

**ADMINISTRATIVE SERVICES
COMMITTEE MEETING
May 4, 2026**

Chairman Plunkett called the meeting to order at 7:53 p.m.

MEMBERS PRESENT: Chairman Plunkett, Councilor Myer, Councilor FitzGibbons, Councilor Lautensack, and Councilor Ashline.

OTHERS PRESENT: Councilor Kennedy; Councilor Thompson; Mayor, Robert Corradino; City Attorney, Kevin Caraccioli; Jeff McGann, Planning and Zoning Administrator; Craig Rebeor, Commissioner of Public Works and Parks and Recreation; Police Chief, Phillip Cady II; Police Sergeant, Brandon Lummis; Fire Chief, Paul Conzone.

MEDIA PRESENT: No media present.

OLD BUSINESS: There was no old business.

A motion to approve the minutes of the April 20, 2026, Committee Meeting was made by Councilor Lautensack and seconded by Councilor Myer. Minutes were approved unanimously.

NEW BUSINESS:

- 1. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, has received a request to accept the donation of a bench from Sara Sunday, on behalf of the Oswego County Office of the Aging, to be located at Shapiro Park.**

Sara Sunday explained that the bench is part of the county's "Happy to Chat" bench initiative aimed at reducing loneliness and social isolation among older adults and the broader community by encouraging conversation among those who sit there. She noted that six benches will be placed throughout the county, including one at Shapiro Park, one at the Office for the Aging on Bunner Street, and others in Mexico, Parish, Phoenix, and Fulton, with QR codes providing additional information and safety guidance. Councilor Lautensack commented that the initiative was lovely and asked how many benches would be installed. Sara responded with the locations of the six benches and explained the purpose of the QR codes. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, then asked who built the benches, and Sara stated that CiTi BOCES construction and manufacturing students built them last fall and that the Shapiro Park bench is scheduled for placement on the 21st of the month. Councilor Myer asked whether the benches would remain out year-round. Sara responded that they would and added that civic organizations are being considered to assist with maintenance due to the benches being constructed of wood.

COMMITTEE DECISION: Councilor Myer made a motion to forward a favorable recommendation to the Full Council the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Ashline seconded the motion; it was approved unanimously.

THE RESOLUTION WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 2. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, has received a request to accept the donation of a bench from Kristina Cooper, to be located at Shapiro Park.**

Craig Rebeor, Commissioner of Public Works and Parks and Recreation, explained the request to accept the donation of a bench from Kristina Cooper to be located at Shapiro Park. Craig explained that the bench is a standard memorial-style donation bench and would replace an existing bench in disrepair, noting that a separate location in the park had already been designated for the “Happy to Chat” bench. Councilor Thompson asked whether the benches were wooden or plastic, and Craig responded that the donated benches feature a metal frame with composite materials similar to those used in other city parks and are the department’s standard donation bench design.

COMMITTEE DECISION: Councilor Lautensack made a motion to forward a favorable recommendation to the Full Council the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor FitzGibbons seconded the motion; it was approved unanimously.

THE RESOLUTION WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 3. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, requests authorization to implement fee changes at Gallagher Pool.**

Craig Rebeor, Commissioner of Public Works and Parks and Recreation, requested authorization to implement fee changes at Gallagher Pool and explained that in 2025 the city introduced a \$2 daily admission fee and a \$75 family pass after significant behavioral issues at the pool in prior years, including fights, weapons incidents, arguments, and an average of three daily 911 calls during pool hours. Craig stated that requiring patrons to stop at the front desk to pay and check in allowed staff to verify that responsible adults were present, resulting in a dramatic reduction in incidents, with only one 911 call during the entire 2025 season. He noted that after reviewing the program with pool staff and Councilor Plunkett at the end of the season, the recommendation was made to reduce the fee to \$1 per person and lower the family pass from \$75 to \$50 while maintaining free admission for children ages four and under, veterans, and seniors. Councilor Thompson asked why the city could not maintain the check-in process while eliminating the fee entirely. Craig responded that patrons often bypassed staff when there was no payment required, making enforcement difficult and leading to safety issues. Councilor Thompson then asked whether changes to the entry flow could require patrons to stop at the

desk. Craig replied that the city could explore that option but that the committee's recommendation was to retain the reduced fee structure. Councilor Lautensack asked whether attendance figures were available comparing previous years. Craig stated that attendance records were unavailable for 2024 because patrons were not checked in at that time, though attendance in 2025 was somewhat lower. Councilor Lautensack also asked whether digital payment methods such as Apple Pay or card payments or QR codes could be accepted. Craig responded that the pool currently operates on a cash-only basis due to the lack of internet service, though QR code payment options could potentially be explored with the IT Department. Councilor FitzGibbons asked about the budgetary impact of the fee. Craig stated that approximately \$12,000 in admission revenue was collected at the \$2 rate. Councilor FitzGibbons then asked whether the fee significantly affected attendance. Craig replied that attendance had declined from 2024 to 2025 but not dramatically. Councilor Lautensack suggested exploring a hardship-based seasonal pass process and Craig stated that the council could establish any rules it deemed appropriate regarding eligibility requirements. Councilor Thompson asked when the pool normally opens. Craig responded that it typically opens on the first Saturday after school ends in June. Councilor Lautensack then asked about the overall operating cost of the pool. Craig stated that he did not have that figure available at the meeting.

COMMITTEE DECISION: Councilor Myer made a motion to forward a favorable recommendation to the Full Council the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Ashline seconded the motion; it was approved unanimously.

THE RESOLUTION WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

4. The City Clerk's Office requests acceptance of a donation from the Family of Edward Connors of five (5) books of historical local files.

Councilor Plunkett stated that, according to Greg Caster in the City Clerk's Office, the Connors family discovered a collection of Oswego-themed books while cleaning out a home and wished to donate the historical materials to the city. Councilor FitzGibbons asked how the books would be made available to the public. Councilor Ashline added that the books would be located in the Clerk's Office. Councilor FitzGibbons asked for confirmation that members of the public could access them there. A records clerk responded that the materials would be available for viewing and would also be subject to FOIL requests. Councilor Plunkett emphasized that the books were very old and historically significant, and Councilor FitzGibbons commented that they should be treated respectfully and not simply stored in a basement.

COMMITTEE DECISION: Councilor Lautensack made a motion to forward a favorable recommendation to the Full Council the request from the City Clerk's Office. Councilor Ashline seconded the motion; it was approved unanimously.

THE RESOLUTION WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

5. Mayor Robert A. Corradino requests an executive session to discuss collective negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law.

A motion was made to enter into Executive Session by Councilor Lautensack at 8:10 p.m. The motion was seconded by Councilor Myer, it was approved unanimously.

A motion was made to exit Executive Session by Councilor Myer at 9:24 p.m. The motion was seconded by Councilor Lautensack, it was approved unanimously.

A motion to adjourn the meeting was made at 9:25 p.m. by Councilor Lautensack. A second was made by Councilor Ashline, it was approved unanimously.

Respectfully Submitted,



Egor Golubchikov