

CITY OF OSWEGO



AGENDA

Administrative Services Committee
Common Council Chambers – City Hall
November 17, 2025
6:30 PM

Roll Call **Timothy P. Plunkett, Chairman**
Shawn Burridge
Christopher Squitieri
Jesse Vanucchi
Kyle Walton

Approve minutes of the November 3, 2025 Committee meeting.

I. Old Business

II. New Business

Authorization

1. Police Chief, Phillip Cady, requests authorization for the Mayor to execute any and all documents to effectuate the construction of the New Police Station.
2. Purchasing Agent, Mike Riley, requests authorization for the Mayor to sign any and all documents relating to the NYSERDA Request for Proposals (RFP) process for the sale of Renewable Energy Credits (RECs) and energy generation from the High Dam Hydroelectric Facility, and further authorize the City Chamberlain to complete a Transfer of Funds in the amount of \$20,000.00 from the Contingent Account to the High Dam Contracted Services Account for the non-refundable bid fee.
3. City Engineer, Jeffrey Hinderliter, requests authorization for the Mayor to sign Amendment No. 4 with C&S Companies for the Phase 2 Final Design services in the amount of \$128,200.00 for the Beautification and Safety Improvement Route 48 Corridor Project.
4. City Attorney, Kevin Caraccioli, requests authorization for the Mayor to execute a four (4) year renewal agreement to the East Linear Park Transient Dockage Agreement contract with Broadwell Hospitality Group.
5. Commissioner of Public Works and Parks and Recreation, Craig Rebeor, requests authorization for the City Chamberlain to complete a Transfer of Funds in the amount of \$45,000.00 from the Garage Contracted Services Account to the Garage Materials and Supplies Account for fuel.
6. Mayor Robert Corradino requests authorization for the City Chamberlain to accept a monetary donation in the amount of \$500.00 from the Pathfinder Bank to be used

toward restoring the historic Civil War-era cannon's carriage.

7. Mayor Robert Corradino requests authorization for the City Chamberlain to accept a monetary donation in the amount of \$2,000.00 from Constellation to be used toward restoring the historic Civil War-era cannon's carriage.
8. Director of Information Technology, Steve Coffey, requests authorization for the City Chamberlain to complete a Transfer of Funds in the amount of \$20,000.00 from the Computer Materials and Supplies Account to the Computer Equipment Account for a vehicle purchase.
9. Kevin Caraccioli, City Attorney, requests an executive session to discuss proposed, pending or current litigation.