

AGENDA
COMMON COUNCIL MEETING
July 24, 2023

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL FOR REGULAR MEETING

7:30 p.m.

MAYOR'S REPORT TO THE COMMON COUNCIL

- RESOLUTION NO. 234 – Approve Minutes Common Council Meeting Held July 10, 2023
235 – Appoint Commissioner of Deeds
236 – Approve Use of Public Space - Oswego Pride Committee, to Host the
Oswego Pride Festival on Saturday, September 9, 2023
237 – Authorize Mayor to Enter into an Agreement with Nutrition Bar
Confectioners, LLC, to Process their Wastewater
238 – Authorize City Chamberlain to Complete a Transfer of Funds from the
Clerk's Contracted Services Account to the Clerk's Personal Services
Account in the Amount of \$2,000.00 to Continue the Digitalization of
Vital Records
239 – Adjournment

Common Council Proceedings

IN COMMON COUNCIL

Monday Evening July 24, 2023

Meeting Called to Order at 7:30 P.M.

Regular Meeting

ROLL CALL

	PRESENT	ABSENT
His Honor the Mayor	✓	
Councilor McBrearty	✓	
Councilor Burridge	✓	
Councilor Hill, Jr.	✓	
Councilor Walker	✓	
Councilor Gosek	✓	
Councilor Plunkett	✓	
Councilor Corradino	✓	

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

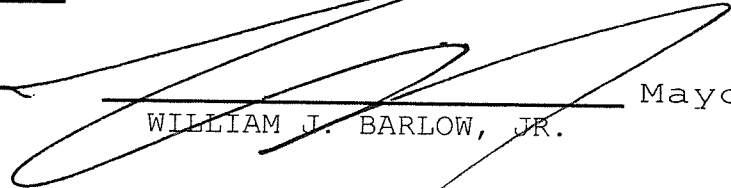
RESOLVED, that the minutes of the Regular Common Council Meeting held Monday evening, July 10, 2023, be and they hereby are approved and accepted.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker ✕	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of July 2023


MARK TESORIERO City Clerk

ADOPTED LOST
Approved July 25, 2023


WILLIAM J. BARLOW, JR. Mayor

July 24, 2023

To the Honorable, the Common Council
The City of Oswego, New York

Councilors:

We, the undersigned, hereby petition your Honorable body for
Appointment as Commissioner of Deeds in and for the City
of Oswego, New York for a term of two years next following:

Respectfully submitted,

David Peel

9 Sunrise Dr Apt #4A

Oswego, NY 13126

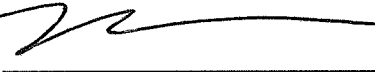
CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

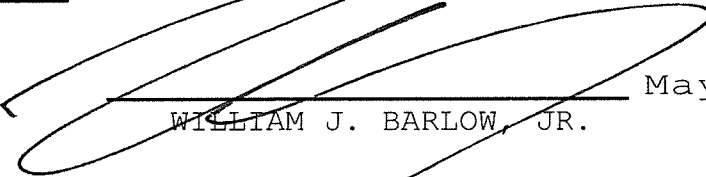
RESOLVED, that the foregoing named person be and hereby is appointed Commissioner of Deeds in and for the City of Oswego, New York for a term of two years next following.

AYES AND NAYS CALLED			ABSENT/
	AYES	NAYS	ABSTAIN
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

I certify that the foregoing resolution was duly passed by the Common Council on the 24th day of July 2023


MARK TESORIERO City Clerk

ADOPTED LOST
Approved July 25, 2023


WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 6/15/2023

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☒ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

RE: Pride Festival 2023

Dear Councilors,

The Office of Economic Development has received a Special Event Application from the Oswego Pride Committee to host the Oswego Pride Festival on Saturday, September 9 from 11:00 a.m. - 5:00 p.m. The event is requesting use of public space in Civic Plaza, a waiver of the Noise Ordinance, a road closure of West Oneida Street between West 1st and West 2nd Street, and use of electricity on the outside of City Hall. The event is expecting 200-300 attendees.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



The City of Oswego recognizes special events as an important part of Oswego's quality of life. They enhance tourism, provide economic benefit to businesses, promote cultural diversity and provide affordable entertainment.

Required Event Information:

Applicant name: Oswego Pride Committee Phone: 315-532-8349 Email: oswegopride@yahoo.com
 City Resident: Yes ☐ No ☒ Mailing Address 791 State Route 104B. Mexico, NY 13114
 Nonprofit: Yes ☒ No ☐ Event Contact Person: Gary L. Smith Jr.
 Contact Information on Day of Event: Same as Contact Person
 Event Coordinator: Gary L. Smith Jr. Phone: Same as above Email: Same as above
 Name of the Event: Oswego Pride Festival Event Location/Address: Civic Plaza between City hall and Police Station
 Event Dates: 09/09/2023 Time of Event: 11am-5pm
 Description of the Event: Vendor fair, Food truck, stage show featuring local talent, 100% free Kids activity area.

Event Type: Procession / Parade ☐ Public Assembly ☐ Organized Competitive Event ☐ Festival ☒ Block Party ☐

Estimated Number of Participants or Attendees 200-300

**Events with 5,000 or more participants or attendees are required to provide an Incident Action Plan*

Event Site Map Must be Attached

Are you planning to sell or service alcohol? Yes ☐ No ☒ ^{MP} Are you planning a firework display? Yes ☐ No ☒
**Chapter 59 of City of Oswego Code* Requires firework permit

Are you planning to use sound amplification? Yes ☒ No ☐
Chapter 165 of City of Oswego Code* *NYS Penal Law, Article 405.00**

Requested Fee Services:

☒ Road closure
 \$150 flat fee per area – (point A to Point B for barricades) – Identify on Site Map

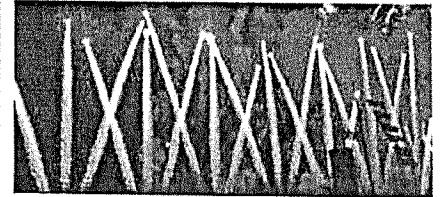
☐ Bandstand
 \$150 flat fee per day ☐ Veterans Stage
 \$75 flat fee per day

☐ McCrobie Building Rental
 \$93.50/hour with a minimum charge of 3 hours ☐ Breitbeck Pavilion Rental
 \$75 flat fee per day

checked with coordinator
7/13

We'll need to close Oneida Street between West 1st and West 2nd.

CITY OF OSWEGO SPECIAL EVENT APPLICATION



City Parks & Public Areas

☐ Breitbeck Park
 ☐ Washington Park
 ☐ Franklin Square (West Park)
 ☐ Linear Park East
 ☐ Linear Park West
 ☐ Montcalm Park
☐ Oak Hill Park
 ☐ Veteran's Memorial Park/Veteran's Stage
 ☐ Hamilton Park
 ☒ Civic Plaza
 ☐ McCrobie Building

Event Plan- Vendors And Concessions

Are you requiring admission fees / donations to enter your event? ☐ Yes / if yes, cost of admission: _____ ☒ No

What kind of barriers will be used to close off the area? A food truck will be blocking the West 1st street end.
We will need the West 2nd end of the street blocked off.

Will there be vending? ☒ Food ☐ Beverage ☒ Goods ☒ Services Total Vendors: about 30

Will food be sold, served, or given away? ☒ Yes ☐ No

Will items or services be sold at the event? ☒ Yes, if YES, please describe: Crafts, merchandise ☐ No

Event Plan- Entertainment And Activities

Entertainment:

Are there any musical entertainment features related to your event? ☐ Yes ☐ No

What type of live Entertainment will be featured at your event? _____

☒ Dance

☐ Jugglers

☐ DJs Bands

☒ Other

Please describe: Family friendly drag show, singers, choirs, dancers, colorguard, an audience participation section. Before the show starts we will also have a blessing of the festival and a few guests speakers.

Event Plan- Vendors And Concessions

Does the proposed special event involve water related activities involving the Oswego River and/or Oswego Harbor? ☐ Yes ☒ No

Please describe: _____

Number of Stages: 1 Number of Bands: _____

Sound Amplification: Start Time: 11am am/pm Finish Time: 4pm am/pm

Sound Checks prior to event: Start Time: 10:30 am/pm Finish Time: 11am am/pm

Please describe the sound equipment that will be used for your event: _____
a laptop hooked to a sound mixer with cordless mics, and piano keyboard. The output used are two keyboard amps

Name of Sound/Production Company: Gary Smith

Address: Same as above

City, State, Zip Code: _____

Phone #: _____ Cell Phone for Day of Event: _____

Electrical Services: Will your event require Electrical services/Generators? ☒ Yes ☐ No

If yes, please provide name of vendor: For food vendor and sound system

Event Operation- Sanitation And Waste Management

Sanitation:

Portable and/or Permanent Toilet Facilities:

Delivery Date: _____/_____/_____ Time: _____ am/pm

Pick-up Date: _____/_____/_____ Time: _____ am/pm

Number of Portable Toilets: _____ Number of ADA Accessible Toilets: _____

Permanent Toilet Facilities: _____ Name of Portable Toilet Vendor: _____

If you have a plan for using permanent toilet facilities please list the location of these facilities below: _____

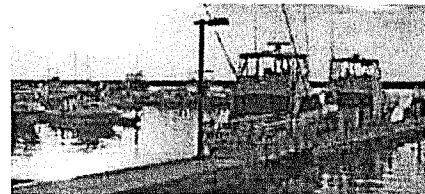
Last year people used the restrooms at the police station.

Describe your plan for clean up and removal of waste and garbage during and after the event:

Clean-up Date: : _____/_____/_____ Time: _____ am/pm

PLEASE NOTE: You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. The City does not provide cleaning or street sweeping services.

CITY OF OSWEGO
SPECIAL EVENT APPLICATION



Event Operation- Safety And Security

Medical Services:

The City of Oswego requires a first aid station with medically certified personnel having a minimum of current First Aid and completes CPR certifications at any event with an attendance of over 5,000 people. Event planners must provide either a contracted emergency vehicle or equivalent. This station/vehicle must be centrally located and clearly marked. Please indicate what arrangements you have made for providing First Aid Staffing and Equipment and provide a copy of your contract with this application.

_____ Ambulance(s) How provided? _____

Company's Public Utilities License # _____

Emergency Medical Technician(s) How provided? _____

Security: (This area requires approval of the Oswego Police Dept.)

Does your event require assistance from the Oswego Police Department for staffing? ☐ Yes ☒ No

If No, are you providing private security? ☐ Yes ☒ No

If Yes, security provided by the applicant for the special event there must be coordination with the Oswego Police Department.
Please explain the proposed security measures: _____

The Special Events Committee will review this application the Oswego Police Department for guidance and will provide discretionary review and modifications to ensure security and safety based on the proposed event.

Fire Safety: (This area requires approval of the Oswego Fire Dept.)

Does your event require assistance from the Oswego Fire Department for staffing? ☐ Yes ☒ No

If yes, please explain why: _____

The Special Events Committee will review this application with the Oswego Fire Department for guidance and discretionary review and modifications to ensure fire safety (and water safety as applicable) for the proposed event.

Disclaimer: I certify the information contained in the application is true to my best of abilities.

Signature of applicant: Gary L. Smith Jr. Date: 06/29/2023

SPECIAL EVENTS COMMITTEE
AND DEPARTMENT REVIEW



COST ESTIMATES	
Location	\$ /day
Location	\$ /day
Location	\$ /day
Location	\$ /day

COST ESTIMATES	
Fire / EMT	\$
Police	\$

Payment Record

(Excludes Fire and Police detail)

Total Permit Fee: Amount \$: _____ Check #: _____ Check Date: _____ Deposit #: _____

Insurance Documentation*	Required	Date Received	Staff Initials
Liability	_____	_____	_____

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

City Clerks Office _____	
Comments: _____	

Departmental Review

The following signatures are required for approval of your event:

Signature	Date
Police Department _____	
Comments: _____	

Fire Department/Emergency Services _____	
Comments: _____	

Parks Department _____	
Comments: _____	

Department of Public Works _____	
Comments: _____	

City Clerks Office _____	
Comments: _____	

Oswego Pride Committee
791 State Route 104B
Mexico, NY 13114
315-532-8349

June 29, 2023

Mayor William J. Barlow, Jr.
13 West Oneida Street
Oswego, NY 13126

Dear Mr. Barlow,

The Oswego Pride Committee is excited to announce our plans to hold our 8th annual Oswego Pride Festival. Our goal is to have it on Saturday, September 9, 2023. We are requesting to use the plaza between City Hall and the Police Station. The only street that we would need blocked off is the one-way section of West Oneida Street between West 1st and West 2nd Streets. We will need access to power for our sound equipment and possibly food vendor trucks. Some sidewalk space on West 1st and West 2nd streets will be needed to set up some vendors (just tables without tents so it doesn't block the entire sidewalk).

The festival will consist of a vendor fair which will highlight many local non-profit agencies, crafts and baked goods vendors and direct sales vendors. There will be activities for the kids that include balloon animals, face painting, games and crafts that are 100% free to the public. There will be a stage show consisting of some select drag performers, choirs from SUNY Oswego and from other neighboring towns, individual singers, dance companies and much more. We will also be having a segment of the show called, "Reading is Fundamental". It will have audience participation that will bring the whole family into the story. There will be free book giveaways during this part.

As always, Oswego pride takes pride in our family friendly festivals. Our drag performers and other stage performers must submit their music and costume choices in advance to be approved by the committee to make sure that they are appropriate for a family audience. None of the music at the festival is allowed to have explicit lyrics or to be sexual in nature. We are performing to the attendants of the festival for strictly theatrical and musical purpose.

Thank you for your time and consideration in approving us for our upcoming event. If you need to contact me, either call me at 315-532-8349 or email me at Oswegopride@yahoo.com.

Sincerely,
Gary L. Smith Jr.
Oswego Pride Committee, President

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the Office of Economic Development Office has received a Special Event Application from the Oswego Pride Committee to host the Oswego Pride Festival on September 9, 2023 from 11:00 a.m. - 5:00 p.m., and

WHEREAS, the event is requesting use of Public Space in Civic Plaza, and

WHEREAS, the event is requesting a road closure of West Oneida Street between West 1st Street and West 2nd Street, and

WHEREAS, the organizers of this event shall pay the road closure fee of \$150 to the City Clerk's Office prior to the event, and

WHEREAS, the event is requesting a waiver of the Noise Ordinance, and

WHEREAS, the event is requesting use of electricity on the outside of City Hall, and

WHEREAS, the event organizers shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured, and, now, therefore be it,

RESOLVED, permission is granted for the Oswego Pride Committee to host the Oswego Pride Festival on September 9, 2023 from 11:00 a.m. - 5:00 p.m., and, be it further,

RESOLVED, permission is granted for the event to use Public Space in Civic Plaza, and, be it further,

RESOLVED, permission is granted for a road closure of West Oneida Street between West 1st Street and West 2nd Street, and, be it further,

RESOLVED, the organizers of this event shall pay the road closure fee of \$150 to the City Clerk's Office prior to the event, and, be it further,

RESOLVED, permission is granted for a waiver of the Noise Ordinance, and, be it finally,

WHEREAS, the event is requesting use of electricity on the outside of City Hall, and, be it further,

RESOLVED, the event organizers shall provide the City Clerk's Office with a Certificate of Liability Insurance in the amount of \$1,000,000 minimum, listing the City of Oswego as an additional insured.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Approved July 25, 2023

Recommended by Physical Services
Committee

Chairman Kevin Hill, Jr.

I certify that the foregoing resolution
was duly passed by the Common Council
on the 24th day of July 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: July 17, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☒ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

John W. McGrath, Chief Operator of the City of Oswego Westside WWTP, requests authorization for Mayor William J. Barlow, Jr. to enter into an agreement with Nutrition Bar Confectioners, LLC, located in Cato, NY.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and NoticesBy Councilor Corradino

WHEREAS, Nutrition Bar Confectioner, LLC (NBC) located in Cato, NY is a family owned and operated business that produces high-quality nutrition bars; and

WHEREAS, since 2019-2020, due to an increased production schedule, NBC was no longer able to effectively treat their wastewater onsite; and

WHEREAS, this inability for onsite treatment required them to haul their wastewater to a Treatment Facility located in the Seneca Falls area; and

WHEREAS, the Oswego Wastewater Treatment Facilities are quite able to effectively treat this wastewater and are closer in location than the Seneca Falls Treatment Facility; and

WHEREAS, receiving this wastewater would result in income generation for the City; and

WHEREAS, the Common Council declares it to be in the best interest of the City of Oswego to agree to this contractual arrangement; now, therefore be it

RESOLVED, that the Common Council agrees to enter into a contract for wastewater treatment services with Nutrition Bar Confectioners, LLC, effective July 25, 2023 through December 31, 2026 for the sum of \$.02/gallon; and it is further

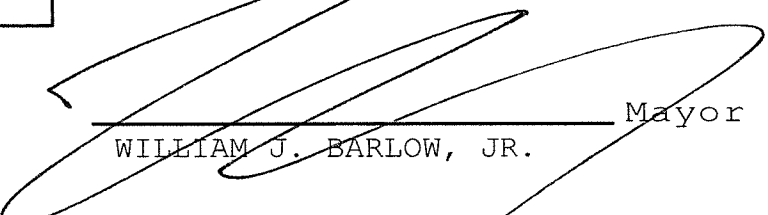
RESOLVED, the Mayor is authorized to sign an agreement on behalf of the City of Oswego with Nutrition Bar Confectioners, LLC, which encompasses the terms set forth herein once drafted and approved by the City Attorney.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Approved July 25, 2023Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 24th day of July 2023


MARK TESORIERO City Clerk
WILLIAM J. BARLOW, JR. MayorResolution prepared by Oswego Westside WWTP

Page No. _____

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: July 17, 2023

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☒ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

The City Clerk's Office is requesting authorization for the City Chamberlain to complete a transfer of funds in the amount of \$2,000.00 to allow the continuance of digitizing vital records.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor McBrearty

WHEREAS, in order to continue the process of digitizing vital records, a transfer of funds from the Clerk's Contracted Services Account, A.1410.0440, to the Clerk's Personal Services Account, A.1410.0101, in the amount of \$2,000.00 will be necessary, now, therefore be it

RESOLVED, the City Chamberlain is authorized to complete a transfer of funds from the Clerk's Contracted Services Account, A.1410.0440, to the Clerk's Personal Services Account, A.1410.0101, in the amount of \$2,000.00

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 24th day of July 2023

MARK TESORIERO City Clerk

ADOPTED LOST
Approved July 25, 2023
WILLIAM J. BARLOW, JR. Mayor

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Corradino

RESOLVED, that this Regular Meeting of the Common Council now adjourn at
7:31 p.m.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker		✓	
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	6	1	

ADOPTED LOST

I certify that the foregoing resolution
was duly passed by the Common Council
on the 24th day of July 2023

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Approved July 25, 2023



AGENDA
Common Council Meeting
July 24, 2023
7:15 PM

Public Session

Pledge of Allegiance to the Flag

Roll Call

Roll Call

Mayor Barlow called the meeting to order at 7:30 p.m. All Councilors were present.

Mayor's Report to the Common Council

Resolutions

- 234 Approve Minutes Common Council Meeting Held July 10, 2023

The resolution was sponsored by Councilor Hill. Councilor Walker was the second. Resolution passed unanimously.

- 235 Appoint Commissioner of Deeds

The resolution was sponsored by Councilor Hill. Councilor Corradino was the second. Resolution passed unanimously.

- 236 Approve Use of Public Space - Oswego Pride Committee, to Host the Oswego Pride Festival on Saturday, September 9, 2023

The resolution was sponsored by Councilor Hill. Councilor Plunkett was the second. Resolution passed unanimously.

- 237 Authorize Mayor to Enter into an Agreement with Nutrition Bar Confectioners, LLC, to Accept and Process their Wastewater

The resolution was sponsored by Councilor Corradino. Councilor Burridge was the second. Resolution passed unanimously.

- 238 Authorize City Chamberlain to Complete a Transfer of Funds from the Clerk's Contracted Services Account to the Clerk's Personal Services Account in the Amount of \$2,000.00 to Continue the Process of Digitalizing Vital Records

The resolution was sponsored by Councilor McBrearty. Councilor Walker was the second. Resolution passed unanimously.

Adjournment

Unfinished Business

There was no unfinished business.

Adjournment

The resolution was sponsored by Councilor Corradino. Councilor Plunkett was the second. Resolution passed 6 - 1.

Meeting was adjourned at 7:31 p.m.