

CITY OF OSWEGO



AGENDA

Administrative Services Committee
Common Council Chambers – City Hall
September 15, 2025
6:30 PM

Roll Call **Timothy P. Plunkett, Chairman**
Shawn BurrIDGE
Christopher Squitieri
Jesse Vanucchi
Kyle Walton

Approve minutes of the September 2, 2025 Committee meeting.

I. Old Business

II. New Business

Authorization

1. Mark Tesoriero, City Clerk, requests authorization for the Common Council to accept grant funding from the Local Government Records Management Improvement Fund (LGRMIF) in an amount not to exceed \$57,565.00.
2. Director of Animal Control, Caroline Anderson, requests authorization to update the Animal Control fees in the City Code.
3. Director of Animal Control, Caroline Anderson, requests authorization for the Mayor to enter into an agreement to provide veterinary services at the Oswego Animal Shelter with Dr. Alexis Stambaugh, DVM.
4. Director of Animal Control, Caroline Anderson, requests permission to attend an ACO/DCO conference in Syracuse, NY.
5. Craig Rebeor, Commissioner of Public Works and Parks and Recreation, is requesting authorization for the Mayor to enter into a contract with LaBella Associates, D.P.C. for demolition design services in the amount of \$23,460.00 for the demolition of the former Shapiro Motors dealership located at 420 West First Street.
6. The Office of Economic Development requests authorization for the City Chamberlain to complete a Transfer of Funds in the amount of \$5,000.00 from the Tourism Contracted Services Account to the Office of Economic Development - CDA Account for the special events budget.
7. Fire Chief, Paul Conzone, requests authorization for the City Chamberlain to complete multiple Inter-departmental Transfers of Funds in the total amount of \$35,000.00 to

cover miscellaneous purchases to be made throughout the rest of this fiscal year.