

**PHYSICAL SERVICES
COMMITTEE MEETING
April 20, 2026**

Chairman Myer called the meeting to order at 6:30 p.m.

MEMBERS PRESENT: Chairman Myer, Councilor Plunkett, Councilor Ashline, and Councilor Kennedy.

OTHERS PRESENT: Councilor Lautensack; Councilor Thompson; City Attorney, Kevin Caraccioli; Planning and Zoning Administrator, Jeff McGann; Commissioner of Public Works and Parks and Recreation, Craig Rebeor; Director of Animal Control, Caroline Anderson; Fire Chief, Paul Conzone.

MEDIA PRESENT: No media present.

OLD BUSINESS: There was no old business.

A motion to approve the minutes of the April 6, 2026, Committee Meeting was made by Councilor Ashline and seconded by Councilor Plunkett. Minutes were approved unanimously.

NEW BUSINESS:

- 1. The Zoning and Planning Office has received a request from Michael Cloonan, owner of a single-family dwelling located at 31 Bronson Street, for Use of Public Space for the expansion of a driveway between the sidewalk and the property line.**

Jeff McGann opened the discussion by explaining that he and Councilor Myer had visited the site earlier that day to review the proposed driveway expansion. He noted that the project involves a modest widening of approximately 2.5 feet on the west side, intended to replace existing gravel with concrete so the property owners can park side by side without needing to shuffle vehicles, adding that the driveway has been narrow for years and the gravel area has informally been used for this purpose. Jeff described site conditions, pointing out that the setback from 8th Street is 50 feet and that there is no sidewalk on that side, with an embankment and the property line extending close to the house, resulting in the expansion encroaching slightly into public space. Councilor Myer said that based on their inspection, he did not see any issues with the proposed expansion and found it reasonable for the intended use.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Zoning and Planning Office. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 2. The Office of Economic Development has received a request from Oswego Health to host a Oswego Health Donor Ceremony on April 8th, 2026.**

Councilor Myer spoke on the event that already happened and that they are now making it official.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 3. The Office of Economic Development has received a request from the Oswego YMCA for Use of Public Space in Breitbeck Park and Montcalm Park for outdoor fitness classes from June 1 through August 31, 2026.**

Trish Lavine, Director of Health and Wellness at the Oswego YMCA, requested approval for the continued use of public space at Breitbeck and Montcalm Parks to host outdoor fitness classes, noting this will be the 27th year of the program. Councilor Myer asked which specific spaces would be used, and Lavine clarified that classes take place on green space or former basketball courts rather than the newer constructed area. Councilor Lautensack then asked what classes were being offered and which were free to the public. Trish responded that offerings include boot camp, high-intensity interval training, mobility, and Pilates classes, and clarified that all YMCA classes allow a free first session, after which each class costs \$5. Councilor Kennedy asked about the procedure for inclement weather. Trish explained that while classes were historically held outdoors in all conditions, classes typically move indoors in the event of inclement weather. City Attorney, Kevin Caraccioli, raised a point of order regarding an additional request included in the resolution for use of park space from August 24–28 for YMCA summer day camp activities, including use of Breitbeck Park and a bounce house. Councilor Lautensack asked what the protocol would be for children not enrolled in the camp attempting to use the bounce house in a public space. Trish confirmed the camp details, explaining that approximately 35–50 children (grades K–8) attend, supervised under a counselor-to-camper ratio, and that staff would closely monitor the bounce house and take precautions to prevent non-participants from using it. She also noted that the YMCA provides a certificate of liability insurance to the city.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 4. The Office of Economic Development has received a request from Leanna's Mobile Art Room for Use of Public Space to host Art in the Park on various dates at various parks for 2026.**

Leanna Chapman introduced herself and described her proposal to host guided outdoor painting sessions in Oswego parks, noting she has run the program in prior years. She explained that the program is open to the public, with families able to sign up children for structured painting activities using minimal supplies on park green space, and that parents are required to remain with their children at all times. Councilor Lautensack asked how much the fees are. Leanna responded that in past years she has charged \$16 for the first child and \$10–\$12 for additional siblings, with plans to keep pricing similar or possibly lower to maintain affordability. She added that the program typically includes eight sessions, offers sibling discounts, allows free participation in cases of financial hardship through donated “art angel” support, and includes at least one free community session such as a prior “painting with police” event conducted with the Oswego City Police Department, which she intends to repeat this summer.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

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- 5. The Office of Economic Development has received a request from Anna Hemingway for Use of Public Space to host the Hearts for Mitchell 5k on June 14, 2026 from 12:00 p.m. to 3:00 p.m.**

Councilor Myer said that he tried to reach out to the individual for more information but did not receive a call back.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 6. The Office of Economic Development has received a request from Christopher Jenkins for Use of Public Space to host the Mayday Basketball Tournament on May 3rd, 2026 from 11:00 a.m. to 7:00 p.m.**

Christopher Jenkins, Senior Advisor representing the Black Student Union of SUNY Oswego, introduced an annual event called “Mayday,” a basketball tournament traditionally held on campus, and requested approval to expand it into a broader community event using public space on Sunday, May 3rd from 12:00 to 6:00 PM. He explained that in addition to basketball, the expanded event would include activities such as tug-of-war, water balloon fights, water gun

activities, and hula hoop stations to encourage wider participation and engagement. Councilor Myer asked whether the event was mainly for college students or high school students, and Jenkins responded that it is primarily a college-focused event, though it is being opened up to include high school students and the broader community. Jenkins noted that the event is intended to be free for attendees, with the only cost being for participants forming basketball teams, and clarified that teams may include both college and high school students.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Office of Economic Development. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 7. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, has received a request from Elizabeth Bonner on behalf of Oswego County for Use of Public Space to place an Oswego County Healthy Miles Sign in Breitbeck Park.**

Elizabeth Bonner, representing Oswego County Healthy Miles housed under the Rural Health Network, requested approval to install signage for an accessible trail tested with individuals using power wheelchairs and confirmed to be accessible for all ages and abilities. Councilor Myer asked about placement, and Commissioner of Public Works and Parks and Recreation Craig Rebeor responded that, once approved, city staff would select a location, suggesting the Bell Tower parking lot or the parking area near the pavilion and playground, and noting the city could provide the pole, post, and installation labor. Councilor Lautensack asked whether signage could be placed at multiple locations, and Elizabeth confirmed multiple signs are available. Councilor Kennedy asked whether the request was for one sign or multiple, and Elizabeth clarified it could begin with one, with additional signs available if needed. Councilor Lautensack then asked Craig Rebeor about other possible locations, and he responded that, in addition to the suggested areas, staff could also consider other high-visibility access points such as lower trail entrances or looped pathway entry areas.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from Craig Rebeor, Commissioner of Public Works and Parks and Recreation. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

A motion to adjourn the meeting was made at 6:47 p.m. by Councilor Kennedy. A second was made by Councilor Plunkett, resolution passed unanimously.

Respectfully Submitted,



Egor Golubchikov