

AGENDA
COMMON COUNCIL MEETING
HELD AT THE MCCROBIE BUILDING, 41 LAKE STREET
NOVEMBER 23, 2020

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL FOR REGULAR MEETING

7:30 p.m.

MAYOR'S REPORT TO THE COMMON COUNCIL

- RESOLUTION NO. 338 – Approve Minutes Common Council Meeting Held November 9, 2020
339 – Appoint Commissioner of Deeds
340 – Approve Use of Public Space – Catherine C. Clark Trust, Owners of a Single-Family Dwelling Located at 4 Woodridge Terrace, In Order to Place a Landscaping Rock Garden Along the Roadway
341 – Authorize Mayor to Sign an Extension of Time with J&A Mechanical Contractors, Inc. for the Westside Wastewater Treatment Plant Rehabilitation of Hydronic Systems Project
342 – Authorize Mayor to Sign Amendment No. 1 with GHD Consulting Engineers, LLC for the McCaffrey Water Treatment Plant Improvements Project in the Amount of \$17,300.00
343 – Authorize Mayor to Sign Amendment No. 3 with GHD Consulting Engineers, LLC for the Combined Sewer Separation Phase 3 – Third 25% Project in the Amount of \$23,744.00
344 – Authorize Mayor to Sign Change Order No. 2 with Scriba Electric, Inc. for the SCADA Improvements EFC Project in the Amount of \$0.00 for Additional Work
345 – Authorize Mayor to Sign Change Order No. 3 with Patricia Electric, Inc. for the Eastside Wastewater Treatment Plant Electrical and SCADA Upgrades EFC Project in the Amount of \$12,111.70 for Additional Work
346 – Authorize Mayor to Sign Change Order No. 15 with Marcellus Construction Co., Inc. for the Combined Sewer Separation Third 25% EFC Project in the Amount of \$0.00 for Additional Work
347 – Authorize Mayor to Sign Change Order No. 16 with Marcellus Construction Co., Inc. for the Combined Sewer Separation – Third 25% EFC Project in the Amount of \$0.00 for Additional Work
348 – Authorize Mayor and/or Economic Development Director to Sign Any and All Agreements with Mesick, Cohen, Wilson and Baker, Architects, LLP for the City Hall Restoration Project in the Amount of \$36,169.00 for Additional Work
349 – Authorize Mayor to Sign Renewal Agreement with Insero & Co. for Annual Auditing Services as Required by the Office of the State Comptroller
350 – Authorize the Engineering Department to Seek Proposals for Professional Services at the High Dam Hydroelectric Facility to Design a Scour Repair at the Toe of the Spillway
351 – Authorize City Chamberlain to Complete the Necessary Accounting Procedures to Bring All 2020 Ledgers Into Balance
352 – Authorize City Chamberlain to Complete a Transfer of Funds Within the Clerk's Office in the Amount of \$3,000.00 for Shelving Units and Archive Boxes
353 – Authorize City Chamberlain to Complete a Transfer of Funds from the General Fund Contingent Account to the Police Department Supplies and Materials Account in the Amount of \$3,785.00 for a New Evidence Storage Container
354 – Waive Rules of the Common Council to Present Resolution No. 355 From the Floor Without Committee Consideration
355 – Authorize City Attorney to Finalize Settlement Terms and Further Authorize Mayor to Execute Any and All Documents Necessary
Re: 190-200 West Bridge Street, Friendly's Restaurant
356 – Adjournment

Common Council Proceedings

IN COMMON COUNCIL

Monday Evening November 23, 2020

Meeting Called to Order at 7:30 P.M.

Regular Meeting

ROLL CALL

	PRESENT	ABSENT
His Honor the Mayor	✓	
Councilor McBrearty	✓	
Councilor Burridge	✓	
Councilor Hill, Jr.	✓	
Councilor Walker	✓	
Councilor Gosek	✓	
Councilor Plunkett	✓	
Councilor Corradino	✓	

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor McBrearty

RESOLVED, that the minutes of the Regular Common Council Meeting held Monday evening, November 9, 2020, be and they hereby are approved and accepted.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek ★	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by The City Clerk's Office

Page No.

November 23, 2020

To the Honorable, the Common Council
The City of Oswego, New York

Councilors:

We, the undersigned, hereby petition your Honorable body for
Appointment as Commissioner of Deeds in and for the City
of Oswego, New York for a term of two years next following:

Respectfully submitted,

Jennifer Reebel
Andrea Bickford

125 City Line Road
205 Wall Street

Oswego, NY 13126
Hannibal, NY 13074

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Burridge

RESOLVED, that the foregoing named persons be and they hereby are appointed Commissioner of Deeds in and for the City of Oswego, New York for a term of two years next following.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr. ★	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020

MARK TESORIERO

City Clerk

WILLIAM J. BARLOW, JR.

Mayor

Approved November 24, 2020

Resolution prepared by City Clerk's Office

Page No.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/12/2020

- ☐ Planning & Development
- ☒ Physical Services
- ☐ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|---|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☒ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Use of Public Space
4 Woodridge Terrace

Dear Councilors:

Forwarded herewith is a request to use public space, submitted by Catherine C Clark Trust, owners of a single-family dwelling, located at 4 Woodridge Terrace in the Sixth Ward, in order to place a landscaping rock garden along the roadway fronting East River Road, as shown on attached photos.

/dma

Woodridge Ter

Parcel 146.34-01-23

4 Woodridge Ter

Oswego, NY 13126



Overview

Contacts (1)

Items (1 / 1)

Media

Notifications

Subscriptions

Financial

Quick Map

Quick Calendar(beta)

Overview

Owner



Catherine C Clark Trust
4 Woodridge Ter
Oswego, NY 13126

Property Class

210 Single Family Residence

Zone

SR

Flood Zone

No

FloodZoneName

Acreage

0.00

Neighborhood

Groups

☐ Address/Tax Info

☒ Property Info

☐ Address/Tax Info

Print Key:

146.34-01-23

SWIS SBL Key:

35120014603400010230000

SWIS Code:

Legal Address:

4 Woodridge Ter

City:

Oswego

State:

NY

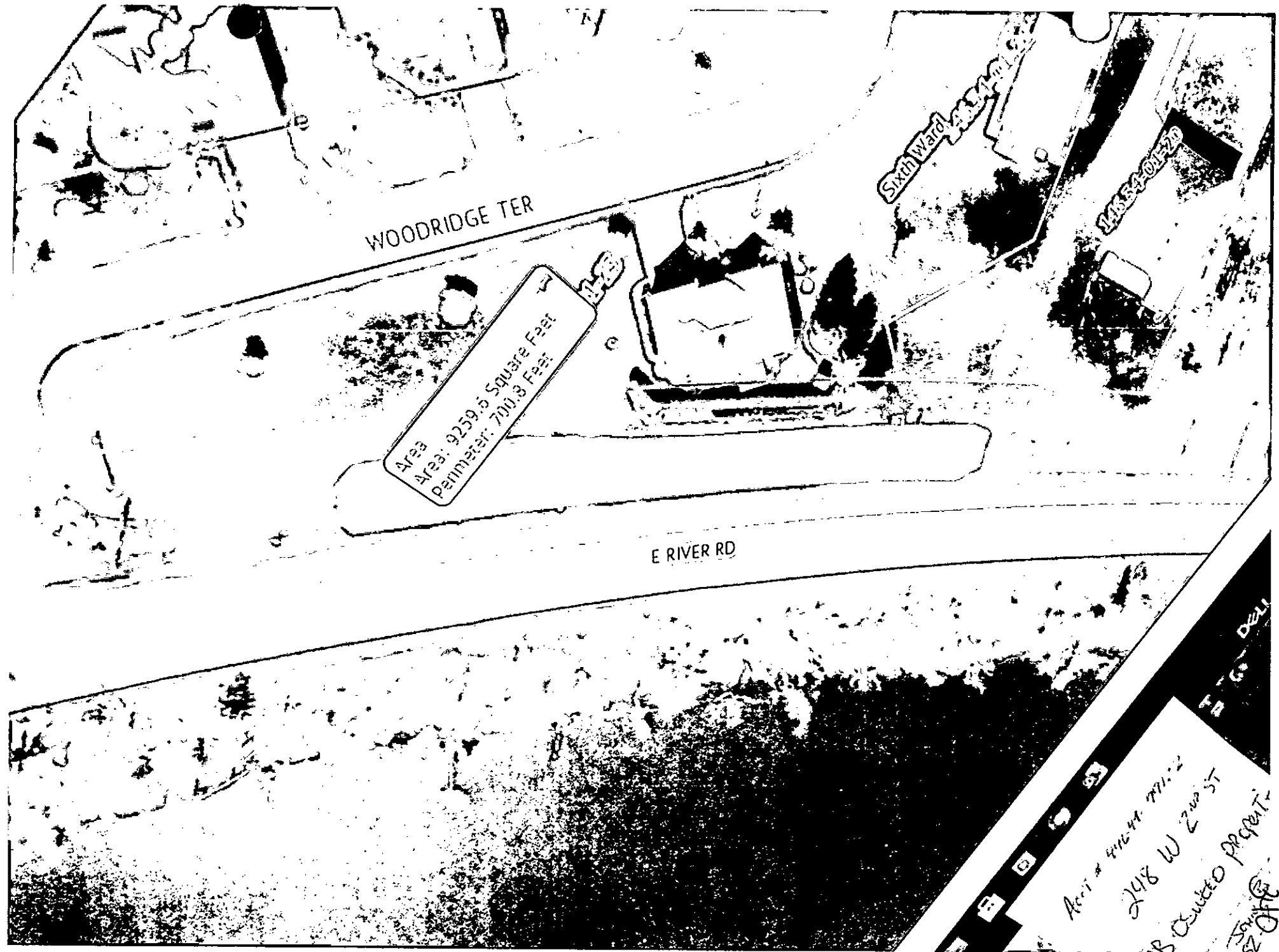
Zip:

13126

Comments  N

340





WOODRIDGE TER

Area: 9259.5 Square Feet
Perimeter: 700.3 Feet
4654-01-20

E RIVER RD

Sixth Ward

4654-01-20

Area: 4444.44 mi.2
248 W 2nd St
B. Ouellet Property
J. Ouellet



CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, Catherine C Clark Trust, owners of a single-family dwelling at 4 Woodridge Terrace, located in the Sixth Ward, request the use of public space in order to place a landscaping rock garden along the roadway fronting East River Road, as shown on the attached photos; and

WHEREAS, the use of such area of public space will not interfere with utilities, vehicular or pedestrian traffic; now, therefore be it

RESOLVED, that permission is hereby granted Catherine C. Clark Trust to use the aforementioned area of public space; and, be it further

RESOLVED, that the granting of the use of such public space shall be contingent upon receipt by the City Clerk from Catherine C Clark Trust of an Indemnification and Hold Harmless Agreement and Waiver, agreeing to release and indemnify the City of Oswego from any liability arising from the use of such area of public space; and, be it further

RESOLVED, that the use of aforementioned area of public space shall be transferable in the event of any change in ownership of the aforementioned property and, be it further

RESOLVED, that upon future sale of the aforementioned property by Catherine C Clark Trust, it shall be their responsibility to notify the intending purchaser of the requirement to file their individual Hold Harmless Agreement and Waiver with the City Clerk's Office upon completion of such property transfer; and, be it further

RESOLVED, that any person proposing to make any excavation in public space shall apply and receive a City Excavation of Public Space Permit and shall notify Dig Safely New York at 811 two (2) full working days before any excavation starts, excluding weekends and holidays; and, be it further

RESOLVED, that the use of such area of public space shall be revocable by the Common Council should any problem arise resulting from the use thereof.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrige	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Physical Services
CommitteeChairman Hill

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Zoning/DMAPage No. 1

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/12/2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Westside Wastewater Treatment Plant - Oswego, NY
Request for Extension of Time

Dear Councilors:

Forwarded herewith is letter dated November 11, 2020, from J&A Mechanical Contractors, Inc., contractor for the above project, who are requesting an extension of time from October 23, 2020, to December 31, 2020, due to the installation of a new boiler and accessories that serve the existing Chemical Feed Building.

/dma

Ordered filed and printed with the proceedings.



341
P.O. Box 1037

Oswego, NY 13126

Phone: 315-343-9315

Fax: 315-343-3954

COMMERCIAL • INDUSTRIAL

November 11, 2020

Mr. Nick Stevens P.E.
Brown and Caldwell
175 Capital Boulevard, 4th Floor
Rocky Hill, CT 06067

Re: Time Extension
Westside Wastewater Treatment Plant – Oswego, NY

Dear Mr. Stevens:
J&A Mechanical Contractors, Inc. is requesting a time extension for completion of work on the Westside Wastewater Treatment - Plant Rehabilitation of Hydronic Systems Project, located in Oswego, NY.

This extension is requested due to the installation of a new boiler and accessories that serve the existing Chemical Feed Building.

We are requesting that the project completion date be changed to December 31, 2020

Please review and feel free to contact me with any questions you may have for this request.

Respectfully,

J&A Mechanical Contractors, Inc.

David H. Hall
Project Manager

PLUMBING • HEATING • AIR CONDITIONING • SHEET METAL • INDUSTRIAL PIPING

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, J&A Mechanical Contractors, Inc., contractor on the Westside Wastewater Treatment Plant, has requested an extension of time from October 23, 2020 to December 31, 2020, due to the installation of a new boiler and accessories that serve the existing Chemical Feed Building; now, therefore be it

RESOLVED, that Mayor William J. Barlow, Jr. be and he hereby is authorized to sign said extension of time as requested in J&A Mechanical Contractors, Inc. letter dated November 11, 2020, attached hereto and made a part hereof.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek *	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/10/20

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: City of Oswego
McCaffrey Water Treatment Plant Improvements Project
Agreement for Professional Services - Amendment No. 1

Dear Councilors:

GHD Consulting Engineers, LLC will be providing professional engineering services for the McCaffrey Water Treatment Plant Improvements Project as explained in the attached amendment in the amount of \$17,300.00.

We request that the Mayor be authorized to sign Amendment No. 1 with GHD Consulting Engineers, LLC to include professional engineering services for said project.

Ordered filed and printed with the proceedings.



AMENDMENT NO. 1

TO AGREEMENT BETWEEN
CITY OF OSWEGO
AND
GHD CONSULTING SERVICES INC.

WHEREAS, GHD Consulting Services Inc. (ENGINEER) and City of Oswego, New York (OWNER) entered into an Agreement dated March 27, 2020 to perform professional services for the Water Treatment Plant Improvements Project; and

WHEREAS, the ENGINEER has completed 60 percent design and has identified additional improvements that the OWNER would like to incorporate into the project and identified required information to support the design, that are outside the scope of the original agreement.

NOW, THEREFORE, ENGINEER and OWNER agree to amend the Agreement as follows.

SCOPE OF SERVICES

Provide the following are additional services that were identified during preliminary design or requested by the Owner:

1. Incorporate new topographic survey – The Owner is working with Delta Engineers to perform additional survey work in the locations where exterior improvements are being made. Specifically, these locations are at the proposed chemical unloading station and generator. Engineer will incorporate the new base mapping to the drawing set and utilize the survey to inform the design.
2. Fluoride system relocation – The Owner requested that the fluoride day tank and feed system be relocated from the Backwash Pump Room to the Fluoride Bulk Storage Tank Room. New equipment will not be specified and the existing equipment will be relocated. Engineer will provide a floor plan of the new layout in this room, a chemical feed schematic of the process piping, and associated structural, electrical and instrumentation improvements.
3. Relocate electric unit heater – Electrical improvements to relocate the existing 220V electric unit heater from the Chlorine Gas Room to the Venturi Room will be incorporated into the contract documents.
4. Chemical room ventilation – Currently there is no ventilation in the chemical room on the 3rd floor of the Head House. Ventilation improvements in this room were identified in the long term capital improvement plan of the Facility, however at that time it was not clear where the sodium hypochlorite was going to be located. Since then, it was decided to locate the sodium hypochlorite with the other chemicals on the 3rd floor and ventilation is required to be installed. Building penetrations, exhaust fans, louvers, and associated ductwork will be designed as part of this scope of work.
5. Hazardous material abatement – Engineer's subconsultant performed a hazardous material survey as part of the original scope of services. The results indicated some asbestos containing materials (ACM) and lead based paint that will require abatement. Engineer will work with our subconsultant to identify areas that will be affected by the proposed scope of work and incorporate the appropriate drawing and specifications for abatement procedures in areas where these materials will be disturbed/removed by the proposed improvements.
6. The above scope of work will be completed within the original schedule for the design deliverables.

The following scope of work was include in the original agreement but is no longer required. The Owner will receive a credit for these services:

- 1. Video surveillance system – Scope item 17 of the original agreement was to install a video surveillance system with an increased quantity/distribution of security cameras that is capable of monitoring each of the plant's access gates and the raw water pumping station. This improvement is being completed by the Owner.
- 2. Sithe flow meter – Scope item 13 of the original agreement was to replace the Sithe finished water flow meter. This improvement was already completed by the Owner.

PROJECT COSTS

OWNER shall pay ENGINEER a lump sum fee in accordance with the following table.

Task	Fee
Additions	
Incorporate new survey	\$1,200
Fluoride system relocation	\$8,000
Relocate electric unit heater	\$1,000
Chemical room ventilation	\$7,400
Hazardous material abatement	\$6,300
Credits	
Video surveillance systems	(\$5,700)
Sithe flow meter	(\$900)
Total	\$17,300

AUTHORIZATION

The return of one signed copy of this Amendment No. 1, together with a copy of a formal resolution of approval, constitutes acceptance of this Amendment and shall be written authorization for ENGINEER to proceed with the Scope of Service outlined above.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 1 as of the last date entered below.

ENGINEER:

GHD CONSULTING SERVICES INC.

By: Kevin Castro
Kevin Castro, PE

Title: Vice President

Date: November 9, 2020

OWNER:

CITY OF OSWEGO, NEW YORK

By: William J. Barlow, Jr.

Title: Mayor

Date: _____

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Walker

WHEREAS, the City of Oswego has a Professional Engineering Agreement with GHD Consulting Engineers, LLC (GHD) for the McCaffrey Water Treatment Plant Improvements Project; and,

WHEREAS, GHD has submitted a proposal identifying additional improvements the City would like incorporated into said project in the amount of \$17,300.00 as per the attached Amendment No. 1, now therefore be it

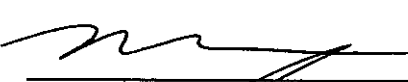
RESOLVED, that Mayor William J. Barlow, Jr. is authorized to sign Amendment No. 1 in the amount of \$17,300.00, which increases the Professional Services Agreement for the aforementioned project from \$377,200.00 to \$394,500.00; and be it further

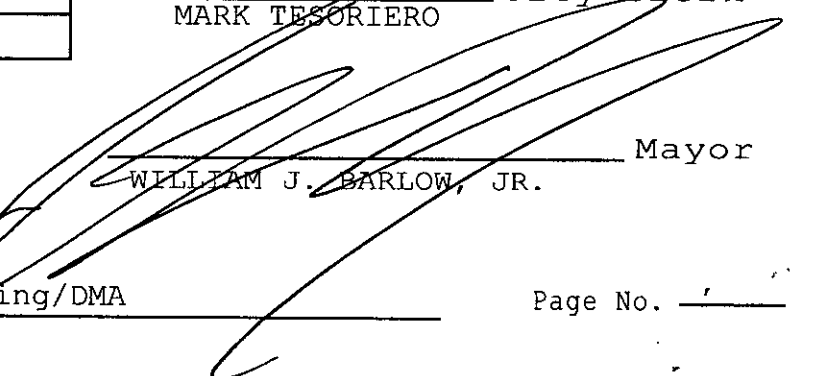
RESOLVED, that the City Chamberlain is hereby authorized to advance current funds of the City (not to exceed \$394,500.00 without further Common Council authorization) for professional services associated with the McCaffrey Water Treatment Plant Improvements Project with the intent to reimburse same from funds made available from either the issuance of long term bonds and EFC WIIA Grant.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOSTApproved November 24, 2020Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020


 MARK TESORIERO City Clerk


 WILLIAM J. BARLOW, JR. Mayor
Resolution prepared by Engineering/DMAPage No. 1

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/10/20

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: City of Oswego
Combined Sewer Separation Phase 3 - Third 25%
Agreement for Professional Services - Amendment No. 3
EFC No.: C7-6344-19-08

Dear Councilors:

GHD Consulting Engineers, LLC will be providing professional engineering services for the Combined Sewer Separation Phase 3 - Third 25% Project as explained in the attached amendment in the amount of \$23,744.00.

We request that the Mayor be authorized to sign Amendment No. 3 with GHD Consulting Engineers, LLC to include professional engineering services for said project.

Ordered filed and printed with the proceedings.

**AMENDMENT NO. 3**

TO AGREEMENT BETWEEN
CITY OF OSWEGO
AND
GHD CONSULTING SERVICES INC.

WHEREAS, GHD Consulting Services Inc. (ENGINEER) and City of Oswego (OWNER) entered into an Agreement dated December 21, 2017 to perform professional services for the Combines Sewer Separation – Third 25 percent (Phase 3); and

WHEREAS, the ENGINEER has completed preliminary engineering to determine a new storm outfall is required at Oneida Street; and

WHEREAS, ENGINEER has completed final design and bid phase services.

WHEREAS, ENGINEER is working on construction phase services.

NOW, THEREFORE, ENGINEER and OWNER agree to amend the Agreement as follows.

SCOPE OF SERVICES

GHD performed construction phase services as defined in Amendment No. 2. Part 3 Section D1.01.A of Amendment No. 2 estimated the number hours that a Resident Project Representative would be required. The budget was based on 1,408 hours and the actual time spent was over 1,650 hours. A monthly rate based on 186 hours/month was also provided in case the budgeted estimate of 1,408 hours was exceeded. GHD is requesting compensation for 200 hours at the prorated rate of \$118.72/hour inclusive of reimbursable expenses.

PROJECT COSTS

OWNER shall pay ENGINEER a lump sum fee of \$23,744 for services as described above.

AUTHORIZATION

The return of one signed copy of this Amendment No. 3, together with a copy of a formal resolution of approval, constitutes acceptance of this Amendment and shall be written authorization for ENGINEER to proceed with the Scope of Service outlined above.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 3 as of the last date entered below.

ENGINEER:

GHD CONSULTING SERVICES INC.

By: John LaGorga, P.E.

Title: Vice President

Date: November 6, 2020

OWNER:

CITY OF OSWEGO

By: William J. Barlow, Jr.

Title: Mayor

Date: _____

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Burridge

WHEREAS, the City of Oswego has a Professional Engineering Agreement with GHD Consulting Engineers, LLC (GHD) for the Combined Sewer Separation Phase 3 - Third 25% Project (C7-6344-19-08); and,

WHEREAS, GHD has submitted a proposal to provide additional construction administration services for said project in the amount of \$23,744.00 as per the attached Amendment No. 3, now therefore be it

RESOLVED, that Mayor William J. Barlow, Jr. is authorized to sign Amendment No. 3 in the amount of \$23,744.00, which increases the Professional Services Agreement for the aforementioned project from \$364,500.00 to \$882,244.00; and be it further

RESOLVED, that the City Chamberlain is hereby authorized to advance current funds of the City (not to exceed \$882,244.00 without further Common Council authorization) for construction administration services associated with the Combined Sewer Separation Phase 3 - Third 25% Project (C7-6344-19-08) with the intent to reimburse same from funds made available from either the issuance of long term bond financing through Environmental Facilities Corporation, principal debt forgiveness, or combination of debt forgiveness and long term bonding.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr. ★	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020

MARK TESORIERO

City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Engineering/DMA

Page No. 1

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/12/2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: SCADA Improvements
EFC Project No. C7-6344-21-00
Scriba Electric Inc.
Change Order No. 2

Dear Councilors:

We request approval of Change Order No. 2 for Scriba Electric Inc. for the subject project in the amount of \$0 for the replacement of an uninterruptible power supply which is also functional and outside the scope of the project. Details of the Change Order as prepared by GHD Consulting Engineers are submitted as part of the request. The dollar amount of the contract would not increase from \$401,704.00. Funding for this Change Order is provided from the allowance under BI-A-2 for Miscellaneous Additional Work.

We request that the Mayor be authorized to sign Change Order No. 2 for said project with no increase to the total contract amount of \$401,704.00.

/dma

Ordered filed and printed with the proceedings.

344

Change Order No. 2

Date of Issuance: 11/11/2020		Effective Date: 11/23/2020
Project: SCADA Improvements Project	Owner: City of Oswego	Owner's Contract No.: C7-6344-21-00
Contract: 1 - Electrical		Date of Contract: 09/25/19
Contractor: Scriba Electric Inc.		Engineer's Project No.: 11153008

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Contractor has been asked to provide a new auto-dialer at the Cayuga St. pumping station as the existing dialer was determined to be non-functional (\$3,595.00). Additionally, the Contractor has been asked to replace an Uninterruptible Power Supply which is also functional and outside the original scope of the project (\$1,485.00). This is a \$0 change order. The total dollar amount of \$5,080.00 will be used from the allowance under BI-A-2 for Miscellaneous Additional Work. The remaining balance will be \$14,920 once this change order is executed.

Attachments (list documents supporting change):

- 1) Scriba cost proposal for work associated with RFP No.4 dated 10/02/20.
- 2) Scriba cost proposal for work associated with RFP No.5 dated 09/29/20.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☐ Calendar days
\$ 403,217.00	Substantial completion (days or date): 03/31/20
	Ready for final payment (days or date): 04/31/20
Decrease from previously approved Change Orders No. 0 to No. 1:	No change from previously approved Change Orders No. 0 to No. 1:
\$ -1,513.00	Substantial completion (days): 120 days
	Ready for final payment (days): 120 days
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 401,704.00	Substantial completion (days or date): 09/23/20
	Ready for final payment (days or date): 10/23/20
Increase of this Change Order:	Increase of this Change Order:
\$ 0	Substantial completion (days or date): N/A
	Ready for final payment (days or date): N/A
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 401,704.00	Substantial completion (days or date): 09/23/20
	Ready for final payment (days or date): 10/23/20

RECOMMENDED:

By: Randy Cameron
Engineer (Authorized Signature)

Date: 11/11/2020

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable):

Date: _____

From: Jim Soule
To: Noah Melnick
Subject: RE: RFQ 4 revised
Date: Friday, October 2, 2020 2:45:14 PM
Attachments: image001.png

Cost of dailer	2,600.00
EYW markup	260.00
EYW labor	240.00
Scriba markup	155.00
Scriba labor	340.00
 Total	 \$3,595.00

From: Noah Melnick <Noah.Melnick@ghd.com>
Sent: Thursday, October 1, 2020 12:26 PM
To: Jim Soule <jim@scribaelectric.com>
Cc: Randy Cameron <Randy.Cameron@ghd.com>
Subject: RE: RFQ 4 revised

Jim,

To follow-up on our conversation yesterday – Scriba has indicated that the \$220.00 labor is for Scriba to install the new dialer. Scriba has also agreed to revise the costs below to show:

- a. Material Cost (Dialer, mounting hardware if necessary, etc.)
- b. Labor (Scriba’s cost to install in addition to the amount of time EYW spent testing the old dialer)
- c. Markups (EYW and Scriba markups)

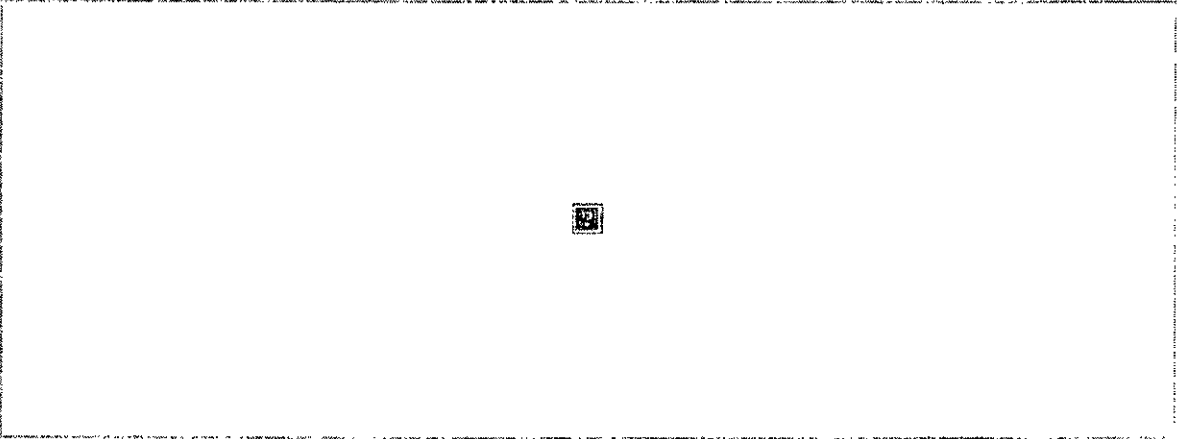
Noah

From: Jim Soule <jim@scribaelectric.com>
Sent: Wednesday, September 30, 2020 9:27 AM
To: Noah Melnick <Noah.Melnick@ghd.com>
Subject: RFQ 4 revised

To supply and install a new dialer at the Cayuga Street pump Station as discussed.

Material	3,820.00
Labor	<u>220.00</u>

Total \$4,060.00



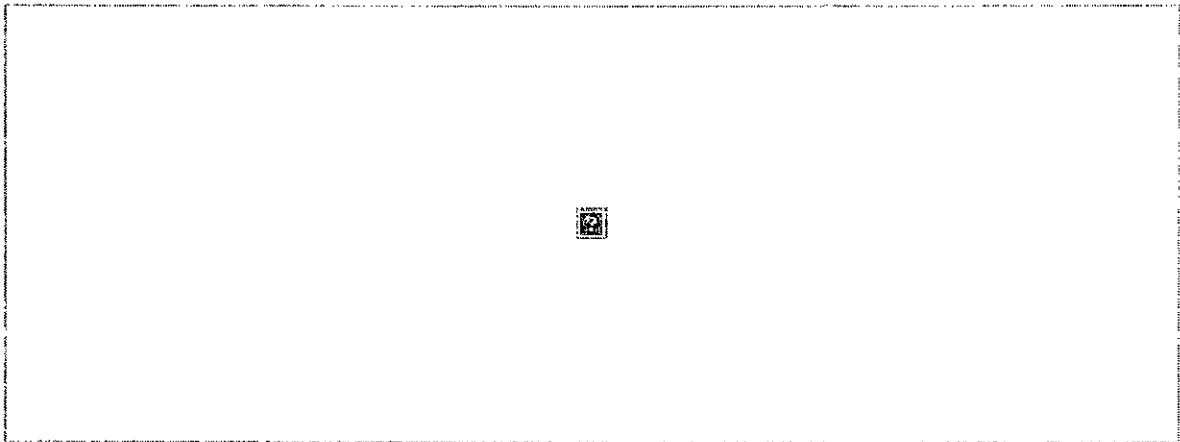
This e-mail has been scanned for viruses
CONFIDENTIALITY NOTICE: This email, including any attachments, is confidential and may be privileged. If you are not the intended recipient please notify the sender immediately, and please delete it; you should not copy it or use it for any purpose or disclose its contents to any other person. GHD and its affiliates reserve the right to monitor and modify all email communications through their networks.

This e-mail has been scanned for viruses

From: [Jim Soule](#)
To: [Noah Melnick](#)
Subject: RFQ 5
Date: Tuesday, September 29, 2020 2:30:52 PM
Attachments: [image001.png](#)

Supply a new UPS unit as discussed.

Cost: \$1,485.00



This e-mail has been scanned for viruses

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor McBrearty

WHEREAS, GHD Consulting Engineers prepared and submitted details for Change Order No. 2 for the SCADA Improvements, for Contract No. 1 with Scriba Electric Inc. in the amount of \$0; and

WHEREAS, funding for this Change Order is provided in an allowance under BI-A-2 for Miscellaneous Additional Work; and

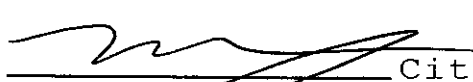
WHEREAS, the total dollar amount of Change Order No. 2 is \$5,080.00 decreasing the allowance to \$14,920.00; now therefore be it

RESOLVED, that Mayor William J. Barlow, Jr., is authorized to sign Change Order No. 2 for said project with no increase to the total contract amount of \$401,704.00.

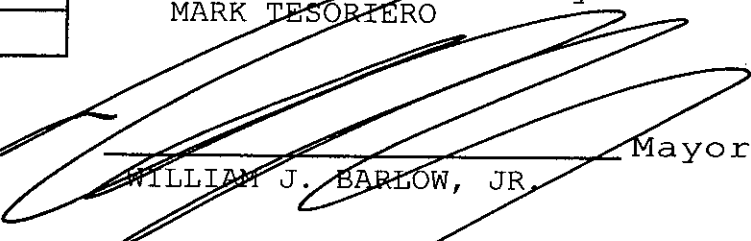
AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOSTApproved November 24, 2020Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020


 MARK TESORIERO

City Clerk


 WILLIAM J. BARLOW, JR.

Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/10/2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Eastside Wastewater Treatment Plant Electrical and SCADA Upgrades
EFC Project No. C7-6344-21-00
Patricia Electric, Inc.
Change Order No. 3

Dear Councilors:

We request approval of Change Order No. 3 for Patricia Electric, Inc. for the subject project in the amount of \$12,111.70 for additional work. Details of the Change Order as prepared by JACOBS are submitted as part of the request. The dollar amount of the contract would increase from \$3,462,485.61 to \$3,474,597.31.

We request that the Mayor be authorized to sign Change Order No. 3 for said project increasing the total contract amount of \$3,462,485.61 to \$3,474,597.31.

/dma

Ordered filed and printed with the proceedings.



499 South Warren Street
Suite 509
Syracuse, NY 13202
T: 315-401-7109
F: 917-858-5811
www.jacobs.com

November 2, 2020

Jeffrey Hinderliter
City Engineer
City of Oswego, NY
13 West Oneida Street
Oswego, NY 13126

Subject: Asset Management Plan Improvement Project for the Eastside Wastewater Treatment Plant: Engineer's Recommendation for Electrical Contract Change Order #3: Additional Work Items

Dear Jeff:

Please accept this letter as Jacobs' recommendation to proceed with a change order for the above referenced project for the item detailed below for the Electrical Contractor, Patricia Electric, Inc. (Patricia).

Item #1: Duct Bank Conduit Re-Routing to Generator Panel: During trenching for the duct bank between the new Switchgear Building and the Main Operating Building, a previously unknown existing duct bank was discovered between the existing generator and generator panel. The location and elevation of this duct bank rendered Patricia unable to route the new duct bank and conduit to the panel as designed. As a result, Patricia was directed to re-route the duct bank around the existing transformer and along the east side of the Main Operating Building before it can enter the appropriate panel (see attached). Patricia provided the attached pricing for the change in the amount of **\$9,498.04**. We have reviewed the pricing provided and find it fair and reasonable for the additional work involved.

Item #2: Duct Bank Sink Hole Exploration: During duct bank layout in a trench between the new Switchgear Building and yard Manhole, a small sink hole appeared at the base of the trench. To ensure the hole wasn't part of a larger issue that could lead to structural deficiency in the parking lot and new duct bank, Jacobs issued the attached Work Change Directive for Patricia Electric to perform an exploratory excavation of the sinkhole and backfill accordingly. Jacobs was on site to observe the work and it was determined to be a void beneath several large boulders and not an item of significant concern. Patricia provided the attached pricing for completion of this work in the amount of **\$2,613.66**. We have reviewed the pricing provided and find it fair and reasonable for the work that was completed.

We recommend that the City issue Patricia a change order in the amount of **\$12,111.70** for these additional work items.

Please contact me with any questions.

Sincerely,

Jacobs Civil Consultants, Inc.

Zachary Monge, P.E.
Project Manager

Copies to: Mike Riley (City of Oswego); Ken Scherrieble, Dan Ramer (Camden Group); Ani Zipkin (Jacobs)

Attachments

Jacobs Civil Consultants, Inc.

PATRICIA ELECTRIC, INC.

407 Brown Avenue

Syracuse, NY 13208

TEL.: 315-455-7410 FAX: 315-455-7522

PROJECT: Oswego East Side WWTP Electrical and SCADA Upgrades

REQUEST FOR EXTRA: RFE#:

EC-004 Added duct bank for GeneratorDATE: 10/16/2020

ARCHITECT / ENGINEERING REF. NO.:

1) MATERIAL

A	Cost of Material	\$	4,167.00
B	Quoted Material		
C	Freight		
D	Misc. Material	\$	-

TOTAL MATERIAL COST:

2) SUBCONTRACT

TOTAL SUBCONTRACT COST: \$ 4,167.00

3) LABOR

A	22.00	Man Hrs	@	\$ 77.02 /hr.	=	\$ 1,694.44
B	22.00	Foreman Man Hrs	@	\$ 82.09 /hr.	=	\$ 1,805.98
C	-	11/2 Time	@	/hr.	=	\$ -
D	-	11/2 Time supervision	@	/hr.	=	\$ -

TOTAL LABOR COST: \$ 3,500.42

4) TOOLS & EQUIPMENT

A	Equipment as listed	=	\$ -
B	Clean Up	@	2% of labor = \$ 70.01

TOTAL EQUIPMENT & TOOLS COST \$ 70.01

SUBTOTAL DIRECT COST \$ 7,737.43

10% OVERHEAD COST \$ 773.74

SUBTOTAL COSTS \$ 8,511.17

10% PROFIT \$ 851.12

BOND \$ 135.75

TOTAL: \$ 9,498.04

Note: All Change Orders are based on Straight Time Rates unless shown otherwise.

This Change Order will extend contract completion by _____ calendar days.

This quote is valid for _____ days only and is subject to repricing after expiration date.

Accepted: _____ Change Order #: _____

PRICING SHEET

PAGE NO. 1 OF 1 345

NAME <u>EC-001</u>		ARCH. OR CONTRACTOR		ESTIMATE NO.	
LOCATION <u>Additional Cond/wire</u>		TYPE OF WORK			
ESTIMATED BY	PRICED BY	EXTENDED BY	CHECKED BY	DATE	

DESCRIPTION	QUAN.	@	mat		EXTENSION
4" PVC	40'		156		
4" Rigid	40'		760		
4" Rigid elbow	2		180		
2" PVC	40'		54		
2" Rigid	40'		248-		
2" Rigid elbow	2		100-		
600mm Copper	240		2376		
2/0 Copper	40'		96		
STcut	10'		30		
STcups	16		16		
Chairs	8		40-		
Tie wire	1		10-		
#12 Copper	240'		28		
#14 Copper TSP	160		48-		
.50	1		25-		
TOTALS			<u>4,167</u>		<u>44</u>

CONTRACTOR REQUEST FOR INFORMATION

REQUEST NO: EC-008⁸ Generator duct bank

PROJECT: Oswego Eastside WWTP Asset Management Improvements -

PROJECT NO: _____

CONTRACTOR: Patricia Electric Inc.

Clarification Requested By: Jonathan Hibbard- PM

Regarding: Plan Sheet _____ of _____ Spec. Section: _____

Description:

On print 05-E-21 shows us installing our duct bank for the generator with (2) 4" and (2) 2" conduits from the main switchgear building. That duct bank is to tie into the existing junction box on the side of the building for the generator feeds. While excavating this morning we found out the existing duct bank from the generator to that junction box is only 8" deep in the ground. This depth is prohibiting us from installing our new duct bank on top to go into that junction box. Travis advised there is no room to come to the left or right of the junction box with the duct bank.

Our solution is to bring the entire duct bank past the transformer and install those (4) conduits on the face of the building back to that junction box. If this plan is accepted we will have some additional costs. As of now that is the only plan we can come up with. If you could please advise.

Jonathan Hibbard
Prepared by
10/13/2020
Date

Engineer's Response:

☐ Project Manager ☒ Design Manager ☐ _____

Due to space constraints and bending radius needs, it is acceptable to include the "switchgear building to generator" conduit (Section C on 5-E-501) in the same duct bank as the "switchgear building to main operating building" conduit (Section D on E-E-501). Daylight the Section C conduit by the southwest corner of the existing transformer pad and run it along the east side of the building to the generator panel for tie in.

Don Fisher, PE
Signed
10/14/2020
Date

PATRICIA ELECTRIC, INC.
407 Brown Avenue
Syracuse, NY 13208

TEL.: 315-455-7410 FAX: 315-455-7522

PROJECT: Oswego East Side WWTP Electrical and SCADA Upgrades

REQUEST FOR EXTRA: RFE#: EC-004 Sink Hole Explortory dig

DATE: 10/23/2020

ARCHITECT / ENGINEERING REF. NO.: _____

1) MATERIAL

A	Cost of Material		
B	Quoted Material	\$	1,965.00
C	Freight		
D	Misc. Material	\$	-

TOTAL MATERIAL COST: _____

2) SUBCONTRACT

TOTAL SUBCONTRACT COST: \$ 1,965.00

3) LABOR

A	_____	Man Hrs	@	\$ 77.02 /hr.	=	\$ -
B	2.00	Foreman Man Hrs	@	\$ 82.09 /hr.	=	\$ 164.18
C	-	11/2 Time	@	/hr.	=	\$ -
D	-	11/2 Time supervision	@	/hr.	=	\$ -

TOTAL LABOR COST: \$ 164.18

4) TOOLS & EQUIPMENT

A	Equipment as listed	=	\$ -
B	Clean Up	@ _____ of labor =	\$ -

TOTAL EQUIPMENT & TOOLS COST \$ -

SUBTOTAL DIRECT COST	\$ 2,129.18
10% OVERHEAD COST	\$ 212.92
SUBTOTAL COSTS	\$ 2,342.10
10% PROFIT	\$ 234.21
BOND	\$ 37.36
TOTAL:	\$ 2,613.66

Note: All Change Orders are based on Straight Time Rates unless shown otherwise.
This Change Order will extend contract completion by _____ calendar days.
This quote is valid for _____ days only and is subject to repricing after expiration date.

Accepted: _____ Change Order #: _____

Invoice

Nicholas Excavation and Construction Inc.

(315) 289-8894
2345 Cemetery Road
Fabius, NY 13063

Date	Invoice #
10/22/2020	148

Bill To
Patricia Electric Inc 407 Brown Ave Syracuse Ny 13208

P.O. No.	Terms	Project
44824	Net 30	

Quantity	Description	Rate	Amount
	T&M Exploratory excavation to look into sink hole in duct bank excavation. Under Ani Zipkin of Jacobs recommendation and supervision		
3	Excavation to see cause of sink hole under large rock with 305 cat excavator.	315.00	945.00
6	2 laborers 3 hours a piece.	110.00	660.00
12	Run-a-crush stone to restore ditch elevation	30.00	360.00

Phone #	Total	\$1,965.00
(315) 289-8894		



Patricia Electric, Inc.

437 Bloor Avenue
Syracuse, NY 13208
315-455-7410

345

NAME OCWWTP (Eastside)		DATE 10/20/2020	
ADDRESS 71 Mercer St.			
CITY Oswego N.Y.		PHONE	
MAKE	MODEL	SERIAL NO.	C.O.D. CHARGE

NATURE OF SERVICE
Exploratory Digging of Wasted out Stone area in Duct Bank

PROMISED

QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
12 yds		Yards of Stone		
2		for back fill.		
3				
9 hrs		Nicholas Excavating		
5		(3 workers x 3 hrs each)		
6				
2 hrs		Patricia Electric		
8		(1 worker x 2 hrs)		
9				
10				
11				
12				

COMMENTS
Nicholas Excavating Dug down and removed a large Rock which was creating a void for material to fall into. refilled excavated area with Stone Per Ani Zipkin.

DATE COMPLETED

TOTAL MATERIALS

TECHNICAL SERVICE TIME

11 hrs

TAX

TECHNICIAN

CASH ON COMPLETION OF WORK

TOTAL

INVOICE

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Thank You

4240

Jacobs *WORK CHANGE DIRECTIVE*

TO CONTRACTOR: Patricia Electric Inc WDC NO: E-001

PROJECT: Oswego Eastside WWTP Improvements PROJECT NO: EBXF0800

OWNER: City of Oswego

ENGINEER: Jacobs

The following additions, deletions, or revisions to the Work have been ordered and authorized:

Description of Work:

Exploratory excavation around an unforeseen sink hole that appeared in the bottom of a duct bank trench between the Switchgear Foundation and the Manhole (adjacent to the 12th Street gate). Excavate around the hole until a bottom is found, or the cause of the sink hole is clear. Backfill with duct bank bedding material per Section 31 23 23.15, Part 2.03. Complete work on time and materials basis under the supervision of the Engineer or Inspector.

Reason for Change(s): ☐

A sink hole could undermine the integrity of the duct bank that ends up feeding the main operating building and can also undermine the roadway where deliveries/pickups enter and exit the WWTP site.

Attachments (List Supporting Documents):



It is understood that this Work Change Directive will not change the Contract Price or Times, but is evidence that the parties expect a Change Order to be subsequently issued reflecting any changes.

Recommended By:

Engineer

Engineer

10/20/2020

Date _____

Copy:
Owner
Engineer
Field File

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, the City of Oswego has an open contract with Patricia Electric, Inc. (the Contractor) for the Eastside Wastewater Treatment Plant Electrical and SCADA Upgrades; and,

WHEREAS, the Contractor prepared and submitted details for Change Order No. 3 for additional work for said project in the amount of \$12,111.70; and

WHEREAS, Change Order No. 3 for said amount increases the total contract of \$3,462,485.61 to \$3,474,597.31; now therefore be it

RESOLVED, that Mayor William J. Barlow, Jr., is authorized to sign Change Order No. 3 for said amount with an increase to the total contract of \$3,462,485.61 to \$3,474,597.31; and, be it further

RESOLVED, that the City Chamberlain is hereby authorized to advance current funds of the City (not to exceed \$3,474,597.31 without further Common Council authorization) for electrical services associated with the SCADA Improvements Project (C7-6344-21-00) with the intent to reimburse same from funds made available from the issuance of long term bonds and EFC WIIA Grant.

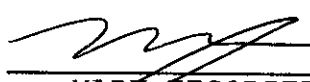
AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor BurrIDGE	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

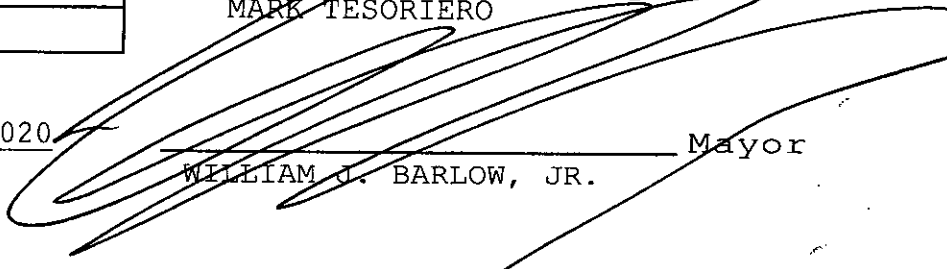
Approved November 24, 2020

Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of NOVEMBER 2020


 MARK TESORIERO

City Clerk


 WILLIAM J. BARLOW, JR.

Mayor

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/10/2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Combined Sewer Separation - Third 25%
EFC Project No. C7-6344-19-08
Contract No. 1 - General
Marcellus Construction Co., Inc.
Change Order No. 15

Dear Councilors:

We request approval of Change Order No. 15 for the general contract with Marcellus Construction Co., Inc. for the subject project in the amount of \$0 for extra work to be performed for unforeseen conditions or requests by the City. Details of the Change Order as prepared by GHD Consulting Engineers are submitted as part of the request. The dollar amount of the contract would not increase from \$6,462,229.00. Funding for this Change Order is provided from the allowance under BI-40 for Miscellaneous Additional Work.

We request that the Mayor be authorized to sign Change Order No. 15 for said project with no increase to the total contract amount of \$6,462,229.00.

/dma

Ordered filed and printed with the proceedings.

Change Order

No. 15

Date of Issuance: 11/10/2020

Effective Date: 11/23/2020

Project: Combined Sewer Separation – Third 25%	Owner: City of Oswego, New York	Owner's Contract No.: EFC No. C7-6344-19-08
Contract: 1 - General		Date of Contract: 01/31/2020
Contractor: Marcellus Construction Co., Inc.		Engineer's Project No.: 11153006

The Contract Documents are modified as follows upon execution of this Change Order:

Description: The following items were unforeseen conditions or requests by the City that required the Contractor to perform extra work. This is a \$0 change order for Extra Work Orders 51-52 (attached). The total dollar amount of \$24,234.61 be used from the allowance under BI-40 for Miscellaneous Additional Work. The remaining balance will be \$274,852.62 once this change order is executed.

The following is a detailed listing of the extra work orders.

- EWO No. 51 – MCI installed a new 6-in sewer lateral for the Beacon Hotel on West Fifth Street and West Bridge Street. (\$17,926.04).
- EWO No. 52 – MCI boxed out a driveway on West Third Street and was directed to form curbs, mill pavement, and install binder on West Fifth Street and on West Seneca Street. (\$6,308.57).

Attachments (list documents supporting change):

Extra Work Orders 51-52.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$6,462,229.00

No Change from previously approved Change Orders No. 0 to No. 14:

\$0

Contract Price prior to this Change Order:

\$6,462,229.00

No Change of this Change Order:

\$0

Contract Price incorporating this Change Order:

\$6,462,229.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): November 1, 2020

Ready for final payment (days or date): January 1, 2021

No change from previously approved Change Orders No. 0 to No. 14:

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (days or date): November 1, 2020

Ready for final payment (days or date): January 1, 2021

No Change of this Change Order:

Substantial completion (days or date): 0

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): November 1, 2020

Ready for final payment (days or date): January 1, 2021

EJCDC C-941 Change Order

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

Page 1 of 2

RECOMMENDED:

By: PMC

Engineer (Authorized Signature)

Date: 11/10/2020

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized

Date: _____

Date: _____

NAME OF PROJECT: City of Oswego: Combined Sewer Separation 3rd 25% Project.

EWO- FIFTY-ONE

OWNER: City of Oswego
DATE: 10/23/2020

DESCRIPTION OF WORK PERFORMED: Beacon Hotel Sewer Lateral

Marcellus Construction installed a new 6-in sewer lateral for Beacon Hotel. Topsoiled and seeded lawn, rebuilt wall and formed up for sidewalk and curb. Work transpired over a three day period beginning on 10/21 and ending 10/23.

[illegible]

[illegible]

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, GHD Consulting Engineers (GHD) prepared and submitted details for Change Order No. 15 for the Combined Sewer Separation - Third 25%, EFC Project No. C7-6344-19-08, for Contract No. 1 with Marcellus Construction Co., Inc. in the amount of \$0; and

WHEREAS, funding for this Change Order is provided in an allowance under BI-40 for Miscellaneous Additional Work; and

WHEREAS, the total dollar amount of Change Order No. 15 is \$24,234.61, decreasing the allowance to \$274,852.62; now, therefore be it

RESOLVED, that Mayor William J. Barlow, Jr., is authorized to sign Change Order No. 15 for said project with no increase to the total contract amount of \$6,462,229.00.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino*	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020

MARK PESORIERO

City Clerk

Approved November 24, 2020

Mayor
WILLIAM J. BARLOW, JR.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/10/2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Combined Sewer Separation - Third 25%
EFC Project No. C7-6344-19-08
Contract No. 1 - General
Marcellus Construction Co., Inc.
Change Order No. 16

Dear Councilors:

We request approval of Change Order No. 16 for the general contract with Marcellus Construction Co., Inc. for the subject project in the amount of \$0 for extra work to be performed for unforeseen conditions or requests by the City. Details of the Change Order as prepared by GHD Consulting Engineers are submitted as part of the request. The dollar amount of the contract would not increase from \$6,462,229.00. Funding for this Change Order is provided from the allowance under BI-40 for Miscellaneous Additional Work.

We request that the Mayor be authorized to sign Change Order No. 16 for said project with no increase to the total contract amount of \$6,462,229.00.

/dma

Ordered filed and printed with the proceedings.

Change Order No. 16

Date of Issuance: 11/10/2020Effective Date: 11/23/2020

Project: Combined Sewer Separation – Third 25%	Owner: City of Oswego, New York	Owner's Contract No.: EFC No. C7-6344-19-08
Contract: 1 - General		Date of Contract: 01/31/2020
Contractor: Marcellus Construction Co., Inc.		Engineer's Project No.: 11153006

The Contract Documents are modified as follows upon execution of this Change Order:

Description: The following items were unforeseen conditions or requests by the City that required the Contractor to perform extra work. This is a \$0 change order for Extra Work Order 53 (attached). The total dollar amount of \$4,782.20 be used from the allowance under BI-40 for Miscellaneous Additional Work. The remaining balance will be \$270,070.42 once this change order is executed.

The following is a detailed listing of the extra work orders.

- EWO No. 53 – MCI reinstalled the flag pole, elk statue, retaining wall, and topsoiled and seeded the Elk's Club front yard on West Fifth Street and Rt. 104. (\$4,782.20).

Attachments (list documents supporting change):

Extra Work Orders 53.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$6,462,229.00</u>	Original Contract Times: ☐ Working days ☒ Calendar days Substantial completion (days or date): <u>November 1, 2020</u> Ready for final payment (days or date): <u>January 1, 2021</u>
No Change from previously approved Change Orders No. <u>0</u> to No. 15: \$0 _____	No change from previously approved Change Orders No. <u>0</u> to No. 15: Substantial completion (days): 0 _____ Ready for final payment (days): 0 _____
Contract Price prior to this Change Order: <u>\$6,462,229.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>November 1, 2020</u> Ready for final payment (days or date): <u>January 1, 2021</u>
No Change of this Change Order: \$0 _____	No Change of this Change Order: Substantial completion (days or date): 0 _____ Ready for final payment (days or date): 0 _____
Contract Price incorporating this Change Order: <u>\$6,462,229.00</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>November 1, 2020</u> Ready for final payment (days or date): <u>January 1, 2021</u>

EJCDC C-941 Change Order

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

Page 1 of 2

G:\111\11153006 City of Oswego Combined Sewer Separation 3rd 25 percent\Construction\Change Orders\Change Order No. 16\Change Order No. 16.doc

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u>	By: _____	By: _____
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized)
Date: <u>11/10/2020</u>	Date: _____	Date: _____
Approved by Funding Agency (if applicable): _____		Date: _____

NAME OF PROJECT: City of Oswego: Combined Sewer Separation 3rd 25% Project.

EWO- FIFTY-THREE

OWNER: City of Oswego
DATE: 10/30/2020

DESCRIPTION OF WORK PERFORMED: Elk Club Restoration

Marcellus Construction completed restoration at location of Elk's Club sewer lateral installation. Reinstalled flag pole, elk, retaining wall and topsoiled and seeded.

[illegible]

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, GHD Consulting Engineers (GHD) prepared and submitted details for Change Order No. 16 for the Combined Sewer Separation - Third 25%, EFC Project No. C7-6344-19-08, for Contract No. 1 with Marcellus Construction Co., Inc. in the amount of \$0; and

WHEREAS, funding for this Change Order is provided in an allowance under BI-40 for Miscellaneous Additional Work; and

WHEREAS, the total dollar amount of Change Order No. 16 is \$4,782.20, decreasing the allowance to \$270,070.42; now, therefore be it

RESOLVED, that Mayor William J. Barlow, Jr., is authorized to sign Change Order No. 16 for said project with no increase to the total contract amount of \$6,462,229.00.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burrridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek ★	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

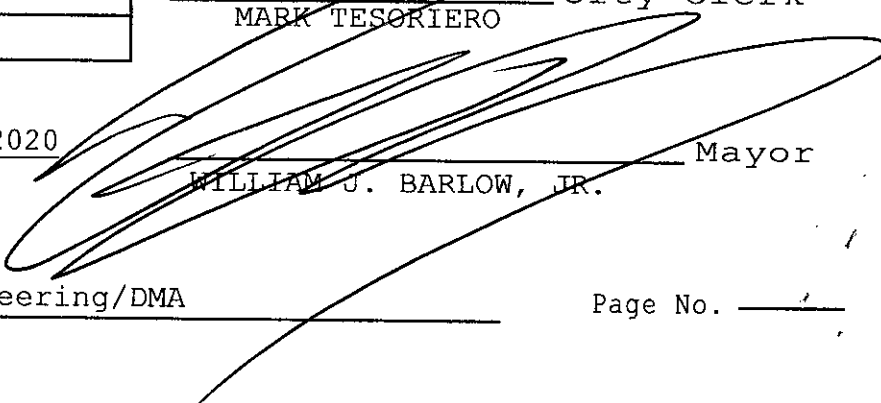
ADOPTED LOST

Approved November 24, 2020Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020


 MARK TESORIERO

City Clerk


 WILLIAM J. BARLOW, JR. Mayor
Resolution prepared by Engineering/DMAPage No. 1

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/10/20

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☒ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Proposal for Additional Work - City Hall Restoration Project

Dear Councilors:

Enclosed is a copy of an proposal for additional work submitted by Mesick, Cohen, Wilson and Baker, Architects, LLP (the architect/consultant) related to the City Hall Restoration Project. The proposal is for an additional \$36,169 of additional work related to unforeseen conditions of deterioration and the need to address critical issues.

Sincerely,

Nate Emmons
Director, Office of Economic Development

Ordered filed and printed with the proceedings.

MESICK • COHEN • WILSON • BAKER • ARCHITECTS, LLP

388 BROADWAY

ALBANY, NEW YORK 12207

October 28, 2020

Jeffrey Hinderliter, PE
 City Engineer
 City of Oswego
 13 West Oneida Street
 Oswego, New York 13126

Re: Oswego City Hall - Building Envelope Improvements
 Bid Reference No. OSC-001-20
 Proposal for Extra Services

Dear Mr. Hinderliter,

During this summer's construction phase of the façade restoration of the Oswego City Hall our firm has been called upon to address various unforeseen conditions of deterioration that has required additional evaluation, recommendations, and administration. The need to address these critical issues has amplified our construction administration services and resulted in additional time incurred to prescribe and supervise the necessary repair activities.

The following items identify those areas of additional work for which we provided professional services and have been completed:

Council Chamber Room 220 Masonry Wall Stabilization**PAC Associates Construction Change Order Amount – Add \$39,562.00**

- Evaluate severely destabilized masonry conditions.
- Develop repair and anchoring scope of work.
- Consultation with structural engineer (Klepper, Hahn & Hyatt Engineers).
- Prepare and issue directives and sketches for repairs and anchoring.
- Negotiate and administer work change order between PAC and City of Oswego.

Hazardous Material Testing and Abatement**PAC Associates Construction Change Order Amount – Add \$20,748.00**

- Negotiate and administer work change order between PAC and City of Oswego.

Bell Tower Masonry Wall Stabilization**PAC Associates Construction Change Order Amount – Add \$33,948.00**

- Evaluate severely destabilized masonry conditions at base of tower.
- Develop repair scope of work.
- Consultation with structural engineer (Klepper, Hahn & Hyatt Engineers).
- Prepare and issue directive and sketches for repairs.
- Negotiate and administer work change order between PAC and City of Oswego

TEL: 518 433-9394
 FAX: 518 433-9397
 mcwb@mcwb-arch.com
 www.mcwb-arch.com

VIRGINIA OFFICE
 3302 CRAGGY OAK COURT, SUITE 101
 WILLIAMSBURG, VIRGINIA 23188
 TEL: 757 221-0713
 FAX: 757 221-0714

Bell Tower Metal Sill Flashing and Lead Tee Joint Protection
PAC Construction Change Order Amount – Add \$33,448.00

- Evaluate displaced stone sills and severely deteriorated steel assembly system at interior and exterior of bell tower.
- Consultation with structural engineer (Klepper, Hahn & Hyatt Engineers).
- Develop and issue metal flashing and anchoring details.
- Prepare and issue directive for repairs.
- Negotiate and administer work change order between PAC and City of Oswego.

Mansard Roof - Structural Wood Framing
PAC Construction Change Order Amount – Add \$33,221.00

- Evaluate deteriorated wood structural roof framing conditions and details related to connections of rafters and new gutter assembly.
- Consultation with structural engineer (Klepper, Hahn & Hyatt Engineers).
- Develop wood repairs details and gutter connection scope of work.
- Prepare and issue directive for repairs.
- Negotiate and administer work change order between PAC and City of Oswego.

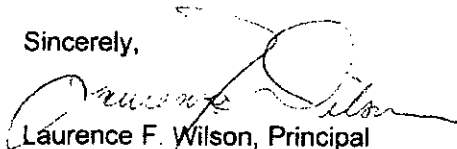
The total increase to the base Construction Cost for these unforeseen conditions is \$160,927, with a total current Construction Contract cost of \$2,661,692. Our Owner/Architect agreement of April 26, 2019 stipulates our fee as \$230,000, which was based on a Cost of Work budget of \$2,250,000, calculated on a ten percent (10%) professional services fee structure (plus expenses). A direct 10% calculation of the revised Cost of Work (\$266,169) minus our stipulated contract fee (\$230,000) amounts to \$36,169 for a percentage-based additional fee.

We estimated the actual cost of our additional construction administration services to date at \$20,000. We would also like to point out that our contract stipulates a one year construction period with a sunset to the contract of April 2021. Our contract stipulates 20 site inspections. As of Monday this week, we have performed the requisite 20 site inspections. As you are aware, the project has been delayed and will shut down for the winter, resuming in April 2021. We propose to carry over the remaining \$16,169 balance from the percentage-based fee increase into next year's construction administration services when the project resumes in the spring of 2021. We propose to perform our 2021 services on an hourly basis and submit monthly invoices. While we expect that this would cover the extended schedule, if the project extends beyond the coverage of the remaining fee, we will notify and negotiate any contract extensions with the City of Oswego.

We respectfully request that the City of Oswego issue a change order to our contract agreement in the amount of \$36,169 for these additional services.

Please feel free to call with any questions.

Sincerely,



Laurence F. Wilson, Principal

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, Mesick, Cohen, Wilson and Baker, Architects, LLP submitted proposal for additional work related to the City Hall Restoration project; and

WHEREAS, The proposal is in the amount of \$36,169 is for additional work related to unforeseen conditions of deterioration, which increased the contract amount with Mesick, Cohen, Wilson and Baker, Architects, LLP. from \$230,00 to \$266,169; and now therefore be it

RESOLVED, that the Mayor or the Economic Development Director is authorized to sign documents for said project and contract with an increase of \$36,169 to change the total contract amount to \$266,169; and it is further

RESOLVED, the amount changed by the approved submitted proposal will be added to the previously approved city's local share and contribution to the completion of the project.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

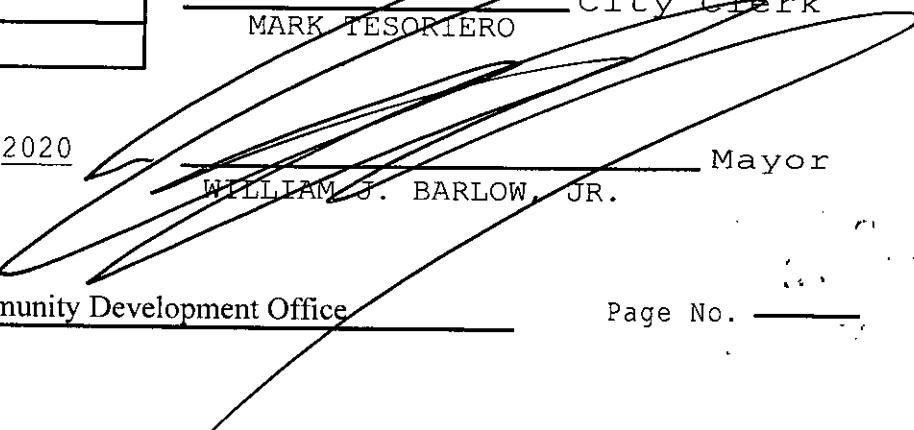
ADOPTED LOST

Approved November 24, 2020Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020


 MARK TESORIERO

City Clerk


 WILLIAM S. BARLOW, JR. Mayor
Resolution prepared by Community Development Office

Page No. _____

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: November 9, 2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|--|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☒ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

City Chamberlain Deborah Coad requests authorization for Mayor William J. Barlow Jr. to renew the agreement with Insero & Co for the Annual Single Audit as required by the Office of the State Comptroller

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the City of Oswego is required by the New York State Comptroller to have a Single Independent Audit completed annually, and

WHEREAS, the professional services of the auditing firm Insero & Co. CPAS, LLP have been providing the required auditing services, and

WHEREAS, the office of the City Chamberlain with the assistance of Insero & Co. monitor and implement Governmental Accounting Standard Board (GASB) Federal and State accounting compliance and requirements, and

WHEREAS, the Office of the City Chamberlain and Insero & Co. continue to maintain and monitor compliance of the Enterprise Fund as set forth in the Consent Decree, and

WHEREAS, the current agreement will expire with Fiscal Year 2020, and

WHEREAS, the proposed fees include a modest increase from the current agreement of \$2,000 over three years as follows: 2021 \$32,000, 2022, \$32,700 and 2020, \$35,500, the annual cost of services is shared by the three Operating Budgets, Community Development and Rental Assistance.

NOW THEREFORE BE IT HEREBY

RESOLVED that authorization be and is hereby granted to continue the professional services of Insero & Co. for the required Annual Audit for the years 2021, 2022 and 2023 and further authorize Mayor William J. Barlow, Jr. to sign all required documents to effectuate same.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	
ADOPTED			LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by City Chamberlain

Page No.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: 11/12/2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☒ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☐ Dept. of Police | ☐ Other |

Re: Request to Seek Proposals
Professional Services
High Dam Hydroelectric Facility

Dear Councilors:

We request that the City Engineer be authorized to seek proposals for Professional Services at the High Dam Hydroelectric Facility to design a scour repair at the toe of the spillway.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor

Gosek

WHEREAS, funding is available in the A.6989.0440 (Contracted Services) Account for professional services to design a scour repair at the toe of the spillway at the High Dam Hydroelectric Facility; now, therefore be it

RESOLVED, that the City Engineer is authorized to seek proposals for said project; and, be it further

RESOLVED, that the results of the proposals be returned to the Common Council for further consideration.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of NOVEMBER 2020

MARK TESORIERO

City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Engineering/DMA

Page No. _____

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: November 9, 2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☒ City Chamberlain
- ☐ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

City Chamberlain Deborah Coad requests authorization to complete all required accounting procedures to close the 2020 Financial Year.

Ordered filed and printed with the proceedings.

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Plunkett

WHEREAS, it is required that all accounting ledgers be in compliance with the New York State Comptroller's Accounting Standards and Guidelines, and

WHEREAS, it may be deemed necessary to complete Generally Accepted Accounting Procedures to bring the 2020 ledgers into balance for the purpose of closing the City of Oswego Financial Records, and

WHEREAS, no procedures will be executed with this Resolution prior to December 31, 2020 and,

NOW, THEREFORE, BE IT HEREBY

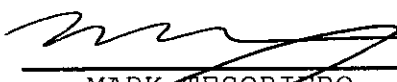
RESOLVED, that permission be and is hereby granted to the City Chamberlain to complete the necessary accounting procedures to bring all ledgers into balance.

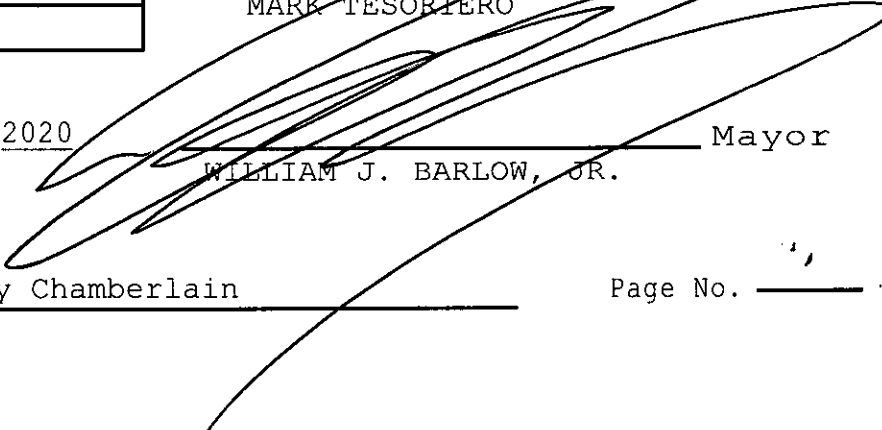
AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker ★	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED

Approved November 24, 2020Recommended by Administrative Services
CommitteeChairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020


 MARK TESORIERO City Clerk


 WILLIAM J. BARLOW, JR. Mayor
Resolution prepared by City ChamberlainPage No. 1

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: November 16, 2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

- ☐ City Attorney
- ☐ City Chamberlain
- ☒ City Clerk
- ☐ City Engineer
- ☐ Community Development
- ☐ Dept. of Fire
- ☐ Dept. of Personnel
- ☐ Dept. of Police

- ☐ Purchasing Agent
- ☐ Recreation
- ☐ Sewage Treatment Plant, E/W
- ☐ Traffic Engineering
- ☐ Dept. of Water
- ☐ Dept. of Works
- ☐ Zoning & Planning
- ☐ Other

Dear Councilors:

City Clerk, Mark Tesoriero, is requesting a transfer of funds from within the City Clerk's Office in the amount of \$3,000.00 in order to purchase new shelving and archive boxes for use in the Records Department.

Thank you for your time and consideration.

Ordered filed and printed with the proceedings.

Emily Barlow

From: Standard Equipment Corp. <standardpaul@aol.com>
Sent: Thursday, November 12, 2020 4:42 PM
To: Emily Barlow
Subject: Invoice #1095088 - re-quote

Emily, ****Prices as follows****

(1) starter unit #JKARS96360964s....\$829.00

(1) add-on unit #JKARA96360964S...\$743.00

SHIPPING with appointment/lift-gate service/limited access....\$337.00

Grand total \$1909.00

Thank you very much,
Paul

Paul Stanton
Standard Equipment Corp.
Phone. 1-800-622-2692
Fax. 1-800-243-3060
Email: Paul@Standard-Direct.com
Email: StandardPaul@aol.com

In a message dated 11/12/2020 11:02:55 AM US Mountain Standard Time, ebarlow@oswegony.org writes:

Good afternoon Paul,

Mark just spoke to you about getting a re-quote from an order we placed in 2017. This order we are only looking to get one starter unit and one add-on unit....Mark said there was no need to attached a copy of the bill, but if you do need it for any reason please let me know and I can send it over. Our last order the shipping costs were waived, and we would appreciate having that luxury again!

Also, the new contact person should be myself:

Emily Barlow, Deputy City Clerk

ebarlow@oswegony.org

315-342-8117

Thank you very much!

352



1-800-295-5510

My Account | Contact Us | Sign In

Search

GO

- Products
- Uline Products
- Quick Order
- Catalog Request
- Special Offers
- About Us
- Careers
- Continue Shopping

Shopping Cart

Forward

Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
S-16322	Plastic Storage File Box - 24 x 12 x 10" 5/bundle	50	\$21.00/EA	\$1,050.00	
SUBTOTAL =				\$1,050.00	

Update Checkout

Priority code FJ274 has been added.

Shipping | Safe Code: | Update | Questions? \$300+ orders are eligible for a free item.

+ shipping ~\$85.00

CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Gosek

RESOLVED, that permission be and it hereby is granted to transfer the sum of Three Thousand Dollars (\$3,000.00) from Account A.1410.0460 (Miscellaneous Expenses) into Account A.1410.0410 (Materials and Supplies), in order to cover the purchase of new shelving units and archive boxes for use in the Records Office, and be it further

RESOLVED, that the City Chamberlain be and she hereby is authorized to change the books and records contained in her office to reflect the same.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by City Clerk's Office

Page No.

COMMUNICATION FROM OFFICERS OF THE CORPORATION

TO: Committees of the Common Council

Date: November 12, 2020

- ☐ Planning & Development
- ☐ Physical Services
- ☒ Administrative Services
- ☐ Human Services

Fr: Office of

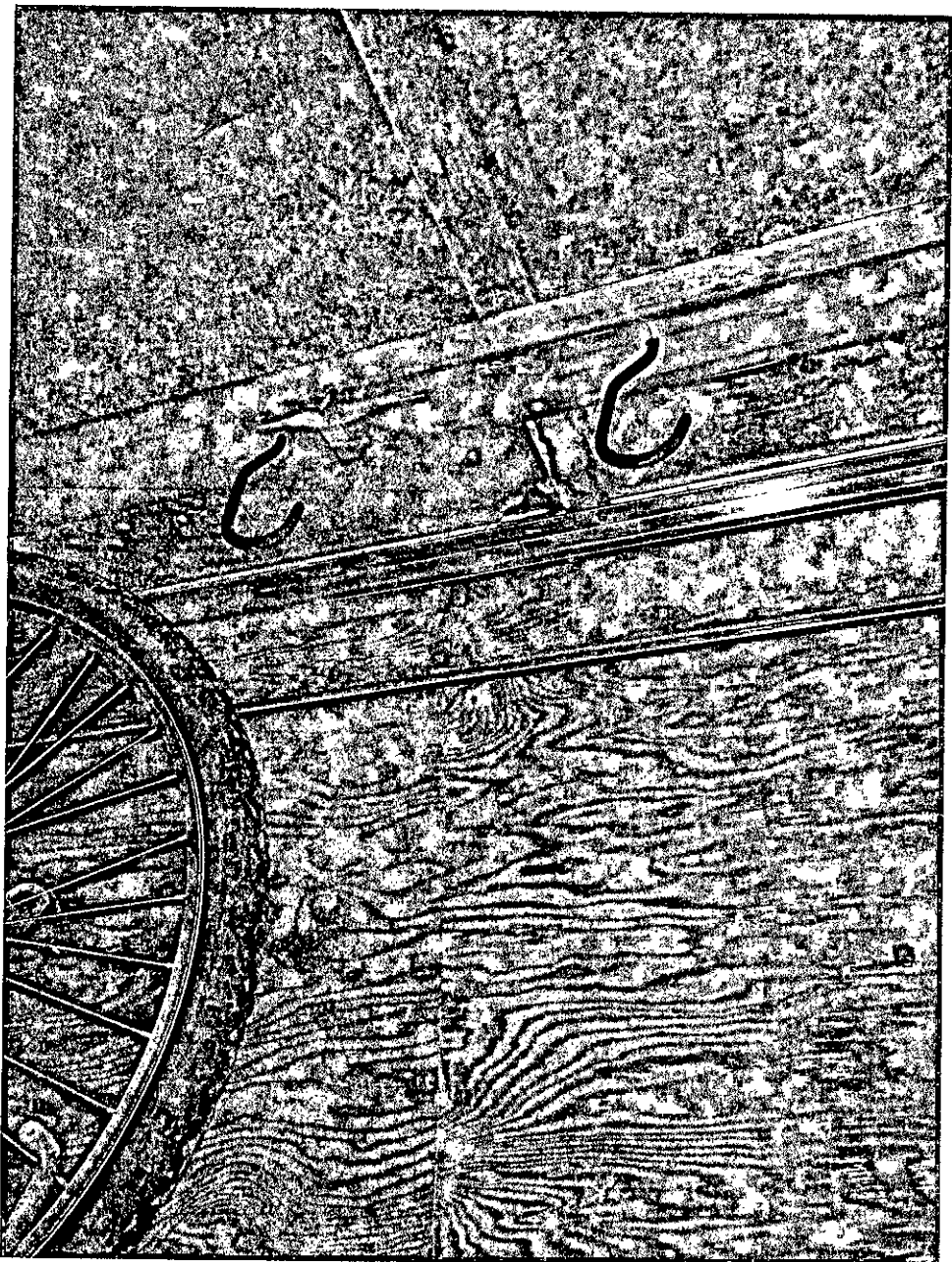
- | | |
|---|--|
| ☐ City Attorney | ☐ Purchasing Agent |
| ☐ City Chamberlain | ☐ Recreation |
| ☐ City Clerk | ☐ Sewage Treatment Plant, E/W |
| ☐ City Engineer | ☐ Traffic Engineering |
| ☐ Community Development | ☐ Dept. of Water |
| ☐ Dept. of Fire | ☐ Dept. of Works |
| ☐ Dept. of Personnel | ☐ Zoning & Planning |
| ☒ Dept. of Police | ☐ Other |

Chief Phillip Cady of the Oswego City Police Department is requesting a discussion regarding the purchase of an evidence storage container to replace the current one that is in disrepair.

Thank you for your time and consideration.







CITY OF OSWEGO, NEW YORK

Motions, Resolutions and Notices

By Councilor Corradino

WHEREAS, the Police Department wishes to purchase an evidence storage container to replace the current one that is in disrepair, and

WHEREAS, funding in the amount of \$3,785.00 is required

now, therefore be it

RESOLVED that the City Chamberlain is authorized to complete a transfer from the General Fund Contingent Account A.1990.0460 to A.3120.0410 Police Department Supplies and Materials Account in the amount of \$3,600.00 for the purchase of the storage container, as well as a transfer from the General Fund Contingent Account A.1990.0460 to A.3120.0460 Police Department Miscellaneous Account in the amount of \$185.00 to cover the cost of delivery.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Recommended by Administrative Services
Committee

Chairman Robert A. Corradino

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of November 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by Police Department

Page No.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Gosek

WHEREAS, the following Resolution(s) sponsored by Councilor Gosek has/have not been reviewed by any Committee of this Common Council, and

WHEREAS, Rule VII, Paragraph 2, required such Committee consideration prior to Common Council action, now, therefore be it

RESOLVED, that pursuant to Rule XI of the Common Council Rules, Rule VII, Paragraph 2, is suspended so that Resolution No. 355 may be acted upon without committee consideration.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker *	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Approved November 24, 2020

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020

MARK TESORIERO

City Clerk

WILLIAM J. BARLOW, JR.

Mayor

Resolution prepared by From the Council Floor

Page No. _____

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Hill

WHEREAS, the Leonard R. Olds & Hugh G. Rouse Trust (the Olds Trust) is the owner of property located in the City of Oswego and identified as 190-200 West Bridge Street, commonly known as the Friendly's restaurant property; and

WHEREAS, the Olds Trust filed a legal action against the City of Oswego challenging its real property assessment for the parcels in question (Tax Map Parcel Nos. 127.68-06-11, 127.68-06-12, and 127.68-06-13) in the New York State Supreme Court, Docket No. EFC-2020-0702, and

WHEREAS, the City Attorney and the City Assessor have reviewed the lawsuit, have met and conferred with the attorneys representing the Olds Trust, and have reviewed certain financial information provided within the course of the legal action; and

WHEREAS, the parties have now reached a proposed settlement that requires the approval of the Common Council in order to take effect; and

WHEREAS, the Common Council hereby declares it to be in the best interest of the City of Oswego to enter into a settlement, the terms of which are contained in a proposed Stipulation of Settlement and Judicial Order, incorporated by reference herein;
now, therefore be it

RESOLVED, that the Common Council for the City of Oswego hereby approves settlement of the legal action commenced by the Olds Trust against the City of Oswego challenging its real property assessment for the parcels in question (Tax Map Parcel Nos. 127.68-06-11, 127.68-06-12, and 127.68-06-13) in the New York State Supreme Court, Docket No. EFC-2020-0702 in accordance with the terms set out in the proposed Stipulation of Settlement and Judicial Order; and it is further

RESOLVED, that the City Attorney, working with the City Assessor, is hereby authorized to finalize the settlement terms consistent with the proposed stipulation of settlement; and it is further

RESOLVED, that the Mayor of the City of Oswego is authorized to execute any document necessary to give effect to this resolution.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	7	0	

ADOPTED LOST

Approved November 24, 2020

I certify that the foregoing resolution was duly passed by the Common Council on the 23rd day of November 2020

MARK TESORIERO City Clerk

WILLIAM J. BARLOW, JR. Mayor

Resolution prepared by City Attorney

Page No.

CITY OF OSWEGO, NEW YORK
Motions, Resolutions and Notices

By Councilor Plunkett

RESOLVED, that this Regular Meeting of the Common Council now adjourn at
7:47 p.m.

AYES AND NAYS CALLED			ABSENT/ ABSTAIN
	AYES	NAYS	
Councilor McBrearty	✓		
Councilor Burridge	✓		
Councilor Hill, Jr.	✓		
Councilor Walker	✓		
Councilor Gosek <i>A</i>	✓		
Councilor Plunkett	✓		
Councilor Corradino	✓		
TOTAL	<u>7</u>	<u>0</u>	

ADOPTED LOST

I certify that the foregoing resolution
was duly passed by the Common Council
on the 23rd day of November 2020

MARK TESORIERO City Clerk

Approved November 24, 2020

WILLIAM J. BARLOW, JR. Mayor



AGENDA
Common Council Meeting
November 23, 2020
7:15 PM

Roll Call

Roll Call

Mayor Barlow called the meeting to order at 7:30 p.m. All Councilors were present.

Mayors Report to the Common Council

Public Session

Pledge of Allegiance to the Flag

Resolutions

- 338 Approve Minutes Common Council Meeting Held November 9, 2020

The resolution was sponsored by Councilor McBrearty. Councilor Gosek was the second. Resolution passed unanimously.

- 339 Appoint Commissioner of Deeds

The resolution was sponsored by Councilor Burrridge. Councilor Hill was the second. Resolution passed unanimously.

- 340 Approve Use of Public Space – Catherine C. Clark Trust, Owners of a Single- Family Dwelling Located at 4 Woodridge Terrace, In Order to Place a Landscaping Rock Garden Along the Roadway

The resolution was sponsored by Councilor Plunkett. Councilor Burrridge was the second. Resolution passed unanimously.

- 341 Authorize Mayor to Sign an Extension of Time with J&A Mechanical Contractors, Inc. for the Westside Wastewater Treatment Plant Rehabilitation of Hydronic Systems Project

The resolution was sponsored by Councilor Corradino. Councilor Gosek was the second. Resolution passed unanimously.

- 342 Authorize Mayor to Sign Amendment No. 1 with GHD Consulting Engineers, LLC for the McCaffrey Water Treatment Plant Improvements Project in the Amount of \$17,300.00

The resolution was sponsored by Councilor Walker. Councilor Plunkett was the second. Resolution passed unanimously.

- 343 Authorize Mayor to Sign Amendment No. 3 with GHD Consulting Engineers, LLC for the Combined Sewer Separation Phase 3 – Third 25% Project in the Amount of \$23,744.00

The resolution was sponsored by Councilor Burridge. Councilor Hill was the second. Resolution passed unanimously.

- 344 Authorize Mayor to Sign Change Order No. 2 with Scriba Electric, Inc. for the SCADA Improvements EFC Project in the Amount of \$0.00 for Additional Work

The resolution was sponsored by Councilor McBrearty. Councilor Gosek was the second. Resolution passed unanimously.

- 345 Authorize Mayor to Sign Change Order No. 3 with Patricia Electric, Inc. for the Eastside Wastewater Treatment Plant Electrical and SCADA Upgrades EFC Project in the Amount of \$12,111.70 for Additional Work

The resolution was sponsored by Councilor Plunkett. Councilor Burridge was the second. Resolution passed unanimously.

- 346 Authorize Mayor to Sign Change Order No. 15 with Marcellus Construction Co., Inc. for the Combined Sewer Separation Third 25% EFC Project in the Amount of \$0.00 for Additional Work

The resolution was sponsored by Councilor Hill. Councilor Corradino was the second. Resolution passed unanimously.

- 347 Authorize Mayor to Sign Change Order No. 16 with Marcellus Construction Co., Inc. for the Combined Sewer Separation – Third 25% EFC Project in the Amount of \$0.00 for Additional Work

The resolution was sponsored by Councilor Hill. Councilor Gosek was the second. Resolution passed unanimously.

- 348 Authorize Mayor and/or Economic Development Director to Sign Any and All Agreements with Mesick, Cohen, Wilson and Baker, Architects, LLP for the City Hall Restoration Project in the Amount

of \$36,169.00 for Additional Work

The resolution was sponsored by Councilor Corradino. Councilor Gosek was the second. Resolution passed unanimously.

- 349 Authorize Mayor to Sign Renewal Agreement with Insero & Co. for Annual Auditing Services as Required by the Office of the State Comptroller

The resolution was sponsored by Councilor Hill. Councilor BurrIDGE was the second. Resolution passed unanimously.

- 350 Authorize the Engineering Department to Seek Proposals for Professional Services at the High Dam Hydroelectric Facility to Design a Scour Repair at the Toe of the Spillway

The resolution was sponsored by Councilor Gosek. Councilor Corradino was the second. Resolution passed unanimously.

- 351 Authorize City Chamberlain to Complete the Necessary Accounting Procedures to Bring All 2020 Ledgers Into Balance

The resolution was sponsored by Councilor Plunkett. Councilor Walker was the second. Resolution passed unanimously.

- 352 Authorize City Chamberlain to Complete a Transfer of Funds Within the Clerk's Office in the Amount of \$3,000.00 for New Shelving Units and Archive Boxes

The resolution was sponsored by Councilor Gosek. Councilor McBrearty was the second. Resolution passed unanimously.

- 353 Authorize City Chamberlain to Complete a Transfer of Funds from the General Fund Contingent Account to the Police Department Supplies and Materials Account in the Amount of \$3,785.00 for a New Evidence Storage Container

The resolution was sponsored by Councilor Corradino. Councilor Plunkett was the second. Resolution passed unanimously.

- 354 Waive Rules of the Common Council to Present Resolution No. 355 From the Floor Without Committee Consideration

The resolution was sponsored by Councilor Gosek. Councilor Walker was the second. Resolution passed unanimously.

- 355 Authorize City Attorney to Finalize Settlement Terms and Further Authorize Mayor to Execute Any and All Documents Necessary Re: 190-200 West Bridge Street, Friendly's Restaurant

The resolution was sponsored by Councilor Hill. Councilor Corradino was the second. Resolution passed unanimously.

Adjournment

Unfinished Business

There was no unfinished business.

Adjournment

The resolution was sponsored by Councilor Plunkett. Councilor Gosek was the second. Resolution passed unanimously.

Meeting was adjourned at 7:47 p.m.







Woodridge Ter

Parcel 146.34-01-23
4 Woodridge Ter
Oswego, NY 13126

Overview

	Owner	Catherine C Clark Trust 4 Woodridge Ter Oswego, NY 13126	Property Class	210 Single Family Residence
			Zone	SR
			Flood Zone	No
			FloodZoneName	
			Acreage	0.00
			Neighborhood	

Overview

Contacts (1)

Items (1 / 1)

Media

Notifications

Subscriptions

Financial

Quick Map

Quick Calendar(beta)

Groups

■ Address/Tax Info

■ Property Info

■ Address/Tax Info

Print Key: 146.34-01-23

SWIS SBL Key: 35120014603400010230000

SWIS Code:

Legal Address: 4 Woodridge Ter

City: Oswego

State: NY

Zip: 13126

Comments

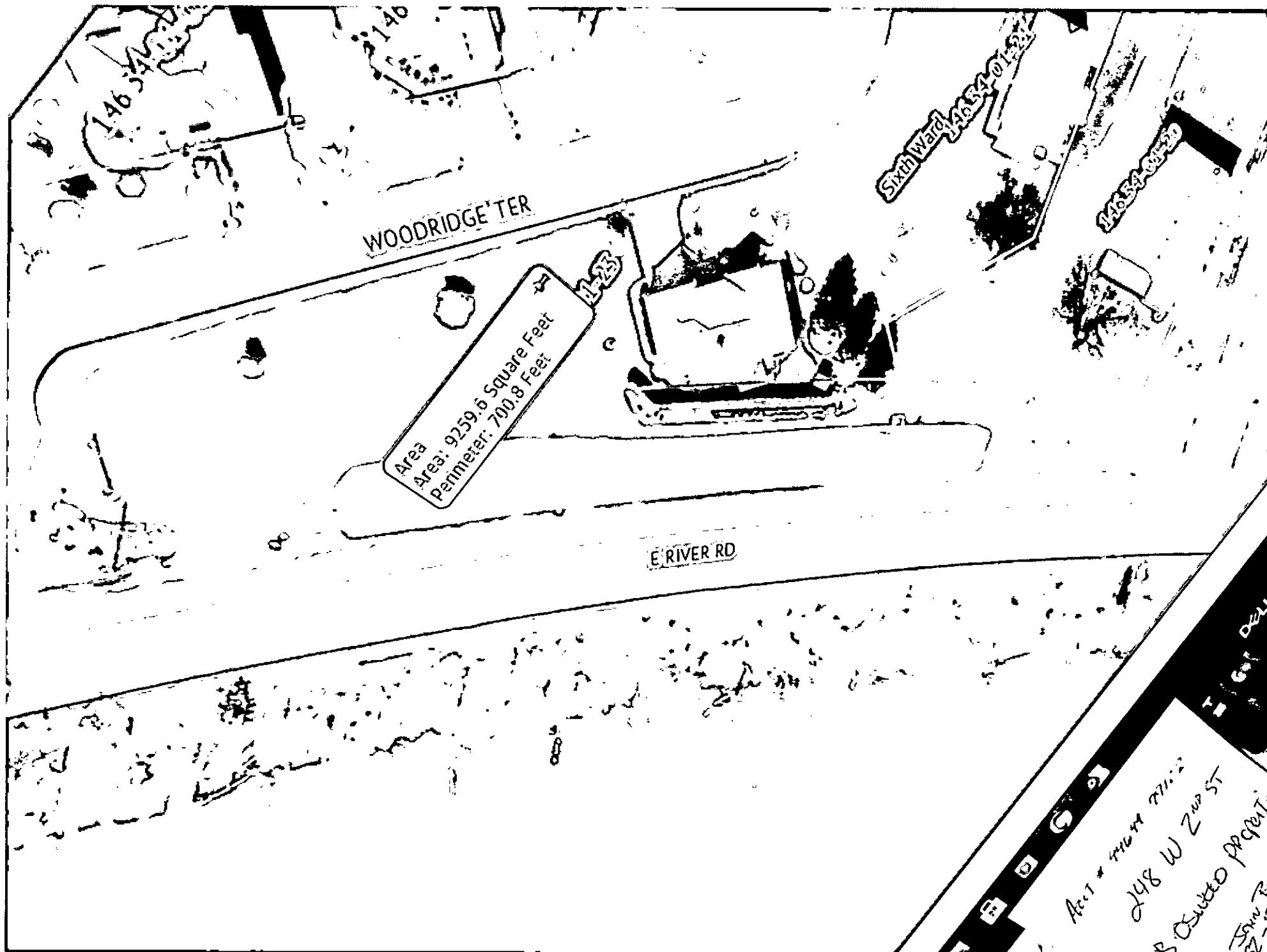
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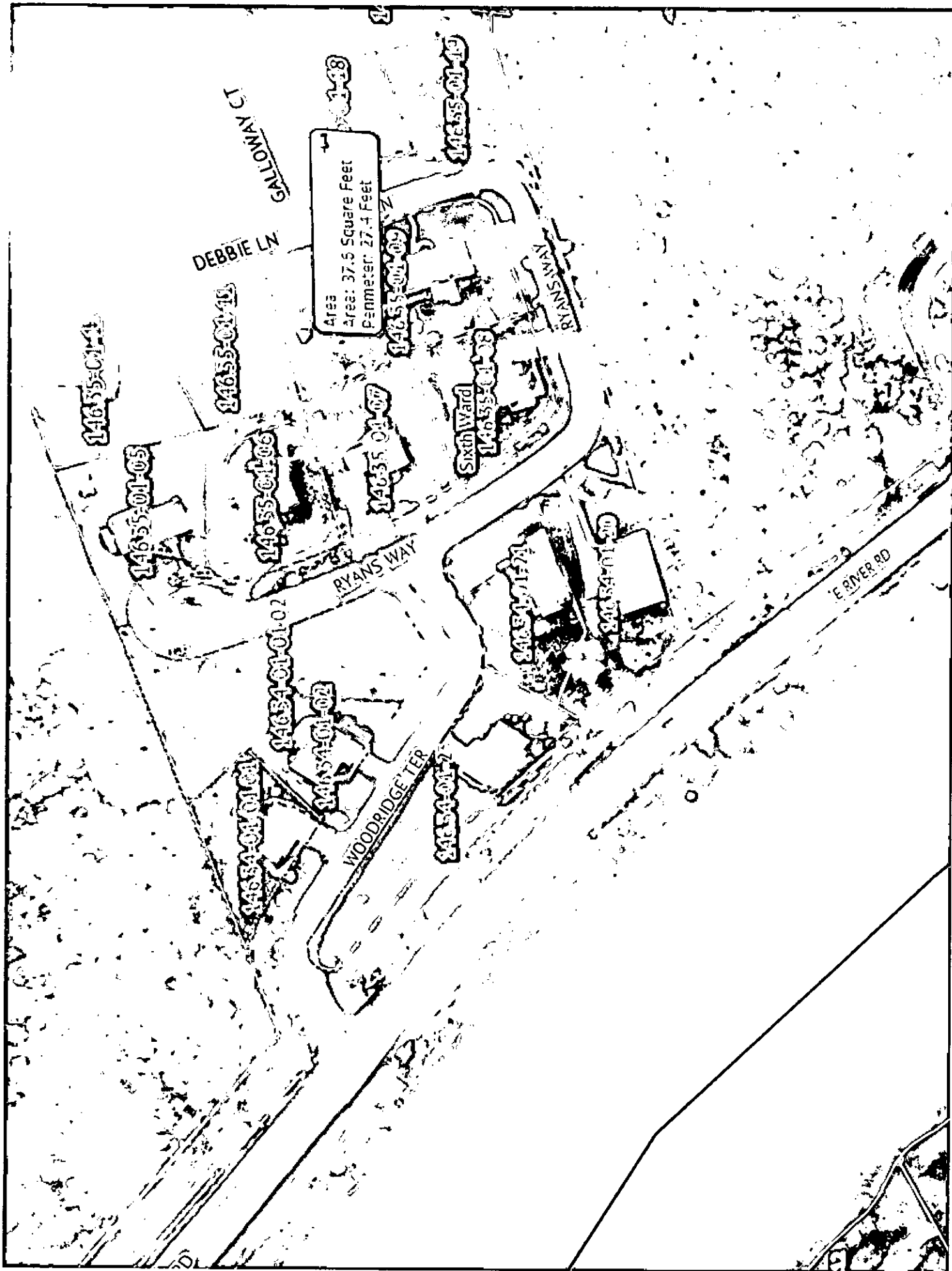
WOODRIDGE TER

Sixth Ward

E RIVER RD

79162
ST





Area
Area: 37.5 Square Feet
Perimeter: 27.4 Feet

GALLOP CT

DEBBIE LN

RYANS WAY

RYANS WAY

WOODBRIDGE TER

E RIVER RD

Sixth Ward

14635-01-14

14635-01-05

14635-01-15

14635-01-06

14635-01-07

14635-01-09

14635-01-13

14634-01-01-01

14634-01-01-02

14634-01-02

24634-01-7

14634-01-21

24634-01-20