

**PHYSICAL SERVICES
COMMITTEE MEETING
April 6, 2026**

Chairman Myer called the meeting to order at 6:35 p.m.

MEMBERS PRESENT: Chairman Myer, Councilor Plunkett, Councilor Ashline, and Councilor Kennedy.

OTHERS PRESENT: Councilor FitzGibbons; Councilor Lautensack; Mayor Robert Corradino; City Assessor, Kevin Hill; Interim City Engineer, John Trimble; Engineering Technician, Wesley Morse; Fire Chief, Paul Conzone.

MEDIA PRESENT: No media present.

OLD BUSINESS: There was no old business.

A motion to approve the minutes of the March 16, 2026, Committee Meeting was made by Councilor Ashline and seconded by Councilor Plunkett. Minutes were approved unanimously.

NEW BUSINESS:

- 1. The Zoning and Planning Office has received a request for Use of Public Space from Oswego Elks Club #271, owner of property located at 132 West Fifth Street, to install a new flag pole.**

A representative from the Elks Club stated that they had submitted the application, provided proof of insurance, and asked if the committee had any questions regarding the request. Councilor Myer asked for confirmation that the request was to replace the existing flagpole. The Elks Club representative confirmed that the old flagpole is very outdated, stated that funds have been secured to purchase a new high-wind-rated aluminum flagpole, and noted that a contractor within the city has been arranged to install it pending committee approval.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Zoning and Planning Office. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 2. The City Clerk's Office has received a request from the Oswego YMCA for blanket authorization regarding Use of Public Space at street corners to place signs advertising popular, annual community events.**

Trish Lavine, Director of Communications, Marketing, and Health and Wellness for the Oswego YMCA, respectfully requested permission to use public space for various forms of

advertisement, primarily sandwich board signs and two feather flags, to promote community events and programs throughout the year. Councilor Myer raised questions regarding insurance coverage, and Trish stated that the YMCA removes signs the day after events and maintains a one-million-dollar liability insurance policy for these purposes. Trish added that the signs are typically placed in the same locations, noted that Pumpkin Fest involves the greatest number of signs, and announced that the next event will be Healthy Kids Day on Saturday, April 18, from 12:00 to 3:00 PM at the YMCA in partnership with the Oswego County Department of Health.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the City Clerk's Office. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 3. Mayor Robert Corradino has received a request for Use of Public Space from Jamie Sykut, Director of Instructional Technology for the Oswego City School District, in order to place eight (8) signs around the Oswego Community meant to highlight local points of interest through student-produced videos.**

Jamie Sykut opened the discussion by explaining that Matt, a high school communications teacher, has been working with students on a grant project funded by the National Sanctuary Foundation to produce instructional videos focused on community and historical topics. Jamie noted that some videos were presented in the fall and have since been installed at various locations around the city, with placements determined by students to promote community engagement. Jamie then requested permission to install additional signage with QR codes later in the spring once new student content is completed. Councilor FitzGibbons asked whether the QR codes would link back to a website, and Jamie confirmed that they would connect to a centralized site where content could be updated over time. Councilor FitzGibbons then asked if the signs were already made and prepared, and Jamie indicated they would be produced after student work is finalized. Councilor FitzGibbons also asked whether the sign Matt was holding was a finished product, and Matt clarified that it was an example from the previous year. Councilor FitzGibbons further suggested adding an additional QR code that would link to the City's new website to consolidate information and provide broader access. Councilor Lautensack then asked whether different QR codes would be used each year or if the same codes would be maintained and updated annually, prompting discussion on how the content would be managed over time. Jamie added that prior permissions included set timeframes, requiring renewal as new student-created materials become available.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from Jamie Sykut. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 4. The Office of Economic Development has received a request for Use of Public**

Space from Eric Enwright to host Frances Enwright's 100th Birthday Party on June 20, 2026 from 12:00 p.m. to 6:00 p.m. at Montcalm Park.

Eric Enwright spoke about the large gathering he is hosting to celebrate his grandmother's birthday party but wants to make sure there is enough space to hold the festivities for every family member that is invited. Councilor Myer commented that Eric's grandmother is a nice lady.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from Eric Enwright. Councilor Plunkett seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

5. The Office of Economic Development has received a request from David Thompson to host the Annual Michele Wink Memorial Golf Tournament After Party on June 20, 2026 from 9:00 a.m. to 7:00 p.m.

David Thompson opened the discussion by describing the annual golf tournament held in honor of Michelle, noting that she was highly regarded in the community for her work with children. He explained that the event, which may be the final tournament, includes golf followed by a gathering at the pub featuring a chicken barbecue and live music for several hours. David shared that proceeds from the tournament primarily support scholarships for graduating seniors, with occasional assistance provided to younger children for needs such as entry fees. He added that the event has raised and distributed over \$30,000 over the past several years, highlighting its positive impact on the community.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from David Thompson. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

6. Approve fee waiver request for Michele Wink Memorial Foundation Golf Tournament After Party.

Councilor Myer provided an update on the Council's ongoing discussion regarding the waiving of fees for special events, explaining that the City is working to develop a formal written policy. He noted that meetings have been held with the appropriate offices and staff to gather input and draft guidelines, with additional information still pending, as the Council aims to ensure the policy is fair both to organizations seeking waivers and to taxpayers. Councilor Myer emphasized that the Council is not rushing the process due to its importance and expressed appreciation for the community organizations that host events, recognizing their positive impact and the effort involved in organizing them. He stated that the goal is to have a new set of

guidelines in place by January 1, 2027, with preliminary information expected to be shared with organizations by midsummer. He also noted that, while there is precedent from previous administrations for waiving certain special event fees, such decisions remain subject to final Council approval.

COMMITTEE DECISION: Councilor Ashline made a motion to approve the request from David Thompson. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 7. The Office of Economic Development has received a request from the Oswego Music Hall of Fame for Use of Public Space to host a BBQ on Lake Street from West 2nd to West 3rd Street on June 7, 2026 from 12:00 p.m. to 7:00 p.m.**

President of the Oswego Music Hall of Fame, Brian Klefbeck, explains that it is their second year putting on this event at Gibby's Irish Pub and they are requesting use of the City Stage and that they are a 501(c)(3).

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from Brian Klefbeck. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 8. Approve fee waiver request for the Oswego Music Hall of Fame BBQ.**

No comment was made about this item.

COMMITTEE DECISION: Councilor Ashline made a motion to approve the request from Brian Kelfbeck. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

- 9. The Office of Economic Development has received a request from the Oswego City School District to host the Leighton and Kingsford Elementary Annual Triathlon on June 7, 2026.**

Co-Advisor for the Leighton and Kingsford Elementary Annual Triathlon, Fred Donabella, spoke on how this has been an ongoing event for the last 35 years and they would like to continue this event. Councilor Lautensack spoke in support of this event with everything they provided for the kids. Fred agreed that the kids love the event. Councilor Myer also spoke on his support for the event.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from

Fred Donabella. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

10. Approve fee waiver request for Leighton and Kingsford Elementary Annual Triathlons.

No comment was made about this item.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from Fred Donabella. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

11. The Office of Economic Development has received a request from the Greater Oswego Fulton Chamber of Commerce to host the Oswego Farmer's Market on Thursdays from 4:00 p.m. to 8:00 p.m.

Councilor Myer commented about what the Farmer's Market provides.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Greater Oswego Fulton Chamber of Commerce. Councilor Plunkett seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

12. Approve fee waiver request for the Oswego Farmer's Market.

No comment was made about this item.

COMMITTEE DECISION: Councilor Kennedy made a motion to approve the request from the Greater Oswego Fulton Chamber of Commerce. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

13. Approve fee waiver request for Harborfest 2026.

Interim Director for Harborfest, Dan Harrington, spoke on his request for the multiple waivers of fees they are requesting for Harborfest 2026.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from

Dan Harrington. Councilor Kennedy seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

14. Approve fee waiver request for Oswego YMCA Harborfest 5k.

Trish Lavine, Director of Communications, Marketing, and Health and Wellness for the Oswego YMCA, addressed the Council to respectfully request a waiver of the \$150 road closure fee for the 37th Annual Oswego YMCA Harborfest 5K and Kids Fun Run, scheduled for Saturday, July 25, 2026. Trish explained that festivities will begin at 8:00 a.m. with the Kids Fun Run, followed by the 5K at 8:30 a.m., and that the event typically welcomes around 200 participants in addition to families and spectators, including visitors from outside the area. The event serves as a fundraiser for the YMCA, supporting its ability to provide programs and services to the community. Trish acknowledged the City's efforts to develop new fee waiver guidelines and urged consideration of the important role nonprofit fundraisers play, noting that the YMCA awarded over \$103,000 in scholarships last year to support families and children. Trish added that events such as the Harborfest 5K, Pumpkin Fest, and Reindeer Run help sustain these programs and thanked the Council for its consideration.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Oswego YMCA. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

15. Approve fee waiver request for Oswego County Pride Festival.

Shannon Sawyer, representing Oswego County Pride, addressed the Council to respectfully request a fee waiver for their festival scheduled for July 11. She explained that the organization is a relatively new nonprofit and that receiving the waiver would allow them to expand the festival's offerings and increase its benefit to the community. Shannon noted that, in addition to the festival, the organization hosts monthly community events and is committed to giving back, highlighting a recent drag show fundraiser at Steamers that raised \$2,000 for the Oswego YMCA. She emphasized the organization's role in supporting the community and expressed hope that the Council would approve the waiver request.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from Shannon Sawyer. Councilor Ashline seconded the motion, resolution passed by a vote of 2-0-0-1.

(Councilor Kennedy recused.)

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

16. Approve fee waiver request for OCFCU Easter Egg Hunt.

Councilor Myer commented on how he spoke with the representative from Oswego County Federal Credit Union and confirmed that this event was members only. Councilor Thompson also confirmed speaking with the representative 6 weeks earlier that the event was members only and believes that the taxpayers should not be covering the cost of the fee waiver. Councilor Myer agreed with Councilor Thompson's statement. Councilor FitzGibbons spoke about their participation in a sub-committee in that there was discussion on the criteria on what situations/events warrant fee waivers and if these events were open to the public as one of the conditions.

COMMITTEE DECISION: Councilor Myer called for a motion to be made. No motion was made.

17. Approve fee waiver request for Oswego YMCA Reindeer Run.

Trish Lavine, Director of Communications, Marketing, and Health and Wellness for the Oswego YMCA, reported to the Council on plans for the 35th Annual Reindeer Run, describing it as a long-standing, family-friendly community event open to the public and intended to kick off the holiday season. She noted that this year's run is scheduled for Saturday, December 5, beginning at 9:30 AM, and emphasized that participants, including families, children, and dogs, are encouraged to dress festively. She also explained that a registration fee is charged to cover essential costs such as timing services and event amenities and requested consideration for a waiver in support of continuing this popular community tradition.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Oswego YMCA. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

18. Approve fee waiver request for CNY Pumpkin Festival.

Trish Lavine, Director of Communications, Marketing, and Health and Wellness for the Oswego YMCA, informed the Council about the continued planning and development of the Central New York Pumpkin Festival, noting that the event has transitioned through several organizations before being taken over by the YMCA as a fundraising opportunity. She highlighted the strong partnership with the City of Oswego and the festival's success over recent years as a two-day community event scheduled this year for Saturday, October 3, and Sunday, October 4. She outlined the festival's offerings, including live music, craft and food vendors, children's activities, and amusements, and stated that it remains a free event for the public. She also presented a request for waivers and a proposed time extension—expanding hours from 11:00 am – 5:00 pm to 11:00 am – 6:00 pm on Saturday and 11:00 am – 5:00 pm on Sunday. Councilor Kennedy had a question regarding the reason for the extension. Trish explained that it

was based on feedback from vendors, particularly food vendors, who requested additional time to accommodate the dinner period and increase sales opportunities.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from the Oswego YMCA. Councilor Ashline seconded the motion, resolution passed unanimously.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

19. Approve fee waiver request for Super DIRT Week Block Party.

Mayor Robert Corradino described the proposed downtown block party associated with Dirt Week, noting that the inaugural event planned for the previous year was canceled due to heavy rain, and that this year's event is scheduled for West 1st Street between Bridge Street and Oneida Street. He outlined plans for live music, race cars on display, and extended hours for local businesses to enhance economic activity and referenced a request for a road closure waiver. Councilor Kennedy asked whether the event would include a waiver allowing alcohol to be carried in a designated area. The Mayor clarified that alcohol service had not occurred the previous year due to the cancellation, that participating businesses may serve alcohol within their premises, and that the special event application would need to be reviewed to confirm whether a social district or similar waiver permitting open containers had been requested for this year's event.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from World Racing Group. Councilor Myer seconded the motion, resolution failed by a vote of 2-3-0. President of the Council, Councilor FitzGibbons broke the tie and voted no.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL NOT BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

20. Approve fee waiver request for Super DIRT Week.

Mayor, Robert Corradino, spoke in support of the Dirt Week parade waiver request, describing the parade route through the city and highlighting strong community participation, coordination with police and fire departments, and increased activity for local businesses. Councilor Thompson emphasized the event's significant economic impact and encouraged council support. Councilor Kennedy clarified that the request was for a fee waiver rather than event approval and questioned whether organizers could cover the costs. Councilor Myer noted the large turnout in past years and the resulting boost to local hotels and businesses. The Mayor expressed disappointment that a previous waiver request had not been approved and urged the council to show good faith by granting a \$150 fee waiver, arguing that such a small amount is reasonable given the event's substantial economic benefits and importance to the community, while noting that other communities might compete to host such an event. Councilor FitzGibbons expressed conditional support for a smaller waiver, contrasting it with a prior request for significantly larger waivers and suggesting that a more moderate contribution would still demonstrate support

while maintaining fiscal balance.

COMMITTEE DECISION: Councilor Plunkett made a motion to approve the request from World Racing Group. Councilor Myer seconded the motion, resolution passed by a vote of 3-2-0. Councilor FitzGibbons broke the tie and voted yes.

THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE PREPARED AND FORWARDED TO THE FULL COUNCIL.

21. The Office of Economic Development has received a request for Use of Public Space from the Oswego YMCA to host Pumpkinfest 2026 at Washington Square Park from Saturday, October 3rd, 2026, and Sunday, October 4th, 2026, from 11:00 a.m. to 5:00 p.m. as well as a waiver of the noise ordinance. This is a Rescind and Replace.

Councilor Myer asked Trish Lavine if she is just requesting to extend the time on that one specific day and Trish confirmed that. Councilor Myer then called for an amendment to the resolution.

COMMITTEE DECISION: Councilor Plunkett made a motion to amend the request from the Oswego YMCA. Councilor Ashline seconded the motion to amend; it was approved unanimously.

Councilor Kennedy made a motion to approve the amended request from the Oswego YMCA. Councilor Plunkett seconded the motion, resolution passed unanimously.

THE RESOLUTION WILL BE AMENDED AND FORWARDED TO THE FULL COUNCIL.

Councilor Myer commented at the conclusion of the meeting that the Council is taking fee waiver requests very seriously due to their significant financial impact, noting that approximately \$9,500 in waived fees had been considered in just that evening's agenda. He emphasized the importance of public awareness, explaining that with many similar requests throughout the year, the total value of waived fees can become substantial.

A motion to adjourn the meeting was made at 7:14 p.m. by Councilor Kennedy. A second was made by Councilor Ashline, resolution passed unanimously.

Respectfully Submitted,



Egor Golubchikov