

**PHYSICAL SERVICES
COMMITTEE MEETING
May 4, 2026**

Chairman Myer called the meeting to order at 6:30 p.m.

MEMBERS PRESENT: Chairman Myer, Councilor Plunkett, Councilor Ashline, and Councilor Kennedy.

OTHERS PRESENT: Councilor FitzGibbons; Councilor Lautensack; Councilor Thompson; Mayor, Robert Corradino; City Attorney, Kevin Caraccioli; Planning and Zoning Administrator, Jeff McGann; Craig Rebeor, Commissioner of Public Works and Parks and Recreation; Police Chief, Phillip Cady II; Police Sergeant, Brandon Lummis; Fire Chief, Paul Conzone.

MEDIA PRESENT: No media present.

OLD BUSINESS: There was no old business.

A motion to approve the minutes of the April 20, 2026, Committee Meeting was made by Councilor Ashline and seconded by Councilor Plunkett. Minutes were approved unanimously.

NEW BUSINESS:

- 1. The Zoning and Planning Office has received a request from National Grid, for Use of Public Space at the properties known as 106 and 108 East Oneida Street, in order to install a new utility pole to relieve overloaded circuit between the curb and the sidewalk.**

Jeff McGann explained that requests from National Grid to install utility poles in the public right-of-way are common as the company upgrades infrastructure and addresses overloaded circuits. He noted that the proposed pole would be located between the sidewalk and the roadway. Councilor FitzGibbons asked whether approval of a new pole installation also required removal of any existing poles, citing a situation at 250 E. 8th St. where a replacement pole had been installed but the original pole remained for approximately five months with Verizon and Spectrum utilities still attached, leaving the homeowner with two poles on the property. FitzGibbons expressed concern about the lack of clear communication provided to the homeowner and asked whether the City could help facilitate removal of the old pole once utilities were transferred. McGann responded that there is generally an obligation to remove old poles and agreed to look into the issue at the E. 8th St. location to help resolve the matter.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Zoning and Planning Office. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 2. The Zoning and Planning Office has received a request from Allyson Smith, owner of a single-family dwelling located at 264 East Seventh Street, for Use of Public Space in order to install a four foot (4') high fence.**

Jeff McGann requested that the committee table the request from Allyson Smith, owner of 264 East Seventh Street, for use of public space to install a four-foot-high temporary fence so that additional information could be gathered. Allyson explained that the proposed fence would extend from her property line to the roadway in order to prevent unauthorized access and trespassing from a neighboring property that she stated had installed a fence without a permit and encroached onto her property. Jeff noted that the submitted drawing did not clearly show the encroachment into public space and stated that the City generally does not permit fences extending beyond the sidewalk area due to visibility and safety concerns, particularly for vehicles and pedestrians entering the roadway. Councilor Myer asked for Jeff's opinion, and Jeff reiterated his concern about safety and recommended revisiting the matter before making a decision. Allyson emphasized the urgency of the issue, stating that repeated unauthorized access to her property posed liability concerns and noting that Code Enforcement Officer Mike Cleary had reviewed the site and advised her that approval should not be an issue because the fence would be temporary and non-permanent. Jeff suggested consulting with City Attorney Kevin Caraccioli about bringing the matter back sooner than the usual schedule due to the urgency. Kevin stated that tabling the matter and reconsidering it at the following meeting would be appropriate given the unique circumstances. Jeff offered to meet with Allyson and interested councilors at the property to review the situation further. Councilor Myer then stated that the matter would be tabled and brought back at the next Monday night meeting for further consideration.

COMMITTEE DECISION: Councilor Plunkett made a motion to table the request from the Zoning and Planning Office. Councilor Kennedy seconded the motion to table, it was approved unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE TABLED BEFORE PRESENTED TO THE FULL COUNCIL.

- 3. The Zoning and Planning Office has received a request from Tony Morgan, owner of a commercial property located at 11 West Seneca Street, for Use of Public Space in order to install a new patio and sidewalks.**

Jeff McGann explained that the request from Tony Morgan, owner of the commercial property at 11 W. Seneca St., was for use of public space to install a new patio and sidewalks at the former Office Tavern property, now occupied by the Yacht Club. Jeff stated that the property previously had an awning and outdoor patio extending toward the sidewalk for many years, but the structure was lost during a storm and a later temporary setup had to be removed. He noted that the proposed project would improve the property frontage along 1st Street with a new metal roof, lighting, planter boxes, and stamped concrete. Jeff also stated that the sidewalk would be

replaced as part of the project and clarified that all planter boxes and improvements would remain behind the sidewalk area in order to maintain a clear ADA-compliant pedestrian path. Councilor Kennedy asked whether the trees shown in the project rendering were part of the actual proposal and expressed concern that tree roots could eventually damage the sidewalk. Jeff responded that while tree roots are always a concern, the City now favors smaller species such as Japanese lilacs that do not develop the large root systems associated with older maple trees, helping to reduce future sidewalk damage. Councilor Kennedy noted that although the sidewalk replacement was part of the private project, the sidewalk would ultimately become City property, which Jeff confirmed.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Zoning and Planning Office. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 4. The City Clerk's Office has received a request for Use of Public Space from Michele Hourigan from the Oswego Health Foundation in order to place three (3) 18" x 24" yard signs in various city locations in order to promote their "For Your Health 5k Health and Wellness" Event.**

Councilor Myer stated that Michele Hourigan might not attend the meeting but explained that he had spoken with her earlier in the day regarding concerns about the length of time the signs would remain posted. He noted that Michele Hourigan said the extended display period was intended to help maximize event participation. Councilor Ashline asked when the signs would be removed, and Councilor Myer responded that the event would take place on August 8 and the signs would be removed on August 10.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the City Clerk's Office. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 5. The Office of Economic Development requests authorization for Use of Public Space at the Cahill Pier to host an American Cruise Lines sendoff ceremony on Saturday, May 23, 2026.**

Councilor Myer stated that he had spoken with Mattison and Abby regarding the event and noted that they provided additional insight into the request. He explained that the ceremony would serve as the first official sendoff for cruise passengers departing from Oswego and would last approximately 20 to 25 minutes. Councilor Myer added that the event was intended to show the City's appreciation for American Cruise Lines bringing tourism activity to Oswego.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 6. The Office of Economic Development requests authorization for Use of Public Space at Veteran's Stage to host a concert as part of the Summer Concert Series on Thursday, August 27, 2026.**

Councilor Myer stated that he had spoken with Mattison earlier in the day and explained that the request was a continuation of the existing concert series. He noted that the concert schedule may have been interrupted by cruise line dates, and the additional concert date was requested to extend the series accordingly.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 7. The Office of Economic Development has received a request for Use of Public Space from Ken Auyer to host Rachael's Warrior Run starting at Breitbeck Park on Saturday, August 22, 2026 from 9:00 a.m. to 1:00 p.m.**

Elizabeth Allen addressed the committee on behalf of Rachael's Warrior Run Incorporated, explaining that the event would be the organization's second annual 5K run/walk established in memory of her daughter, Rachael Michelle Allen, who died in a tragic incident in the City of Oswego on July 13, 2024. Elizabeth stated that the event aims to honor her daughter's memory, raise awareness about violence against women, and recognize the importance of first responders. She reviewed the impact of the inaugural event, noting donations of \$2,500 to Oswego County Opportunities Safe Services Aid to Families Program, \$1,000 to Christina's House of Hope, and the establishment of two \$500 EMT training scholarships in partnership with Central New York Emergency Medical Services. She also noted support provided to local youth programs, including Oswego Jiu Jitsu, Master Pryor's Taekwondo America, and the Oswego Elks Lodge youth program. Elizabeth thanked the committee for its prior support and requested approval for this year's event. Councilor Kennedy asked whether the event would have a rain date, and Elizabeth responded that the event would be held rain or shine. Councilor Kennedy expressed hope for good weather, noting that the previous year's event had favorable conditions.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 8. The Office of Economic Development has received a request for Use of Public Space from Graham Barney to host the Harborfest Party in the Park at Water Street Square on Friday, July 24, Saturday, July 25 and Sunday, July 26, 2026, from 12:00 p.m. to 8:00 p.m. each day.**

Graham Barney addressed the committee on behalf of the Harborfest Sponsorship Committee, explaining that he is also the CEO of Snax Enterprises and an active participant in Oswego small business meetings. He stated that he joined the Harborfest Sponsorship Board within the past year to help strengthen relationships with local businesses and increase downtown activity during Harborfest. Graham explained that he had previously organized a similar “Snax Party in the Park” event during Harborfest featuring local vendors, musicians, and artists, and noted that the proposed event would now operate under the Harborfest umbrella. He stated that the event would expand from a one-day format to a three-day event and that organizers would provide New York State-certified security personnel with communication capabilities to address any potential issues. Graham added that past events had been successful and free of significant incidents, with strong community support and positive attendance. Councilor FitzGibbons asked whether Graham Barney or Harborfest was the official applicant, and Graham clarified that he would serve as the primary organizer and representative while the event would operate under the Harborfest umbrella. Councilor Myer asked whether Graham had spoken with Police Chief Phil Cady regarding the event, and Graham responded that similar events had occurred previously without issues and that he was willing to coordinate with the Police Department as needed. Police Chief Phil Cady stated that previous events had not experienced issues and commented that expanding the event would be beneficial for the downtown area.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 9. The Office of Economic Development has received a request from the Oswego Public Library for Use of Public Space to host Storytime in the Park at Washington Square Park on Wednesdays from July 8 to August 12, 2026, from 10:30 a.m. to 11:30 a.m.**

Councilor Myer stated that he had contacted the library regarding the request and was informed that the program had been held in previous years. He noted that the staff member who submitted the application was unavailable until Thursday, but another library representative explained that

the event would consist of a one-hour story time program for children. Councilor Myer added that he believed the program would be a positive activity for children during the summer mornings.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

10. The Office of Economic Development has received a request from Trevor Jorgensen and Steve Defren for Use of Public Space at Breitbeck Park to host the Oswego City Summer Band Series on Wednesday evenings from June 24 to August 16, 2026.

Councilor Myer stated that he had spoken with Steve over the weekend and explained that the applicants were unable to attend the meeting due to prior commitments. He noted that the concert series had been held successfully in previous years and commented that it was a positive event for the community. Councilor Myer stated that he would encourage approval of the request.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

11. Approve Fee Waiver Request for Racing's Biggest Block Party.

Councilor Myer discussed the request to waive fees for Racing's Biggest Block Party and stated that, after discussions with the mayor, he did not believe all fees should be waived. He proposed amending the motion so the City would cover trash removal and road closure costs totaling \$550, while Dirt Week would cover the \$500 bandstand fee and split the generator cost, with both the City and Dirt Week paying \$550 each. He noted the event was free to the public and that it was reasonable for organizers to contribute toward the bandstand expense. A motion was then made to amend the request as stated, followed by procedural discussion regarding the amendment. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, clarified that the waived fee for the bandstand already included the generator, provided the generator was used for the stage, because the new stage required 50-amp power that was otherwise unavailable. Following this clarification, Councilor Myer asked if council members were agreeable to the City covering only the trash removal and road closure costs while Dirt Week assumed responsibility for the bandstand expense, and a motion was made regarding amending the fee waiver request accordingly.

COMMITTEE DECISION: Councilor Kennedy made a motion to amend the request from the Office of Economic Development. Councilor Ashline seconded the motion to amend, resolution passed unanimously. Councilor Kennedy made the motion to forward the request as amended from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE AMENDED RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 12. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, has received a request from Blaine McClellan on behalf of Oswego Admirals Hockey, for Use of Public Space located at Crisafulli Rink, to host hockey games on Saturday evenings.**

Craig Rebeor, Commissioner of Public Works and Parks and Recreation, reviewed a request from Blaine McClellan on behalf of the Oswego Admirals Hockey organization for use of public space at Crisafulli Rink to host hockey games on Saturday evenings. Rebeor explained that the Admirals would be renting the rink from the City and noted that staff had previously discussed concerns regarding locker room space, but the proposal involved games being played during Saturday night time slots when the ice is typically unused. He stated that the City welcomed both the Admirals and the additional revenue generated for rink maintenance. Councilor FitzGibbons expressed support for the request and noted that the arrangement appeared to function as a facility rental. He questioned why the request came before council as a use of public space request when other organizations, such as the figure skating club, operate under regular facility agreements. Rebeor clarified that the request required council approval because the Admirals intended to charge admission for games. FitzGibbons then confirmed that the City already had established hourly rental rates for use of the facility and asked whether those rates were reviewed annually, to which Craig responded that they were.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 13. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, has received a request from Elizabeth Bonner on behalf of Oswego County Opportunities for Use of Public Space to place an Oswego County Healthy Miles Sign in Breitbeck Park. This is a Rescind and Replace.**

Craig Rebeor, Commissioner of Public Works and Parks and Recreation, presented a rescind and replace request from Elizabeth Bonnor on behalf of Oswego County Opportunities for use of public space to place Healthy Mile signs in Breitbeck Park. Councilor Myer asked whether

the request was part of a motion previously approved earlier in the year regarding the placement of several signs. Craig confirmed that it was and explained that the rescind and replace action was necessary because the organization had been incorrectly identified in the earlier resolution as Oswego County rather than Oswego County Opportunities. Councilor Myer then confirmed that the request involved placing several signs in Breitbeck Park as part of the Healthy Miles program, which Craig affirmed.

COMMITTEE DECISION: Councilor Ashline made a motion to approve the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

14. Chairman William Myer, requests discussion regarding the City of Oswego's rules and regulations surrounding yard signs.

Chairman William Myer opened a discussion regarding the City of Oswego's rules and regulations governing signs and yard signs, noting that he intended to keep the discussion brief due to the length of the meeting. Brandon Walker addressed the council and requested reconsideration of the City's current ordinance, stating that while council was approving certain uses of public space for signs, small and medium-sized businesses were restricted from placing yard signs on their own private property in residential areas. He described the ordinance as inconsistent and encouraged council to review and revise it. Councilor Myer then asked City Attorney Kevin Caraccioli to elaborate on prior references to Supreme Court rulings related to signs. Kevin Caraccioli explained that the City adopted sign regulations in 2020 in response to concerns about the proliferation of "for rent" signs in residential neighborhoods and their impact on neighborhood appearance. He stated that municipalities are generally permitted to regulate the time, place, and manner of signs, including size, placement, and duration, but cannot regulate the content of signs in a discriminatory way. He reviewed portions of Article 8 of the zoning regulations, noting that residential signs currently require permission from the Code Office and must be removed within a specified timeframe after a sale or rental. Councilor Myer expressed concern that regulating certain types of signs, such as "for rent" signs, while allowing others could create constitutional issues, and asked whether contractors or businesses would be permitted similar signage. Kevin reiterated that regulations must remain content-neutral and suggested that the City could revisit the ordinance to ensure it remained constitutionally compliant. Councilor FitzGibbons agreed that the topic warranted further review and questioned whether existing size limitations and permit requirements for signs were practical or reflective of common real estate signage practices. He also noted concerns about signs being left indefinitely as advertising tools while recognizing the need for reasonable duration limits. Kevin informed council that New York State had published a guidance document titled "Municipal Control of Signs" and offered to distribute the resource to council members. Councilor Lautensack requested that the link be forwarded to the council. Councilor Myer then asked whether any formal motion was necessary, and Kevin advised that no action was required at that time and that the discussion could continue at a future meeting.

A motion to adjourn the meeting was made at 7:13 p.m. by Councilor Kennedy. A second was made by Councilor Ashline, resolution passed unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Egor Golubchikov', written in a cursive style.

Egor Golubchikov