

**PHYSICAL SERVICES
COMMITTEE MEETING
June 15, 2026**

Chairman Myer called the meeting to order at 6:31 p.m.

MEMBERS PRESENT: Chairman Myer, Councilor Plunkett, and Councilor Kennedy.

Councilor Ashline was excused.

OTHERS PRESENT: Councilor FitzGibbons; Councilor Lautensack; Councilor Thompson; Mayor Robert A. Corradino; City Attorney, Kevin Caraccioli; Craig Rebeor, Commissioner of Public Works and Parks and Recreation; Fire Chief, Paul Conzone; Planning and Zoning Administrator, Jeff McGann.

MEDIA PRESENT: No media present.

OLD BUSINESS: There was no old business.

A motion to approve the minutes of the June 1, 2026, Committee Meeting was made by Councilor Plunkett and seconded by Councilor Kennedy. Minutes were approved by a vote of 3-0-1.

NEW BUSINESS:

- 1. The Zoning and Planning Office received a request for Use of Public Space from Ms. Courtney Doucette, owner of a single-family dwelling located at 57 West Van Buren Street, in order to install a four foot (4') high fence.**

Planning and Zoning Administrator, Jeff McGann, explained that the proposed fence would need to be revised because the west side, as shown on the submitted plan, extended into the neighboring property's public space. He stated that the fence must instead follow Ms. Doucette's property line on both the east and west sides, extending only to the inside of the sidewalk. Councilor Myer stated that the resolution would be amended to reflect the required property line adjustment. Jeff confirmed the amendment, noting that the 4-foot chain-link fence would not obstruct visibility and would not extend to the roadway. Councilor Thompson inquired about potential impacts on snow removal. Jeff responded that a parking pad exists between the sidewalk and the road, snow has not historically been piled inside the sidewalk, and he did not anticipate any issues with snow removal.

COMMITTEE DECISION: Councilor Plunkett made a motion to amend the request from the Zoning and Planning Office. Councilor Kennedy seconded the motion to amend, it passed by a vote of 3-0-1.

Councilor Plunkett made a motion to approve the request as amended from the Zoning and Planning Office. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION WILL BE AMENDED AND FORWARDED TO THE FULL COUNCIL.

- 2. The Zoning and Planning Office received a request for Use of Public Space from Ms. Magdalena Rivera, owner of a multiple-family dwelling located at 123 East Third Street, in order to install a four foot (4') high fence from the steps to property line.**

Planning and Zoning Administrator, Jeff McGann, explained that the proposed fence would extend from the house within the public space and noted that while Ms. Rivera's property line extends to the neighboring driveway, she agreed to set the fence back a few feet from the driveway to allow the neighbors to open their vehicle doors. Jeff further explained that because the proposed fence would be a solid fence, he requested that it terminate flush with the front of the stairs rather than extending to the sidewalk in order to preserve visibility and avoid conflicts with pedestrian and vehicle traffic.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Zoning and Planning Office. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 3. The Zoning and Planning Office received a request from Michelle Wade, representing the Dragon Boat Club, for Use of Public Space, in order to place two (2) eighteen inch by twenty-four inch (18"x24") metal wire frame signs at the entrance to Wright's Landing.**

This item was withdrawn.

- 4. The Zoning and Planning Office received a request for Use of Public Space from Brittney's Way LLC, lessee of commercial property located at 75-79 East Bridge Street, in order to install an awning, place an A-frame sign and planters, between the sidewalk and property line.**

Planning and Zoning Administrator, Jeff McGann, explained that the property, commonly known as the 1850 House and currently owned by Warren Shaw, had previously received approval for the awning through Resolution No. 247 of 2020, adopted on August 24, 2020, during the Downtown Revitalization Initiative project. He recommended amending the current resolution to include only the planters and A-frame sign. Jeff also noted that Brittany's Way LLC would be opening a restaurant at the location and described the proposed improvements, including flowers, signage, lighting, and the existing awning. Councilor Myer asked whether the A-frame sign would be brought inside each night. Jeff confirmed that it would. Councilor Myer also asked about the placement of the planters. Jeff explained they would be positioned against

the building, leaving ample sidewalk width for pedestrian access. Councilor Kennedy inquired whether the awning was retractable. Jeff responded that it was a fixed aluminum-framed awning with a canvas cover, similar to others located downtown. Councilor Myer concluded by requesting a motion to amend the resolution to remove the awning from the request, and Jeff reiterated that the awning had already been approved under Resolution No. 247 of 2020.

COMMITTEE DECISION: Councilor Plunkett made a motion to amend the request from the Zoning and Planning Office. Councilor Kennedy seconded the motion to amend, it passed by a vote of 3-0-1.

Councilor Plunkett made a motion to approve the request as amended from the Zoning and Planning Office. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION WILL BE AMENDED AND FORWARDED TO THE FULL COUNCIL.

- 5. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, received a request for Use of Public Space in various city locations from the Oswego Bookmobile during the summer for their annual literacy program.**

Councilor Myer noted that the resolution listed only east-side locations and asked whether the Bookmobile would also be making stops on the west side. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, responded that the question would need to be directed to Bookmobile representatives, who were not present. Councilor FitzGibbons expressed support for the Bookmobile, highlighting its continued value in promoting summer reading and literacy, and recognized Councilor Myer for his role in acquiring the community's first Bookmobile over a decade ago. Councilor Myer acknowledged Councilor FitzGibbons' assistance in managing the financial aspects of the project. Craig stated his support for the request and recommended approval of the resolution as written, adding that staff would contact the Bookmobile organization to determine whether additional locations should be included and, if necessary, bring back an amended resolution. Councilor Lautensack suggested that the absence of west-side stops may be related to summer school being relocated from Layton to Riley due to construction, and Craig added that work at Kingsford School could also be a factor. Councilor Myer concluded by noting that the Bookmobile had previously stopped at west-side locations, such as the Warehouse, and reiterated his interest in confirming those stops.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

6. The Office of Economic Development received a request for Use of Public Space from Catholic Charities to host a Violence Prevention Event on Friday, August 7, 2026, from 11:00 a.m to 3:00 p.m.

Councilor Kennedy explained that the free community event would include activities such as rock painting, a suicide prevention activity, and complimentary hot dogs. Councilor Myer then asked City Attorney, Kevin Caraccioli, for clarification on how fee waivers should be addressed in the resolution, questioning whether the resolution could simply be presented as "granted" rather than voting separately on each waiver. City Attorney, Kevin Caraccioli, explained that while resolutions are generally drafted in the affirmative, any fee waiver approvals or denials should be clearly stated in the motion and reflected in the resolution to avoid ambiguity. Councilor FitzGibbons added that discussion of the fee waivers should occur before the resolution is presented so that the committee's recommendation to the full Council is clearly documented. The City Attorney agreed, stating that the Clerk's Office would ensure the final resolution clearly indicated whether each request was granted or denied. Councilor Myer concluded by noting that the resolution included two fee waiver requests, including a \$100 pavilion rental fee and another fee that was not clearly identified in the resolution, and stated that the committee would proceed with consideration of the requested fee waivers as part of the motion.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

7. The Office of Economic Development received a request for Use of Public Space from Erik Filkins to host the Jordan Way Block Party on Sunday, July 5, 2026, from 3:30 p.m. to 9:30 p.m.

Erik Filkins explained that the free neighborhood event was intended to bring together residents, including many new neighbors in the Kingswood area, by closing Jordan Way and setting up tables and activities for children and adults following the downtown parade. Councilor Myer then asked whether Mr. Filkins was also requesting a fee waiver. Erik confirmed that he was, explaining that because the event was free to the public, the organizers were already covering expenses such as portable restrooms and were seeking to reduce costs. Councilor FitzGibbons expressed support for neighborhood block parties, emphasizing their value in strengthening community relationships, and stated that while he believed the current fee structure should be revised in the future to reduce barriers for such events, he felt the long-term solution was to amend the City's fee schedule rather than grant individual waivers. Councilor Myer then proposed approving the request to hold the block party while denying the requested \$150 road closure fee waiver and requested a motion to proceed with the resolution on those terms.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Plunkett seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 8. The Office of Economic Development received a request for Use of Public Space from Chance Kennedy to host the Indivisible Oswego County Community Picnic on Saturday, September 19, 2026, from 1:00 p.m. to 6:00 p.m.**

Chance Kennedy explained that the event was being organized by Indivisible Oswego County as a community gathering with activities and invited Paul McKinney to provide additional details. Paul McKinney, a member of the organization's executive committee, stated that this would be the group's second annual community picnic, to be held at Breitbeck Park, with members providing food and organizing games. He noted that approximately 40 to 45 people attended the previous year's event and that a similar attendance was expected this year. Chance then informed the committee that, after discussing the matter with Councilor Myer, the applicants wished to withdraw their request for a fee waiver and instead requested approval only for the use of public space. Councilor Myer asked if there were any additional questions or comments and, hearing none, stated that the resolution would be amended to approve the use of public space while removing the fee waiver request before requesting a motion to proceed.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Myer seconded the motion, resolution passed by a vote of 3-0-1-1.

(Councilor Kennedy abstained.)

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 9. The Office of Economic Development received a request for Use of Public Space from Kristy Salvador to host the Hooter Crew Breast Cancer Walk on Sunday, October 4, 2026 from 10:30 a.m. to 3:00 p.m.**

Allison Griffin, co-founder of the Hooter Crew nonprofit, explained that the organization supports individuals in Oswego County undergoing breast cancer treatment by providing peer support, connecting patients with local resources, increasing access to mammograms, and offering financial assistance for treatment-related needs. She described the annual walk as the organization's largest fundraiser and awareness event, bringing together survivors, patients, caregivers, and supporters from across New York State. Allison also highlighted the participation of a male breast cancer survivor who shares his story to promote awareness and early detection, and requested approval to use Breitbeck Park for the event. A representative of Hooter Crew then shared photographs of the event, including the organization's annual human pink ribbon formation, and described the event as a family-oriented gathering that celebrates

survivors while supporting those currently undergoing treatment. Councilor Myer commented on the importance of early detection, sharing that his wife's breast cancer was detected early, which contributed to a positive outcome. The representative then provided additional background on the origins of Hooter Crew in 2020, explaining that it began as a grassroots effort to support friends diagnosed with breast cancer, evolved into a local nonprofit focused on assisting Oswego County residents, and has developed partnerships, including with Oswego Health, while ensuring that funds raised remain in the local community. Councilor Kennedy observed that the event was scheduled during Breast Cancer Awareness Month, the representative confirmed that holding the walk on the first Sunday of October helps promote breast cancer awareness activities throughout the month. Councilor Myer asked for any additional comments or questions and, hearing none, noted that the request included fee waivers of \$100 for the pavilion and \$400 for trash removal, stating that he supported forwarding the resolution with both fee waivers approved.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

10. The Office of Economic Development received a request for Use of Public Space from Farnham Family Services to host the Voices of Recovery: A Community Music Festival on Saturday, September 19, 2026 from 11:00 a.m. to 10:00 p.m.

Aaron Stark, clinician at Farnham Family Services and a recent member of the Farnham Foundation Board of Directors, explained that the inaugural free community music festival would be held during National Recovery Month to celebrate recovery, reduce stigma, and connect individuals and families with local recovery resources in a welcoming, family-friendly, substance-free environment. He described the target audience as individuals in recovery, their families, youth, community members, and service providers, noting that numerous local organizations had committed to providing informational tables. Aaron outlined plans for children's activities, free pizza and water, a coffee vendor, live musical performances throughout the day, and speakers between sets, with attendees receiving wristbands upon entry. He stated that the event's goals were to increase the visibility of recovery, strengthen collaboration among local recovery organizations, reduce stigma through positive representation, and establish the festival as an annual National Recovery Month event in Oswego. Councilor Myer asked if there were any questions or comments and noted that the resolution included a request to waive the \$75 stage fee and the \$400 trash removal fee. He recommended that the committee advance the resolution with both fee waivers approved.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Plunkett seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 11. The Office of Economic Development received a request for Use of Public Space from Syracuse Shakespeare in the Park to host The Taming of the Shrew event on Wednesday, August 12, 2026, from 6:00 p.m. to 8:30 p.m.**

Dan Stevens, Producing Artistic Director for Syracuse Shakespeare in the Park, said the organization was pleased to return to Oswego with a free public performance, noting that a previous production of "Twelfth Night" at the venue had been well received and describing it as a memorable experience. He requested access to electrical service to power the group's sound equipment, explaining that they would simply need to plug into the nearby public works building rather than use a generator. Councilor Myer asked if there were any questions or comments, confirmed with staff that providing electrical access would not be an issue, and noted that the resolution included a request to waive the \$75 Veteran's Stage fee. He recommended that the committee advance the resolution with the stage fee waiver approved.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 12. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, received a request to accept the donation of a bench from Dolores Iorizzo, to be located along the east side of Cahill Pier.**

Councilor Myer noted a typographical error in the resolution regarding the donor's last name. Councilor FitzGibbons stated that the bench would commemorate Dr. Luciano Iorizzo and his wife, Marilee Iorizzo, and remarked on Dr. Iorizzo's distinguished public service and career as a respected college professor, expressing his support for accepting the donation. Commissioner Craig Rebeor confirmed that the correct spelling was "Iorizzo" and that the resolution contained a typo. Councilor Myer concluded that the resolution would be amended to reflect the correct spelling before moving forward.

COMMITTEE DECISION: Councilor Plunkett made a motion to amend the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Kennedy seconded the motion to amend, it passed by a vote of 3-0-1. Councilor Plunkett made a motion to approve the request as amended from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Kennedy seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION WILL BE AMENDED AND FORWARDED TO THE FULL COUNCIL.

13. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, received a request to accept the donation of a bench from Kathy Matott, to be located in Veterans Park.

Councilor Plunkett explained that the bench was a surprise gift honoring her husband, Edward Matott, on his 80th birthday, noting that he was a former Common Council member in the 1970s and early 1980s, an esteemed member of the community, and a former administrator with the Oswego City School District. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, wished Mr. Matott a happy birthday and stated that the City greatly appreciated bench donations, as they help replace aging park benches and support ongoing park maintenance. Councilor FitzGibbons jokingly remarked that, because the bench was intended as a surprise, viewers should not reveal it by watching the meeting online.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Plunkett seconded the motion, resolution passed by a vote of 3-0-1.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

14. Chairman William Myer requests discussion regarding the West First Street Project.

Councilor Myer introduced Item 14 for discussion regarding the West First Street project, explaining that he had received numerous constituent inquiries about the project's condition and had met with the City Engineer and Assistant City Engineer to better understand its progress and remaining work. He invited discussion on whether additional public information should be provided. Councilor Thompson stated that the roadway appeared and drove like a patchwork repair despite its nearly \$9 million cost and questioned the plan for addressing its condition. Councilor FitzGibbons said the Council had a responsibility to ask questions about the quality of work completed and whether taxpayers had received the value expected, suggesting that a formal process or committee be established to review the project and determine whether the roadway would meet its expected service life. Councilor Myer expressed concern that issues such as manholes being below grade, water line repairs, and pavement patches were not addressed in the original design, questioning what responsibility the contractor would have for future repairs should those areas deteriorate. Councilor FitzGibbons reiterated the need for a formal review process, noting that grant funding restrictions could prevent additional funding for repairs for several years and emphasizing the Council's duty to ensure accountability. Councilor Myer stated that he wanted clear answers so he could respond to constituents' concerns and suggested meeting with the Mayor to determine the best course of action. Councilor Kennedy recalled previous discussion regarding potential warranty provisions and supported establishing a subcommittee or similar process to investigate the project and provide answers regarding the condition of the roadway. Councilor Lautensack added that the most common constituent concern she had received involved the lack of pavement markings and lane delineation. Councilor Myer responded that, based on his discussion with the City Engineer, roadway striping was expected to be completed during the week, weather permitting. Councilor

FitzGibbons further commented that both the engineering consultants and contractors should explain their respective roles in the project's outcome so the City could evaluate performance and inform future contracting decisions. Commissioner Craig Rebeor explained that, under New York State Department of Transportation standards, pavement markings cannot be applied until approximately two weeks after the final asphalt course is placed to allow adequate curing, noting that the final paving had been completed about two weeks earlier and that the striping contractor was expected to perform the work that week. Concluding the discussion, Councilor Myer stated that he would contact the Mayor to arrange a meeting to determine the appropriate process for further reviewing the project.

A motion to adjourn the meeting was made at 7:23 p.m. by Councilor Kennedy. A second was made by Councilor Plunkett, resolution passed by a vote of 3-0-1.

Respectfully Submitted,



Egor Golubchikov