

CITY OF OSWEGO



AGENDA

Administrative Services Committee
Common Council Chambers – City Hall
December 1, 2025
6:30 PM

Roll Call **Timothy P. Plunkett, Chairman**
Shawn Burridge
Christopher Squitieri
Jesse Vanucchi
Kyle Walton

Approve minutes of the November 17, 2025 Committee meeting.

I. Old Business

II. New Business

Authorization

1. Mayor Robert Corradino requests authorization to adjust the metered water and metered sewer rates.
2. Mayor Robert Corradino requests authorization to establish a Municipal Water Rate Schedule.
3. Mayor Robert Corradino requests authorization to establish a Municipal Sewer Rate Schedule.
4. Mayor Robert Corradino requests authorization to establish a General Large Industrial Sewer Rate Schedule.
5. Amy Murphy, Director of Economic Development, requests authorization to arrange city events for 2026 and requests further authorization for the City Chamberlain to sign deposit checks in excess of \$5,000.00 with a cap of \$9,000.00.
6. The Office of Economic Development requests authorization to remove the Special Event Application Fee in the Fee Schedule.
7. The Office of Economic Development requests authorization for the Mayor to enter into an agreement with Saratoga Associates for grant-related services.
8. The Wastewater Department requests favorable consideration of a bid submitted by Koester Associates for a new Cayuga Street Pump Station Communitator and further authorization for the City Chamberlain to complete a Transfer of Funds in the amount of \$47,678.00 from the Eastside Wastewater Treatment Plant Equipment account to the Eastside Wastewater Treatment Plant Contracted Services account to pay for

installation.

9. City Engineer, Jeffrey Hinderliter, requests authorization for the Mayor to sign Change Order No. 4 in the amount of \$464,302.01 with Rifenburg Construction, Inc. for extra work and quantity adjustments relating to the West First Street (NYS Route 48) Safety Improvements Project.
10. City Engineer, Jeffrey Hinderliter, requests authorization for the Mayor to sign Change Order No. 5 in the amount of \$2,481.24 with Rifenburg Construction, Inc. relating to the West First Street (NYS Route 48) Safety Improvements Project.
11. City Engineer, Jeffrey Hinderliter, requests authorization for the City Chamberlain to complete a Transfer of Funds in the amount of \$100,000.00 from the General Fund account to the appropriate Capital Project account to complete capital improvements at the High Dam Hydroelectric Facility.
12. City Engineer, Jeffrey Hinderliter, requests authorization for the City Chamberlain to complete a Transfer of Funds in the amount of \$30,300.00 from the General Fund account to the appropriate Capital Project account for Meter Program Upgrades.
13. City Chamberlain, Deborah Coad, requests authorization to make a budget amendment to the Unallocated Insurance account from the 2026 Sewer Enterprise Fund in the amount of \$174,825.00.
14. City Chamberlain, Deborah Coad, requests the Common Council's adoption of a Bond Resolution in the amount of \$1,703,088.00 as part of the purchase of two (2) pumper fire fighting vehicles.
15. City Attorney, Kevin Caraccioli, requests an executive session to discuss the proposed acquisition, sale or lease of real property.