego Code

Are you planning a firework display? Yes ☐ No ☒
Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐
**Chapter 165 of City of Oswego Code

****NYS Penal Law, Article 405.00**

Requested Fee Services:

☒ Road closure
\$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

☒ Bandstand
\$150 flat fee per day

☐ Veterans Stage
\$75 flat fee per day

☐ McCrobie Building Rental
\$93.50/hour with a minimum charge of 3 hours

☐ Breitbeck Pavilion Rental
\$75 flat fee per day

CITY OF OSWEGO SPECIAL EVENT APPLICATION



City Parks & Public Areas

- ☐ Breitbeck Park ☐ Washington Park ☐ Franklin Square (West Park) ☐ Linear Park East ☐ Linear Park West ☐ Montcalm Park
☐ Oak Hill Park ☐ Veteran's Memorial Park/Veteran's Stage ☐ Hamilton Park ☐ Civic Plaza ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☐ Yes / if yes, cost of admission: _____ ☒ No

What kind of barriers will be used to close off the area? Saw Horse fencing in development with only my
Block off between Jonquil and Thistle on Heather

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors: 0

Will food be sold, served, or given away? ☒ Yes ☐ No Might order food to be delivered, not served, but it's bring
a dish to pass

Will items or services be sold at the event? ☐ Yes, if YES, please describe: _____ ☒ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☒ Yes ☐ No

What type of live Entertainment will be featured at your event? Off the Reservation 4-9

- ☐ Dance
☐ Jugglers
☒ DJs Bands
☐ Other

Please describe: Off the Reservation 4-9

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: 1 Number of Bands: 1

Sound Amplification: Start Time: 3pm am/pm Finish Time: 9pm am/pm

Sound Checks prior to event: Start Time: 3pm am/pm Finish Time: 4pm am/pm

Please describe the sound equipment that will be used for your event: amplifier, speakers & PA

Name of Sound/Production Company: Off the Reservation brings their own

Address: _____

City, State, Zip Code: _____

Phone #: 315-558-3525 Cell Phone for Day of Event: 315-558-3525

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: 06 / 30 / 23 Time: _____ am/pm TBD

Pick-up Date: 07 / 02 / 23 Time: _____ am/pm

Number of Portable Toilets: 1 Number of ADA Accessible Toilets: 0

3 in house available but prefer not to use these
Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: Blue Bowl Sanitation, Inc.

If you have a plan for using permanent toilet facilities please list the location of these facilities below: 3 in house available but prefer not to use these

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: 07 / 01 / 23 Time: after band am/pm **We recognize this is a public street so will be sure to have everything picked up that night**

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

NA Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? My son is an EMT firefighter for the City of Fulton

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.
Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

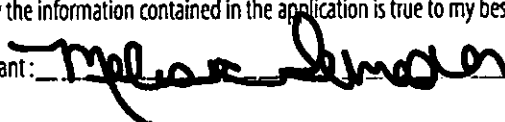
Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant:  Date: 04/17/2023

SPECIAL EVENTS COMMITTEE
AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation* Required Date Received Staff Initials

Liability _____ _____ _____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

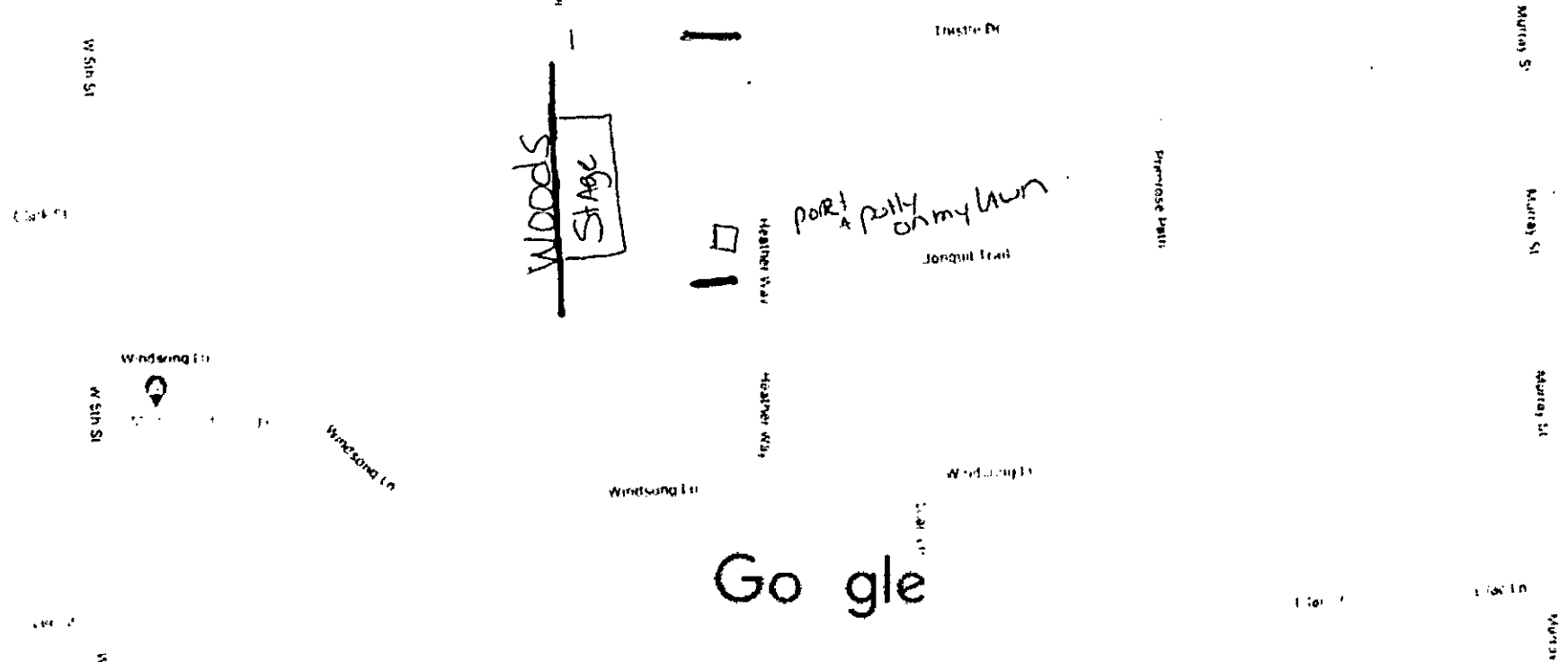
City Clerks Office _____	
Comments: _____	

Go...gle Maps

Unless covered
Stage will
need/have
a tent to
protect them

N ↑

Black party
Weather way
between Thistle
+ Jongul
(a little more
available.)



Go...gle

Map data ©2021 100 ft

Black Party - Schrader - Jongul Trail

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, the Office of Economic Development received a request from Melissa Schrader for permission to has a Block Party on Saturday, July 1, 2023, and

WHEREAS, Melissa Schrader is requesting permission to close Heather Way between Jonquil Trail and Thistle Drive from 1:00 p.m. - 9:00 p.m., and

WHEREAS, the event is requesting use of the Bandstand for a fee of \$150.00, and,

WHEREAS, the event is requesting a waiver of the Noise Ordinance, and,

WHEREAS, Melissa Schrader shall submit to the City Clerk's Office the Road Closure Fee of \$150.00, and

WHEREAS, the organizer of this event shall file with the City Clerk's Office an Indemnification and Hold Harmless Agreement prior to the use of public space, and now, therefore be it,

RESOLVED, that permission is granted to Melissa Schrader to host a Block Party on Saturday, July 1, 2023, and, be it further,

RESOLVED, that permission is granted for a road closure of Heather Way between Jonquil Trail and Thistle Drive from 1:00 p.m. - 9:00 p.m., and, be it further,

RESOLVED, permission is granted for use of the Bandstand for a fee of \$150.00 to be paid to the Department of Public Works prior to the event, and, be it further,

RESOLVED, permission is granted for a waiver of the Noise Ordinance, and, be it further,

RESOLVED, Melissa Schrader shall submit to the City Clerk's Office the Road Closure Fee of \$150.00, and, be it finally,

RESOLVED, the organizer of this event shall file with the City Clerk's Office an Indemnification and Hold Harmless Agreement prior to the use of public space.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

ADOPTED LOST
Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Comm. dev.
melissa w/ HH + 150 Block party + 150 RC fee
OPD
DAN
OF D
File

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

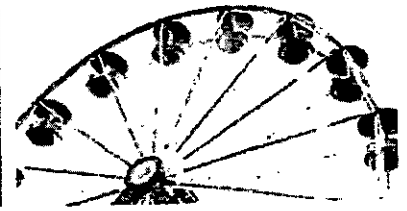
- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

RE: Jack Bobbett 5k

Dear Councilors,

The Office of Economic Development has received a Special Event Application from the National Junior Honor Society at the Oswego Middle School to host the Jack Bobbett Memorial 5k on Saturday, May 20th from 9:00 a.m. - 12:00 p.m. The event is estimating approximately 100 attendees. The event is not requesting any road closures. The event organizers are requesting a waiver of the Noise Ordinance from 9:00 a.m. - 12:00 p.m. The event is requesting a police car to lead the race. The 5k will start and end at the Oswego Middle School.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



To host a public event on city-owned property, the event sponsor or representative must complete and submit this application and all necessary fees with supporting documentation. The city reserves the right to reject any incomplete application. Final approval of all applications rests within the authority of the City of Oswego Common Council who may approve or deny any application at their discretion.

Please contact Mattison Peet at 315-343-3795 or mpeet@oswegony.org prior to filling out the full special event to determine if the requested use of public space(s) is/are available on the day of the proposed special event.

Please submit the following with this application:

- Site plan or map for the event.
- With the exception of block parties, all applications must include a certificate of liability insurance with coverage of \$1,000,000.00 which includes the City of Oswego as an additional insured.
- Flyers and/or printed information on this event (if available).
- A letter addressing any other information or questions you may have that are not covered by this form. Please direct your insurance agent to mail a copy of the insurance certificate to the address listed below within 30 days before the event starts.

Note: Please include the event name on the certificate of liability insurance.

- Complete this application at least 60 days in advance to hold an event that requires approval for the use of public space.
- Final approval of all applications rest within the authority of the City of Oswego Common Council with guidance by the Special Events Committee
- Mail application, certificate of insurance, and a copy of 501 (c) 3 (if applicable) to:

City of Oswego—Office of Economic Development
13 West Oneida Street
Oswego, New York 13126

The number of firefighters, EMTs, or police officers required at the event will be determined by each department upon the receipt of an event request. Based on the scope of the event and available manpower, cost of these services will be totaled and an invoice will be sent to the applicant.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: National Junior Honor Society Phone: 315-341-2300 Email: sroik@oswego.org or sbrown@oswego.org
City Resident: Yes ☒ No ☐ Mailing Address: 100 Mark Fitzgibbons Drive, Oswego, NY
Nonprofit: Yes ☐ No ☒ Event Contact Person: Susan Roik or Sandee Brown
Contact Information on Day of Event: Sue R. (315) 806-4423 or Sandee B. (315) 529-8598
Event Coordinator: NJHS (Susan Roik or Sandee Brown) Phone: Same as above Email: Same as above
Name of the Event: Jack Bobbett Memorial 5K Event Location/Address: Oswego Middle School
Event Dates: May 20th, 2023 Time of Event: 9AM to 12PM
Description of the Event: 5K (Run, Walk, or Virtual)

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☒ Festival ☐ Block Party ☐

Estimated Number of Participants or Attendees: Approx. 100

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☐
**Chapter 59 of City of Oswego Code*

Are you planning a firework display? Yes ☐ No ☒
Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐
***Chapter 165 of City of Oswego Code*

***NYS Penal Law, Article 405.00*

Requested Fee Services:

☐ Road closure
\$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

☐ Bandstand
\$150 flat fee per day

☐ Veterans Stage
\$75 flat fee per day

☐ McCrobie Building Rental
\$93.50/hour with a minimum charge
of 3 hours

☐ Breitbeck Pavilion Rental
\$75 flat fee per day

CITY OF OSWEGO
SPECIAL EVENT APPLICATION

City Parks & Public Areas

- ☐ Breitbeck Park
- ☐ Washington Park
- ☐ Franklin Square (West Park)
- ☐ Linear Park East
- ☐ Linear Park West
- ☐ Montcalm Park
- ☐ Oak Hill Park
- ☐ Veteran's Memorial Park/Veteran's Stage
- ☐ Hamilton Park
- ☐ Civic Plaza
- ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☒ Yes / if yes, cost of admission: \$25 ☐ No

What kind of barriers will be used to close off the area? Wooden barricades

Will there be vending? ☐ Food ☐ Beverage ☐ Goods ☐ Services Total Vendors:

Will food be sold, served, or given away? ☒ Yes ☐ No

Will items or services be sold at the event? ☒ Yes, if YES, please describe: Sign-up for race ☐ No

Event Plan- Entertainment And Activities

Entertainment:
Are there any musical entertainment features related to your event? ☐ Yes ☒ No

What type of live Entertainment will be featured at your event?

- ☐ Dance
- ☐ Jugglers
- ☐ DJs Bands
- ☐ Other

Please describe:

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe:

Number of Stages: _____ Number of Bands: _____

Sound Amplification: Start Time: _____ am/pm Finish Time: _____ am/pm

Sound Checks prior to event: Start Time: _____ am/pm Finish Time: _____ am/pm

Please describe the sound equipment that will be used for your event: _____

Name of Sound/Production Company: _____

Address: _____

City, State, Zip Code: _____

Phone #: _____ Cell Phone for Day of Event: _____

Electrical Services: Will your event require Electrical services/Generators? ☐ Yes ☒ No

If yes, please provide name of vendor: _____

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: _____ / _____ / _____ Time: _____ am/pm

Pick-up Date: _____ / _____ / _____ Time: _____ am/pm

Number of Portable Toilets: _____ Number of ADA Accessible Toilets: _____

Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: _____

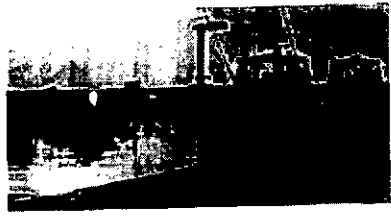
If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: _____ / _____ / _____ Time: _____ am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☒ Yes ☐ No

If No, are you providing private security? ☐ Yes ☐ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.

Please explain the proposed security measures: _____

Security provided through the school district. _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Susan Rork
Andrea Brown

Date: 04/26/2023

**SPECIAL EVENTS COMMITTEE
AND DEPARTMENT REVIEW**



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation* Required Date Received Staff Initials

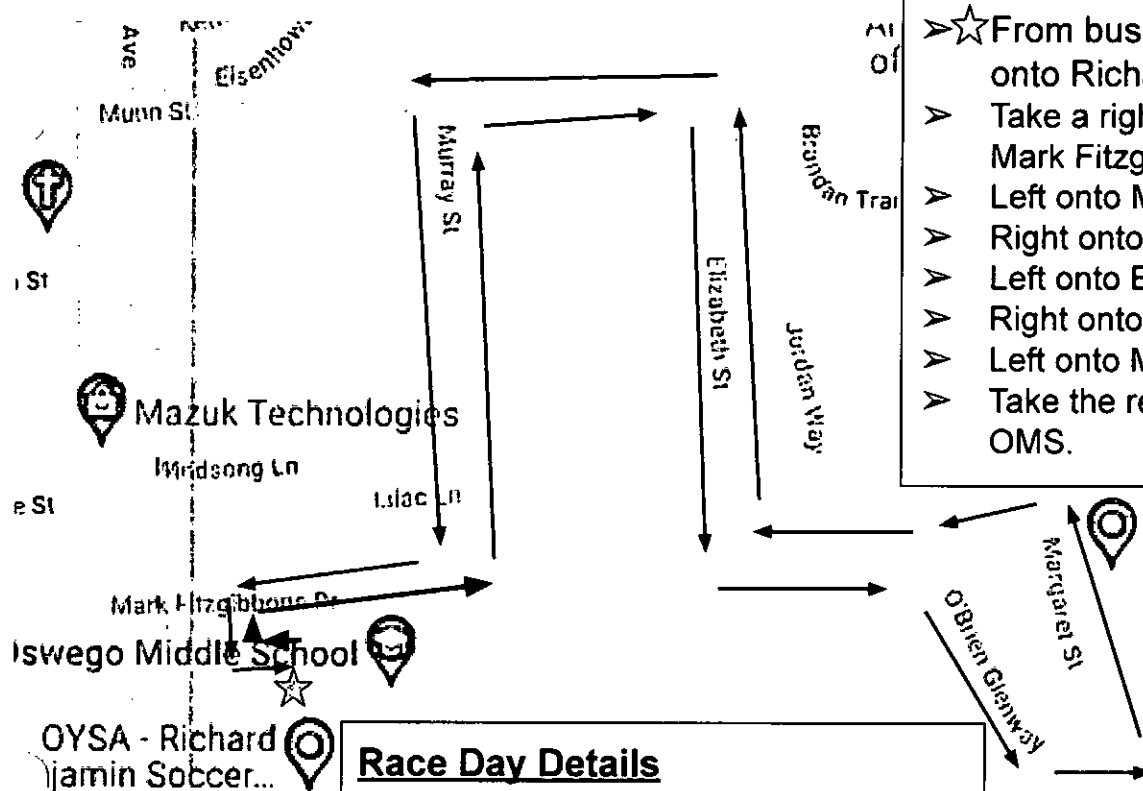
Liability _____ _____ _____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____ Comments: _____ _____ _____	
Fire Department/Emergency Services _____ Comments: _____ _____ _____	
Parks Department _____ Comments: _____ _____ _____	
Department of Public Works _____ Comments: _____ _____ _____	
City Clerks Office _____ Comments: _____ _____ _____	

Race Day Map and Details



Directions:

- ☆ From bus parking lot, turn right onto Richard Benjamin Dr.
- Take a right from OMS onto Mark Fitzgibbons.
- Left onto Murray St.
- Right onto Munn St.
- Left onto Elizabeth St.
- Right onto O'Brien Glenway
- Left onto Margaret St.
- Take the reverse route back to OMS.

Race Day Details

9:00 Check-in

10:00 Race Start Time

11:00 Awards and Door Prize Drawing

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the Office of Economic Development received a request from the National Junior Honor Society at the Oswego Middle School for permission to host the Jack Bobbett Memorial 5k on Saturday, May 20, 2023 from 9:00 a.m. - 12:00 p.m., and

WHEREAS, the event is requesting a waiver of the Noise Ordinance from 9:00 a.m. to 12:00 p.m., and

WHEREAS, the event is requesting a police car to lead the race, and

WHEREAS, the event organizers shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, now therefore be it,

RESOLVED, permission is granted for the National Junior Honor Society at the Oswego Middle School to host the Jack Bobbett Memorial 5k on Saturday, May 20, 2023 from 9:00 a.m. - 12:00 p.m., and be it further,

RESOLVED, permission is granted for a waiver of the Noise Ordinance from 9:00 a.m. - 12:00 p.m., and be it further,

RESOLVED, permission is granted for a police car to lead the race, and, be it finally,

RESOLVED, the event organizers shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker*	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Approved May 9, 2023

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Community Development

Page No. _____

Honor society w/ins. (oms?)
file
opp
comm. dev.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 4/27/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☒ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

Physical Services Committee
City of Oswego
City Hall
Oswego, New York 13126

Dear Chairperson and Committee Members:

I, Timothy Rice, Commissioner of Public Works and Parks and Recreation, have received a request from the VFW Post 5885 to donate a bench in memory of Alan Wood. The bench would be placed in Veteran's Park.

Respectfully submitted,

Timothy Rice, Commissioner
City of Oswego Department of Public Works, Parks and Recreation

TR/mlc

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, Timothy Rice, Commissioner of Public Works and Parks and Recreation, has received a request from the VFW Post 5885 to donate a bench in memory of Alan Wood, and,

WHEREAS, the bench will be placed in Veteran's Park, now, therefore be it

RESOLVED, that the City of Oswego graciously accepts the donation of a memorial bench from the VFW Post 5885 in memory of Alan Wood, and be it further,

RESOLVED, that the bench will be placed in Veteran's Park.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED

Recommended by Physical Services
Committee

Chairman Kevin M. Hill, Jr.

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

2014

Don

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/24/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☒ Other |

Ordered filed and printed with the proceedings.

Resolution authorizing the Mayor to sign the annual agreements between the City of Oswego (Youth Bureau) and the Oswego YMCA for the operation of the east side Youth Center and the Skateboard Park, and annual agreement between the County of Oswego, through the Oswego City-County Youth Bureau, and the City of Oswego for Youth Development State Aid for Oswego Recreation/Youth Services/Administration

Ordered filed and printed with the proceedings.



Oswego City-County Youth Bureau

OSWEGO COUNTY COMPLEX
70 BUNNER STREET
OSWEGO, NEW YORK 13126
(315) 349-3451 Fax (315) 349-3231

Brian Chetney, Executive Director



AGREEMENT

By and between the

OSWEGO CITY-COUNTY YOUTH BUREAU and City of Oswego
(2023 Oswego Recreation/Youth Services/Administration YMCA Youth Center Program)

THIS AGREEMENT, with an effective date of the 1st day of January, 2023 by and between the **Oswego City-County Youth Bureau**, representing the County of Oswego, a municipal corporation by and of the State of New York, with an office address located at 70 Bunner Street, Oswego, New York 13126, (hereinafter "County"), and **City of Oswego**, with an office address located at 13 West Oneida Street Oswego, New York 13126 (hereinafter "Contractor").

WITNESSETH:

WHEREAS, the City-County Youth Bureau is a joint municipal youth bureau, one of whose purposes is "devising programs and projects aimed at prevention, controlling and treating delinquency and neglect among youth"; and

WHEREAS, the Contractor is a municipality who desires to operate a **Recreation/Youth Services YMCA Youth Center Program**.

WHEREAS, a written agreement is both necessary and desirable,

NOW, THEREFORE, it is mutually agreed as follows:

1. **TERM:** The Contractor shall operate the program for youth January 1, 2023 to September 30, 2023, unless otherwise terminated earlier by the County.
2. **CONTRACT PRICE AND PAYMENT TERMS:** County is contracting with the Contractor for total contract price not to exceed **\$8,940 (eight thousand, nine hundred forty AND 00/100 U.S. DOLLARS)** breakdown **\$3,000 (three thousand AND 00/100 U.S. DOLLARS)** Recreation and **\$5,940 (five thousand nine hundred forty AND 00/100 U.S. DOLLARS)** in Administration.

Contractor understands and agrees that the monies paid hereunder will be furnished by the County in the form of reimbursement of State Aid **\$8,940 (eight thousand, nine hundred forty AND 00/100 U.S. DOLLARS)**.

At regular intervals, the Contractor shall provide to the County, duly authorized

proof (in the form of the appropriate completed State forms listing expenditures) that all expended funds were expended prior to the receipt of any funds from the County; that is, expenditures equal to the New York State Office of Children and Family Services state aid amount, **\$8,940 (eight thousand, nine hundred forty AND 00/100 U.S. DOLLARS)**. The Contractor will submit the state claim forms to the County within ninety (30) days of the end of the contract term.

3. **SERVICES TO BE PROVIDED:** At all times hereunder, the Contractor agrees to conduct such **Recreation/Youth Services YMCA Youth Center Program** as approved and in accordance with the established procedures of the Oswego City-County Youth Bureau and NYSOCFS, as amended; and

Contractor agrees to submit annual and seasonal program narrative reports as required by the County.

4. **MEDIA OR PRESS RELEASES:** Contractor agrees to credit the Oswego City-County Youth Bureau and the NYSOCFS in any and all public relations media regarding said program by indicating that funding for this program has been provided by both entities.
5. **BOOKS AND RECORDS:** Contractor agrees to maintain separate and accurate books, records, documents and other evidence and accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement.
6. **RETENTION OF RECORDS:** Contractor agrees to retain all books, records and other documents relevant to this Agreement for six (6) years after the final payment or termination of this Agreement, whichever later occurs. County, or any State and/or Federal auditors, and any other persons duly authorized by the County, shall have full access and the right to examine any of said materials during said period.

Further, the Contractor must maintain inventory records for equipment purchased with New York State and County Funds. Equipment is defined as any item which has a life expectancy of more than two years and cost over \$200. This applies regardless of the percentage of State Funds or County Funds used or the contract period during which the purchase was made. A permanent, unique, numbered label must be affixed to each piece of equipment containing the following information: Contract or grant year, Funding Source, Contract number, if applicable, Inventory decal number, Name of item, Description, Location, Date of Purchase, Cost, Signature of Authorized Person, and Date form or electronic record was completed. Equipment purchased may not be sold or disposed of without written authorization. Written authorization will be provided by the County. In the case of theft or vandalism, the police should be notified immediately and a copy of the police report should be submitted to the County. If the loss is compensated by insurance, the insurance proceeds and the expense

of purchasing new replacement equipment should be reported to the County on the next claim submitted.

7. **AUDIT BY THE STATE, COUNTY AND OTHERS:** All Claimant Certification forms or invoices presented for payment to be made hereunder, and the books, records and accounts upon which said Claimant Certification forms or invoices are based are subject to audit by the County and/or the NYSOCFS or their authorized auditors and representatives. Contractor shall submit any and all documentation and justification in support of expenditures or fees under this Agreement as may be required by the County so that it may evaluate the reasonableness of the charges, and Contractor shall make its records available to the County upon request. All books, Claimant's Certification forms, records, reports, cancelled checks and any and all similar material may be subject to periodic inspection, review and audit by the County, the State of New York, the federal government, and/or other persons duly authorized by the County. Such audits may include examination and review of the source and application of all funds whether from the County and State, the federal government, private sources or otherwise. Contractor shall not be entitled to any interim or final payment under this Agreement if any audit requirements and/or requests have not been satisfactorily met.
8. **ASSIGNMENT AND SUBCONTRACTING:** Pursuant to General Municipal Law §109, Contractor shall not assign any of its rights, interests or obligations under this Agreement, or subcontract any of the Services to be performed by it under this Agreement, without the prior express written consent of the City-County Youth Bureau. Any such subcontract, assignment, transfer, conveyance or other disposition without such prior consent shall be void and any Services provided thereunder will not be compensated. Any subcontract or assignment properly consented to by the County shall be subject to all of the terms and conditions of this Agreement.

The failure of the Contractor to obtain any required consent to any assignment, shall be grounds for termination for cause, at the option of the County and if so terminated, the County shall thereupon be relieved and discharged from any further liability and obligation to Contractor, its assignees or transferees, and all monies that may become due under this Agreement shall be forfeited to the County except so much thereof as may be necessary to pay Contractor's employees for past service.

The provisions of this clause shall not hinder, prevent, or affect any assignment by Contractor for the benefit of its creditors made pursuant to the Laws of the State of New York. This agreement may be assigned by the County to any corporation, agency, municipality or instrumentality having authority to accept such assignment.

9. **INDEMNIFICATION:** The Contractor shall at all times hereafter indemnify, save and hold harmless the County of Oswego and the Oswego City-County Youth Bureau from any loss or liability from bodily injury or property damage which the County of Oswego may incur as a result of the conduct of the above named Program by said Contractor and/or City of Oswego. In the event that any loss is sustained by the County of Oswego as a result of the conduct of the Program, then the County of Oswego shall have the right to institute an action against the Contractor and/or City of Oswego to recover for the said loss, including the cost of litigation in addition to any other rights or remedies available at law.

Additionally, the Contractor agrees to indemnify, save and hold harmless the County of Oswego and the Youth Bureau from any liability or loss of funds resulting from expenditures deemed non-reimbursable or improper by the NYSOCFS, New York State Department of Audit and Control, New York State Office of the Comptroller, or other authorized agency. This provision shall survive the expiration of this agreement. In the event that any loss is sustained by the County of Oswego as a result, then the County of Oswego shall have the right to institute an action against the said City of Oswego to recover for the said loss, including the cost of litigation.

10. **INSURANCE AND STATUTORY COMPLIANCE:** In acceptance of this Agreement, the Contractor covenants and certifies that it will comply, in all respects, with all federal, state and county laws which regarding work for municipal corporations including, but not limited to, Workers' Compensation and Employers Liability Insurance, hours of employment, wages and Human Rights, and the provisions of General Municipal Law §§103(a) and 103(b) and State Finance Law §§139-A and 139-B.

Pursuant to General Municipal Law §108, the parties hereto agree that this Agreement contract **SHALL BE VOID** and of no effect unless the Contractor shall secure Workers' Compensation for the benefit of, and keep insured during the life of the contract, such employees, in compliance and as may be necessary with the provisions of the Workers' Compensation Law.

For all of the Services set forth herein and as hereinafter amended, Contractor shall maintain or cause to be maintained, in full force and effect during the term of this Agreement, at its expense, a Workers' Compensation insurance, liability insurance covering personal injury and property damage, and other insurance with stated minimum coverage's, all as listed below. Such policies are to be in the broadest form available on usual commercial terms and shall be written by insurers of recognized financial standing satisfactory to the County who have been fully informed as to the nature of the Services to be performed. Except for Workers' Compensation and professional liability, the County shall be an additional insured on all such policies with the understanding that any obligations imposed upon the insured (including, without limitation, the liability to pay premiums) shall be the sole obligation of Contractor and not those of the County.

Notwithstanding anything to the contrary in this Agreement, Contractor irrevocably waives all claims against the County for all losses, damages, claims or expenses resulting from risks commercially insurable under this insurance described herein. The provisions of insurance by Contractor shall not in any way limit Contractor's liability under this Agreement.

11. **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New York. Contractor shall render all Services under this Agreement in accordance with applicable provisions of all federal, state and local laws, rules and regulations as are in effect at the time such services are rendered.
12. **INDEPENDENT CONTRACTOR STATUS:** In performing the Services and/or supplying Goods and incurring expenses under this agreement Contractor shall operate as, and have the status of, an independent contractor and shall not act as agent, or be an agent, of the County. As an independent contractor, Contractor shall be solely responsible for determining the means and methods of performing the Services and/or supplying the goods and shall have complete charge and responsibility for Contractor's personnel engaged in the performance of the same.

In accordance with such status as independent contractor, Contractor covenants and agrees that neither it nor its employees or agents will hold themselves out as, nor claim to be officers or employees of the County, or of any department, agency or unit thereof by reason hereof, and that they will not, by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the County including, but not limited to, Worker's Compensation coverage health coverage, Unemployment Insurance Benefits, Social Security coverage or employee New York State Retirement System membership or credit.

13. **ACCEPTANCE OF SUBSTITUTED SERVICE:** The Contractor hereby consents and agrees to accept to substituted service of process via first class mail to the above referenced address of any summons, process or pleading pertaining to or arising from litigation concerning this agreement in lieu of any other methods authorized by the New York Civil Practice Law and Rules. Service of process shall be deemed to be complete upon mailing same. This provision shall survive the termination of this agreement and shall not be construed requiring substituted service, should the County elect to commence litigation by other means provided for by law. The County does not waive personal service herein and will require service of process in conformity with CPLR§311(4).
14. **TAXES:** The County is exempt from the payment of sales and compensating use taxes, manufacturer's excise taxes and all other taxes imposed by the State of New York and the Federal Government. Taxes shall not be included in any contract or bid price. A Tax Exempt Certificate will be executed upon Contractor's request.

15. **EXECUTORY CLAUSE:** The County shall have no liability under this Agreement to Contractor or to anyone else, including third parties and contractor's employees beyond funds appropriated and available for this Agreement by the county and made available from the State of New York for the purposes of this Agreement
16. **CONFLICT OF INTEREST:** Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, have any interest nor shall they acquire any interest, directly or indirectly which would or may conflict in any manner or degree with the performance or rendering of the Services herein provided. Contractor further represents and warrants that in the performance of this Agreement no person having such interest or possible interest shall be employed by it and that no elected official or other officer or employee of the County, nor any person whose salary is payable, in whole or in part, by the County, or any corporation, partnership, limited liability company or association in which such official, officer or employee is, directly or indirectly interested, shall have any such interest, direct or indirect, in this Agreement or in the proceeds thereof, unless such person (1) if required by the Oswego County Ethics Law as amended from time to time, to submit a Disclosure Form to the Oswego County Board of Ethics, amends such Disclosure Form to include their interest in this Agreement, or (2) if not required to complete and submit such a Disclosure Form said person must either voluntarily complete and submit said Disclosure Form disclosing their interest in this Agreement or seek a formal opinion from the Oswego County Ethics Board as to whether or not a conflict of interest exists.

For a breach or violation of such representations or warranties, the County shall have the right to annul this Agreement without liability, entitling the County to recover all monies paid hereunder and Contractor shall not make claim for, or be entitled to recover, any sum or sums otherwise due under this Agreement. This remedy, if elected, shall not constitute the sole remedy afforded the County for such falsity or breach, nor shall it constitute a waiver of the County's right to claim damages or otherwise refuse payment to or to take any other action provided for by law or pursuant to this Agreement.
17. **ENTIRE AGREEMENT:** The rights and obligation of the parties and their respective agents, successors and assignees shall be subject to and governed by this Agreement, which supersede any other understandings or writings between or among the parties.
18. **MODIFICATION:** No changes, amendments or modifications of any of the terms and/or conditions of this Agreement shall be valid unless reduced to writing and signed by the party to be bound. Changes in the scope of Services or specifications of Goods covered by this Agreement shall not be binding, and no



Oswego City-County Youth Bureau

OSWEGO COUNTY COMPLEX
70 BUNNER STREET
OSWEGO, NEW YORK 13126
(315) 349-3451 Fax (315) 349-3231

Brian Chetney, Executive Director



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Agreement Oswego YMCA Oswego City Youth Center

Made this 1st day of January, 2023 by and between the Oswego City-County Youth Bureau, representing the City of Oswego, party of the first part and the Oswego YMCA, party of the second part.

RECITALS:

WHEREAS, the party of the first part is a joint municipal bureau, one of whose purposes is "devising programs and projects aimed at prevention, controlling and treating delinquency and neglect among youth" and

WHEREAS, the party of the second part is a non-profit organization devoted in whole or in part to the service of youth whose goals and objectives more specifically are noted in the Individual Program Description and Budget sheets affixed hereto and designated as Exhibit "A" and

WHEREAS, the party of the second part does hereby agree to conduct such program as submitted and approved and in accordance with the established procedures of the Oswego City-County Youth Bureau and the New York State Office of Children and Family Services, and

WHEREAS, the party of the second part shall conduct Youth Center program activities at 201 East 6th Street, Oswego, and the YMCA 249 West First Street, Oswego, from January 1, 2023 to December 31, 2023 and

WHEREAS, the party of the second part shall at all times hereafter indemnify, save and hold harmless the City of Oswego from any loss or liability from bodily injury or property damage which the City of Oswego may incur as a result of the conduct of the above named program by said Oswego YMCA. In the event that any such liability or loss is sustained by the City of Oswego as a result of the conduct of the program, then the City of Oswego shall have the right to institute an action against the said Oswego YMCA to recover for said loss, including the cost of litigation, and

WHEREAS, the party of the second part shall name the City of Oswego as additional insured, and

WHEREAS, the party of the second part shall at all times hereafter indemnify, save and hold harmless the City of Oswego from any liability or loss of funds resulting from expenditures deemed non-reimbursable or improper by the New York State Office of Children and Family Services, New York State Department of Audit and Control, New York State Office of the

Comptroller or other authorized agency. In the event that any such liability or loss is sustained by the City of Oswego as result, then the City of Oswego shall have the right to institute an action against the said Oswego YMCA to recover for the said liability or loss, including the cost of litigation, and

WHEREAS, the party of the second part desires to operate the program for youth detailed in Exhibit "A" from January 1, 2023 to December 31, 2023,

NOW THEREFORE, the parties mutually agree as follows:

Party of the first part is contracting with party of the second part for not more than \$61,042 (sixty-one thousand, forty-two dollars and 00/100), [see budget sheets in Exhibit "A", attached] for the purchase of those services detailed in Exhibit "A". Said dollars are to be spent only in accordance with the detailed budget plan set forward in Exhibit "A" here attached.

Party of the second part will supply party of the first part duly authorized proof (in the form of copies of receipts, canceled checks and the appropriate completed State forms listing expenditures) that all expended funds were in compliance with the budget plan detailed in Exhibit "A" prior to the receipt of any funds from party of the first part; that is, expenditures not to exceed than \$61,042 (sixty-one thousand, forty-two dollars and 00/100),

Party of the second part will submit the state claim forms to the party of the first part within thirty (30) days of the end of each quarter and sixty (60) days of the end of the year.

Party of the second part agrees to complete the annual and quarterly reports as required by the party of the first part.

Party of the second part agrees that upon completion of the program, it will tender to party of the first part a complete written evaluation of the program to include number of persons served, demographic data and narrative information as required.

Party of the second part agrees to credit the City of Oswego, the Oswego City-County Youth Bureau and the New York State Office of Children and Family Services in any public relations media regarding said program.

Party of the second part agrees to make available at all times for inspection or audit by the City, the New York State Office of Children and Family Services or their authorized representatives all books, records and other relevant data concerning this program.

Party of the second part must maintain inventory records for equipment purchased with State Funds. Equipment is defined as any item which has a life expectancy of more than two years and costs over \$200. This applies regardless of the percentage of State funds used or the contract period during which the purchase was made. A permanent, unique, numbered label must be affixed to each piece of equipment containing the following information: contract or grant year, funding source, contract number if applicable, inventory decal number, name of item, description, location, date of purchase, cost, signature of authorized persons and date form or

electronic record completed. Equipment purchased may not be sold or disposed of without written authorization. Written authorization will be provided by the Youth Bureau. In the case of theft or vandalism, the police should be notified immediately and a copy of the police report should be submitted to the Youth Bureau. If the loss is compensated by insurance the insurance proceeds and the expense of purchasing new equipment should be reported to the Youth Bureau on the next claim submitted.

Party of the second part will not establish a sub-contract with any other program or agency for services detailed in Exhibit "A" without written consent of the party of the first part.

In the event that the amount of State Aid to the project should be reduced, the party of the first part reserves the right to reduce the level of its financial involvement accordingly.

The recitals contained herein are acknowledged to be an integral part of this agreement and the content contained therein shall be enforceable.

IN WITNESS WHEREOF, the parties hereto have signed this agreement by their duly authorized officers, the day and year above written.

CITY OF OSWEGO

By _____
 Mayor
 City of Oswego

 Date

CONTRACTOR

By _____
 Executive Director
 Oswego YMCA

 Date



Oswego City-County Youth Bureau

OSWEGO COUNTY COMPLEX
70 BUNNER STREET
OSWEGO, NEW YORK 13126
(315) 349-3451 Fax (315) 349-3231

Brian Chetney, Executive Director



Agreement Oswego YMCA Oswego City Skateboard Park

RECITALS:

Made this 1st day of January, 2023 by and between the Oswego City-County Youth Bureau, representing the City of Oswego, party of the first part and the Oswego YMCA, party of the second part.

WHEREAS, the party of the first part is a joint municipal bureau, one of whose purposes is "devising programs and projects aimed at prevention, controlling and treating delinquency and neglect among youth" and

WHEREAS, the party of the second part is a non-profit organization devoted in whole or in part to the service of youth whose goals and objectives more specifically are noted in the Individual Program Description and Budget sheets affixed hereto and designated as Exhibit "A" and

WHEREAS, the party of the second part does hereby agree to conduct such program as submitted and approved and in accordance with the established procedures of the Oswego City-County Youth Bureau and the New York State Office of Children and Family Services, and

WHEREAS, the party of the second part shall conduct a Skateboard Program at 201 East 6th Street, Oswego from January 1, 2023 to December 31, 2023

WHEREAS, the party of the second part shall at all times hereafter indemnify, save and hold harmless the City of Oswego from any loss or liability from bodily injury or property damage which the City of Oswego may incur as a result of the conduct of the above named program by said Oswego YMCA. In the event that any loss is sustained by the City of Oswego as a result of the conduct of the program, then the City of Oswego shall have the right to institute an action against the said Oswego YMCA to recover for said loss, including the cost of litigation, and

WHEREAS, the party of the second part shall name the City of Oswego as additional insured, and

WHEREAS, the party of the second part shall at all times hereafter indemnify, save and hold harmless the City of Oswego from any liability or loss of funds resulting from expenditures deemed non-reimbursable or improper by the New York State Office of Children and Family Services, New York State Department of Audit and Control, New York State Office of the Comptroller or other authorized agency. In the event that any such liability or loss is sustained by

the City of Oswego as result, then the City of Oswego shall have the right to institute an action against the said Oswego YMCA to recover for the said liability or loss, including the cost of litigation, and

WHEREAS, the party of the second part desires to operate the program for youth detailed in Exhibit "A" from January 1, 2023 to December 31, 2023,

NOW THEREFORE, the parties mutually agree as follows:

Party of the first part is contracting with party of the second part for not more than \$60,605 (sixty thousand, six hundred five dollars and 00/100), [see budget sheets in Exhibit "A", attached] for the purchase of those services detailed in Exhibit "A". Said dollars are to be spent only in accordance with the detailed budget plan set forward in Exhibit "A" here attached.

Party of the second part will supply party of the first part duly authorized proof (in the form of copies of receipts, canceled checks and the appropriate completed State forms listing expenditures) that all expended funds were in compliance with the budget plan detailed in Exhibit "A" prior to the receipt of any funds from party of the first part; that is, expenditures not to exceed \$60,605 (sixty thousand, six hundred five dollars and 00/100),

Party of the second part will submit the state claim forms to the party of the first part within thirty (30) days of the end of each quarter and sixty (60) days of the end of the year.

Party of the second part agrees to complete the annual and quarterly reports as required by the party of the first part.

Party of the second part agrees that upon completion of the program, it will tender to party of the first part a complete written evaluation of the program to include number of persons served, demographic data and narrative information as required.

Party of the second part agrees to credit the City of Oswego, the Oswego City-County Youth Bureau and the New York State Office of Children and Family Services in any public relations media regarding said program.

Party of the second part agrees to make available at all times for inspection or audit by the City, the New York State Office of Children and Family Services or their authorized representatives all books, records and other relevant data concerning this program.

Party of the second part must maintain inventory records for equipment purchased with State Funds. Equipment is defined as any item which has a life expectancy of more than two years and costs over \$200. This applies regardless of the percentage of State funds used or the contract period during which the purchase was made. A permanent, unique, numbered label must be affixed to each piece of equipment containing the following information: contract or grant year, funding source, contract number if applicable, inventory decal number, name of item, description, location, date of purchase, cost, signature of authorized persons and date form or electronic record completed. Equipment purchased may not be sold or disposed of without

written authorization. Written authorization will be provided by the Youth Bureau. In the case of theft or vandalism, the police should be notified immediately and a copy of the police report should be submitted to the Youth Bureau. If the loss is compensated by insurance the insurance proceeds and the expense of purchasing new equipment should be reported to the Youth Bureau on the next claim submitted.

Party of the second part will not establish a sub-contract with any other program or agency for services detailed in Exhibit "A" without written consent of the party of the first part.

In the event that the amount of State Aid to the project should be reduced, the party of the first part reserves the right to reduce the level of its financial involvement accordingly.

The recitals contained herein are acknowledged to be an integral part of this agreement and the content contained therein shall be enforceable.

IN WITNESS WHEREOF, the parties hereto have signed this agreement by their duly authorized officers, the day and year above written.

CITY OF OSWEGO

By _____	_____
Mayor	Date
City of Oswego	

CONTRACTOR

By _____	_____
Executive Director	Date
Oswego YMCA	

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the City of Oswego and the County of Oswego operate a joint municipal bureau, one whose purposes is "devising programs and projects aimed at prevention, controlling and treating delinquency and neglect amount youth", and

WHEREAS the Oswego YMCA is a non-profit organization that operates the City Youth Center, and will be operating the Oswego City Skateboard Park at 201 East Sixth Street: and

WHEREAS, the Youth Bureau has funds in their Oswego City budget for the operation of the Youth Center and Skateboard Park; and

WHEREAS the County of Oswego receives Youth Development state aid for municipal youth programs; now, therefore, be it.

RESOLVED, that Mayor William J Barlow be and hereby is authorized to execute the 2023 Agreements between the City of Oswego, through the Oswego City-County Youth Bureau, and the Oswego YMCA for the operation of the Youth Center, and Skateboard Park: and be it finally.

RESOLVED, that Mayor William J Barlow be and hereby is authorized to execute the 2023 Agreement between the County of Oswego, through the Oswego City-County Youth Bureau, and the City of Oswego for Youth Development State Aid for Oswego Recreation/Youth Services/Administration.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of MAY 2023

MARK TESORIERO City Clerk

Approved MAY 9, 2023

WILLIAM J. BARLOW, JR. Mayor

185

185

00013
mayor
file

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/25/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Authorize Mayor to Sign
Joint Public Safety Agreement

Dear Councilors:

The City of Oswego has received a Joint Public Safety Agreement from Brookfield Power New York Hydro Services LLC for the Varick and High Dam Hydroelectric Facilities.

We request that the Common Council approve said agreement.

/dma

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, Brookfield Power New York Hydro Services LLC (Brookfield), has submitted a Joint Public Safety Agreement for the Varick and High Dam Hydroelectric Facilities, now, therefore, be it

RESOLVED, that the Common Council hereby accepts the agreement submitted by Brookfield; and be it further

RESOLVED, that Mayor William J. Barlow, Jr., is hereby authorized to execute the agreement with Brookfield for the Joint Public Safety Agreement.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Approved May 9, 2023Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Engineering/DMAPage No.

10-10-10

eng
file
master

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/19/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☒ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

Police Chief Phillip Cady would like to request a discussion regarding the upgrade and replacement of the department's interview room equipment which is failing, and permission for Mayor William J. Barlow, Jr to enter into a five (5) year contract with AXON for a total amount of \$48,719.59. Chief Cady would also like to request a budget amendment in the amount of \$8,994.95 to cover equipment costs and year one of said contract.

Thank you for your time and consideration in this matter.

Ordered filed and printed with the proceedings.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-469063-45023.765CG

Issued: 04/07/2023

Quote Expiration: 08/30/2023

Estimated Contract Start Date: 11/15/2023

Account Number: 109892

Payment Terms: N30

Delivery Method:

SHIP TO

Business/Delivery/Invoice-169 W 2nd St
169 W 2nd St
Oswego, NY 13126-2511
USA

BILL TO

Oswego City Police Dept. - NY
169 W 2nd St
Oswego, NY 13126-2511
USA
Email:

SALES REPRESENTATIVE

Christian Gardner
Phone: (480) 502-6209
Email: cgardner@axon.com
Fax:

PRIMARY CONTACT

Josh La Rue
Phone: 315-342-8130
Email: jlarue@oswegony.org
Fax: (315) 342-8224

Quote Summary

Program Length	60 Months
TOTAL COST	\$48,719.59
ESTIMATED TOTAL W/ TAX	\$48,719.59

Discount Summary

Average Savings Per Year	\$1,032.72
TOTAL SAVINGS	\$5,163.60

Payment Summary

Date	Subtotal	Tax	Total
Oct 2023	\$8,994.95	\$0.00	\$8,994.95
Oct 2024	\$9,354.75	\$0.00	\$9,354.75
Oct 2025	\$9,728.95	\$0.00	\$9,728.95
Oct 2026	\$10,118.11	\$0.00	\$10,118.11
Oct 2027	\$10,522.83	\$0.00	\$10,522.83
Total	\$48,719.59	\$0.00	\$48,719.59

Quote Unbundled Price:	\$53,883.19
Quote List Price:	\$48,719.59
Quote Subtotal:	\$48,719.59

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
IR1CB	Interview Room 1 Camera Essential	2	60	\$418.56	\$375.53	\$375.53	\$45,063.60	\$0.00	\$45,063.60
A la Carte Hardware									
50267	INTERVIEW - IO MODULE	1			\$564.00	\$564.00	\$564.00	\$0.00	\$564.00
50258	INTERVIEW - IO MODULE CABINET	1			\$346.67	\$346.67	\$346.67	\$0.00	\$346.67
50265	INTERVIEW - IO RED LED	2			\$33.33	\$33.33	\$66.66	\$0.00	\$66.66
50433	INTERVIEW - IO PUSH BUTTON	2			\$89.33	\$89.33	\$178.66	\$0.00	\$178.66
A la Carte Services									
50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1			\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1			\$500.00	\$500.00	\$500.00	\$0.00	\$500.00
50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2			\$500.00	\$500.00	\$1,000.00	\$0.00	\$1,000.00
Total							\$48,719.59	\$0.00	\$48,719.59

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Interview Room 1 Camera Essential	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	2	10/15/2023
Interview Room 1 Camera Essential	50298	INTERVIEW - CAMERA - OVERT DOME	2	10/15/2023
Interview Room 1 Camera Essential	50322	INTERVIEW - TOUCH PANEL PRO	2	10/15/2023
Interview Room 1 Camera Essential	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	10/15/2023
A la Carte	50258	INTERVIEW - IO MODULE CABINET	1	10/15/2023
A la Carte	50265	INTERVIEW - IO RED LED	2	10/15/2023
A la Carte	50267	INTERVIEW - IO MODULE	1	10/15/2023
A la Carte	50433	INTERVIEW - IO PUSH BUTTON	2	10/15/2023

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Interview Room 1 Camera Essential	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	11/15/2023	11/14/2028
Interview Room 1 Camera Essential	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	11/15/2023	11/14/2028
Interview Room 1 Camera Essential	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	11/15/2023	11/14/2028
Interview Room 1 Camera Essential	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	11/15/2023	11/14/2028
Interview Room 1 Camera Essential	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	11/15/2023	11/14/2028
Interview Room 1 Camera Essential	73840	EVIDENCE.COM BASIC ACCESS LICENSE	1	11/15/2023	11/14/2028

Services

Bundle	Item	Description	QTY
Interview Room 1 Camera Essential	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2
A la Carte	50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1
A la Carte	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1
A la Carte	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Interview Room 1 Camera Essential	50448	EXT WARRANTY, INTERVIEW ROOM	2	10/15/2024	11/14/2028

Payment Details

Oct 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	50258	INTERVIEW - IO MODULE CABINET	1	\$64.00	\$0.00	\$64.00
Year 1	50265	INTERVIEW - IO RED LED	2	\$12.31	\$0.00	\$12.31
Year 1	50267	INTERVIEW - IO MODULE	1	\$104.13	\$0.00	\$104.13
Year 1	50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1	\$184.63	\$0.00	\$184.63
Year 1	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	\$92.31	\$0.00	\$92.31
Year 1	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	\$184.63	\$0.00	\$184.63
Year 1	50433	INTERVIEW - IO PUSH BUTTON	2	\$32.99	\$0.00	\$32.99
Year 1	IR1CB	Interview Room 1 Camera Essential	2	\$8,319.95	\$0.00	\$8,319.95
Total				\$8,994.95	\$0.00	\$8,994.95

Oct 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	50258	INTERVIEW - IO MODULE CABINET	1	\$66.56	\$0.00	\$66.56
Year 2	50265	INTERVIEW - IO RED LED	2	\$12.80	\$0.00	\$12.80
Year 2	50267	INTERVIEW - IO MODULE	1	\$108.29	\$0.00	\$108.29
Year 2	50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1	\$192.01	\$0.00	\$192.01
Year 2	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	\$96.01	\$0.00	\$96.01
Year 2	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	\$192.01	\$0.00	\$192.01
Year 2	50433	INTERVIEW - IO PUSH BUTTON	2	\$34.30	\$0.00	\$34.30
Year 2	IR1CB	Interview Room 1 Camera Essential	2	\$8,652.77	\$0.00	\$8,652.77
Total				\$9,354.75	\$0.00	\$9,354.75

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	50258	INTERVIEW - IO MODULE CABINET	1	\$69.23	\$0.00	\$69.23
Year 3	50265	INTERVIEW - IO RED LED	2	\$13.31	\$0.00	\$13.31
Year 3	50267	INTERVIEW - IO MODULE	1	\$112.63	\$0.00	\$112.63
Year 3	50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1	\$199.69	\$0.00	\$199.69
Year 3	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	\$99.85	\$0.00	\$99.85
Year 3	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	\$199.69	\$0.00	\$199.69
Year 3	50433	INTERVIEW - IO PUSH BUTTON	2	\$35.68	\$0.00	\$35.68
Year 3	IR1CB	Interview Room 1 Camera Essential	2	\$8,998.87	\$0.00	\$8,998.87
Total				\$9,728.95	\$0.00	\$9,728.95

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	50258	INTERVIEW - IO MODULE CABINET	1	\$72.00	\$0.00	\$72.00
Year 4	50265	INTERVIEW - IO RED LED	2	\$13.84	\$0.00	\$13.84
Year 4	50267	INTERVIEW - IO MODULE	1	\$117.13	\$0.00	\$117.13
Year 4	50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1	\$207.68	\$0.00	\$207.68
Year 4	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	\$103.84	\$0.00	\$103.84

Oct 2026							
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total	
Year 4	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	\$207.68	\$0.00	\$207.68	
Year 4	50433	INTERVIEW - IO PUSH BUTTON	2	\$37.10	\$0.00	\$37.10	
Year 4	IR1CB	Interview Room 1 Camera Essential	2	\$9,358.84	\$0.00	\$9,358.84	
Total				\$10,118.11	\$0.00	\$10,118.11	

Oct 2027							
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total	
Year 5	50258	INTERVIEW - IO MODULE CABINET	1	\$74.88	\$0.00	\$74.88	
Year 5	50265	INTERVIEW - IO RED LED	2	\$14.40	\$0.00	\$14.40	
Year 5	50267	INTERVIEW - IO MODULE	1	\$121.82	\$0.00	\$121.82	
Year 5	50430	INTERVIEW - SERVICE - IO MODULE - CABINET - 1 LED INSTALLATI	1	\$215.99	\$0.00	\$215.99	
Year 5	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	\$107.99	\$0.00	\$107.99	
Year 5	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	\$215.99	\$0.00	\$215.99	
Year 5	50433	INTERVIEW - IO PUSH BUTTON	2	\$38.59	\$0.00	\$38.59	
Year 5	IR1CB	Interview Room 1 Camera Essential	2	\$9,733.17	\$0.00	\$9,733.17	
Total				\$10,522.83	\$0.00	\$10,522.83	

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

4/7/2023



CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, Police Chief Phillip D. Cady requests authorization for Mayor William Barlow Jr. to enter into a Five (5) Year Contract with AXON for a total of \$48,719.59 to replace the department's current interview room equipment which is failing, and

WHEREAS, funding will be necessary to effectuate the contract for the current year with the following years to be included in the department's Operating Budget, NOW THEREFORE BE IT

RESOLVED, that the City Chamberlain is authorized to complete a budget amendment in the amount of \$8,994.95 to account A.3120.0440 Police Department Contracted Services for equipment and contract costs of year one, and BE IT FURTHER

RESOLVED, that Mayor William J. Barlow, Jr. is authorized to sign all necessary documents to effectuate same.

AYES AND NAYS CALLED			ABSENT/
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker*	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 8th day of MAY 2023

MARK TESORIERO City Clerk

Approved MAY 9, 2023

WILLIAM J. BARLOW, JR. Mayor

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mayor
Chamb.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 05/01/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☒ Dept. of Police | ☐ Other |

Police Chief Phillip Cady would like to request a discussion regarding a budget amendment in the amount of \$110,880.00 to account A.3120.0200 for the purchase of four (4) administrative vehicles.

This contract will allow the replacement of four (4) high mileage administrative vehicles, which will be repurposed to the School Resource Officer program and the Department of Public Works.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, Police Chief Phillip D. Cady requests authorization to purchase four (4) vehicles to replace four (4) high mileage administrative vehicles, and

WHEREAS, Chief Phillip Cady requires a budget amendment in the amount of \$110,880.00, and

WHEREAS, the old administrative vehicles will be repurposed to the School Resource Officer program and the Department of Public Works, and

RESOLVED, that Mayor William Barlow Jr. is authorized to sign all necessary documents to effectuate said contract, and, be it further

RESOLVED, that City Chamberlain Deborah Coad is authorized to make a budget amendment in the amount of \$110,880.00 to account A.3120.0200, and, be it further

RESOLVED, the old administrative vehicles will be repurposed to the School Resource Officer program and the Department of Public Works.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of MAY 2023

MARK TESORIERO City Clerk

Approved MAY 9 2023

WILLIAM J. BARLOW, JR. Mayor

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/26/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Request for Budget Amendment
Professional Services Agreement
Underwater Diving Inspection
High Dam Hydroelectric Facility

Dear Councilors:

The City Engineer is requesting a Budget Amendment to Account No. A.6989.0440 (Contracted Services) in order to cover the cost of the Professional Services Agreement for the Underwater Diving Inspection at the High Dam Hydroelectric Facility.

We request the Common Council approve said agreement together with the Budget Amendment to Account No. A.6989.0440 (Contracted Services) in the amount of Forty-Three Thousand Dollars (\$43,000.00) to cover the cost of the Professional Services Agreement for the Underwater Diving Inspection at the High Dam Hydroelectric Facility.

/dma

Ordered filed and printed with the proceedings.



5. COMPENSATION

Summary of Total Project Costs

Total Direct Salary (Fee Schedule) – Part A	\$25,760.00
Direct Non-Salary Costs – Part A	\$2,249.10
Direct Services by Others Costs (Plus 10%) – Part B	\$14,300.00
Total Cost	\$42,309.10
Not to Exceed Maximum	\$43,000.00

JMT's fee schedule including staff hours, hourly rates, overhead rate, fixed fee, and direct non-salary costs are provided below.

Fee Schedule

Staff	Job Title	Overtime Category	Phase				Total		
			I	II	III	IV	Hours	Hourly Rate	Costs
Charles Kincaid, PE	Project Manager	A	4	2	4	2	12	\$200.00	\$2,400.00
Theodore "Ted" Fox, III, PE	Quality Control Engineer	B	4	2	16	2	24	\$165.00	\$3,960.00
John R. "JR" Nettuno, PE	Dive Team Leader	B	4	28	40	4	76	\$130.00	\$9,880.00
Paul Bullock	Asst. Dive Team Leader	B		28	24		52	\$120.00	\$6,240.00
Matthew Cantalicio	Dive Tender	C		28			28	\$80.00	\$2,240.00
	Admin	C			8	8	16	\$65.00	\$1,040.00
Subtotal			12	88	92	16	208		\$25,760.00

Scoping Tasks

- Phase I: Project Management Mobilization
- Phase II: Field Inspection
- Phase III: Inspection Report
- Phase IV: Office Processing

Notes:

- Hourly rates provided in the Fee Schedule shall be used for changes in scope.
- Reimbursement of travel expenses shall be paid at current GSA rates and IRS mileage rates.
- OVERTIME POLICY - Category A - No overtime compensation; Category B - overtime compensated at straight time rate; Category C - overtime compensated at straight time rate x 1.50; Overtime applies to hours worked in excess of the normal 8 hours of work per day or in excess of 40 hours per week as per contract

DIRECT NON-SALARY COSTS – PART A

Mileage	600 mi.	X	0.565/mi.	\$339.00
Reproduction	3 Sets	X	.10/Page	\$3.00
Airfare, Hotel & Car Rental	3 Employees	X	\$600.00/Employee	\$1,800.00
Total Direct Non-Salary Cost				\$2,142.00
Total Direct Non-Salary Cost Plus 5%				\$2,249.10

DIRECT SERVICES BY OTHERS COSTS – PART B

Bathymetric Survey – Prudent Engineering (optional)	\$13,000.00
Total Direct Services by Others	\$13,000.00
Total Direct Services by Others Plus 10%	\$14,300.00



CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, JMT, has submitted an agreement to provide professional services for an Underwater Diving Inspection at the High Dam Hydroelectric Facility, and

WHEREAS, the City Engineer requests a Budget Amendment to Account No. A.6989.0440 (Contracted Services) in the amount of Forty-Three Thousand Dollars (\$43,000.00), to cover the cost of the Professional Services Agreement for the Underwater Diving Inspection at the High Dam Hydroelectric Facility; now, therefore be it

RESOLVED, that the Common Council hereby accepts the agreement submitted by JMT; and be it further

RESOLVED, that Mayor William J. Barlow, Jr., is hereby authorized to execute the agreement with JMT for the professional services for the Underwater Diving Inspection; and be it further

RESOLVED, that the City Chamberlain be and she hereby is authorized to complete a Budget Amendment in the amount of Forty-Three Thousand Dollars (\$43,000.00) to Account No. A.6989.0440 (Contracted Services), to cover the cost of the Professional Services Agreement for the Underwater Diving Inspection at the High Dam Hydroelectric Facility.

AYES AND NAYS CALLED			ABSENT/
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Engineering/DMA

Page No.

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/26/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☒ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

Due to unexpected repairs needed to fire apparatus, account A.3410.0470 has become depleted, and Fire Chief Paul S Conzone is requesting to make an intra-departmental transfer between the following accounts:

\$10,000 from Acct# A.3410.0200 to Acct# A.3410.0470
\$31,682.05 from Acct# A.3410.0211 to Acct# A.3410.0470
\$8,000 from Acct# A.3410.0450 to Acct# A.3410.0470

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, due to unexpected repairs needed to fire apparatus, account A.3410.0470 has become depleted, and

WHEREAS, Fire Chief Paul S Conzone is requesting an intra-departmental transfer between the following accounts:

\$10,000 from Acct# A.3410.0200 to Acct# A.3410.0470
 \$31,682.05 from Acct# A.3410.0211 to Acct# A.3410.0470
 \$8,000 from Acct# A.3410.0450 to Acct# A.3410.0470 and, therefore be it

RESOLVED, that the City Chamberlain is hereby authorized and directed to make the necessary transfers on the books and records in the Chamberlain's Office to reflect the same.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	10	0	1

ADOPTED LOST

Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution
 was duly passed by the Common Council
 on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Fire Department

Page No. _____

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/26/23

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☒ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Fire Chief Paul S Conzone is requesting a transfer from general fund contingent Acct# A-1990-0460 in the amount of \$15,923.05 to the following accounts:

A. 3410.0211 in the amount of \$12,423.05 for the purposes of purchasing AED's to be placed in City Buildings and,

A.3410.0440 in the amount of \$3,500 for the purposes of purchasing promotional materials.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Walker

WHEREAS, Fire Chief Paul S Conzone is requesting a transfer from general fund contingent Acct# A-1990-0460 in the amount of \$15,923.05 to the following accounts:

A.3410.0211 in the amount of \$12,423.05 and,
A.3410.0440 in the amount of \$3,500 and,

WHEREAS, the purpose of this transfer is to cover the cost of purchasing AED's to be placed in City Buildings, and to cover the cost of promotional materials, therefore be it

RESOLVED, that the City Chamberlain is hereby authorized to complete the necessary transfers.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Fire Department

Page No.

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COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/26/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☒ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☒ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

Re: Transfer of Funds
Sanitary Lateral Repairs

Dear Councilors:

The Engineering Department requests transfer of funds from Account No. G.1990.0460 (Enterprise Fund Contingent) in the amount of Four Thousand Six Hundred Dollars (\$4,600.00) to Account No. G.8120.0440 (Sanitary Sewer Contracted Services) to cover costs associated with sanitary lateral repairs due to sanitary sewer work related to the Consent Decree.

/dma

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Burridge

RESOLVED, that permission be and it hereby is granted to transfer funds from Account No. G.1990.0460 (Enterprise Fund Contingent) in the amount of Four Thousand Six Hundred Dollars (\$4,600.00) to Account No. G.8120.0440 (Sanitary Sewer Contracted Services) to cover costs associated with sanitary lateral repairs due to sanitary sewer work related to the Consent Decree; and, be it further

RESOLVED, that the City Chamberlain be and she hereby is authorized to complete a transfer of funds from Account No. G.1990.0460 (Enterprise Fund Contingent) in the amount of Four Thousand Six Hundred Dollars to Account No. G.8120.0440 (Sanitary Sewer Contracted Services), to cover costs associated with sanitary lateral repairs due to sanitary sewer work related to the Consent Decree.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	10	0	1

ADOPTED LOST

Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Engineering/DMAPage No.

eng
Chamb
A/e

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Walker

WHEREAS, at various intervals throughout the fiscal year there is insufficient funds to purchase water meters due to an unexpected high demand, and

WHEREAS, preparing a Budget Amendment at each interval delays the purchasing process to replenish the supply,

NOW, THEREFORE BE IT HEREBY

RESOLVED, that the City Chamberlain in authorized to complete a Budget Amendment to the Water Fund F 8340.0410 for the sole purpose of purchasing water meters, as soon as insufficient funds are foreseen, for the Fiscal Year 2023.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of MAY 2023

MARK TESORIERO City Clerk

Approved MAY 9, 2023 WILLIAM J. BARLOW, JR. Mayor

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~~XXXXXXXXXX~~

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 04/26/2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☒ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

The fixed price contracts for the supply of natural gas and electricity for the main building accounts will expire on December 31, 2023. Creekwalk Consulting Group, LLC has provided auction services for fixed pricing in the past, and the City of Oswego has realized considerable savings in current three contract period. Attached is a resolution that will authorize Creekwalk to conduct another fixed price auction for the City of Oswego for a period not-to-exceed four years, and further authorizes the Purchasing Agent to lock-in fixed prices pursuant to the terms of the resolution.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, the fixed price contracts for the supply of natural gas and electricity for the City of Oswego will expire at midnight December 31, 2023, and

WHEREAS, Creekwalk Consulting Group, LLC (Creekwalk) has provided auction services for the supply of natural gas and electricity for the City of Oswego, and

WHEREAS, it is necessary to lock-in the fixed prices obtained through the utility auctions when the auction closes, now therefore be it

RESOLVED, that Creekwalk conduct utility auctions for several of the City of Oswego building accounts and the main streetlighting account, and be it further.

RESOLVED, that the Purchasing Agent be authorized to lock-in pricing at the conclusion of the auctions, provided that the fixed price for natural gas is less than \$.4500/therm, building electric accounts less than \$.065/kwh, and streetlighting less than \$.065/kwh.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	10	0	1

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of MAY 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Purchasing Agent

Page No.

10/10/10

Purchasing

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the following Resolution(s) sponsored by Councilor Plunkett has/have not been reviewed by any Committee of this Common Council, and

WHEREAS, Rule VII, Paragraph 2, required such Committee consideration prior to Common Council action, now, therefore be it

RESOLVED, that pursuant to Rule XI of the Common Council Rules, Rule VII, Paragraph 2, is suspended so that Resolution No(s). 150-151 may be acted upon without committee consideration.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge★	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

Approved May 9, 2023

WILLIAM J. BARLOW, JR. Mayor

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Gosek

WHEREAS, the Oswego Common Council unanimously endorses the continuation of the additional one percent sales and compensating use tax, which is due to expire on November 30, 2023; now, therefore, be it

RESOLVED, that Mayor William J. Barlow, Jr. be and hereby is authorized to request that our State Legislators prepare and introduce the necessary legislation to enable the City of Oswego to continue the additional one percent sales and compensating use tax for the period beginning December 1, 2023 and ending November 30, 2026; and be it further

RESOLVED, that Mayor William J. Barlow, Jr. be and hereby is authorized to execute any and all documentation required by our State Legislators and the New York State Department of Taxation & Finance, authorizing one percent sales and compensating use tax for the period beginning December 1, 2023 and ending November 30, 2026.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr. ✗	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 9th day of January 2023

MARK TESORIERO City Clerk

Approved January 10, 2023 WILLIAM J. BARLOW, JR. Mayor

✓
C. J. Jones, 1944

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, Resolution No. 18, passed by the Common Council on January 9, 2023 (copy attached hereto) authorized the City of Oswego to request that our State Legislators prepare and introduce the necessary legislation to enable the City of Oswego to continue the additional one percent sales and compensating use tax for the period beginning December 1, 2023 and ending November 30, 2026; and

WHEREAS, the State Assembly and Senate have introduced legislation requesting that the City of Oswego be authorized to extend the additional one percent for the period beginning December 1, 2023 and ending November 30, 2026; said legislation is noted as Assembly Bill A6519 and Senate Bill S6506; and

WHEREAS, in order for the State Assembly and Senate to pursue the passage of this legislation, it is required that a Home Rule Request be made; now, therefore be it

RESOLVED, that the Common Council unanimously supports the passage of this legislation, Assembly Bill A6519 and Senate Bill S6506, by the State Assembly and Senate to allow the City of Oswego to extend the additional one percent sales and compensating use tax for the period December 1, 2023 and ending November 30, 2026; and be it finally

RESOLVED, that authorization is granted to submit the Home Rule Request documents, authorizing the enactment of this legislation to allow the City of Oswego to extend the additional one percent sales and compensating use tax for the period December 1, 2023 and ending November 30, 2026.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr. ✕	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk
WILLIAM J. BARLOW, JR. Mayor

Approved May 9, 2023

Sydney (HKE)

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the City of Oswego Economic Development Office wishes to enter into an agreement with SEF Business Solutions, LLC to provide bookkeeping services for the office, and

WHEREAS, consultant services shall be provided as requested by the Director of Economic Development at the rate of an additional \$70 per hour with a maximum of 40 hours per month, and

WHEREAS, the bookkeeping services would be provided monthly at a flat rate of \$1,000.00/month, to be paid by the Office of Economic Development, now, therefore be it

RESOLVED, that the Mayor and/or Director of Economic Development be authorized to sign any and all documents to effectuate the agreement with SEF Business Solutions, LLC for bookkeeping and consulting services starting May 2023 and to remain active until November 2023 at which point the contract will be revisited, and be it further

RESOLVED, the flat rate of \$1,000.00/month and \$70 per hour, not to exceed 40 hours per month, is to be paid by the Office of Economic Development upon receipt of the monthly invoice.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			✓
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 8th day of May 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Approved May 9, 2023

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CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

RESOLVED, that this Regular Meeting of the Common Council now adjourn at
7:39 p.m.

AYES AND NAYS CALLED			ABSENT
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek			
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	0	1

I certify that the foregoing resolution
was duly passed by the Common Council
on the 8th day of May 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Approved May 9, 2023

Resolution prepared by City Clerk's Office

Page No.

18. 1. 1966

5. 2. 1966

18. 1. 1966

5. 2. 1966



AGENDA
Common Council Meeting
May 8, 2023
7:15 PM

Public Session

Roll Call

Roll Call

Mayor Barlow called the meeting to order at 7:30 p.m. Six Councilors were present. Councilor Gosek was excused.

Mayor's Report to the Common Council

Pledge of Allegiance to the Flag

Resolutions

- 128 Approve Minutes Common Council Meeting Held April 24, 2023

Councilor Corradino sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 129 Appoint Commissioner of Deeds

Councilor McBrearty sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 130 Approve Use of Public Space – Richard Dietz, Owner of a Single-Family Dwelling Located at 100 West Mohawk Street, to Install a Fence

Councilor Burrridge sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 131 Approve Use of Public Space – Helen Jackson, Owner of a Single-

Family Dwelling Located at 219 West Seventh Street, to Install an ADA Ramp

Councilor McBrearty sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 132 Approve Use of Public Space – H. Lee White Maritime Museum, in Order to Host Paddlefest on Saturday, July 15, 2023

Councilor McBrearty sponsored the resolution. Councilor Corradino was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 133 Approve Use of Public Space – Griffin Brady of Slyboots School, to Host a Drum Fest on Saturday, May 13, 2023, at the Veterans Stage

Councilor Hill sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 134 Approve Use of Public Space – Gina Holsopple of Gina Marie Music Studio, to Host a Recital on Wednesday, May 31, 2023, at the Veterans Stage

Councilor Corradino sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 135 Approve Use of Public Space – Gina Holsopple of Gina Marie Music Studio, to Host Two (2) Block Parties on Murray Street to be Held Sunday, July 23, 2023, and Sunday, August 6, 2023

Councilor Plunkett sponsored the resolution. Councilor McBrearty was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 136 Approve Use of Public Space – Melissa Schrader in Order to Host a Block Party on Heather Way to be Held on Saturday, July 1, 2023

Councilor Corradino sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 137 Approve Use of Public Space – National Junior Honor Society, to Host the Jack Bobbett Memorial 5K to be Held Saturday, May 20, 2023

Councilor Burrridge sponsored the resolution. Councilor Walker was

the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 138 Accept Donation of a Bench from the VFW Post 5885 in Honor of Alan Wood to be Placed in Veteran's Park

Councilor Hill sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 139 Authorize Mayor to Execute Agreements with the Oswego City-County Youth Bureau and the Oswego YMCA for the Eastside Youth Center, Skateboard Park, and Youth Development State Aid

Councilor Burrridge sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 140 Authorize Mayor to Enter into a Joint Public Safety Agreement with Brookfield Power New York Hydro Services, LLC for the Varick and High Dam Hydroelectric Facilities

Councilor Plunkett sponsored the resolution. Councilor Corradino was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 141 Authorize Mayor to Enter into a Five (5) Year Contract with AXON for Police Interview Room Equipment and Further Authorize City Chamberlain to Complete a Budget Amendment for Same

Councilor Hill sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 142 Authorize City Chamberlain to Complete a Budget Amendment to the Police Department Equipment Account in the Amount of \$110,880.00 for the Replacement of Four (4) Administrative Vehicles

Councilor Burrridge sponsored the resolution. Councilor Walker was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 143 Authorize City Chamberlain to Complete a Budget Amendment to the Engineering Contracting Services Account in the Amount of \$43,000.00 to Cover the Cost of the High Dam Hydroelectric Facility Underwater Diving Inspection

Councilor Corradino sponsored the resolution. Councilor McBrearty was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 144 Authorize City Chamberlain to Complete Several Transfers of Funds Within the Fire Department to Cover Unexpected Fire Apparatus Repairs

Councilor Hill sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 145 Authorize City Chamberlain to Complete Several Transfers of Funds Within the Fire Department to Purchase Promotional Materials and AEDs for City Buildings

Councilor Walker sponsored the resolution. Councilor McBrearty was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 146 Authorize City Chamberlain to Complete a Transfer of Funds from the Enterprise Fund Contingent Account to the Sanitary Sewer Contracted Services Account in the Amount of \$4,600.00 to Cover Costs Associated with the Sanitary Lateral Repairs

Councilor Burrridge sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 147 Authorize City Chamberlain to Transfer Funds as Needed from the Water Enterprise Fund to the Water Transmission and Distribution Materials and Supplies Account for the Cost of Water Meters and Accessories

Councilor Walker sponsored the resolution. Councilor McBrearty was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 148 Authorize City Purchasing Agent to Lock-In Fixed Prices for the Supply of Natural Gas and Electricity

Councilor Corradino sponsored the resolution. Councilor Plunkett was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 149 Waive Rules of the Common Council to Present Resolution Nos. 150-151 from the Floor Without Committee Consideration

Councilor Plunkett sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 150 Authorize Submission of the Home Rule Request Authorizing the Enactment of Legislation to Extend the Additional Sales and

Compensating Use Tax of One Percent 1%

Councilor Plunkett sponsored the resolution. Councilor Hill was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

- 151 Authorize Mayor and/or Director of Economic Development to Execute Agreement with SEF Business Solutions, LLC to Provide Bookkeeping Services for the Office

Councilor Hill sponsored the resolution. Councilor Corradino was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

Adjournment

Unfinished Business

There was no unfinished business.

Adjournment

Councilor Plunkett sponsored the resolution. Councilor Burrridge was the second. Resolution passed 6-0-1. Councilor Gosek was excused.

Meeting adjourned at 7:39 p.m.

